



October 5, 2023

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of Clackamas County Courthouse Change Order Cost Agreement with Oregon Department of Human Services for Courthouse Change Order #7. Agreement value is \$35,134.20. Funding through Oregon Department of Human Services. No County General Funds are involved.

| | | | |
|-------------------------------------|--|---------------------------|--------------|
| Previous Board Action/Review | Change Order 007 for \$35,134.20 on October 5, 2023. | | |
| Performance Clackamas | 1. Ensure Safe, Healthy and Secure Communities | | |
| Counsel Review | Yes | Procurement Review | N/A |
| Contact Person | Nancy Bush | Contact Phone | 503-655-8581 |

EXECUTIVE SUMMARY: The Oregon Department of Human Services (DHS) is an agency that will have offices in the replacement courthouse once complete. As part of the design and construction process, DHS staff have requested certain design and construction changes to the current design of the courthouse. This agreement ensures that DHS will provide payment to the county when invoiced by Clackamas Progress Partners, LLC.

The Change Order No. 007 was presented to the BCC during this session.

RECOMMENDATION: Staff recommends the BCC approval of Clackamas County Courthouse Change Order Cost Agreement.

Respectfully submitted,

Nancy Bush
Clackamas County Operating Officer

For Filing Use Only

CLACKAMAS COUNTY COURTHOUSE CHANGE ORDER COST AGREEMENT

THIS CLACKAMAS COUNTY COURTHOUSE CHANGE ORDER COST AGREEMENT (“Agreement”) is entered into by and among the State of Oregon, acting by and through its Department of Human Services (“DHS”) (referred to as either “DHS” or the “State”), and Clackamas County, Oregon (the “County”), effective on the date signed by both parties (the “Effective Date”).

Recitals

On or about August 30, 2022, County and Clackamas Progress Partners, LLC (“Project Company”) entered into a project agreement for the design, construction, financing, operation, and maintenance of the new Clackamas County courthouse (the “Project Agreement”).

Under the Project Agreement, Project Company is responsible for all design and construction work necessary to complete the new courthouse.

Pursuant to Article 7.12 of the Project Agreement, County may request design and construction changes to the design of the new courthouse. Under the Project Agreement, design and construction costs resulting from any such design and construction changes made at the County’s direction are to be paid by the County.

DHS is an agency that will be located at the new courthouse once construction is complete.

DHS has requested certain design and construction changes to the current design of the courthouse.

In consideration for County making the request to the Project Company for DHS’s requested design and construction changes (the “Design Changes”), further described in the Change Order proposal attached hereto as Exhibit A, DHS has agreed to pay for all costs incurred by County under the Project Agreement as a result of the Design Changes.

Terms and Conditions

- 1. Term.** The term of this Agreement shall be from the Effective Date until completion of the new Clackamas County courthouse.
- 2. Agreement Documents.** This Agreement consists of the following documents, which are listed in descending order of precedence: this Agreement and Exhibit A.
- 3. Payment for DHS Change Order Proposal.** In consideration for County requesting Project Company implement the design and construction changes set forth in Exhibit A, DHS agrees to pay County the sum of \$35,134.20 (the “Funds”). County will use the Funds solely to pay the Project Company for the Design Changes.

DHS shall tender the Funds to County within forty-five (45) days from the Effective Date of this Agreement.

In the event DHS fails to pay County in accordance with this Subsection 3, County will cancel the design and construction changes in Exhibit A. DHS will be liable for any costs, fees, or expenses incurred by County as a result of County making the design and construction change request to the Project Company.

In the event the total costs to implement the Design Changes results in additional costs to the County, and those costs are permitted under the Project Agreement, whether through a relief event or otherwise, DHS shall reimburse County for all additional costs associated with the Design Change.

If legal limitations apply to the ability of DHS to reimburse County for additional costs associated with the Design Change, the reimbursement amount shall be the maximum amount of funds available for expenditure, including any available contingency funds or other available non-appropriated funds, up to the additional costs incurred by County as a result of the Design Changes.

4. Representations, Warranties and Covenants of the State and County.

- (a) The State represents, warrants and covenants as follows:
This Agreement has been duly authorized by the State and, subject to other terms and provisions contained in this Agreement, constitutes a valid and binding agreement of the State that is enforceable against the State in accordance with its terms.
- (b) The County represents, warrants and covenants as follows:
This Agreement has been duly authorized by the County and constitutes a valid and binding agreement of the County that is enforceable against the County in accordance with its terms.

5. Collaboration and Cooperation between Parties; Meetings and Documents; Resolution of Disputes

- (a) **Generally.** All matters related to the Project and the Design Changes will be subject to good-faith collaboration between the parties. The parties shall use their best efforts to cooperate with each other and the Project Company in order to accomplish the implementation of the Design Changes.
- (b) **Meetings and Documents.** The County shall provide DHS advance notice of, and opportunity to participate in, any and all meetings (including telephone conferences) that will involve material decisions related to the Design Changes.
- (c) **Resolutions of Disputes by the Parties.** In the event of a dispute under this Section 5, the parties shall attempt in good faith to resolve the dispute within 15 Business Days after one party gives notice to the other party of such dispute.
- (d) **Resolution of Disputes by Chair of County Commissioners and OFM**

Administrator. If the parties do not timely resolve a dispute pursuant to Section 5(c) above, then the dispute shall be submitted to the Chair of the Clackamas County Board of Commissioners and the OFM Administrator, or their respective designee, to be resolved within 30 Calendar Days after submission.

(e) Resolution by Mediator.

- (i)** If a dispute is not timely resolved pursuant to Section 5(d) above, then, if both parties agree to non-binding mediation, it may be heard by the Mediator, who will be chosen by the parties as follows: within 10 Business Days after the expiration of the 30 –day period set forth in Section 5(e) above, the County shall deliver to DHS a list of at least three independent and experienced mediators, and within 10 Business Days after such delivery, DHS shall notify the County of its choice of the Mediator from said list. Notwithstanding the foregoing, if the County fails to timely deliver the list to DHS, then the DHS’s choice of a mediator shall be deemed the Mediator; and if the County does timely deliver the list to DHS, and DHS fails to timely respond, then the County’s choice of a mediator will be deemed the Mediator.
- (ii)** Within 10 Calendar Days after the selection of the Mediator pursuant to Section 5(e)(i) above, both parties shall submit position statements regarding the dispute to the Mediator; and within 30 Calendar Days after submission of the position statements, the Mediator shall issue a decision regarding the dispute.
- (iii)** The parties shall equally share all costs and expenses of the Mediator.
- (iv)** Any decision by the Mediator shall be non-binding.

6. State Default and County’s Remedies for State Default.

- (a) Default by State.** Any of the following shall constitute a State Default:
 - (i)** The State fails to pay the County the amounts required under Section 3 of this Agreement , and the State fails to cure such failure within 30 Calendar Days after the County’s notice or such longer period as the County may specify in such notice; or
 - (ii)** The State commits any material breach or default of any covenant, warranty or obligation under this Agreement other than one described above, and such breach or default is not cured within 30 Calendar Days after the County’s notice specifying the nature of the material breach or default with reasonable particularity; or, if such material breach or default cannot reasonably be completely remedied within such 30-day period, then within such longer times as the material breach or default can reasonably be remedied, in the County’s reasonable discretion and as set forth in the notice to the State.
- (b) County’s Remedies for State Default.** In the event of a State Default, the County may, at its option:

- (i) terminate this Agreement;
- (ii) cancel implementation of the Design Changes;
- (iii) bring an action at law to recover damages incurred as a result of the State's default. Such damages expressly include, but are not limited to, costs incurred by County to the Project Company arising from or related to submitting or cancelling the Design Changes; and/or
- (iv) pursue any or all of the remedies available to it under this Restated Agreement and at law or in equity.

7. Parties' Contribution for Third Party Claims; Indemnification.

- (a) **Generally.** If any third party makes any tort claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (a "Third-Party Claim") against a party (the "Notified Party") with respect to which the other party (the "Other Party") may have liability, the Notified Party shall promptly notify the Other Party of the Third-Party Claim and deliver to the Other Party, along with the notice, a copy of the claim, process and all legal pleadings with respect to the Third-Party Claim that have been received by the Notified Party. Each Party is entitled to participate in the defense of a Third-Party Claim, and to defend a Third-Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this Section 7(a), and a meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third-Party Claim with counsel of its own choosing, are conditions precedent to the Other Party's contribution obligation under this Section 7(a) with respect to the Third-Party Claim.
- (b) **State Contribution.** With respect to a Third-Party Claim for which State is jointly liable with the County (or would be if joined in the Third-Party Claim), State shall contribute to the amount of expenses, judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by County in such proportion as is appropriate to reflect the relative fault of State on the one hand and of the County on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of County on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.
- (c) **County Contribution.** With respect to a Third-Party Claim for which County is jointly liable with the State (or would be if joined in the Third-Party Claim), County shall contribute to the amount of expenses, judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the State in such proportion as is appropriate to reflect the relative fault of County on

the one hand and of the State on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of County on the one hand and of the State on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. County's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

8. Independent Parties. The parties agree and acknowledge that their relationship is that of independent contracting parties. Any agreement entered into by the County relating to the Project is not an obligation of the State. The County shall not represent that it has the power or authority to obligate the State.

9. Parties; No Third-Party Beneficiaries. The State and the County are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons, unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

10. Subcontracts, Successors and Assignments. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties, and their respective successors and permitted assigns, if any.

11. Compliance with Applicable Law. Both Parties shall comply with all applicable local, state and federal ordinances, statutes, laws and regulations. All provisions of law required to be a part of this Agreement, whether listed or otherwise, are hereby integrated and adopted herein. Failure to comply with such obligations is a material breach of this Agreement.

12. Notice.

(a) Generally. Any notices, demands, deliveries or other communications required under this Agreement shall be made in writing and delivered by one of the methods set forth below to the address of the parties:

| | |
|---|---|
| State Contact: Karuna Thompson, OFM Administrator Phone: 971-283-1086 Email: Karuna.r.thompson2@odhsoha.oregon.gov | County Contact: Nancy Bush, County Operating Officer Phone: 503-655-8893 Email: NBush@clackamas.us |
|---|---|

(b) Delivery.

| Method of delivery | When notice deemed delivered |
|---|---|
| In person (including by messenger service) | the day delivered, as evidenced by signed receipt |
| Email | the day sent (unless sent after 5:00 p.m., P.T., in which case the email shall be deemed sent the following Business Day) |
| US Mail (postage prepaid, registered or certified, return receipt requested) | the day received, as evidenced by signed return receipt, or 3 Business Days after the mailing date if delivery is refused |
| Courier delivery (by reputable commercial courier) | the day received, as evidenced by signed receipt |

If the deadline under this Restated Agreement for delivery of a notice is not a Business Day, such deadline shall be deemed extended to the next Business Day.

13. Severability; Waiver.

- (a) Severability.** If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected. The rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provisions held to be invalid.
- (b) Waiver.** The failure by a party to enforce any provision of this Agreement shall not constitute a waiver of that or any other provision.

14. Governing Law; Venue; Consent to Jurisdiction. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding between the State of Oregon and the County that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon. In no event shall this Section 14 be construed as a waiver by either party of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, from any claim, action suit or proceeding or from the jurisdiction of any court. Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

15. Non-Exclusive Rights and Remedies. Except as otherwise expressly provided herein, the rights and remedies expressly afforded under the provisions of this Agreement shall not be deemed exclusive, and shall be in addition to and cumulative with any and all rights and

remedies otherwise available at law or in equity. The exercise by either Party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other remedies for the same default or breach, or for any other default or breach, by the other Party.

16. Access to Records. DHS shall retain, maintain, and keep accessible all records relevant to this Agreement (“Records”) for a minimum of six (6) years, following Agreement termination or full performance or any longer period as may be required by applicable law, or until the conclusion of an audit, controversy or litigation arising out of or related to this Agreement, whichever is later. DHS shall maintain all financial records in accordance with generally accepted accounting principles. All other Records shall be maintained to the extent necessary to clearly reflect actions taken. During this record retention period, DHS shall permit the County’s authorized representatives’ access to the Records at reasonable times and places for purposes of examining and copying.

17. Work Product. All work performed under this Agreement shall be considered work made for hire and shall be the sole and exclusive property of the County. The County shall own any and all data, documents, plans, copyrights, specifications, working papers and any other materials produced in connection with this Agreement.

18. Debt Limitation. This Agreement is expressly subject to the limitations of the Oregon Constitution and Oregon Tort Claims Act, and is contingent upon appropriation of funds. Any provisions herein that conflict with the above referenced laws are deemed inoperative to that extent.

19. Integration, Amendment and Waiver. Except as otherwise set forth herein, this Agreement constitutes the entire agreement between the Parties on the matter of the Project. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by such Party of that or any other provision.

20. Interpretation. The titles of the sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

21. Counterparts. This Agreement may be executed in several counterparts (electronic or otherwise), each of which shall be an original, all of which shall constitute the same instrument.

22. Survival. All provisions in Sections 3, 4, 5, 6, 7, 13, 14, 15, 16, 17, 18, 19, 20, 22, 25, and 27, shall survive the termination of this Agreement, together with all other rights and obligations herein which by their context are intended to survive.

- 23. Necessary Acts.** Each Party shall execute and deliver to the others all such further instruments and documents as may be reasonably necessary to carry out this Agreement.
- 24. Force Majeure.** Neither Agency nor County shall be held responsible for delay or default caused by events outside of the Agency or County's reasonable control including, but not limited to, fire, terrorism, riot, acts of God, or war. However, Agency shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall upon the cessation of the cause, diligently pursue performance of its obligations under this Agreement.
- 25. No Attorney Fees.** In the event any arbitration, action or proceeding, including any bankruptcy proceeding, is instituted to enforce any term of this Agreement, each party shall be responsible for its own attorneys' fees and expenses
- 26. Attachments.** All attachments, addenda, schedules and exhibits which are referred to in this Agreement are incorporated in this Agreement.
- 27. Ambiguities.** Each party has participated fully in the review and revision of this Contract and neither party shall be considered the "drafter" for the purposes of any rule of construction that might cause any provision to be construed against the drafter of the Contract.
- 28. Time is of the Essence.** Time is of the essence in the performance of the terms of this Agreement.

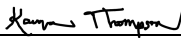
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The State and the County, by execution of this Agreement, each hereby acknowledge that each has read Restated Agreement, understands it and agrees to be bound by its terms and conditions.

**The State of Oregon,
acting by and through its Department of Human Services (DHS):**

Print Name: Karuna Thompson

Title: ODHA/OHA Facilities Administrator

Signature: 

Approved as to Legal Sufficiency for the State:

By: Approved via email dated 9/25/23 by Shelby E. Robinson, Senior Assistant Attorney General

Clackamas County, Oregon (County):

Print Name: _____

Title: _____

Signature: _____

Approved as to Legal Sufficiency for the County:

Andrew Naylor, COUNTY COUNSEL
FOR CLACKAMAS COUNTY, OREGON

By: 
Assistant County Counsel



CLACKAMAS COUNTY
2051 KAEN ROAD
OREGON CITY, OR 97045
(503) 655-8893

COUNTY CHANGE PROPOSAL NO. [006]

DATE ISSUED: May 18, 2023

PROJECT: Clackamas County Circuit Courthouse Project

PROJECT COMPANY: Clackamas Progress Partners, LLC

THIS CHANGE PROPOSAL IS ISSUED PURSUANT TO: Section [7.12] of the Project Agreement.

DESCRIPTION OF PROPOSED CHANGE:

The County is requesting various changes within the Department of Human Services (DHS) program space. The scope of changes are as follows:

1. Add card reader and doorbell to Foster Parent Waiting/Drop off WA11 and Biological Parent Entry/ Waiting WA7 within the DHS space on Level 2. Doorbells are to have two distinct chimes to differentiate the two waiting areas. WA11 Rev 1 and WA7 to become WA11 Rev 2 and WA7a, refer to Attachment A.
2. Add glazed window (approximately 6ft wide x 4ft high, bottom of window at 34" high) to the interior wall of Foster Parent Waiting/Dropoff WA11 in order for reception to see the public within the waiting area. Captured within WA11 Rev 2, Refer to Attachment A.
3. Remove carpet within Foster Parent Waiting/Drop off WA11 and Biological Parent Entry/ Waiting WA7 and Open Area 7.100x, replace with resilient flooring, finish options to be coordinated through Design Review. Captured within WA7a and WA11 Rev 2, refer to Attachment A.

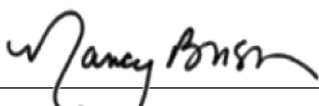
KEY TERMS:

1. Refer to Attachment A for proposed modifications to the Project Agreement.
2. The Project Company is hereby requested to provide a proposal, with anticipated costs, to implement the changes to the Design-Build Contract Amount as well as any changes to the Facilities Services Contract Amount, along with any impacts to the Scheduled Occupancy Readiness Date, for the proposed modifications in Attachment A. Authorization to begin implementing the proposed modifications in Attachment A is contingent upon the parties executing a formal change order in accordance with Section 7.12 of the Project Agreement.

EXHIBITS AND ATTACHMENTS:

1. Attachment A - Attachment 6A to Appendix 6 of the PA (Courthouse Program and Room Data Sheets).

AUTHORIZED SIGNATURE



 County Authorized Representative

5/18/23

 Date

ATTACHMENT A

Attachment 6A to Appendix 6 of the PA (Courthouse Program and Room Data Sheets)

| SPACE NAME | NSF |
|---|----------------|
| 1 PUBLIC FACILITIES & BUILDING SUPPORT SPACES | 42,812 |
| 1.1 MAIN ENTRY AND LOBBY | 4,104 |
| 1.2 PUBLIC SPACES AND AMENITIES | 6,264 |
| 1.3 BUILDING AND STAFF SUPPORT SPACES | 4,958 |
| 1.4 SECURE PARKING | 12,300 |
| 1.5 BUILDING SYSTEMS SUPPORT SPACES | 15,186 |
| 2 COURTROOMS AND CHAMBERS | 56,515 |
| 2.1 COURTROOMS AND ANCILLARY SUPPORT SPACES | 43,957 |
| 2.2 JUDICIAL CHAMBERS | 12,558 |
| 3 COURT ADMINISTRATION | 20,264 |
| 3.1 CIRCUIT COURT ADMINISTRATION MANAGEMENT OFFICES | 2,886 |
| 3.2 PUBLIC-HELP CENTER | 2,479 |
| 3.3 LAW LIBRARY | 2,384 |
| 3.4 CIVIL CASE UNIT | 1,291 |
| 3.5 PROBATE | 292 |
| 3.6 ACCOUNTING / COLLECTIONS / INDIGENT DEFENSE | 1,248 |
| 3.7 CRIMINAL AND TRAFFIC | 820 |
| 3.8 CALENDARING / JUVENILE / JURY | 716 |
| 3.9 RECORDS | 912 |
| 3.10 SHARED ADMINISTRATION STAFF SUPPORT SPACES | 1,676 |
| 3.11 JURY ASSEMBLY | 5,560 |
| 4 DISTRICT ATTORNEY | 17,726 |
| 4.1 DA CRIMINAL DIVISION | 9,434 |
| 4.2 SHARED SPACES AND AMENITIES | 2,630 |
| 4.3 VICTIM ASSISTANCE DIVISION | 1,946 |
| 4.4 FAMILY LAW DIVISION | 1,601 |
| 4.5 GRAND JURY | 2,115 |
| 5 SHERIFF TRANSPORT OPERATIONS AND CENTRAL HOLDING | 5,894 |
| 5.1 SALLY PORT | 2,450 |
| 5.2 CENTRAL HOLDING AREA | 1,430 |
| 5.3 TRANSPORT OPERATIONS SUPPORT | 2,014 |
| 6 SHERIFF MAIN OFFICE | 3,643 |
| 6.1 SECURITY SCREENING | 350 |
| 6.2 SHERIFF ADMINISTRATION | 3,293 |
| 7 STATE OFFICES | 4,433 |
| 7.1 DEPARTMENT OF HUMAN SERVICES | 1,946 |
| 7.2 PUBLIC DEFENSE AND CIDC | 2,487 |
| TOTAL NET SQUARE FEET (NSF) | 151,287 |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|--|-----------|----------|-------|--------------|------|-------|--|
| 1.0 PUBLIC FACILITIES & BUILDING SUPPORT SPACES | | | | | | | |
| 1.1 MAIN ENTRANCE & LOBBY | | | | | | | |
| Entry and Security Screening Areas | | | | | | | |
| Building Entrance Vestibule | VS1 Rev 1 | 1 | 500 | 500 | 063 | - | Single entry for Staff and Public. |
| Interior Public Queuing | - | 1 | 450 | 450 | - | - | Space for approximately fifty (50) persons at nine (9) square feet/person. |
| Screening Stations | - | 2 | 330 | 660 | - | - | Each station includes one (1) x-ray and two (2) magnetometers. |
| Staff By-Pass Lane | - | 1 | 120 | 120 | - | - | Security gate or turnstile required. |
| Security Officer Desk | - | 2 | 64 | 128 | - | - | One (1) for each screening zone, furniture in space. |
| Main Lobby | | | | | | | |
| Main Lobby | LO1 Rev 1 | 1 | 2,000 | 2,000 | 027 | 009 | Consider space for public auction. |
| Info Center Clerk – JSS2 / Info Desk | - | 2 | 48 | 96 | - | - | Located in Main Lobby, casework in space. |
| Information Kiosks | - | 3 | 50 | 150 | - | - | Equipment. |
| Information Monitors (Wall hung) | - | | | 0 | - | - | |
| Main Entrance and Lobby Subtotal | | | | 4,104 | | | |

| | | | | | | | |
|--|-----------|----|-----|--------------|-----|-----|--|
| 1.2 PUBLIC SPACES & AMENITIES | | | | | | | |
| Toilet, Multi-Occupancy, Public | TO4 | 10 | 215 | 2,150 | - | - | Two (2) per floor. |
| Toilet, Family, Public | TO2 | 5 | 64 | 320 | - | - | One (1) per floor. |
| Lactation Room, Public | TO3 | 1 | 50 | 50 | 060 | - | Place near Child Respite. Confirm code requirements. Total nine (9) in building. |
| Public Lounge Area | PS1 Rev 2 | 4 | 600 | 2,400 | 040 | 009 | One (1) per court floor. |
| Vending Alcove | - | 1 | 100 | 100 | - | - | |
| Café | PS2 Rev 1 | 1 | 750 | 750 | 041 | - | |
| Child Respite | | | | | | | |
| Registration / Check-In | WA1 | 1 | 100 | 100 | 064 | - | Consider staffing needs, include check-in reception furniture. |
| Play Room | PS3 | 1 | 250 | 250 | 042 | 014 | |
| Kitchenette | PS4 | 1 | 80 | 80 | 043 | - | |
| Toilet, Family, Public | TO2 | 1 | 64 | 64 | - | - | |
| Public Amenities Subtotal | | | | 6,264 | | | |

| | | | | | | | |
|---|-----|----|-----|-----|-----|-----|--|
| 1.3 BUILDING AND GENERAL STAFF SUPPORT | | | | | | | |
| Mail Room | MA1 | 1 | 300 | 300 | 028 | - | State requires all packages to be screened. |
| Staff Toilets and Locker Rooms | | | | | | | |
| Toilet, Single Occupancy, Staff | TO5 | 3 | 56 | 168 | - | - | Three (3) per group: one (1) male, one (1) female, one (1) unisex. |
| Lactation Room, Staff Dedicated | TO6 | 4 | 50 | 200 | 061 | - | One (1) per 75 employees per ORS-839-020-0051. One (1) Lactation Room dedicated for Admin staff. |
| Personal Lockers (Male) | - | 15 | 5 | 75 | - | - | Lockers located in Shower/Changing. |
| Showers/Changing (Male) | TO8 | 1 | 150 | 150 | 062 | - | Includes two (2) showers |
| Personal Lockers (Female) | - | 15 | 5 | 75 | - | - | Lockers located in Shower/Changing. |
| Showers/Changing (Female) | TO8 | 1 | 150 | 150 | 062 | - | Includes two (2) showers. |
| Showers/Changing (ADA/Unisex) | TO8 | 1 | 150 | 150 | 062 | - | Includes one (1) shower, sink, toilet. |
| Staff Lounge / Wellness Room | SS1 | 1 | 200 | 200 | 051 | 009 | |
| Loading Dock | | | | | | | |
| Facility Manager Office | OF1 | 1 | 100 | 100 | 030 | 017 | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---|-----------|----------|-------|-------|------|-------|---|
| Dock Area | - | 1 | 250 | 250 | - | - | Covered space, two (2) box truck spaces & one (1) refuse removal space, raised loading dock w/ dock levers, trash & recycle dumpsters by removal company. |
| Receiving / Holding Area | BS1 | 1 | 1,000 | 1,000 | - | - | |
| Central Janitorial Storage | ST1 Rev 1 | 1 | 120 | 120 | - | - | |
| Central Maintenance Shop | BS2 | 1 | 400 | 400 | - | - | |
| Janitor Floor Closets (every 20K SF) | JC1 | 10 | 50 | 500 | - | - | Two (2) per floor. |
| Large Item Storage (Furniture, Office Equip.) | ST1 Rev 1 | 1 | 1,000 | 1,000 | - | - | |
| Technology Receiving/Holding | ST1 Rev 1 | 1 | 120 | 120 | - | - | Basement |

Building Central Support Subtotal 4,958

| Bicycle Storage | | | | | | | |
|------------------------|-----|----|----|-----|---|---|---------------------------|
| Bicycle Hangers | ST2 | 25 | 9 | 225 | - | - | Separate Onsite Structure |
| Bicycle Lockers | ST3 | 25 | 15 | 375 | - | - | Separate Onsite Structure |

| 1.4 SECURE PARKING | | | | | | | |
|----------------------------------|-----|----|-----|-------|---|---|--|
| Judge & Referee Parking | PA1 | 16 | 350 | 5,600 | - | - | All Judges - Minimum 16, ideally 18-19 |
| Future - Judge Parking | PA1 | 3 | 350 | 1,050 | - | - | |
| Court Administration | PA1 | 1 | 350 | 350 | - | - | Court Administrator |
| District Attorney Official | PA1 | 4 | 350 | 1,400 | - | - | (1) DA, (1) per Chief, (1) Administrator |
| Maintenance trucks | PA1 | 2 | 400 | 800 | - | - | NOTE: Maintenance trucks do not need to be accommodated within the Secure Parking area. The number of parking spaces for maintenance trucks will be a Project Company decision and not a County requirement. |
| Records State Vehicle | PA1 | 1 | 350 | 350 | - | - | Needed for travel to off-site storage. |
| Sheriff Patrol/Squad Cars | PA1 | 4 | 350 | 1,400 | - | - | 25-30 Park on surface lot |
| Sheriff Oversized Transport Vans | PA1 | 3 | 450 | 1,350 | - | - | Vehicle Size: 22' (L), 8' (W), 10' (H) |

Secure Parking Subtotal 12,300

| 1.5 BUILDING SYSTEMS SUPPORT SPACES | | | | | | | |
|--|-----|---|-----|-----|---|---|---|
| Elevators & Vertical Transportation | | | | | | | |
| Public Elevators | - | 4 | 100 | 400 | - | - | While the minimum number of Public Elevators required is four (4), the actual number of Public Elevators shall be based on the Project Company's vertical circulation study required by Section 13 (Vertical Circulation Systems). |
| Staff Elevators | - | 1 | 100 | 100 | - | - | While the minimum number of Staff Elevators required is one (1), the actual number of Staff Elevators shall be based on the Project Company's vertical circulation study required by Section 13 (Vertical Circulation Systems). |
| Service Elevators | - | 1 | 120 | 120 | - | - | Can be considered in the minimum number of Staff Elevators provided that such Service Elevator is restricted to staff-only use during Operating Hours. |
| In Custody Elevators | - | 2 | 100 | 200 | - | - | The minimum number of In Custody Elevators shall be two (2). The Project Company, however, may implement as many In Custody Elevators as required by its design (i.e., number of Courtrooms per floor and number of Courtroom Holding Areas serving every pair of Courtrooms.) Separate Male and Female and Juvenile and Adult. |
| Elevator Machine Room | BS3 | 4 | 200 | 800 | - | - | As required. |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|--------------------------------------|------|----------|-------|-------|------|-------|---|
| Public Ceremonial Stair or Escalator | - | 1 | 260 | 260 | - | - | Between 1st and 2nd floors. |
| Egress Stair | - | 4 | 260 | 1,040 | - | - | One (1) per floor. Secure Circulation for In-Custody Persons need separate secure stairs. |
| Data/Network Support Areas | | | | | | | |
| MDF, Main, County & OJD Server Room | TC1 | 1 | 580 | 580 | - | - | Combine with County / OJD Server Rooms and MDF. Size in accordance with Technical Requirements. |
| Tech Distribution Rooms (IDF) | TC2 | 5 | 100 | 500 | - | - | One (1) per floor, stacked; Horizontal Distance not to exceed 300 feet. Can be combined with Court Floor IDF Room on each floor for efficiency. See Appendix 6, Section 18.5.1(c) and 18.5.1(d). |
| Vendor Server Room | TC3 | 1 | 100 | 100 | - | - | Project Company Server Room (optional space). |
| Court Floor IDF Room | TC4 | 4 | 200 | 800 | - | - | One (1) per Court floor, stacked; Horizontal Distance not to exceed 300 feet. See note for electrical rooms below. Can be combined with Tech Distribution Rooms (IDF) on each floor for efficiency See Appendix 6, Section 18.5.1(c) and 18.5.1(d). |
| Entrance Facility Room | BS16 | 1 | 400 | 400 | - | - | |
| Primary Mechanical Areas | | | | | | | |
| Central Mechanical Areas | BS5 | 1 | 3,000 | 3,000 | - | - | SF taken from application space program. |
| AHU Shafts | - | 2 | 300 | 600 | - | - | Any shaft quantity and area are acceptable provided required functionality and clearances are accommodated. |
| Primary Electrical Areas | | | | | | | |
| Central Electrical Room | BS6 | 1 | 400 | 400 | - | - | Include UPS. |
| Floor Electrical Distribution Room | BS7 | 6 | 250 | 1,500 | - | - | Combine with IDF / Electrical Rooms two (2) per floor. Can be split into two electrical distribution rooms per floor. The County will, in its discretion, allow deviations from minimum room area provided functionality and required clearances are still met. |
| Generator | BS8 | 1 | 300 | 300 | - | - | Within building or exterior at grade. |
| UPS | BS9 | 1 | 300 | 300 | - | - | |
| Green Power Inverter | BS10 | 1 | 36 | 36 | - | - | SF taken from application space program. |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---|------|----------|-------|---------------|------|-------|---|
| Plumbing Areas | | | | | | | |
| Fire Control Center | BS11 | 1 | 100 | 100 | - | - | SF taken from application space program. |
| Rainwater Storage Tank & Pumps | BS12 | 1 | 3,000 | 3,000 | - | - | Sump pumps / water table. |
| Garbage and Recycling | | | | | | | |
| Garbage | - | 1 | 150 | 150 | - | - | Located at Loading Dock. |
| Recycling | - | 1 | 150 | 150 | - | - | Recommend combining Recycling and Shredding Room. |
| Document Shredding Storage Room | BS13 | 1 | 150 | 150 | - | - | |
| Media Areas | | | | | | | |
| Media Central Switching Room | BS14 | 1 | 200 | 200 | - | - | Feed from FTR (For the Record), other inputs for trucks. A/V recording for courtrooms. If WebEx, no need for equipment. |
| Exterior Access Equipment Control | - | | | 0 | - | - | |
| Building Systems Support Spaces Subtotal | | | | 15,186 | | | |

| | | | | | | | |
|--|--|--|--|--------------------|--|--|--|
| TOTAL PUBLIC FACILITIES & BUILDING SUPPORT SPACES | | | | NSF: 42,812 | | | |
|--|--|--|--|--------------------|--|--|--|

2.0 COURTROOMS AND CHAMBERS

2.1 COURTROOMS AND ANCILLARY SUPPORT SPACES

| 2.1 COURTROOMS AND ANCILLARY SUPPORT SPACES | | | | | | | |
|---|-----------|----|-------|--------|-----|-----|---|
| Courtrooms | | | | | | | |
| Large Courtroom | HR1Rev 1 | 1 | 1,800 | 1,800 | 016 | 004 | Oregon Facilities Criteria 2007. |
| High Volume Courtroom | HR2 Rev 1 | 3 | 2,200 | 6,600 | 017 | 004 | Oregon Facilities Criteria 2007. |
| Standard Courtroom | HR3 Rev 1 | 10 | 1,600 | 16,000 | 018 | 004 | Oregon Facilities Criteria 2007. At a minimum provide eight (8) outfitted Standard Courtrooms and two (2) as warm shell. See Appendix 6, Section 9.7.1.2. |
| Juvenile/Motion Courtrooms | HR4 | 2 | 1,100 | 2,200 | 019 | 005 | Oregon Facilities Criteria 2007. |
| Courtroom Ancillary Spaces | | | | | | | |
| Small Conference Room - Attorney/Client | CF3 Rev 1 | 28 | 120 | 3,360 | 003 | 001 | Oregon Facilities Criteria 2007: Twelve (12) Courtrooms to have two (2) small conference rooms each. Four (4) Courtrooms to have one (1) small conference room each. Four (4) person conference room. |
| Large Conference Room - Attorney/Client | CF8 | 4 | 300 | 1,200 | 008 | 002 | One (1) for every four (4) Courtrooms. Sixteen (16) person. |
| Victims/Witness Waiting | WA2 | 8 | 200 | 1,600 | 065 | - | Two (2) per court floor. |
| Police Waiting | - | 0 | 200 | 0 | - | - | One (1) per court floor. |
| Sound-Lock Vestibule | VS2 | 16 | 64 | 1,024 | - | - | One (1) per courtroom. |
| Courtroom Waiting | WA3 | 16 | 100 | 1,600 | 066 | - | Benches off public corridor (not courtroom entries) and comfortable seating at end of corridors. |
| Staff ADA Access Ramp | - | 4 | 100 | 400 | - | - | Minimum one (1) courtroom type is ADA compliant for Court Staff. |
| Toilet, Single Occupancy, Judicial Staff | TO1 | 8 | 56 | 448 | - | - | Two (2) per court floor. |
| A/V Storage Closet | ST1 Rev 1 | 4 | 70 | 280 | - | - | One (1) per court floor. |
| A/V Equipment Closet | TC5 | 8 | 20 | 160 | - | - | Minimum of one (1) A/V Closet for every two (2) courtrooms. Can be combined with IDF Rooms for layout efficiency. |
| Storage Closet | ST1 Rev 1 | 4 | 50 | 200 | - | - | One (1) per court floor. |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---|-----------|----------|------|-------|------|-------|--|
| Jury Deliberation | | | | | | | |
| Small Jury Deliberation Room - 8-Person | CF6 | 4 | 200 | 800 | 006 | 001 | Ratio: Three (3) per four (4) jury courtrooms. Vary size. Include area to hang coats on wall hooks. |
| Large Jury Deliberation Room - 16-Person | CF7 | 5 | 425 | 2,125 | 007 | 002 | |
| Toilet, Single Occupancy, Jury Deliberation | TO1 | 9 | 56 | 504 | - | - | Three (3) per floor (Male / Female / Unisex). |
| Sound-lock Vestibule | - | 9 | 64 | 576 | - | - | |
| Coat Closet | - | 0 | 15 | 0 | - | - | One (1) per jury deliberation suite. Wall hooks for coats and bags. |
| A/V Equipment | TC6 | 0 | 30 | 0 | - | - | One (1) per jury deliberation suite. Technology built-in. |
| Lactation Room, Judicial Staff & Jury | TO3 | 4 | 50 | 200 | 060 | - | One (1) per court floor used by Judicial Staff & Jury |
| Courtroom Holding | | | | | | | |
| Elevator Vestibule | VS4 | 8 | 100 | 800 | - | - | One (1) for each holding area at courtrooms. |
| In-custody/Attorney Interview Booth | CF4 Rev 2 | 12 | 80 | 960 | 004 | - | One (1) for each holding area at courtrooms. Alternatively, the In-custody/Attorney Interview Booth (CF4) can also be located in the Central Holding Area. See Appendix 6, Section 9.11.2.8(d). Large and High Volume Courtrooms to have two In-Custody persons at interview bench simultaneously |
| Individual Holding Cell | HO3 Rev 1 | 16 | 70 | 1,120 | - | - | A minimum of two (2) individual holding cells per secure core, two (2) person capacity each. |

Courtrooms and Ancillary Spaces Subtotal 43,957

| 2.2 JUDICIAL CHAMBERS | | | | | | | |
|---|-----------|----|-----|-------|-----|-----|--|
| Presiding Judge Chambers | | | | | | | |
| Presiding Judge | OF6 | 1 | 350 | 350 | 035 | 010 | |
| Toilet, Single Occupancy, Presiding Judge | TO1 | 1 | 56 | 56 | - | - | |
| Judicial Clerk Workstation | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Judicial Assistant Workstation | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Judge Chambers | | | | | | | |
| Judge's Office + Visiting Judge | OF5 | 16 | 300 | 4,800 | 034 | 010 | |
| Toilet, Single Occupancy, Judge | TO1 | 16 | 56 | 896 | - | - | |
| Court Clerk Workstation | WS3 | 15 | 64 | 960 | 075 | 017 | |
| Judicial Assistant Workstation | WS3 | 15 | 64 | 960 | 075 | 017 | |
| Trial Court Admin Referee Chambers | | | | | | | |
| Referee Office | OF5 | 1 | 300 | 300 | 034 | 010 | |
| Trial Court Clerk Workstation | WS3 | 2 | 64 | 128 | 075 | 017 | |
| Shared Collegial Spaces | | | | | | | |
| Visitor Waiting | WA4 | 4 | 150 | 600 | 067 | - | One (1) per chamber floor. |
| Large Judicial Conference Room | - | 0 | 350 | 0 | - | - | Use Large Jury Deliberation Room. |
| Small Judicial Conference Room | CF5 | 4 | 200 | 800 | 005 | 001 | One (1) per chamber floor, eight (8) person. |
| Break Room | SS3 | 4 | 325 | 1,300 | 053 | 014 | One (1) per chamber floor. |
| Copy/Work Room | OS1 Rev 1 | 4 | 150 | 600 | 037 | 018 | One (1) per chamber floor. |
| Supply Storage | ST1 Rev 1 | 8 | 25 | 200 | - | - | One (1) per chamber set. |
| Judicial Waiting | WA13 | 8 | 60 | 480 | 078 | - | One (1) per chamber set. |

Judicial Chambers Subtotal 12,558

| | | | | | | | |
|--------------------------------------|--|--|--|-------------|---------------|--|--|
| TOTAL COURTROOMS AND CHAMBERS | | | | | | | |
| | | | | NSF: | 56,515 | | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|--|-----------|----------|------|--------------|------|-------|--|
| 3.0 COURT ADMINISTRATION | | | | | | | |
| 3.1 CIRCUIT COURT ADMINISTRATION MANAGEMENT OFFICES | | | | | | | |
| Trial Court Administrator | OF4 | 1 | 250 | 250 | 033 | 010 | Include four drawer lateral file in open work space. |
| Toilet, Single Occupancy, Staff | TO1 | 1 | 56 | 56 | - | - | Could be shared. |
| Court Administration | | | | | | | |
| OJD Manager 2 | OF3 | 1 | 200 | 200 | 032 | 017 | Near Trial Court Administrator - confidential meetings. |
| Management Assistant 2 | WS3 | 1 | 64 | 64 | 075 | 017 | Near Trial Court Administrator Office, include two drawer later file adjacent. |
| OJD Analyst 2 | WS3 | 3 | 64 | 192 | 075 | 017 | Near Trial Court Administrator Office, include two drawer later file adjacent. |
| Waiting Area | WA5 | 1 | 120 | 120 | 068 | - | Can be shared - unstaffed, next to assistant workstation. |
| Court Admin Storage | ST1 Rev 1 | 1 | 250 | 250 | - | - | Provide shelving for office supplies |
| Galley / Beverages | SS7 Rev 1 | 1 | 30 | 30 | 057 | - | Sink and small refrigerator needed |
| Treatment Court | | | | | | | |
| Program Coordinator 3 | OF1 | 1 | 100 | 100 | 030 | 017 | Needs office for private meetings. Confidential. |
| Program Coordinator 4 | WS3 | 1 | 64 | 64 | 075 | 017 | New position. |
| Program Staff | WS3 | 3 | 64 | 192 | 075 | 017 | Requires grant funding. |
| Secure Administrative Files | ST1 Rev 1 | 1 | 80 | 80 | - | - | Large file cabinets. |
| Meeting Space | CF1 Rev 1 | 1 | 100 | 100 | 001 | 001 | Two (2) person capacity |
| Family Law | | | | | | | |
| Family Law Facilitator + Staff (2-Person) | OF2 | 1 | 140 | 140 | 031 | 017 | Near Law Library. Shared office, increase size. |
| Future - Facilitator (2-Person) | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Family Law Facilitator Staff | - | 0 | 50 | 0 | - | - | Combined with above. |
| Technical Support | | | | | | | |
| Information Technology Specialist 1 | - | 0 | 64 | 0 | - | - | |
| Information Technology Specialist 2 | WS3 | 2 | 64 | 128 | 075 | 017 | |
| Information Technology Specialist 3 | OF2 | 1 | 140 | 140 | 031 | 017 | Closed door meetings. |
| Future - Information Technology Specialist | (WS3) | 1 | 64 | 64 | - | - | |
| New Equipment Storage | ST1 Rev 1 | 1 | 350 | 350 | - | - | Locate near Loading Dock. |
| Equipment Repair and Testing | BS15 | 1 | 150 | 150 | - | - | Worktables, benches, power & network drops. |
| Consultant Workstation | WS3 | 1 | 36 | 36 | 075 | 017 | Software updating, etc. New space (hoteling). |
| Printer/Scan/Copy Station | OS6 | 1 | 40 | 40 | - | 018 | |
| Court Admin Management Subtotal | | | | 2,886 | | | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---------------------------------------|------|----------|------|--------------|------|-------|---|
| 3.2 PUBLIC HELP CENTER | | | | | | | |
| Public Help Center - Information Area | PS5 | 1 | | | 044 | 009 | |
| Grant funded FJC position – JSS3 | - | 0 | 50 | 0 | - | - | Currently in a different facility (County FJC). Not required. |
| Help Desk | - | 1 | 150 | 150 | - | - | Two (2) person station with area to store forms for purchase. |
| Public Queuing at Help Desk | - | 10 | 9 | 90 | - | - | Max eight (8) to ten (10) people. (Varies.) |
| Public Computer Terminals | - | 6 | 24 | 144 | - | - | Stand up workstations. Need more space to fill out paperwork. |
| Public Forms Computer Terminals | - | 6 | 24 | 144 | - | - | Seated workstation. |
| Public E-Filing Stations | - | 2 | 24 | 48 | - | - | Seated workstation. |
| Future - Public Stations | - | 0 | 24 | 0 | - | - | |
| Public Work Table | - | 4 | 120 | 480 | - | - | Six (6) person tables. Privacy screens required. |
| Public Forms Area | - | 0 | 50 | 0 | - | - | Some have fees associated, include POS. Or locate at Help Desk. |
| Public Counter (Window) | PS6 | 1 | | | 045 | 013 | |
| Cashier | - | 1 | 50 | 50 | - | - | Integrated cashier, permanent staff position. Should be a stand-alone window. |
| Dedicated Sheriff Window | - | 0 | 50 | 0 | - | - | See duplicate in 6.2. |
| Public Windows (Unassigned) | - | 8 | 50 | 400 | - | - | Gen windows: provide glazing. One (1) with Privacy. |
| Public Waiting Area for Windows | - | 40 | 20 | 800 | - | - | Provide seating with notification board. |
| Public Service Window Drop Box | - | 1 | 15 | 15 | - | - | Secure box (currently installed in door). |
| Staff Printer Stations at Windows | - | 2 | 15 | 30 | - | - | |
| Interpreter | | | | | | | |
| Interpreter Workstation | WS3 | 2 | 64 | 128 | 075 | 017 | Locate with other work areas. Not in public area. |
| Public Services Subtotal | | | | 2,479 | | | |

| | | | | | | | |
|---|-----------|----|-----|--------------|-----|-----|--|
| 3.3 LAW LIBRARY | | | | | | | |
| Law Library | LB1 | 1 | | | 024 | 007 | |
| Reception/Waiting | WA5 | 1 | 150 | 150 | 068 | - | |
| Law Librarian Director Office | OF3 | 1 | 200 | 200 | 032 | 017 | |
| Staff Office | OF1 | 1 | 100 | 100 | 030 | 017 | |
| Copy / Print / Scan / Fiche / Film Room | OS2 | 1 | 150 | 150 | 038 | 011 | Room should be enclosed due to noise. Patron use - front facing. |
| Legal Reference Desk | - | 3 | 48 | 144 | - | - | Three (3) stations ideally, if reduction in space needed, can be two (2) stations. |
| Circulation Desk | - | 1 | 48 | 48 | - | - | One (1) station needed. |
| Compact Shelving System Area | - | 1 | 700 | 700 | - | - | Based on current capacity, size is fine. |
| Reading Room | LB2 | 1 | 120 | 120 | 025 | 008 | Multipurpose function, provide patron support. |
| Work Room | LB3 Rev 1 | 1 | 200 | 200 | 026 | - | Materials processing - staff use. |
| Public Computers | - | 4 | 36 | 144 | - | - | If not near public counters need at least six (6). |
| Study Carrel (Quiet) | - | 12 | 19 | 228 | - | - | Carrel to be 36" width. |
| Work Table | - | 2 | 100 | 200 | - | - | |
| Law Library Subtotal | | | | 2,384 | | | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---------------------------------|-----------|----------|------|--------------|------|-------|---|
| 3.4 CIVIL CASE UNIT | | | | | | | |
| OJD Supervisor 3 | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Civil Case Unit | | | | | | | |
| Civil Clerk/Foreclosure – JSS4 | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Civil Clerk – JSS3 | WS3 | 4 | 64 | 256 | 075 | 017 | |
| Civil Lead/Trainer – JSS3 | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Domestic Relations | | | | | | | |
| Law Clerk - JSS2 | - | 0 | 50 | 0 | - | - | |
| Law Clerk - JSS3 | WS3 | 4 | 64 | 256 | 075 | 017 | |
| Civil and Family Law | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Future | (WS3) | 3 | 64 | 192 | - | - | |
| FAPA | | | | | | | |
| FAPA Clerk – JSS3 | - | 0 | 100 | 0 | - | - | Conducts interviews, needs quiet, private area. Enclosed counter space for private conversations. Located at Public Counter Window. |
| Shared Amenities | | | | | | | |
| Galley / Beverages | SS7 Rev 1 | 1 | 25 | 25 | 057 | - | Full size refrigerator, sink, coffee station, microwave. |
| Copy/Work Room | OS1 Rev 1 | 1 | 150 | 150 | 037 | 018 | Currently three (3) large printers (locate near accounting). |
| File Cabinet Storage | ST1 Rev 1 | 1 | 80 | 80 | - | - | Locked vertical file cabinet located in Copy/Work Room. |
| Civil Case Unit Subtotal | | | | 1,291 | | | |

| | | | | | | | |
|---|-----------|---|-----|------------|-----|-----|---|
| 3.5 PROBATE | | | | | | | |
| Probate | | | | | | | |
| Probate Coordinator – Analyst 1 | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Probate Clerk – JSS3 | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Probate Auditor – JSS3 | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Meeting Space (Coordinator + Attorneys) | CF1 Rev 1 | 1 | 100 | 100 | 001 | 001 | Computer + printer. Ideally closed, not confidential. |
| Probate Subtotal | | | | 292 | | | |

| | | | | | | | |
|--|-------|---|-----|-----|-----|-----|------------------------|
| 3.6 ACCOUNTING / COLLECTIONS / INDIGENT DEFENSE | | | | | | | |
| Supervisor 3 | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Accounting | | | | | | | |
| Disbursement Clerk | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Accounting Clerk | WS3 | 2 | 64 | 128 | 075 | 017 | |
| Future - Clerk | - | 1 | 64 | 64 | - | - | |
| Collections & Criminal Restitution | | | | | | | |
| Collection Agent – Restitution - Lead | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Collection Agent – Restitution | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Small Claims/Landlord Tenant – JSS3 | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Collection Clerk – General | WS3 | 3 | 64 | 192 | 075 | 017 | |
| Future - Clerk | (WS3) | 1 | 64 | 64 | - | - | |
| Indigent Defense | | | | | | | |
| Court Appointed Attorney Clerk | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Shared Spaces and Amenities | | | | | | | |
| Waiting Area | - | 0 | 100 | 0 | - | - | Visitors. |
| Money Counting Room | OS3 | 1 | 200 | 200 | 039 | - | Same location as Safe. |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---------------------------|------|----------|------|-------|------|-------|---------------------------------|
| Safe | - | 2 | 50 | 100 | - | - | Same location as Counting Room. |
| Printer/Scan/Copy Station | OS6 | 1 | 40 | 40 | - | 018 | Locate in Clerks area. |

Acct / Collections / Indigent Defense Subtotal 1,248

| 3.7 CRIMINAL AND TRAFFIC | | | | | | | |
|---|-----------|---|-----|-----|-----|-----|--|
| OJD Supervisor 2 | OF2 | 1 | 140 | 140 | 031 | 017 | Near Courtrooms, Calendaring, DA. |
| Judicial Specialist II-Part Time 60% | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Judicial Specialist III | WS3 | 8 | 64 | 512 | 075 | 017 | |
| Judicial Specialist IV / Lead Supervisor II (WOC) | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Galley / Beverages | SS7 Rev 1 | 1 | 25 | 25 | 057 | - | Full size refrigerator, sink, coffee station, microwave. |
| Printer/Scan/Copy Station | OS4 | 1 | 15 | 15 | - | 018 | |

Criminal and Traffic Subtotal 820

| 3.8 CALENDARING / JUVENILE / JURY | | | | | | | |
|--|-------|---|-----|-----|-----|-----|------------------------------------|
| OJD Supervisor 2 | OF2 | 1 | 140 | 140 | 031 | 017 | Near Jury Assembly. |
| Calendaring | | | | | | | |
| Criminal Calendaring & Jury Clerk - JSS2 | - | 0 | 64 | 0 | - | - | |
| Calendaring Clerk - JSS3 | WS3 | 5 | 64 | 320 | 075 | 017 | |
| Future - Calendaring Clerk | (WS3) | 2 | 64 | 128 | - | - | |
| Juvenile Dependency | | | | | | | |
| Juvenile Dependency Clerk | WS3 | 2 | 64 | 128 | 075 | 017 | Currently has office. |
| Shared Spaces and Amenities | | | | | | | |
| Printer Station | - | 0 | 15 | 0 | - | - | Located at Public Counter Windows. |

Calendaring / Juvenile / Jury Subtotal 716

| 3.9 RECORDS | | | | | | | |
|------------------------------|-----------|---|-----|-----|-----|-----|--|
| OJD Supervisor 1 | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Records / Mail / Info Center | | | | | | | |
| Records Clerk - JSS2 | WS3 | 8 | 64 | 512 | 075 | 017 | Accommodate scanner stations. |
| Appeals Clerk - JSS3 | WS3 | 1 | 64 | 64 | 075 | 017 | Accommodate scanner stations. |
| Active Records | ST1 Rev 1 | 4 | 9 | 36 | - | - | Seven (7) square feet / vertical cabinet and nine (9) square feet / lateral. |
| Printer/Scan/Copy Station | OS6 | 1 | 60 | 60 | - | 018 | Large high capacity copy machine and printer. |
| Public Records Viewing Room | PS8 Rev 1 | 1 | 100 | 100 | 047 | 011 | Room for public to view digital and hard copy documents. |

Records Subtotal 912

| 3.10 SHARED ADMINISTRATION STAFF SUPPORT SPACES | | | | | | | |
|--|-----------|---|-----|-----|-----|-----|---|
| Toilet, Multi-Occupancy, Staff | TO7 | 1 | 108 | 108 | - | - | Split shared amenities into 2 groups within admin. |
| Toilet, Single Occupancy, Staff, Unisex | TO5 | 3 | 56 | 168 | - | - | |
| Large Conference Room - 14-person | CF9 Rev 1 | 1 | 400 | 400 | 009 | 002 | |
| Evidence Storage | ST1 Rev 1 | 1 | 50 | 50 | - | - | Locate within Records Staff area. |
| Exhibit Storage | ST1 Rev 1 | 1 | 50 | 50 | - | - | Separate Secure Area. Locate within Records Staff area. |
| Copy/Work Room | OS9 | 2 | 150 | 300 | 037 | 018 | Currently 8 printers. Distribute throughout. |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---------------------------------------|------|----------|------|--------------|------|-------|---|
| Scanning Station | OS5 | 2 | 25 | 50 | - | 018 | One (1) in Accounting, one (1) in Criminal. |
| Break Room | SS4 | 1 | 400 | 400 | 054 | 014 | |
| Mail Sorting | MA2 | 1 | 150 | 150 | 029 | - | Locate within Records Staff area. |
| Shared Support Spaces Subtotal | | | | 1,676 | | | |

| 3.11 JURY ASSEMBLY | | | | | | | |
|--|-----------|----|-----|--------------|-----|-----|--|
| Jury Assembly Check-In | | | | | | | |
| Jury Coordinator - JSS3 | WS3 | 2 | 64 | 128 | 075 | 017 | Computer workstation. |
| Jury Clerk | WS3 | 2 | 64 | 128 | 075 | 017 | Computer workstation. |
| Juror Assembly Entrance/Check-in | WA10 | 1 | 150 | 150 | 073 | 017 | Near Jury/Calendaring. |
| Juror Check-in Counter/Staff Workstation | - | 2 | 64 | 128 | - | - | Furniture in space. |
| Printer/Scan/Copy Station | OS6 | 1 | 40 | 40 | - | 018 | |
| Check In Kiosk | - | 2 | 25 | 50 | - | - | Equipment. |
| Main Jury Assembly | | | | | | | |
| Jury Room Main Assembly Area | JA1 | 1 | 15 | 3,450 | 021 | 006 | Divisible into two (2) areas. Combination seating types: chairs, lounge, business [average fifteen (15) square feet / person]. |
| Juror Lounge Seating | - | 0 | 20 | 0 | - | - | |
| Juror Business Seating | - | 0 | 25 | 0 | - | - | |
| Jury Room Lounge Area (Unit area per person) | JA2 Rev 2 | 1 | 25 | 625 | 022 | - | Combine to Expand Assembly Area. Provide close walled chair storage area within lounge. |
| Juror Support Areas | | | | | | | |
| Break Area / Galley | JA3 Rev 1 | 1 | 150 | 150 | 023 | - | Coffee station, sink, refrigerator. |
| Break Area - Seating at Tables | - | 1 | 150 | 150 | - | - | Include this seating in Break Area/Galley space. |
| Reading Material Display | - | 0 | 25 | 0 | - | - | |
| Phone Charging Area | - | 1 | 25 | 25 | - | - | |
| Toilet, Multi-Occupancy, Juror | TO4 | 2 | 180 | 360 | - | - | Male/Female. |
| Toilet, Single Occupancy, Juror | TO1 | 1 | 56 | 56 | - | - | Unisex. |
| Juror Lactation Room | TO3 | 1 | 50 | 50 | 060 | - | |
| Locker Area / Alcove | - | 10 | 7 | 70 | - | - | Clear front on locker (assume 18 lockers per unit). Located in Jury Room Lounge Area. |
| Jury Assembly Area Subtotal | | | | 5,560 | | | |

| | | | | | | | |
|-----------------------------------|--|--|--|--------------------|--|--|--|
| TOTAL COURT ADMINISTRATION | | | | NSF: 20,264 | | | |
|-----------------------------------|--|--|--|--------------------|--|--|--|

| 4.0 DISTRICT ATTORNEY | | | | | | | |
|-------------------------------------|-----|---|-----|-----|-----|-----|-----------------------------------|
| 4.1 CRIMINAL DIVISION | | | | | | | |
| Main Reception | | | | | | | |
| Main Reception / Waiting | WA6 | 1 | 350 | 350 | 069 | 017 | Accommodate twenty (20) visitors. |
| Front Desk Customer Info Specialist | - | 1 | 36 | 36 | - | - | |
| Front Desk (Specialist 1) | WS1 | 2 | 36 | 72 | 074 | 017 | |
| District Attorney | | | | | | | |
| District Attorney | OF5 | 1 | 300 | 300 | 034 | 010 | Small Conference Table. |
| Toilet, Single Occupancy, DA | TO1 | 1 | 56 | 56 | - | - | |
| Chief Deputy District Attorney | OF3 | 2 | 200 | 400 | 032 | 017 | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---|------|----------|------|-------|------|-------|----------------------------|
| Administrative Staff | | | | | | | |
| Senior Administrator | OF3 | 1 | 200 | 200 | 032 | 017 | Small Conference Table. |
| Operations Manager | OF1 | 1 | 100 | 100 | 030 | 017 | |
| Legal Office Supervisor | OF1 | 1 | 100 | 100 | 030 | 017 | Potentially a Workstation. |
| Persons Felony Unit | | | | | | | |
| Senior Deputy District Attorney | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Deputy District Attorney 3 | OF1 | 6 | 120 | 720 | 030 | 017 | |
| Senior Legal Secretary | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Legal Secretary | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Property Felony Unit | | | | | | | |
| Senior Deputy District Attorney | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Deputy District Attorney 3 | OF1 | 1 | 120 | 120 | 030 | 017 | |
| Deputy District Attorney 2 | OF1 | 11 | 120 | 1,320 | 030 | 017 | |
| Senior Legal Secretary | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Office Specialist 2 | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Misdemeanor | | | | | | | |
| Senior Deputy District Attorney | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Deputy District Attorney 1 | OF1 | 7 | 120 | 840 | 030 | 017 | |
| Senior Law Clerk | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Law Clerk | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Law Clerk | WS4 | 4 | 36 | 144 | 079 | 017 | |
| Senior Legal Secretary | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Legal Secretary | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Office Specialist 2 | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Domestic Violence | | | | | | | |
| Senior Deputy District Attorney | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Deputy District Attorney 2 | OF1 | 4 | 120 | 480 | 030 | 017 | |
| Senior Legal Secretary | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Legal Secretary | WS1 | 1 | 36 | 36 | 074 | 017 | |
| DA Juvenile | | | | | | | |
| Senior Deputy District Attorney | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Senior Deputy District Attorney | - | 0 | 120 | 0 | - | - | |
| Deputy District Attorney 2 | OF1 | 3 | 120 | 360 | 030 | 017 | |
| Legal Secretary | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Investigators | | | | | | | |
| Senior DA Investigator | OF2 | 1 | 140 | 140 | 031 | 017 | |
| DA Investigator | OF1 | 4 | 100 | 400 | 030 | 017 | |
| Technology | | | | | | | |
| IS Project Analyst Senior | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Microcomputer Analyst 2 | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Cyber Crime Unit | | | | | | | |
| Senior Deputy District Attorney | OF2 | 1 | 140 | 140 | 031 | 017 | New Position |
| Deputy District Attorney | OF1 | 3 | 120 | 360 | 030 | 017 | New Position |
| DA Support Positions | | | | | | | |
| Paralegal (Elec. Evid. Fugitives Homicide Discovery) | WS3 | 2 | 64 | 128 | 075 | 017 | |
| Office Specialist 2 (In-Custody Docket) | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Office Specialist 2 (Calendaring) | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Legal Secretary (Calendaring) | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Office Specialist 2 (Grand Jury Coordinator) | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Office Specialist 2 (Intake Desk) | WS1 | 2 | 36 | 72 | 074 | 017 | |
| Office Specialist 2 (FT Temp) | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Office Specialist 1 (PT Temp) | WS1 | 1 | 36 | 36 | 074 | 017 | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---|-----------|----------|-------|-------|------|-------|---|
| Senior Budget and Payroll | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Budget and Payroll | WS1 | 3 | 36 | 108 | 074 | 017 | |
| Staff Support Spaces | | | | | | | |
| Large Conference / Law Library - 20-25 People | CF12 | 1 | 550 | 550 | 012 | 002 | |
| Printer Station | OS4 | 4 | 25 | 100 | - | 018 | Number of printers based on organization layout |
| Galley / Beverages | SS6 Rev 1 | 2 | 15 | 30 | 056 | - | Sink, small refrigerator, coffee station |
| Records Storage | | | | | | | |
| Budget/Payroll/Personnel Files | ST1 Rev 1 | 1 | 100 | 100 | - | - | Locked file room |
| Active Case Files | - | 0 | 1,100 | 0 | - | - | Combine with Budget/Payroll/Personnel Files |

DA Criminal Division Subtotal 9,434

| 4.2 SHARED SPACES & AMENITIES | | | | | | | |
|--|-----------|---|-----|-----|-----|-----|---|
| Copy/Work Room | OS1 Rev 1 | 2 | 150 | 300 | 037 | 018 | Include cabinetry to store forms and supplies. |
| Supplies Storage | ST1 Rev 1 | 2 | 100 | 200 | - | - | |
| Forms/Supplies | - | 0 | 100 | 0 | - | - | Include in Copy Room in Cabinetry. |
| Break Room | SS4 | 1 | 400 | 400 | 054 | 014 | |
| Evidence Storage & Viewing | ST1 Rev 1 | 1 | 120 | 120 | - | - | |
| Equipment Storage | ST1 Rev 1 | 1 | 120 | 120 | - | - | |
| Handgun Storage | - | 1 | 50 | 50 | - | - | Not necessarily a walk-in. Lockers can be used. |
| Medium Conference Room - 8-Person | CF5 | 1 | 200 | 200 | 005 | 001 | |
| Small Conference Room - 6-Person | CF11 | 2 | 150 | 300 | 011 | 001 | |
| Scanning Station | OS7 | 1 | 40 | 40 | - | 018 | |
| Scanning Document Staging Area | OS7 | 1 | 40 | 40 | - | 018 | |
| DVD Burning Station | - | 0 | 80 | 0 | - | - | At Paralegal Desk. |
| Toilet, Multi-Occupancy, Staff | TO7 | 4 | 215 | 860 | - | - | TBD # of floors for DA's Office. |
| Family Toilet (Individual Toilet) | - | 0 | 64 | 0 | - | - | Included in PUBLIC SPACES & AMENITIES 1.2. |

Shared Spaces and Amenities Subtotal 2,630

| 4.3 VICTIMS SERVICES | | | | | | | |
|---|-----------|---|-----|-----|-----|-----|--|
| Reception Area | | | | | | | |
| Reception/Waiting | WA8 | 1 | 150 | 150 | 071 | - | |
| Reception Counter Workstation | - | 1 | 36 | 36 | - | - | Furniture in space. |
| Central Victims Lounge | PS7 | 1 | 300 | 300 | 046 | 009 | Lounge furniture. |
| Toilet, Single Occupancy, Public - Victims Lounge | TO1 | 1 | 56 | 56 | - | - | |
| Staff Workstations | | | | | | | |
| Victim Assistance Program Director | OF3 | 1 | 200 | 200 | 032 | 017 | |
| Victim Assistance Supervisor | OF1 | 1 | 100 | 100 | 030 | 017 | |
| Victim Advocate | WS3 | 8 | 64 | 512 | 075 | 017 | |
| P/T Victim Advocate | WS3 | 3 | 64 | 192 | 075 | 017 | |
| Victim Assistance Shared Amenities | | | | | | | |
| Printer Station | OS4 | 1 | 25 | 25 | - | 018 | |
| Galley / Beverages | SS6 Rev 1 | 1 | 15 | 15 | 056 | - | |
| Active Files | - | 0 | 120 | 0 | - | - | |
| Interview Room | CF2 | 3 | 120 | 360 | 002 | 001 | Four (4) people per room around a table or lounge furniture. |

Victim Assistance Subtotal 1,946

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|--|-----------|----------|------|--------------|------|-------|-----------------------------|
| 4.4 FAMILY LAW | | | | | | | |
| Reception/Waiting | WA7 | 1 | 125 | 125 | 070 | 017 | |
| Counter Workstation | - | 1 | 36 | 36 | - | - | Furniture in space. |
| Staff Offices/Workstations | | | | | | | |
| Senior Deputy District Attorney | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Deputy District Attorney (FS) | OF1 | 1 | 120 | 120 | 030 | 017 | |
| Legal Office Supervisor (FS) | OF1 | 1 | 100 | 100 | 030 | 017 | |
| Senior Child Support Agent | WS3 | 8 | 64 | 512 | 075 | 017 | |
| Legal Secretary (FS) | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Office Specialist 2 | WS1 | 2 | 36 | 72 | 074 | 017 | |
| Family Support Shared Amenities | | | | | | | |
| Printer Station | OS4 | 1 | 25 | 25 | - | 018 | |
| Galley / Beverages | SS6 Rev 1 | 1 | 15 | 15 | 056 | - | |
| Interview Room | - | 0 | 100 | 0 | - | - | Use Small Conference Room. |
| Small Conference Room / FED space - 4-Person | CF3 Rev 1 | 1 | 120 | 120 | 003 | 001 | Two (2) to four (4) people. |
| Large Conference Room - 10-15 People | CF8 | 1 | 300 | 300 | 008 | 002 | |
| Victim Assistance Subtotal | | | | 1,601 | | | |

| | | | | | | | |
|-----------------------------|-----------|---|-----|--------------|-----|-----|---|
| 4.5 GRAND JURY | | | | | | | |
| Grand Jury Coordinator | | | | | | | |
| Legal Secretary | WS3 | 1 | 64 | 64 | 075 | 017 | |
| Courtroom | | | | | | | |
| Grand Jury Hearing Room | HR5 Rev 1 | 2 | 650 | 1,300 | 020 | 005 | Seven (7) to eight (8) Jurors, elevated witness box. |
| Grand Jury Ancillary Spaces | | | | | | | |
| Reception/Waiting | WA8 | 1 | 150 | 150 | 071 | 017 | |
| Counter Workstation | - | 1 | 36 | 36 | - | - | Furniture in space. |
| Touch-down Workstations | WS1 | 2 | 36 | 72 | 074 | 017 | |
| Victims/Witness Waiting | WA9 | 1 | 200 | 200 | 072 | - | |
| Sound-Lock Vestibule | VS3 Rev 1 | 2 | 64 | 128 | - | - | |
| Staff ADA Access Ramp | - | 1 | 100 | 100 | - | - | |
| A/V Equipment Closet | TC6 | 1 | 50 | 50 | - | - | Cart with TV and computers, etc. FTR recording device, cameras. Can be combined with IDF Rooms for layout efficiency. |
| Galley / Beverages | SS6 Rev 1 | 1 | 15 | 15 | 056 | - | |
| Grand Jury Subtotal | | | | 2,115 | | | |

| | | | | | | | |
|--------------------------------|--|--|--|--------------------|--|--|--|
| TOTAL DISTRICT ATTORNEY | | | | NSF: 17,726 | | | |
|--------------------------------|--|--|--|--------------------|--|--|--|

| | | | | | | | |
|--|-----|---|-------|--------------|---|---|---------------------|
| 5.0 SHERIFF TRANSPORT & HOLDING | | | | | | | |
| 5.1 SALLY PORT | | | | | | | |
| Transport Sally Port | SP1 | 1 | 2,000 | 2,000 | - | - | |
| Sally Port Vestibule/In Custody Staging | SP2 | 1 | 400 | 400 | - | - | |
| Gun Lockers | - | 1 | 50 | 50 | - | - | Individual lockers. |
| Sally Port Subtotal | | | | 2,450 | | | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|--------------------------------------|-----------|----------|------|--------------|------|-------|---|
| 5.2 CENTRAL HOLDING AREA | | | | | | | |
| In-Custody Intake | WA12 | 1 | 100 | 100 | - | - | Four (4) person total capacity, two (2) sheriff and two (2) in-custody persons. |
| Holding Cells | | | | | | | |
| Large Group Holding (Male) | HO1 Rev 1 | 2 | 180 | 360 | - | - | Twelve (12) person capacity each. |
| Large Group Holding (Female) | HO1 Rev 1 | 2 | 180 | 360 | - | - | Twelve (12) person capacity each. |
| Small Holding (Male) | HO2 Rev 1 | 2 | 100 | 200 | - | - | Six (6) person capacity each. |
| Small Holding (Female) | HO2 Rev 1 | 1 | 100 | 100 | - | - | Six (6) person capacity each. |
| Individual Holding (Male or Female) | HO3 Rev 1 | 3 | 70 | 210 | - | - | Two (2) person capacity each. |
| Small Holding (Juvenile) | HO2 Rev 1 | 1 | 100 | 100 | - | - | Six (6) person capacity each. |
| Central Holding Area Subtotal | | | | 1,430 | | | |

| | | | | | | | |
|--|-----------|---|-----|--------------|-----|-----|---|
| 5.3 TRANSPORT OPERATIONS SUPPORT | | | | | | | |
| Break Room/Muster | SS4 | 1 | 400 | 400 | 054 | 014 | Near Staff Elevator. |
| In-custody Control Room | TC9 Rev 1 | 1 | 270 | 270 | 058 | 015 | Desk for (2) deputies. |
| Toilet, Single Occupancy, Staff - Unisex | TO5 | 1 | 56 | 56 | - | - | Direct access from In-Custody Control Room. |
| Information Services Utility Closet | TC8 | 1 | 50 | 50 | - | - | |
| Equipment Storage | ST1 Rev 1 | 1 | 100 | 100 | - | - | |
| Food Service Area | SS5 | 1 | 100 | 100 | 055 | - | Food Staging. |
| Locker Rooms & Showers | | | | | | | |
| Locker Room, Women's | TO9 | 1 | 150 | 150 | - | - | |
| Toilet/ Shower, Women's | - | 1 | 90 | 90 | - | - | Showers & Toilets located in Locker Room. |
| Locker Room, Men's | TO9 | 1 | 540 | 540 | - | - | |
| Toilet/ Shower, Men's | - | 1 | 90 | 90 | - | - | Showers & Toilets located in Locker Room. |
| Toilets | | | | | | | |
| Toilet, Single Occupancy, Staff - Women's | TO5 | 1 | 56 | 56 | - | - | |
| Toilet, Single Occupancy, Staff - Men's | TO5 | 1 | 56 | 56 | - | - | |
| Toilet, Single Occupancy, Staff - Unisex | TO5 | 1 | 56 | 56 | - | - | |
| Transport Operations Support Subtotal | | | | 2,014 | | | |

| | | | | | | | |
|---|--|--|--|-------------|--------------|--|--|
| TOTAL SHERIFF TRANSPORT OPERATIONS SPACE | | | | | | | |
| | | | | NSF: | 5,894 | | |

| | | | | | | | |
|---------------------------------------|-----|---|-----|------------|-----|-----|------------------------------------|
| 6.0 SHERIFF MAIN OFFICES | | | | | | | |
| 6.1 SECURITY SCREENING | | | | | | | |
| Lead Entrance Screening Officer (ESO) | OF3 | 1 | 200 | 200 | 032 | 017 | Shared office for all ESO. |
| Entrance Screening Officer Breakroom | SS2 | 1 | 150 | 150 | 052 | - | Seats two (2) to three (3) people. |
| Security Screening Subtotal | | | | 350 | | | |

| | | | | | | | |
|-----------------------------------|------|---|-----|-----|-----|-----|--------------------------------|
| 6.2 SHERIFF ADMINISTRATION | | | | | | | |
| Public Service | PS6 | 1 | | | 045 | - | |
| Sheriff Public Window | - | 2 | 50 | 100 | - | - | Privacy and discretion needed. |
| Public Waiting at Window | - | 1 | 50 | 50 | - | - | Walk up service - queuing. |
| CCSO Office | OF1B | 1 | 144 | 144 | - | - | |
| Courthouse Security | | | | | | | |
| Captain Office | OF3 | 1 | 200 | 200 | 032 | 017 | |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|--|------------|----------|------|-------|------|-------|--|
| Sergeant Office | OF2 | 3 | 140 | 420 | 031 | 017 | |
| Deputy Workstation | WS3 | 7 | 64 | 448 | 075 | 017 | Includes Juvenile Deputy. |
| Future - Deputy Workstation | (WS3) | 2 | 64 | 128 | - | - | |
| Civil Division | | | | | | | |
| Process Sergeant Office | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Admin Staff | WS3 | 3 | 64 | 192 | 075 | 017 | Sight and Sound of Front Window. |
| Future - Admin Staff | (WS3) | 1 | 64 | 64 | - | - | |
| Technical Staff | WS3 | 1 | 64 | 64 | 075 | 017 | Sight and Sound of Front Window. |
| Printer/Copy/Scan Station | OS6 | 1 | 60 | 60 | - | 018 | |
| Shared Amenities | | | | | | | |
| Building Monitoring Room | TC10 Rev 1 | 1 | 240 | 240 | 059 | 012 | Desk for (2) deputies. Adjacent to shared workspace. |
| Evidence Storage Closet | ST1 Rev 1 | 1 | 50 | 50 | - | - | |
| Large Conference Room (14-Person) | CF8 | 1 | 400 | 400 | 008 | 002 | |
| Personnel File Room/Record Storage | ST1 Rev 1 | 1 | 120 | 120 | - | - | Locked Room. |
| Galley / Beverages | SS7 Rev 1 | 1 | 30 | 30 | 057 | - | Full size refrigerator, sink, coffee station, microwave. |
| Copy/Work Room | OS1 Rev 1 | 1 | 150 | 150 | 037 | 018 | Work bench, mail boxes. |
| Office Supply Storage Closet | - | 1 | 100 | 100 | - | - | Vertical file storage cabinets. |
| Toilet, Single Occupancy, Staff - Unisex | TO5 | 3 | 56 | 168 | - | - | |
| Weapons Storage | - | 1 | 25 | 25 | - | - | Secure Vault. |

Sheriff Administration Subtotal 3,293

| |
|----------------------------------|
| TOTAL SHERIFF MAIN OFFICE |
| NSF: 3,643 |

7.0 STATE OFFICES

7.1 DEPARTMENT OF HUMAN SERVICES

| | | | | | | | |
|--|-----------------------------|---|-----|-----|-----|-----|---|
| Separate Entrances for Foster & Biological Parents | | | | | | | Secured Entry with Separate parking areas. |
| Biological Parent Entry / Waiting Area | WA7a | 1 | 125 | 125 | 070 | 017 | Small waiting area off main entrance - isolated from contact with foster parent(s). |
| Waiting Area Foster Parent /Drop Off Area | WA11 Rev. 2 | 1 | 100 | 100 | 076 | 017 | Small waiting area off second entrance - isolated from contact with biological parent(s) Confirm no Reception Counter. |
| Visit Rooms | SO1 Rev 1 | 2 | 180 | 360 | 048 | 009 | Some seating and toys for child & parent interaction. |
| Viewing Room | SO2 Rev 1 | 1 | 96 | 96 | 049 | - | One way window into each room for DHS staff. |
| Family Meeting Room | SO3 | 1 | 180 | 180 | 050 | - | Room with comfortable furniture. |
| Staff Offices/Workstations | | | | | | | |
| Private Office | OF2 | 1 | 140 | 140 | 031 | 017 | |
| Workstations | WS1 | 6 | 36 | 216 | 074 | 017 | |
| Shared Amenities | | | | | | | |
| Galley / Beverages | SS7 Rev 1 | 1 | 30 | 30 | 057 | - | Full size refrigerator, sink, coffee station, microwave. |
| Large Conference Room - 12-15 People | CF8 | 1 | 400 | 400 | 008 | 002 | Meetings with Attorneys, parents, staff. |

| | Code | Quantity | Area | Total | FF&E | IT/AV | Notes |
|---|------|----------|------|--------------|------|-------|--|
| Copy/Print/Scan Station | OS6 | 1 | 40 | 40 | - | 018 | Printer with some shelving for supplies. |
| Lactation Room, Public | TO3 | 1 | 50 | 50 | 060 | - | Dedicated for mothers of visits, no need for escort. |
| Toilet, Single Occupancy, Public - Unisex | TO1 | 1 | 56 | 56 | - | - | Shared by Staff. |
| Miscellaneous Additional Space | - | 1 | 153 | 153 | - | - | Available space as per SF requirement. |
| DHS Subtotal | | | | 1,946 | | | |

| 7.2 PUBLIC DEFENSE & CIDC & JA CL | | | | | | | |
|--|-----------|---|-------|--------------|-----|-----|--|
| Public Space | | | | | | | |
| Reception/Waiting | WA14 | 1 | 125 | 125 | 070 | 017 | |
| OPDS Reception Counter | - | 1 | 50 | 50 | - | - | Furniture in space. |
| Public Defense Workspace | | | | | | | |
| Hoteling Workstations | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Touchdown Office | OF7 | 2 | 64 | 128 | 036 | 017 | |
| CIDC Workspace | | | | | | | |
| Administration | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Touchdown Office | OF7 | 2 | 64 | 128 | 036 | 017 | |
| Attorney Hoteling Station | WS1 | 1 | 36 | 36 | 074 | 017 | |
| Touchdown Office | OF7 | 2 | 64 | 128 | 036 | 017 | |
| Equipment Storage Room | ST1 Rev 1 | 1 | 50 | 50 | - | - | AV Equipment and Clothes. |
| Shared Space | | | | | | | |
| Printer Station | OS4 | 1 | 25 | 25 | - | 018 | |
| Galley/Beverage | SS6 Rev 1 | 1 | 15 | 15 | 056 | - | |
| Small Conference Room - 6-Person | CF11 | 2 | 150 | 300 | 011 | 001 | Desk with 2 Guest Chairs - not within dept. off of public lobby (defense resource center). |
| Large Conference Room - 30-Person | CF14 | 1 | 1,100 | 1,100 | 014 | 003 | Could be shared. |
| Copy/Work/Mail Room | OS1 Rev 1 | 1 | 150 | 150 | 037 | 018 | For providers - secured. |
| Secure Storage Lockers | - | 1 | 20 | 20 | - | - | Attorneys can store personal items. |
| Toilet, Single Occupancy, Public - Unisex | TO1 | 1 | 56 | 56 | - | - | Shared by Staff. |
| Miscellaneous Additional Space | - | 1 | 104 | 104 | - | - | Available space as per SF requirement. |
| Public Defense & CIDC Subtotal | | | | 2,487 | | | |

| | |
|----------------------------|-------------------|
| TOTAL STATE OFFICES | NSF: 4,433 |
|----------------------------|-------------------|

| | |
|--|---------------------|
| TOTAL CLACKAMAS COUNTY COURTHOUSE | NSF: 151,287 |
|--|---------------------|

| GENERAL | | |
|--------------------------------------|-------------------|--|
| Room ID Code | WA7a | |
| Room Name | Reception/Waiting | |
| Room used by | Public | |
| Minimum Number of Occupants in Space | 3 | |

| | MINIMUM REQUIREMENT | NOTES |
|---|---------------------|-------|
| ROOM | | |
| Minimum Ceiling Height | 9'-0" | |
| Minimum Room Dimensions | 10'-6" | |
| Special accessibility requirements/features | | |
| Other special features | | |
| Acoustical Performance | STC 45 | NC 40 |

| INTERIOR FINISHES | | |
|--|--|--|
| Interior Category | IC-2 Moderate Aesthetic Importance | |
| Floor | F-3 Resilient Flooring | |
| Base | B-1 Rubber | |
| Ceiling | C-2 Acoustical Ceiling Tile, High NRC | |
| Wall Finish | W-1 Gypsum Board, Paint, Latex | |
| Applied Specialty Wall Finish / Millwork | | |

| CASEWORK, FURNITURE, FIXTURES & EQUIPMENT | | |
|---|--|--|
| Casework Description | Built-in Reception Desk | |
| Work Surface Material | WS-2 Solid Surface | |
| Casework Materials | CM-2 Plastic Laminate | |
| Furniture | 070 | |
| Glare Prevention | GL-2 Orient seating such that occupants face a view that is perpendicular to windows (Or demonstrate that no glare at chairs/workstations) | |
| Equipment & Specialties | | |

| DOORS & WINDOWS | | |
|---------------------------------|---|--|
| Visual Privacy | PR-2 Occasional Visual Privacy | |
| Exterior Doors | | |
| Exterior Door Hardware Function | | |
| Exterior Glazing | No | |
| Exterior Window Treatment | | |
| Interior Doors | ID-1b Single Wood Door, Plastic Laminate or Painted | |
| Interior Door Hardware Function | HW-1 Card Key Access | |
| Interior Glazing | | |
| Interior Window Treatment | | |
| Specialty Door/Window Features | Door bell at entry into waiting area. | Distinct chime difference from WA11. |

| | | |
|------------------|--|--|
| Daylight & Views | DV-2 Courtrooms, Conference Rooms PERSCRIPTIVE: Areas must have access to a window wall with at least 40% glazing. Total glazing area shall comprise at least 40% of the perimeter wall(s). PERFORMANCE: Average sDA300, 50% is achieved for > 40% of occupied floor area. | |
|------------------|--|--|

| MINIMUM REQUIREMENT | | NOTES |
|----------------------------|--|--------------|
| SECURITY FEATURES | | |
| Floor | | |
| Walls | | |
| Doors | | |
| Other special features | | |

| BUILDING SYSTEMS | | |
|-----------------------------------|---|--|
| Mechanical | | |
| Heating/Cooling Temperature Range | TR-2 - Heating/Cooling 70/75F, +/- 5F | |
| Thermostat Control | TSC-1 Zone Thermostat with +/- 2 degree | |
| Schedule | SCH-1 Operating Hours | |
| Plumbing | | |
| Plumbing Fixture Group | | |
| Water Management | | |
| Fire Protection | | |
| Sprinkler System Type | SS-1 Wet Pipe System | |
| Sprinkler Head Type | SH-1 Concealed Ceiling Sprinkler | |
| Electrical - Power | | |
| Receptacle | R-1 Duplex, Normal Power | |
| Sensors | SN-1 Occupancy, Daylight, CO2 (Regularly) | |
| Emergency Power | | |
| Standby Power | | |
| UPS | | |
| Electrical - Lighting | | |
| Lighting Fixture Type | | |
| Lighting Level | LL-3 35 FC at work surfaces and walls | |
| Lighting Control | LC-2 Conference Rooms | |
| IT/AV/Telecom | | |
| Telephone | No | |
| Data Outlet | Yes | |
| CATV/MATV | Yes | |
| Audio Visual Outlet | Yes | |
| IT/AV Equipment | 017 | |
| Assisted Listening | No | |
| Electronic Security | | |
| CCTV Camera | Yes | |
| Duress Alarm | No | |
| Intercom | No | |

ROOM FUNCTION DESCRIPTION

This room is used by public check-in for scheduled appointments. Room should be located directly off main public corridor.

ROOM CONFIGURATION DIAGRAM

No Room Configuration Diagram for this Room Data Sheet.

| GENERAL | | |
|--------------------------------------|-----------------------|--|
| Room ID Code | WA11 Rev 2 | |
| Room Name | Foster Parent Waiting | |
| Room used by | Foster Parents | |
| Minimum Number of Occupants in Space | 4 | |

| | MINIMUM REQUIREMENT | NOTES |
|---|---------------------|-------|
| ROOM | | |
| Minimum Ceiling Height | 9'-0" | |
| Minimum Room Dimensions | 9'-6" | |
| Special accessibility requirements/features | | |
| Other special features | | |
| Acoustical Performance | STC 45 NC 40 | |

| INTERIOR FINISHES | | |
|--|---------------------------------------|--|
| Interior Category | IC-2 Moderate Aesthetic Importance | |
| Floor | F-3 Resilient Flooring | |
| Base | B-1 Rubber | |
| Ceiling | C-2 Acoustical Ceiling Tile, High NRC | |
| Wall Finish | W-1 Gypsum Board, Paint, Latex | |
| Applied Specialty Wall Finish / Millwork | | |

| CASEWORK, FURNITURE, FIXTURES & EQUIPMENT | | |
|---|--|--|
| Casework Description | | |
| Work Surface Material | | |
| Casework Materials | | |
| Furniture | 076 | |
| Glare Prevention | GL-2 Orient seating such that occupants face a view that is perpendicular to windows (Or demonstrate that no glare at chairs/workstations) | |
| Equipment & Specialties | | |

| DOORS & WINDOWS | | |
|---------------------------------|--|--|
| Visual Privacy | PR-2 Occasional Visual Privacy | |
| Exterior Doors | | |
| Exterior Door Hardware Function | | |
| Exterior Glazing | Yes | Provide window if possible |
| Exterior Window Treatment | EWT-1 Roller Shade Privacy, Manual | |
| Interior Doors | ID-1a Single Wood Door, Natural Stained | |
| Interior Door Hardware Function | HW-1 Card Key Access | Key card access between public to staff area and circulation into waiting area |
| Interior Glazing | Reception window looking into waiting area | Approx. dimensions 6ft wide x 4ft high, bottom of window at 34". |
| Interior Window Treatment | | |

| | | |
|-----------------------------------|--|--|
| Specialty Door/Window Features | <u>Door bell at entry into waiting area.</u> | <u>Distinct chime difference from WA7.</u> |
|-----------------------------------|--|--|

| | | |
|------------------|---|--------------|
| Daylight & Views | DV-2 Courtrooms, Conference Rooms PERSCRIPTIVE: Areas must have access to a window wall with at least 40% glazing. Total glazing area shall comprise at least 40% of the perimeter wall(s). PERFORMANCE: Average sDA300, 50% is achieved for > 40% of occupied floor area | |
| | MINIMUM REQUIREMENT | NOTES |

SECURITY FEATURES

| | | |
|------------------------|--|--|
| Floor | | |
| Walls | | |
| Doors | | |
| Other special features | | |

BUILDING SYSTEMS

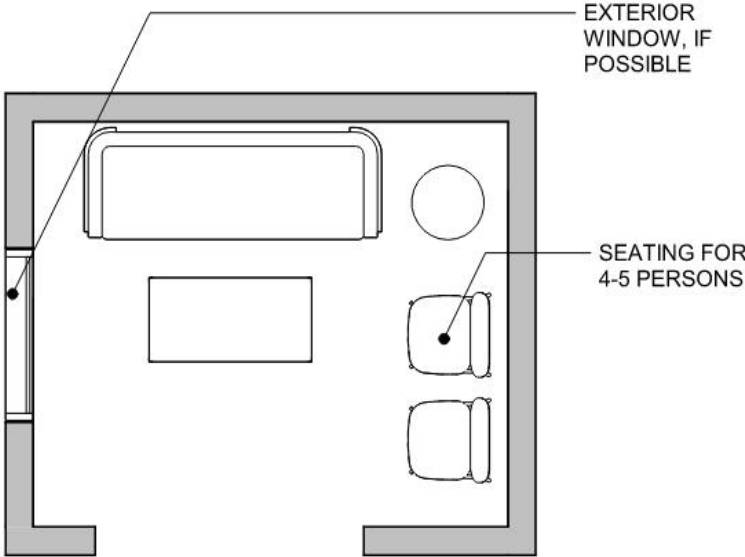
| | | |
|------------------------------|---|--|
| Mechanical | | |
| Heating/Cooling | TR-2 - Heating/Cooling 70/75F, +/- 5F | |
| Temperature Range | | |
| Thermostat Control | TSC-1 Zone Thermostat with +/- 2 degree | |
| Schedule | SCH-1 Operating Hours | |
| Plumbing | | |
| Plumbing Fixture Group | | |
| Water Management | | |
| Fire Protection | | |
| Sprinkler System Type | SS-1 Wet Pipe System | |
| Sprinkler Head Type | SH-1 Concealed Ceiling Sprinkler | |
| Electrical - Power | | |
| Receptacle | R-1 Duplex, Normal Power | |
| Sensors | SN-1 Occupancy, Daylight, CO2 (Regularly Occupied Spaces) | |
| Emergency Power | | |
| Standby Power | | |
| UPS | | |
| Electrical - Lighting | | |
| Lighting Fixture Type | | |
| Lighting Level | LL-3 35 FC at work surfaces and walls (Conference Rooms) | |
| Lighting Control | LC-2 Conference Rooms | |
| IT/AV/Telecom | | |
| Telephone | No | |
| Data Outlet | Yes | |
| CATV/MATV | Yes | |
| Audio Visual Outlet | Yes | |
| IT/AV Equipment | 017 | |
| Assisted Listening | No | |
| Electronic Security | | |
| CCTV Camera | Yes | |
| Duress Alarm | No | |
| Intercom | No | |

ROOM FUNCTION DESCRIPTION

This room is used by foster parents dropping off or picking up children. Room should be located directly off Foster Parent entrance.

ROOM CONFIGURATION DIAGRAM

This diagram is included as a planning tool and is not intended to dictate the final design or configuration of the space.



July 24, 2023

Office of the County Administrator
Attn: Nancy Bush, Clackamas Courthouse Project Manager
Public Services Building
2051 Kaen Road
Oregon City, OR, 97045
nbush@clackamas.us

Subject: Clackamas County Circuit Courthouse, Project Company Response to County Change Proposal 006 (dated 5/18/23)

Dear Ms. Bush,

Pursuant to Section 7.12 of the Project Agreement (DESIGN AND CONSTRUCTION REQUIREMENT CHANGES MADE AT COUNTY'S DIRECTION], Project Company provides the County their response to CCP #006 enclosed as Appendix A and B. The information provided herein has been supplied by the Design-Builder and Facilities Manager to the Project Company, and is hereby submitted to the County on a back-to-back basis. The design and construction costs resulting from any such Design and Construction Requirement Change made at the County's direction under this Section shall be paid directly by the County during the Design-Build Period, unless otherwise financed by the Project Company pursuant to subsection 6.6(B) (Project Company Financing). Any related operation, maintenance, repair and replacement costs shall be borne by the County through an adjustment to the Service Fee. Any such Design and Construction Requirement Change and any related change in the terms and conditions of this Project Agreement shall be reflected in a Change Order. The Project Company's obligation to perform the work related to a Design and Construction Requirement Change is subject to the conditions set forth in Section 7.11 (Design and Construction Requirement Changes, Repairs and Replacements Required Due to Relief Events Occurring Prior to the Occupancy Readiness Date).

Cost and schedule impacts are evaluated pursuant to Article 16, Section 16.11 of the Project Agreement (Negotiated Lump Sum Pricing of Additional Work) enclosed within Appendix A and B. The proposal value of the cost is \$35,134.20 and the scheduled time has been calculated as a 0 calendar day(s) extension to the Occupancy Readiness Date.

Project Company has verified the proposed changes with the Design and Construction Standards pursuant to Section 3.1(a) of the Facilities Coordination Agreement, (Changes during Design Build Period), and Section 10.8 Facilities Management Services (Changes Facilities Coordination Review and Approval Confirmation). These verifications are memorialized within the enclosed Appendix B.

Best regards,



Karl E. Schaefer, CCM, DBIA, LEED
Clackamas Progress Partners, LLC
Project Company Representative

cc: Nahomi Plaza, WT Partnership, Senior Program Manager
Stephen Hadanich, WT Partnership, Vice President
Jon Kindrachuk, PCL Construction Services Inc., Project Director
Cathy France, PCL Construction Services Inc., Document Control

Enclosure: Appendix A: Cost Summary
Appendix B: Design Builder CCP 006 response package dated 7/17/23

APPENDIX A

CCP 006 - DHS Program Changes

Construction Phase Cost Impact Summary

| | Cost | Total |
|---|---------------------|---------------------|
| Developer * | \$ 390.00 | \$ 390.00 |
| Design Builder | \$ 33,034.00 | \$ 33,034.00 |
| Subtotal | \$ 33,424.00 | \$ 33,424.00 |
| <u>DBFOM Permitted Markup</u> | | |
| (a) for Developer, 15% of the cost of that portion of the Extra Work to be performed by Developer with its own forces | \$ 58.50 | \$ 58.50 |
| (b) for Developer, 5% of the cost of that portion of the Extra Work to be performed by Contractors directly under contract to Developer | \$ 1,651.70 | \$ 1,651.70 |
| Subtotal | \$ 1,710.20 | \$ 1,710.20 |
| Design Build Phase Compensation Amount | \$ 35,134.20 | \$ 35,134.20 |

Operations Phase Cost Impact Summary

| | Cost | Total |
|---|---------------------|---------------------|
| Developer | \$ - | \$ - |
| Facilities Manager | \$ - | \$ - |
| Subtotal | \$ - | \$ - |
| <u>DBFOM Permitted Markup</u> | | |
| (a) for Developer, 15% of the cost of that portion of the Extra Work to be performed by Developer with its own forces | \$ - | \$ - |
| (b) for Developer, 5% of the cost of that portion of the Extra Work to be performed by Contractors directly under contract to Developer | \$ - | \$ - |
| Subtotal | \$ - | \$ - |
| Facilities Management Phase Compensation Amount | \$ - | \$ - |
| Total Cost Impact | \$ 35,134.20 | \$ 35,134.20 |

* 2 hours @ 195/hour



CONSTRUCTION

▶ TOGETHER WE BUILD SUCCESS

July 17, 2023

Karl E. Schaefer, CCM, DBIA, LEED
Project Executive
Fengate PCL Progress Partners
TD North Tower
77 King Street West, Suite 3410
Toronto, ON M5K 1H1
karl.schaefer@fengate.com

Subject: Clackamas County Circuit Courthouse

Reference: CCP [#006] - Section 7.12 (DESIGN AND CONSTRUCTION REQUIREMENT CHANGES MADE AT COUNTY DIRECTION) – [Department of Human Services (DHS) Program Changes]

File: Project No. 5701126: 1J.5

Dear Mr. Schaefer,

Pursuant to Section 7.12 of the Design Build Agreement (DESIGN AND CONSTRUCTION REQUIREMENT CHANGES MADE AT THE COUNTY DIRECTION), Design-Builder provides Project Company CCP [#006] enclosed as Attachment A. Design Builder is to provide notice of, and reasonable opportunity to review and comment upon, any Design and Construction Requirement Changes proposed to be made at the County's direction. The notice shall contain sufficient information for the Project Company to determine that the Design and Construction Requirement Change:

The design and construction costs resulting from any such Design and Construction Requirement Change made at the County's direction under this Section shall be paid directly by the County during the Design-Build Period, unless otherwise financed by the Project Company pursuant to subsection 6.6(B) (Project Company Financing). Any related operation, maintenance, repair and replacement costs shall be borne by the County through an adjustment to the Service Fee. Any such Design and Construction Requirement Change and any related change in the terms and conditions of this Project Agreement shall be reflected in a Change Order. The Project Company's obligation to perform the work related to a Design and Construction Requirement Change is subject to the conditions set forth in Section 7.11 (Design and Construction Requirement Changes, Repairs and Replacements Required Due to Relief Events Occurring Prior to the Occupancy Readiness Date).

Cost and schedule impacts are evaluated pursuant to Article 16, Section 16.11 of the Design Build Agreement (Negotiated Lump Sum Pricing of Additional Work) enclosed as Exhibit 1. The proposal value of the cost is **[\$33,034.00]** and the scheduled time has been calculated as a **[0]** calendar day(s) extension to the Occupancy Readiness Date.

Design Builder has verified the proposed changes with the Design and Construction Standards pursuant to Section 3.1(a) of the Facilities Coordination Agreement, (Changes during Design Build Period), and Section 10.8 Facilities Management Services (Changes Facilities Coordination Review and Approval Confirmation). These verifications are memorialized within the enclosed Exhibit 2.



Please advise if Project Company should require anything additional, as it relates to the subject matter contained herein.

If you have any further questions relating to this matter, promptly contact Contractor at GAYourechuk@pcl.com.

Kind Regards,

PCL Construction Services, Inc.

A handwritten signature in black ink that reads "Greg Yourechuk". The signature is written in a cursive, flowing style.

Greg Yourechuk
Authorized Representative

GY/cgf

cc: Matt Glassman, Design Manager
Jennifer Canning, Quality Assurance Manager
Jon Kindrachuk, Design Build Project Manager
W.T. Sermeus, Lead Project Manager

See Enclosed Documents:

Exhibit 1 – Pursuant to Article 16, Section 16.11 of the Design Build Agreement (Negotiated Lump Sum Pricing of Additional Work)

Exhibit 2 – Pursuant to Section 3.1(a) of the Facilities Coordination Agreement, (Changes during Design Build Period), and Section 10.8 Facilities Management Services (Changes Facilities Coordination Review and Approval Confirmation)



Attachment A – County Change Proposal #006

| | |
|---------------------|--|
| Date: | July 17, 2023 |
| Pursuant to: | Article 7, Section 7.12 of the DBFOM Agreement, Project Company shall give the County written notice of, and reasonable opportunity to review and comment upon, any Design and Construction Requirement Changes proposed to be made at the County's Direction. |
| Changes: | Department of Human Services (DHS) Program Changes |

Enclosed is Change response, as it pertains to Article 7, Section 7.12 of the Project Agreement and Design and Construction Standards. Capitalized terms used and not otherwise defined in this proposal shall have the meanings given to such terms in the DBFOM Agreement.

The Contractor is pleased to provide the following information in accordance with Article 7, Section 7.12 of the DBFOM Agreement:

1. a detailed description of the Requirement Change proposed of the D&C Work:

a) Identify and label the proposed DBFOM language:

See CCP#006 - Department of Human Services (DHS) Program Changes dated May 18, 2023

b) Identify specific DBFOM language to which a Requirement Change is requested:

See CCP#006 - Department of Human Services (DHS) Program Changes dated May 18, 2023

c) Identify specific changes to the DBFOM language to which a Requirement Change is requested:

See CCP#006 - Department of Human Services (DHS) Program Changes dated May 18, 2023

d) Identify how the change sought constitutes good practice, maintains safety and performance

- a. Project Company has communicated and reviewed this change with the DLR Group and has confirmed that this deviation will have no impact on the projects ability to meet the LEED Gold standard that is required per the Project Agreement.
- b. Does not diminish the capacity of the Project to be operated so as to meet the Contract Standards
- c. Does not impair the quality, integrity, durability and reliability of the Project;

- d. Is reasonably necessary or is advantageous for the Project Company to fulfill its obligations under this Project Agreement; and
 - e. Is feasible.
2. a detailed description of the impact of the Requirement Change proposed on the D&C Work

See Exhibit 1 – Pursuant to Article 16, Section 16.11 of the Design Build Agreement (Negotiated Lump Sum Pricing of Additional Work)

3. a detailed description of the impact of the Requirement Change proposed the O&M Work;
- Facilities Manager (Honeywell) has provided an evaluation of the proposed change Pursuant to Section 3.1(a) of the Facilities Coordination Agreement, (Changes during Design Build Period), and Section 10.8 Facilities Management Services (Changes Facilities Coordination Review and Approval Confirmation), enclosed as Exhibit 2.
4. if the Requirement Change is issued before the Operational Readiness Date, a detailed description of any proposed adjustments to the Project Schedule, including to any Contract Deadline, required as a result of any delay that would be caused by the implementation of the Change proposed:

Any work or tasks associated with, or arising from the Change request shall be considered a condition to achieving a Contract Deadline. No change in schedule

5. where adjustments to Contract Deadlines are proposed:
- (i) a time impact analysis that identifies Critical Path impacts (with activity numbers, durations, predecessor and successor activities, resources, costs and reasons why Float is not available), illustrates the effect of schedule changes or disruptions on the Contract Deadlines and complies with the requirements of (Time Impact Analysis for Proposed Extensions of Time) of the Design and Construction Standards

N/A

- (ii) an assessment of the feasibility of accelerating the Work to meet the original deadline or to reduce the total delay period; and

N/A

- (iii) if acceleration is feasible, an estimate of the cost to accelerate;

N/A

6. an estimate of any compensation amount claimed;

See Exhibit 1 – Pursuant to Article 16, Section 16.11 of the Design Build Agreement

(Negotiated Lump Sum Pricing of Additional Work)

7. an estimate of the cost savings, if any, resulting from the Requirement Change proposed;

N/A

8. the effect (if any) of the Requirement Change request on Developers ability to perform the O&M Work stated by Contract Year;

N/A

9. where relief from obligations under the Contract Documents is sought, the effect of the Change proposed on Project Company's ability to perform any of its obligations under the Contract Documents that if not performed would result in the accrual of Noncompliance, the assessment of Deductions or the occurrence of a Developer Default, in each case including details of the relevant obligations, the effect on each such obligation, the likely duration of that effect and the specific relief sought;

N/A

10. a description of any additional consents or approvals required, including amendments, if any, of any Governmental Approvals required to implement the contemplated Requirement Change request;

N/A

11. a detailed description of the steps Project Company will take to implement the Change Request, including measures that Project Company will take to mitigate the costs, delay and other consequences of the Requirement Change request;

N/A

12. any other relevant information related to the Requirement Change request;

N/A



Exhibit 1

Attachment A – Pursuant to Article 16, Section 16.11 of the Design Build Agreement (Negotiated Lump Sum Pricing of Additional Work)

The proposal value of the cost is **[\$33,034.00]** and the scheduled time has been calculated as a **[0]** calendar day(s) extension to the Occupancy Readiness Date.



CRX Detail Report - CCP-006

PCL Construction Services, Inc.

Project #: 5701126

Project Name: Clackamas County Circuit Court
 Location: 2125 Kaen Road
 Oregon City, OR

CRX description: DHS Program Space Revisions

| Header Summary | | Summary | | Subtrade | | Quote \$ | |
|----------------------|---------------------------|-------------------|-------------|--|----------|----------|--|
| Type | CCP | Labor | 4,842.14 | Cornerstone Detention Products, Inc. | 9,716.00 | | |
| CRX status | Quoted to Project Company | Material | 0.00 | DLR Group Architecture & Engineering Inc., an | 1,000.00 | | |
| Schedule days quoted | 0 | Equipment | 0.00 | J.S. Perrott & Co. | 1,449.00 | | |
| Quoted date | 7/17/2023 | Subtrade | 24,562.82 | OEG, Inc. DBA: Pride Electric, Friberg Electric, | 5,584.00 | | |
| Initiated date | 5/18/2023 | Direct Cost & SDI | 1,393.48 | | | | |
| | | Fee | 2,235.56 | | | | |
| | | Total Quote: | \$33,034.00 | | | | |

| Cost Code | Description | Quantity | UoM | Labor Hours | | Labor | | Material | | Equipment | | Subtrade | | Total | |
|--------------|--------------------------------------|----------|-----|-------------|-------|----------|--------|----------|-------|-----------|-------|-----------|-------|-------|-----------|
| | | | | Prod | Total | Rate | Total | Rate | Total | Rate | Total | Rate | Total | Rate | Total |
| | DIRECT FORCES WORK | | | | | | | | | | | | | | |
| 010100 | DB Project Manager | 1.00 | MO | 2.000 | 2.000 | 152.04 | 304 | --- | --- | --- | --- | --- | --- | --- | 304.08 |
| 010100 | Lead Project Manager | 1.00 | MO | 4.000 | 4.000 | 139.39 | 558 | --- | --- | --- | --- | --- | --- | --- | 557.56 |
| 010100 | Project Managers | 1.00 | MO | 16.00 | 16.00 | 122.56 | 1,961 | --- | --- | --- | --- | --- | --- | --- | 1,960.96 |
| 010200 | Superintendents | 1.00 | MO | 4.000 | 4.000 | 153.57 | 614 | --- | --- | --- | --- | --- | --- | --- | 614.28 |
| 010400 | Project Engineers | 1.00 | MO | 8.000 | 8.000 | 85.29 | 682 | --- | --- | --- | --- | --- | --- | --- | 682.32 |
| 010505 | Design Manager | 1.00 | MO | 2.000 | 2.000 | 132.18 | 264 | --- | --- | --- | --- | --- | --- | --- | 264.36 |
| 010510 | Estimator | 1.00 | MO | 2.000 | 2.000 | 146.41 | 293 | --- | --- | --- | --- | --- | --- | --- | 292.82 |
| 010560 | Accountant | 1.00 | MO | 2.000 | 2.000 | 82.88 | 166 | --- | --- | --- | --- | --- | --- | --- | 165.76 |
| TOTAL | DIRECT FORCES WORK | | | 40.0 | 40.0 | 4,842.14 | --- | --- | --- | --- | --- | --- | --- | --- | 4,842.14 |
| | MARKUP ON DIRECT FORCES | | | | | | | | | | | | | | |
| 990100 | OH&P on Direct Forces | | LS | --- | --- | 15.00% | 726 | 15.00% | --- | 15.00% | --- | --- | --- | --- | 726.32 |
| TOTAL | MARKUP ON DIRECT FORCES | | | | | | 726.32 | | --- | | --- | | --- | | 726.32 |
| | SUBTRADE WORK | | | | | | | | | | | | | | |
| 111900 | Item #01 - Cornerstone - Card | 1.00 | LS | --- | --- | --- | --- | --- | --- | --- | --- | 9,716 | --- | --- | 9,716.00 |
| 160100 | Item #01 - OEG - Card | 1.00 | LS | --- | --- | --- | --- | --- | --- | --- | --- | 5,584 | --- | --- | 5,584.00 |
| 081100 | Item #02 - JS Perrott - Glazed | 1.00 | LS | --- | --- | --- | --- | --- | --- | --- | --- | 1,449 | --- | --- | 1,449.00 |
| 013920 | Item #02 & 03 - DLR Design | 1.00 | LS | --- | --- | --- | --- | --- | --- | --- | --- | 1,000 | --- | --- | 1,000.00 |
| 096500 | Item #03 - Delete Carpet Tile - | -718.00 | LS | --- | --- | --- | --- | --- | --- | --- | --- | -5,622 | --- | --- | -5,621.94 |
| 096500 | Item #03 - Add Resilient Flooring - | 718.00 | LS | --- | --- | --- | --- | --- | --- | --- | --- | 12,436 | --- | --- | 12,435.76 |
| TOTAL | SUBTRADE WORK | | | | | | | | | | | 24,562.82 | | | 24,562.82 |
| | SUBTRADE MARKUP | | | | | | | | | | | | | | |
| 014200 | Subtrade Default Insurance (SDI) | | LS | --- | --- | --- | --- | --- | --- | --- | --- | .745% | 225 | --- | 225.00 |
| 014300 | Professional Insurance 0.84% | | LS | --- | --- | --- | --- | --- | --- | --- | --- | .028% | 8 | --- | 8.40 |
| | DLR Total = \$1,000 x 0.84% = \$8.40 | | | | | | | | | | | | | | |



CRX Detail Report - CCP-006

PCL Construction Services, Inc.

Project #: 5701126

Project Name: Clackamas County Circuit Court
 Location: 2125 Kaen Road
 Oregon City, OR

CRX description: DHS Program Space Revisions

| | | | | | | | | | | | | | | |
|--------------|--------------------------------------|----|------|-----|----------|-----|-----|-----|-----|-----|--------|-----------|--------|-----------|
| 990100 | OH&P on Subcontract Costs | LS | --- | --- | --- | --- | --- | --- | --- | --- | 5.000% | 1,509 | --- | 1,509.24 |
| TOTAL | SUBTRADE MARKUP | | | | | | | | | | | 1,742.64 | | 1,742.64 |
| TOTAL | DIRECT FORCES & SUBTRADES | | 40.0 | | 5,568.46 | | --- | | --- | | | 26,305.46 | | 31,873.92 |
| | DIRECT COST SUMMARY | | | | | | | | | | | | | |
| 014120 | Security | LS | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | .222% | 83.24 |
| 014100 | Bonds | LS | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | .500% | 187.90 |
| 014300 | Insurance | LS | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | 1.773% | 669.61 |
| 014850 | CAT Tax | LS | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | .570% | 219.09 |
| 014300 | Rounding | LS | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | .001% | 0.24 |
| TOTAL | DIRECT COST SUMMARY | | | | | | | | | | | | | 1,160.08 |
| TOTAL | CRX #: CCP-006 | | 40.0 | | 5,568.46 | | --- | | --- | | | 26,305.46 | | 33,034.00 |

Cornerstone Detention Products

20871 Sandy Road
Tanner, AL 35671

Change Request

To: PCL

Number: 4

Date: 6/21/23

Job: 2305502 Clackamas Co Circuit Crthouse

Phone:

Description: CCP-006 Added Doorbells

We are pleased to offer the following specifications and pricing to make the following changes:

See Electronic Contractor Summary Description

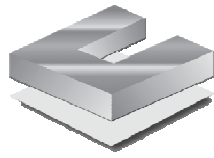
The total amount to provide this work is \$9,716.35

If you have any questions, please contact me at .

Submitted by:

Approved by: _____

Date: _____



CORNERSTONE

Proposal For:

Clackamas County Circuit Court
Oregon City, OR

Proposal No.: Clackamas-02R3

Date: 6/20/2023

Project No.:

Location: Portland, OR

Description:

Add doorbells to WA11 R2 and WA7a within DHS space Level2

Inclusions:

This work will be done when the installation crew is on-site. Additional trips are subject to additional charges
All Card reader related materials and labor is provided by Honeywell. Wire installation by CDP.

Exclusions:

Conduit, j-boxes and equipment that is not part of this proposal

Breakdown:

| | |
|---------------------------------|------------|
| CORNERSTONE MATERIAL: | \$4,531.00 |
| CORNERSTONE LABOR: | \$1,740.00 |
| CORNERSTONE GENERAL CONDITIONS: | \$283.32 |
| Subtotal: | \$6,554.32 |
| OH&P | |
| Tax: | |

SUBTOTAL A: \$6,554.00

SUBCONTRACT _____
SUBTOTAL B:

GRAND TOTAL (A+B) \$6,554.00

Proposal Details

| Material and labor | | | | | | | | |
|---|----------|-----|----|------------|------------|------------|-----------|------------|
| Item/Description | MATERIAL | | | | LABOR | | | |
| | Vendor | Qty | UM | Unit Cost | Material | Total MHRS | Rate p/hr | Labor Cost |
| Doorbell 80-90db, 24vdc | | 2 | ea | \$231.00 | \$462.00 | | | |
| Push Button ABC 13 | | 2 | ea | \$70.00 | \$140.00 | | | |
| Power supply Class 2/24dc/90W | | 1 | ea | \$154.00 | \$154.00 | | | |
| Wire Windy City | | 1 | ea | \$168.00 | \$168.00 | | | |
| Miscellaneous Hardware | | 1 | ea | \$77.00 | \$77.00 | | | |
| Honeywell system materials and labor lump sum | | 1 | ea | \$3,530.00 | \$3,530.00 | | | |
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| | | | | | | | | |
| | | | | | \$4,531.00 | | | |

| Professional Labor | | | | | | | | |
|-------------------------------------|----------|-----|------|-----------|----------|------------|-----------|------------|
| Item/Description | MATERIAL | | | | LABOR | | | |
| | Vendor | Qty | UM | Unit Cost | Material | Total MHRS | Rate p/hr | Labor Cost |
| Project Management | | | | | | | | |
| ACAD | | | Days | | | 3 | \$60.00 | \$180.00 |
| Project Engineer/Field coordination | | | Days | | | 8 | \$125.00 | \$1,000.00 |
| Programming | | | Days | | | 4 | \$125.00 | \$500.00 |
| Shop set up and test | | | Days | | | 2 | \$30.00 | \$60.00 |
| LABOR TOTAL | | | | | | | | \$1,740.00 |

| General Conditions | | | | | | | | |
|------------------------------|----------|-----|------|-----------|----------|------------|-----------|------------|
| Item/Description | MATERIAL | | | | LABOR | | | |
| | Vendor | Qty | UM | Unit Cost | Material | Total MHRS | Rate p/hr | Labor Cost |
| Equipment | | | | | | | | |
| Welding Equipment & Supplies | | | Days | | | | | |
| Forklift or Lull | | | Days | | | | | |
| Fuel, Oil, Lube & Repair | | | Days | | | | | |
| Plant & Equipment | | | | | | | | |
| Scaffolding & Staging | | | Days | | | | | |
| Storage Trailer | | | Days | | | | | |
| Small Tools & Consumables | | | Days | | | | | |
| Truck and expenses | | | Days | | | | | |
| Training | | | | | | | | |
| Operational Training | | | Days | | | | | |
| Maintenance Training | | | Days | | | | | |
| Video Taping | | | Days | | | | | |
| Miscellaneous | | | | | | | | |
| Testing | | | Days | | | | | |
| Check-out and Punch | | | Days | | | | | |
| Cleaning | | | Days | | | | | |
| Bond | | | LS | | | | | |
| Mileage | | | ea | | | | | |
| Travel | | | Days | | | | | |
| Warranty Work | | | Days | | | | | \$243.32 |
| Freight | | | | | | | | \$40.00 |
| Totals | | | | | | | | \$283.32 |

Clackamas Courthouse

Breakout of Proposal dated 6-20-23

| Part Number | Description | Qty | Unit Price | Access | Total |
|------------------------|--------------|-----|------------|-----------------|-----------------|
| Reader board | Reader board | 1 | \$ 978.88 | \$ 978.88 | \$ 979 |
| Card reader | card reader | 2 | \$ 286.42 | \$ 572.84 | \$ 573 |
| Door contact | Door contact | 2 | \$ 14.83 | \$ 29.66 | \$ 30 |
| REX | REX motion | 2 | \$ 69.81 | \$ 139.62 | \$ 140 |
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| | | | | | |
| Equipment Total | | | | \$ 1,721 | \$ 1,721 |

| Labor | Description | Qty | Unit Price | Access | Total |
|---------------------------------|--------------------------|-----|------------|-----------------|-----------------|
| Commissioning | On site technician | 4.0 | \$ 197.42 | \$ 789.68 | \$ 790 |
| Engineering - Hardware | Drawings | 1.0 | \$ 209.21 | \$ 209.21 | \$ 209 |
| Engineering - Software/Graphics | Software and graphics | 1.0 | \$ 186.42 | \$ 186.42 | \$ 186 |
| Project Administration | Administration | 1.0 | \$ 96.32 | \$ 96.32 | \$ 96 |
| Project Management | Planning and supervision | 2.0 | \$ 204.18 | \$ 408.36 | \$ 408 |
| Labor Total | | | | \$ 1,690 | \$ 1,690 |

| Other cost | Description | Qty | Unit Price | Access | Total |
|--------------------------|-------------|-----|------------|---------------|---------------|
| Freight | Freight | 1 | \$ 36.24 | \$ 36.24 | \$ 36 |
| Warranty | Warranty | 1 | \$ 82.43 | \$ 82.43 | \$ 82 |
| Subcontract Total | | | | \$ 119 | \$ 119 |

| Category | Access | Total |
|--------------|----------|-----------------|
| Equipment | \$ 1,721 | \$ 1,721 |
| Labor | \$ 1,690 | \$ 1,690 |
| Other cost | \$ 119 | \$ 119 |
| Contingency | \$ - | \$ - |
| Total | | \$ 3,530 |

Comments
CCP-006



CCN # 180830-11
Date: 6/28/2023
Page Number: 1

PCL Construction
W.T. Sermeus
13920 SE Eastgate Way
Suite 400
Bellevue, WA 98005
(425) 691-0281

Clackamas Counth Courthouse
PCL Construction
Attn: W.T. Sermeus

Subject: CCP-006

Mr. Sermeus,

OEG is pleased to submit this change proposal for your consideration.

We have not proceeded with this work and need a written notification to proceed along with approval of the costs contained herein prior to starting work.

Included in this Proposal is:

- Item 1, Add doorbell and card reader to WA11. Add doorbell and card reader to WA7.
- Item 2, Add window to WA11. No cost to OEG.
- Item 3, Remove carpet from WA11. No cost to OEG.

Total \$5,584.00

Qualifications:

Item 1, Provide 120V ckt. to (2) door bell coils and pathway to door bell buttons. Provide Pathways to (2) card readers.

Wiring is to be in accordance with the National Electrical Code.

All work is to be done during normal working hours (unless noted above).

Permit included in price.

This proposal is valid for 30 days from date received.

We reserve the right to claim impacts on cost and/or schedule at a later date.

Exclusions:

Sheetrock/plaster/wood cutting, patching, and painting.

Landscape replacement /repairs.

Doorbells and load side wiring.

Security wiring and devices.

Overtime and premium time.



Please review this proposal, and give me a call if you have any questions.

Respectfully,

Don MacDonald
Senior Project Manager
206.450.2339

Itemized Breakdown

| Description | Qty | Net Price | U | Total Mat. | Labor | U | Total Hrs. |
|---|------------|-----------|---|---------------|-------|---|--------------|
| CON 3/4" EMT & 1/2" GRC 1 PC STRUT CLAMP, S | 28 | 206.51 | C | 57.82 | 6.38 | C | 1.79 |
| CON 1" EMT & 3/4" GRC 1 PC STRUT CLAMP, S | 17 | 206.51 | C | 35.11 | 7.00 | C | 1.19 |
| CON 3/4" EMT RACEWAY | 225 | 69.60 | C | 156.60 | 5.00 | C | 11.25 |
| CON 1" EMT RACEWAY | 115 | 120.00 | C | 138.00 | 5.50 | C | 6.33 |
| CON 3/4" EMT CONN SS STL | 6 | 39.76 | C | 2.39 | 10.00 | C | 0.60 |
| CON 1" EMT CONN SS STL | 12 | 67.48 | C | 8.10 | 12.00 | C | 1.44 |
| CON 3/4" EMT COUPLING SS STL | 23 | 42.24 | C | 9.72 | 5.00 | C | 1.15 |
| CON 1" EMT COUPLING SS STL | 10 | 65.28 | C | 6.53 | 6.00 | C | 0.60 |
| HDWE #10 x 3/4" P/H SELF-TAP SCREW | 18 | 9.79 | C | 1.76 | 5.50 | M | 0.10 |
| HDWE #8x 1/2 WAFER HEAD SHEET MTL SCREW | 18 | 8.18 | C | 1.47 | 2.70 | C | 0.49 |
| HDWE MTG BRKT FOR 1 TO 4 SQ BOX ON 24" OC S | 9 | 665.68 | C | 59.91 | 18.00 | C | 1.62 |
| BOX 4" SQ x 1 1/2" D COMB KO | 9 | 215.59 | C | 19.40 | 30.00 | C | 2.70 |
| BOX 4" SQ 1G PLSTR RING 5/8" RISE | 7 | 68.80 | C | 4.82 | 15.00 | C | 1.05 |
| BOX 4" SQ 2G PLSTR RING 5/8" RISE | 2 | 91.82 | C | 1.84 | 15.00 | C | 0.30 |
| BOX GROUND SCREW W/ INSUL #12 LEAD | 9 | 73.90 | C | 6.65 | 3.30 | C | 0.30 |
| WIRE #12 THHN BLACK | 442 | 133.98 | M | 59.22 | 6.00 | M | 2.65 |
| TERM WIRE CONN YEL | 27 | 13.79 | C | 3.72 | 5.00 | C | 1.35 |
| TERM WIRE CONN RED | 3 | 18.56 | C | 0.56 | 6.00 | C | 0.18 |
| SWITCH 20A - 1P BREAKER BOLT-ON | 1 | 50.10 | E | 50.10 | 0.34 | E | 0.34 |
| Totals | 981 | | | 623.71 | | | 35.42 |

Summary

MATERIAL

| | | |
|-------------------|--------------|--------|
| General Materials | | 623.71 |
| Material Markup | (@ 15.000 %) | 93.56 |

Material Total

717.27

LABOR

| | | |
|--|-----------------------|----------|
| APPRENTICE - STRAIGHT TIME | (10.63 Hrs @ \$88.64) | 942.24 |
| ELECTRICIAN - STRAIGHT TIME | (24.79 Hrs @ \$99.43) | 2,464.87 |
| SUPERVISION - SUPT - 15% ON DIRECT LABOR | (5.31 Hrs @ \$131.03) | 695.77 |
| ESTIMATOR | (1.00 Hrs @ \$110.47) | 110.47 |

Total Labor Markups

632.00

Total Labor

4,845.35



Summary (Cont'd)

| | |
|---------------------|-------------------|
| CAT Tax | 21.69 |
| Mark up 10% | -0.31 |
| Final Amount | \$5,584.00 |



Main Office
 2501 SE Columbia Way Suite 150
 Vancouver, Washington 98661
 Phone: (503) 234-1880
 Fax: 5032342297

Prime Contract Change Order

06

TO: PCL Construction Services

FROM: JS Perrott

| | |
|------------------------------------|--|
| DATE CREATED: | CREATED BY: Thomas Shiel (JS Perrott & Co) |
| CONTRACT STATUS: | REVISION: |
| REQUEST RECEIVED FROM: | LOCATION: |
| DESIGNATED REVIEWER: | REVIEWED BY: |
| DUE DATE: | REVIEW DATE: |
| INVOICED DATE: | PAID DATE: |
| REFERENCE: | CHANGE REASON: |
| PAID IN FULL: | EXECUTED: |
| ACCOUNTING METHOD: | SCHEDULE IMPACT: |
| SIGNED CHANGE ORDER RECEIVED DATE: | REVISED SUBSTANTIAL COMPLETION DATE: |
| FIELD CHANGE: No | CONTRACT FOR: |
| | TOTAL AMOUNT: |

DESCRIPTION:

ATTACHMENTS:

CHANGE ORDER LINE ITEMS:

CE 06 - CCPO06

Added: 6040 HM Window with 1/4" clear temp glass - \$ 1,449

Bid No.:
 Project:
 Bid Date:
JSP Job #:

| Status | Bid Code | Contr. Code | Cost Code | Description | Material | | | | Labor | | | L&M Total |
|--------|--------------|-------------|-----------|----------------------------|----------|-----|---------|----------------|-------|------|-------------|-----------|
| | | | | | Cost | % | Mark-up | Total Material | Hrs | Rate | Labor Total | |
| | CE 06 | | | <u>Added window - 4060</u> | 850 | 15% | 128 | 978 | 2 | 92 | 184 | 1162 |
| | CE 06 | | | <u>Added Glass</u> | 250 | 15% | 38 | 288 | | | | 288 |
| | CE 06 | | | | 1100 | 0 | 165 | 1265 | 2 | 92 | 184 | 1449 |

110 SW Yamhill St. Suite 105
Portland, OR 97204

May 30, 2023

Matt Glassman
PCL Construction Services Inc.
13920 SE Eastgate Way, Suite 400
Bellevue, A 98005

Project Name: Clackamas County Courthouse
DLR Group Project No.: 74-22101-00

Dear Matt:

Thank you for the opportunity to review my service request to the New Clackamas County Courthouse to provide the scope of work related to owner requested changes per CCP 006 (CRX 011). This scope is provided modify the requirements for minor modifications, but as they progress they add up to an amount of time for coordination and design detailing. The scope was provided as pricing for each item as a lump sum and will be itemized as a total change order in this letter.

The breakdown of additional fees for this scope of work are the following:

| Scope | Fee |
|---|-------------------|
| Item #1 – Add Card Reader | No cost |
| Item #2 – Added Window at Waiting Areas | \$ 400.00 |
| Item #3 – Remove Carpet | \$ 600.00 |
| Total fee: | \$1,000.00 |

Note, this fee does not include any modifications to electrical or mechanical/plumbing engineering because it is understood the cost of construction will be amended to include contractors engineering.

The total fee for this additional service is **one thousand dollars and zero cents (\$1,000.00)**.

Sincerely,
DLR Group

Erica Loynd
Principal
EL:el

Attachments: CRX 011



CLACKAMAS COUNTY
2051 KAEN ROAD
OREGON CITY, OR 97045
(503) 655-8893

COUNTY CHANGE PROPOSAL NO. [006]

DATE ISSUED: May 18, 2023

PROJECT: Clackamas County Circuit Courthouse Project

PROJECT COMPANY: Clackamas Progress Partners, LLC

THIS CHANGE PROPOSAL IS ISSUED PURSUANT TO: Section [7.12] of the Project Agreement.

DESCRIPTION OF PROPOSED CHANGE:

The County is requesting various changes within the Department of Human Services (DHS) program space. The scope of changes are as follows:

1. Add card reader and doorbell to Foster Parent Waiting/Drop off WA11 and Biological Parent Entry/ Waiting WA7 within the DHS space on Level 2. Doorbells are to have two distinct chimes to differentiate the two waiting areas. WA11 Rev 1 and WA7 to become WA11 Rev 2 and WA7a, refer to Attachment A.
2. Add glazed window (approximately 6ft wide x 4ft high, bottom of window at 34" high) to the interior wall of Foster Parent Waiting/Dropoff WA11 in order for reception to see the public within the waiting area. Captured within WA11 Rev 2, Refer to Attachment A.
3. Remove carpet within Foster Parent Waiting/Drop off WA11 and Biological Parent Entry/ Waiting WA7 and Open Area 7.100x, replace with resilient flooring, finish options to be coordinated through Design Review. Captured within WA7a and WA11 Rev 2, refer to Attachment A.

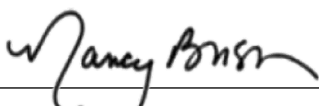
KEY TERMS:

1. Refer to Attachment A for proposed modifications to the Project Agreement.
2. The Project Company is hereby requested to provide a proposal, with anticipated costs, to implement the changes to the Design-Build Contract Amount as well as any changes to the Facilities Services Contract Amount, along with any impacts to the Scheduled Occupancy Readiness Date, for the proposed modifications in Attachment A. Authorization to begin implementing the proposed modifications in Attachment A is contingent upon the parties executing a formal change order in accordance with Section 7.12 of the Project Agreement.

EXHIBITS AND ATTACHMENTS:

1. Attachment A - Attachment 6A to Appendix 6 of the PA (Courthouse Program and Room Data Sheets).

AUTHORIZED SIGNATURE



 County Authorized Representative

5/18/23

 Date



CONSTRUCTION

▶ TOGETHER WE BUILD SUCCESS

Exhibit 2

Attachment B – Pursuant to Section 3.1(a) of the Facilities Coordination Agreement, (Changes during Design Build Period), and Section 10.8 Facilities Management Services (Changes Facilities Coordination Review and Approval Confirmation

Date: July 6, 2023

Type of Change: CCP#006 – County Requirement Change Request - Pursuant to Section 7.12 – **Department of Human Services (DHS) Program Changes**

Subject: The County is requesting various changes across the Courthouse program to create departmental efficiencies and further increase operational safety.

Jon:

Pursuant to Section 3.1 Changes (a) Facilities Coordination Review and Approval Confirmation, Honeywell is acknowledging that the change “**CCP#006 – County Requirement Change Request - Pursuant to Section 7.12 – (DHS) Program Changes**” does not create an operability, reliability, or longevity issue for the Service Contractor.

This change being requested will not affect the OPEX or CAPEX for Clackamas County Circuit Courthouse Project.

Regards,

Dennis Crawford

Dennis Crawford

P3 Operations Leader
Honeywell Building Solutions
4411 6 Street S.E., Suite 100
Calgary, Alberta T2G 4E8
Office – 403 -221-2184
Dennis.Crawford@honeywell.com