

#### DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

DEVELOPMENT SERVICES BUILDING

150 Beavercreek Road Oregon City, OR 97045

September 22, 2022

Board of County Commissioners Clackamas County

Members of the Board:

Approval of Resolution for a Clackamas County Development Agency Supplemental Budget (Greater than Ten Percent) For Fiscal Year 2022-2023. Total Value is \$350,000. Funding is through Tax Increment Financing. County General Funds are not involved.

Purpose/Outcome	Public Hearing for supplemental budget change for FY 2022-2023.				
<b>Dollar Amount and</b>	The effect is an increase in appropriations of \$350,000.				
Fiscal Impact					
Funding Source	Beginning Fund Balance and Tax Increment Financing				
Duration	July 1, 2022-June 30, 2023				
Previous Board	Budget Adopted June 09, 2022				
Action/Review					
Strategic Plan	n Build public trust through good government				
Alignment					
Counsel Review	Review Reviewed and approved by County Counsel on 9-8-22 (NB)				
Procurement	1. Was the item processed through Procurement? yes □ no X				
Review					
	This is a Budget item and does not require Procurement's involvement				
Contact Person	David Queener, Development Agency Program Coordinator 503.742.4322				

### **BACKGROUND:**

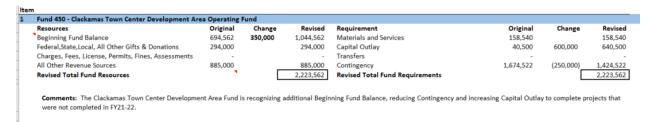
Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget.

Historically, the Development Agency has had a large capital construction budget in the Clackamas Town Center district. When budget estimates were developed for FY 2022-2023, it was anticipated that the Clackamas Regional Center Mobility Improvement project would be complete and final payments would be made in FY 2021-2022. The anticipated final payments

were included in Year End Estimates for 2021-2022 budget, but only minimal funds were budgeted in FY 2022-2023.

This was an unplanned expense at the time of budgeting last year and there is now a need to recognize the additional fund balance and move some Contingency into Capital to make sure enough funds are appropriated to cover the final payments to the vendors on this project.

The effect of this resolution is an increase in revenues and appropriations of \$350,000.



These changes are in compliance with ORS 294.471(1)(a) which allows for governing body approval of supplemental budget where there is an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning, and ORS 294.471(1)(b) which permits a local government to make a supplemental budget where there is a pressing necessity that could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires prompt action. Change for items that differ more than ten percent of the qualifying expenditures of the budget funds being adjusted require a hearing pursuant to ORS 294.473. The required notices have been published.

#### **RECOMMENDATION:**

Staff respectfully recommends the Board hold the required public hearing and consider adoption of the attached Resolution Order in keeping with a legally accurate budget.

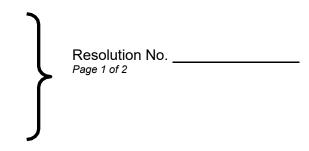
Respectfully submitted,

David Queener

David Queener, Development Agency Program Supervisor

## BEFORE THE BOARD OF COUNTY COMMISSIONERS OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Providing Authorization Regarding Adoption of a Supplemental Budget for Items that Differ More Than 10 Percent and Making Appropriations for Fiscal Year 2022-23



WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, ORS 294.471(1)(a) permits a local government to make a supplemental budget where there is an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning;

WHEREAS, ORS 294.471(1)(b) permits a local government to make a supplemental budget where there is a pressing necessity that could not have been reasonably foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires prompt action;

WHEREAS, at the time of putting together the Development Agency budget for FY 2022-2023, capital project expenses were anticipated to be completed and final payment made before the end of the prior fiscal year. However, contractor schedules were extended, which is resulting in invoices for work being received in FY 2022-2023. These were not anticipated costs at the time of budgeting, so funds need to be transferred from one category to another within the budgeted fund and authority granted to appropriate those reallocated funds:

WHEREAS, the Development Agency proposes to transfer dollars currently in Contingency into the Capital within the Clackamas Town Center Area Operating Fund 450;

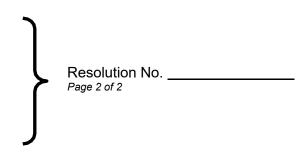
WHEREAS, the occurrences and conditions identified above were not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and therefore requires a change in financial planning:

WHEREAS, the occurrences and conditions identified above represent a pressing necessity that could not have been reasonably foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires prompt action;

WHEREAS, a supplemental budget for the period of July 1, 2022 through June 30, 2023, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

## BEFORE THE BOARD OF COUNTY COMMISSIONERS OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Providing Authorization Regarding Adoption of a Supplemental Budget for Items that Differ More Than 10 Percent and Making Appropriations for Fiscal Year 2022-23



WHEREAS; a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on September 22, 2022;

WHEREAS; the fund being adjusted is:

DATED this \_\_\_\_\_day of September, 2022.

Fund 450 - Clackamas Town Center Operating Fund

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2022 through June 30, 2023.

### BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.471 and ORS 294.473, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

CLACKAMAS COUNTY BOARD OF COMI Acting as the Governing Body of the Clackamas County Development Agency	MISSIONERS
Chair	
Recording Secretary	

# SUMMARY OF PROPOSED BUDGET CHANGES EXHIBIT A

September 22, 2022

### AMOUNTS SHOWN ARE REVISED TOTALS IN THE FUND BEING MODIFIFED

Ite	Item								
1	Fund 450 - Clackamas Town Center Development Area Operating Fund								
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
	Beginning Fund Balance	694,562	350,000	1,044,562	Materials and Services	158,540		158,540	
	Federal, State, Local, All Other Gifts & Donations	294,000		294,000	Capital Outlay	40,500	600,000	640,500	
	Charges, Fees, License, Permits, Fines, Assessments	-		-	Transfers			-	
	All Other Revenue Sources	885,000		885,000	Contingency	1,674,522	(250,000)	1,424,522	
	Revised Total Fund Resources	•		2,223,562	Revised Total Fund Requirements			2,223,562	
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Comments: The Clackamas Town Center Development Area Fund is recognizing additional Beginning Fund Balance, reducing Contingency and increasing Capital Outlay to complete projects that were not completed in FY21-22.

### **COVER SHEET**

☐ New Agreement/Contra	ct					
☐ Amendment/Change/Extension to						
□ Other						
Originating County Department:						
Other party to contract/agreement:						
Description:						
After recording please return to:	X County Admin					
	☐ Procurement					
If applicable, complete the following:						
Board Agenda Date/Item Number	•					