



## *HISTORIC LANDMARK APPLICATION*

CLACKAMAS COUNTY PLANNING DIVISION

150 Beavercreek Rd, Oregon City, OR 97045

PHONE (503) 742-4500 FAX (503) 742-4550

[www.co.clackamas.or.us](http://www.co.clackamas.or.us)

EMAIL: [zoninginfo@co.clackamas.or.us](mailto:zoninginfo@co.clackamas.or.us)

### **Unincorporated Clackamas County**

**Is your house, barn, stone cellar, cabin or other site or structure at least 50 years old and part of our county's rich past? Does your building retain its original look and feel, style and materials? Does it represent a lifestyle of bygone days - a self-sufficient farm or rural hunting lodge? Is it connected to a person or event significant to our local history? Does it stand out in your neighborhood or community as a visual landmark? If so, your old house or barn, farm or neighborhood, watertower or bridge may be eligible to be designated as a Clackamas County Historic Landmark.**

Clackamas County's *Historic Landmark, District and Corridor* program was established in 1982 to recognize the importance of the County's heritage to our communities and safeguard its historic resources. Designation as a Clackamas County Historic Landmark is intended to encourage and assist property owners to identify and protect these structures and sites as part of our heritage. By 1992, we had over 350 designated Historic Landmarks in unincorporated Clackamas County.

The *purpose* [CCZDO 707.01] of this program is to foster the stewardship and maintenance of these significant heritage resources for the preservation and enjoyment of future generations. Historic Landmarks are nominated only by or with the consent of property owners. The nominated site or structure is evaluated under specific *architectural, environmental and historic criteria* [CCZDO 707.02]. If the resource is determined "significant", the Historic Review Board recommends Landmark designation to the Board of County Commissioners for their approval [CCZDO 707.07A].

Once designated, the Landmark property receives both new *benefits* [CCZDO 707.05] and *regulations* [CCZDO 707.07]. In **addition to its current zoning**, a Historic Overlay Zone is placed upon the property which implements CCZDO Ordinance 707.07 criteria. Historic Landmarks may have more eligible uses than the underlying zoning allows. The property is eligible for a bronze CCHL marker. Alterations and additions to the exterior of designated resources will be carefully reviewed by the Historic Review Board to maintain the integrity of the resource. Such reviews may take a bit longer and are in addition to the typical building permit process, but do not incur additional fees. The Historic Review Board *does not* dictate maintenance such as exterior paint colors, and the property is *never* required to be open to the public. Designation as a Historic Landmark is an honor and with that privilege comes an obligation to act as responsible stewards of the resource.

**A pre-application meeting** with the *Historic Resource Planning Staff* is **required**. Once the completed application is received, the historic site will be visited by staff and evaluated by the Clackamas County Historic Review Board. If the nomination is deemed "significant", the Clackamas County Historic Review Board will forward a designation recommendation to the Board of County Commissioners for consideration. Historic Landmarks are reviewed and designated at any time. The process from submission of a completed application takes approximately three months. Property owners will be notified for recognition by the Clackamas County Board of County Commissioners.

**To nominate** a Historic Landmark, **1) schedule a pre-application meeting** with the Historic Resource Planning Staff and **2) complete all portions of this application**. Return to the Clackamas County Planning Department, 150 Beavercreek Rd, Oregon City, OR 97045. Phone: 503-742-4528 or 503-742-4500.

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## PRE-APPLICATION MEETING PACKET to include:

1. \_\_\_ CCZD Historic Landmark Ordinance 707 sections (*available online*):
  - \_\_\_ 707.01
  - \_\_\_ 707.02
  - \_\_\_ 707.05
  - \_\_\_ 707.07A, B, C
2. \_\_\_ “Tips on How to Research Your Historic Building” (*available online*)
3. \_\_\_ VICINITY MAP for nominated property
4. \_\_\_ HISTORICAL CONTEXT SUMMARY for region of county
5. \_\_\_ Intensive Level Survey REPORT if previously completed by county
6. \_\_\_ Link to Clackamas County Historic website location for further resources  
(or reprints as needed if client does not have web access)

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CCDTD PLANNING STAFF

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DATE



# HISTORIC LANDMARK APPLICATION

## CLACKAMAS COUNTY PLANNING DIVISION

150 BEAVERCREEK RD, OREGON CITY, OREGON 97045 PHONE (503) 7423-4500 FAX (503) 742-4550

[www.co.clackamas.or.us](http://www.co.clackamas.or.us) EMAIL: [zoninginfo@co.clackamas.or.us](mailto:zoninginfo@co.clackamas.or.us)

### FOR STAFF USE ONLY

#### **B HISTORIC OVERLAY ZONING**

Research Reviewed: \_\_\_\_\_ Comp. Plan: \_\_\_\_\_ File No: \_\_\_\_\_  
 HRB Review Date: \_\_\_\_\_ Violation #: \_\_\_\_\_ Date Received: \_\_\_\_\_ Fee: NONE  
 Staff Recommendation: \_\_\_\_\_ CPO: \_\_\_\_\_ Hearing Date: \_\_\_\_\_  
 HRB Recommendation: \_\_\_\_\_ Development No.: \_\_\_\_\_ Staff Member: \_\_\_\_\_  
 Evaluation: **B** Signif **B** Contribut **B** Ineligible Project No.: \_\_\_\_\_ Zone: \_\_\_\_\_  
 Resource Type: \_\_\_\_\_ USGS Quad: \_\_\_\_\_

### APPLICANT INFORMATION

PLEASE TYPE OR PRINT IN BLACK INK ONLY

NAME OF APPLICANT \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

APPLICANT IS: **B** LEGAL OWNER **B** CONTRACT BUYER **B** OPTION BUYER **B** AGENT

NAME OF CONTACT PERSON (if other than applicant) \_\_\_\_\_

MAILING ADDRESS OF CONTACT \_\_\_\_\_ ZIP \_\_\_\_\_

APPLICANT PHONE NUMBERS: Day \_\_\_\_\_ Eve \_\_\_\_\_ Email \_\_\_\_\_

CONTACT PERSON PHONE NUMBERS: Day \_\_\_\_\_ Eve \_\_\_\_\_ Email \_\_\_\_\_

**SITE ADDRESS** \_\_\_\_\_ TOTAL LAND AREA \_\_\_\_\_

LEGAL DESCRIPTION: T \_\_\_\_\_ R \_\_\_\_\_ SECTION \_\_\_\_\_ TAX LOT(S) \_\_\_\_\_

ADJACENT PROPERTIES UNDER SAME OWNERSHIP: T \_\_\_\_\_ R \_\_\_\_\_ SECTION \_\_\_\_\_ TAX LOT(S) \_\_\_\_\_

PRESENT USE OF PROPERTY \_\_\_\_\_

METHOD OF SEWAGE DISPOSAL \_\_\_\_\_ WATER SUPPLY \_\_\_\_\_

OTHER PERSONS (if any) TO BE MAILED NOTICES REGARDING THIS APPLICATION:

NAME	ADDRESS	ZIP	RELATIONSHIP

NAME	ADDRESS	ZIP	RELATIONSHIP

I hereby certify the statements contained herein, along with the evidence submitted, are in all respects true and correct to the best of my knowledge, and sources are accurately documented in the Bibliography.

OWNER'S NAME (PRINT) \_\_\_\_\_ DATE \_\_\_\_\_ APPLICANT'S NAME (PRINT) \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

### REQUIRED ENCLOSURES: **1 PAPER COPY & 1 DIGITAL COPY**

**B** ARCHITECTURAL INFORMATION **B** HISTORICAL INFORMATION **B** ENVIRONMENTAL INFORMATION

**B** SITE PLAN **B** RESEARCH DOCUMENTATION **B** PHOTOS (See specifications)

**TO BE PROVIDED BY PLANNING STAFF:** **B** VICINITY MAP **A** HISTORICAL CONTEXT SUMMARY **A**

I.L.S. REPORT

(Rev 2/08)

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## HISTORIC RESOURCE INFORMATION

HISTORIC NAME \_\_\_\_\_

CURRENT/OTHER NAMES \_\_\_\_\_

FARMSTEAD/CLUSTER NAMES \_\_\_\_\_

PRIMARY RESOURCE (i.e. house, barn) \_\_\_\_\_ # ASSOCIATED RESOURCES: \_\_\_\_\_ # CONTRIB: \_\_\_\_\_ # NON-CONTRIB: \_\_\_\_\_

LIST ASSOCIATED RESOURCES (i.e. shed, barn) \_\_\_\_\_

SETTING: (Which side of road and how close? How busy is road? Is the site flat, hilly? What is the immediate land use in all directions?)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ARCHITECTURAL INFORMATION**

Complete the following information on a separate form for the Primary Resource *and* each Associated Contributing Resource.

RESOURCE (i.e. house, barn, shed) \_\_\_\_\_ **B** PRIMARY **B**  
ASSOCIATED

PRIMARY CONSTRUCTION DATE \_\_\_\_\_ (circa B -within 10 years)      SECONDARY DATE (major additions) \_\_\_\_\_ (circa B)

HEIGHT (# stories) \_\_\_\_\_ PRIMARY HISTORIC USE \_\_\_\_\_ SECONDARY USE \_\_\_\_\_

HISTORIC USE COMMENTS \_\_\_\_\_

PRIMARY STYLE \_\_\_\_\_ SECONDARY STYLE \_\_\_\_\_

STYLE COMMENTS \_\_\_\_\_

PLAN TYPE \_\_\_\_\_ ARCHITECT \_\_\_\_\_ BUILDER \_\_\_\_\_

PRIMARY SIDING \_\_\_\_\_ SECONDARY SIDING \_\_\_\_\_

STRUCTURAL FRAMING \_\_\_\_\_ FOUNDATION MATERIAL(S) \_\_\_\_\_ BASEMENT \_\_\_\_\_

ROOF FORM \_\_\_\_\_ ROOF MATERIAL \_\_\_\_\_

WINDOW STYLES \_\_\_\_\_ WINDOW MATERIAL(S) \_\_\_\_\_

DECORATIVE FEATURES \_\_\_\_\_

OTHER:  
\_\_\_\_\_  
\_\_\_\_\_

ALTERATIONS \_\_\_\_\_

LANDSCAPE \_\_\_\_\_

\_\_\_\_\_

LIST ALL PROPERTY OWNERS & DATES OF OWNERSHIP:

BIOGRAPHICAL INFORMATION OF PRIMARY OWNERS:

DETAILS OF ORGANIZATION, INSTITUTION OR EVENT WITH WHICH THIS RESOURCE IS ASSOCIATED:

HIGHLIGHTS OF PATTERNS OF CULTURAL, SOCIAL, POLITICAL, ECONOMIC OR INDUSTRIAL HISTORY:

POTENTIAL TO PROVIDE ADDITIONAL PREHISTORIC OR HISTORIC INFORMATION:

*ENVIRONMENTAL (SETTING) INFORMATION*

IS THIS A LOCAL VISUAL LANDMARK?

IS THE SETTING TRUE TO ITS ORIGINAL USEAGE?

DESCRIBE EXISTING BUILDINGS, STRUCTURES, TREES, ORCHARDS OR OTHER FEATURES RELATED TO THE ORIGINAL USE:

DOES THIS RESOURCE CONTRIBUTE TO THE OVERALL NEIGHBORHOOD CHARACTER?

Page \_\_\_ of \_\_\_

*SITE PLAN*

(Hand-drawn sketch is acceptable.)

NOT TO SCALE

**RESEARCH DOCUMENTATION**

- |                        |                        |                           |                             |
|------------------------|------------------------|---------------------------|-----------------------------|
| B Research Title       | B Research Census      | B Research Tax Records    | B Research Local Histories  |
| B Research Sanborn Map | B Research biographies | B Research SHPO           | B Research Interviews       |
| B Research Obituary    | B Research Newspapers  | B Research State Archives | B Research Photographs      |
| B Research Directories | B Research Permits     | B Research State Library  | B Research County Inventory |

Research Local Library: \_\_\_\_\_

Research University Library: \_\_\_\_\_

Research Historical Society: \_\_\_\_\_

Research Other: \_\_\_\_\_

DETAILED BIBLIOGRAPHY:

**PHOTOS**

Please enclose at least 2 photos taken from opposing corners of primary building. Include historical photo(s) if available. Additional photos may be included of architectural details, significant landscape features, setting, additional contributing resources, interiors, etc.

\* SIZE: minimum 4" x 6" up to 8" x 10" prints \* High Resolution. \* Computer prints allowed; no photocopies. \* Do not manipulate images.

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