

July 25, 2024

Board of County Commissioners  
Clackamas County

**Approval of Amendment # 2 increasing funding to a Subrecipient Agreement with Hoodland Senior Center for services to older adults. Amendment value is \$124,662 for 1 year. Agreement value increased to \$235,405 for two years. Funding is through the federal Older Americans Act, energy assistance funds, and state transportation funds for older and disabled residents. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Original Agreement Approved by Cty Admin on 9/13/23 Amendment #1 Approved by County Administrator– 4/18/24 Amendment # 2 Briefed at Issues – 7/23/24		
<b>Performance Clackamas</b>	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	No
<b>Contact Person</b>	Brenda Durbin, Director	<b>Contact Phone</b>	503-655-8641

**EXECUTIVE SUMMARY:** The Social Services Division of the Health, Housing, and Human Services requests approval of an Amendment to the Subrecipient Agreement with the Hoodland Senior Center to provide Older American Act (OAA) funded services for persons living in the Hoodland area. The services include home-delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs and help them remain independent and active in the community.

Hoodland Senior Center is a local non-profit 501c3 organization. The purpose of the Hoodland Senior Center (HSC) is to serve the needs of anyone 60 years of age or older in the greater Hoodland area, defined as the area between Alder Creek and Government Camp, including the villages of Welches, Rhododendron, Brightwood, and Zigzag. Hoodland Senior Center’s goal is to provide opportunities

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*Healthy Families. Strong Communities.*

and create an environment that encourages older adults to use their skills, develop their potential, and continue their involvement in the community. It also provides and promotes independent living for senior adults, allowing them to continue to live in their homes with dignity and safety.

Recently, a 95-year-old who no longer drives and relies on neighbors and volunteers from the senior center for essential shopping trips and medical rides was a victim of a financial scam, robbed of thousands of dollars. He was so distraught that he felt he needed to end his life. A volunteer home-delivered meals. The driver was delivering him a meal when they found a handwritten note on his door pleading for help. The volunteer was able to contact 9-1-1 and get him help. This individual makes frequent trips to the senior center for staff to help him manage and pay his bills, as the Center staff have shown to be caring, trustworthy, honest, and professional.

**RECOMMENDATION:** Staff recommends that the Board of County Commissioners approve this Amendment and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

*Rodney A. Cook*

Rodney A. Cook  
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)  
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 24-007

Board Order Number:

Department/Division: H3S, Social Services Division

Amendment No. 2

Subrecipient: Hoodland Senior Center

Amendment Requested By: Brenda Durbin

Changes:  Scope of Service

Agreement Budget

Agreement Time

Other:

**Justification for Amendment:**

Amendment #2 to Subrecipient Agreement 24-007 ("Agreement") with Hoodland Senior Center ("SUBRECIPIENT") provides budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$124,662, for a total Agreement amount of \$235,405.

This Amendment 2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

**AMEND the following portions of Section 4, Grant Funds:**

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$110,743**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY's funding of **\$62,570** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

4.2. Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).

4.3. Grant Funds: COUNTY's funding of **\$1,275** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.

4.4. Grant Funds: COUNTY's funding of **\$40,398** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

4.5. Other Funds: COUNTY's funding of **\$2,500** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

**TO READ:**

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for **two year is \$235,405.** Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY's funding of **\$136,015** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

4.2. Grant Funds: COUNTY's funding of **\$6,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).

4.3. Grant Funds: COUNTY's funding of **\$2,550** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.

4.4. Grant Funds: COUNTY's funding of **\$85,840** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

4.5. Other Funds: COUNTY's funding of **\$5,000** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

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**AMEND EXHIBIT B – SUBRECIPIENT Program Budget**, to add the following additional budget for fiscal year 2024-25:

**HOODLAND SENIOR CENTER**  
 Fiscal Year 2025, Amendment 2

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 10,455	\$ 1,162	NA	Case Management	70	\$ 31.50
						Reassurance	150	\$ 18.00
						Info & Assistance	300	\$ 18.00
						Outreach	3	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 46,960	\$ 5,218	\$ 3,102	OAA Meal Site Management	9,400	\$ 1.75
						Food Service	9,400	\$ 3.15
	NSIP	93.053	\$ 6,580	NA		HDM Assessment	50	\$ 18.00
						Food Service	9,400	\$ 0.70
Health Promotion	OAA IIID	93.043	\$ 9,450	NA	NA	Evidence-Based Health & Wellness Programs	180	\$ 52.50
Energy Assistance	LIEAP	NA	\$ 2,500	NA	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 45,000	NA		Rides outside of TriMet Service Area	NA	\$ 15.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 2,000	\$ 500	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 442	NA		State Match for Non-Medical Rides for Medicaid Enrolled Clients	75	\$ 17.00
	Non-Medical Medicaid Rides	NA	\$ 1,275	NA		Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 124,662	Federal Award Total:				\$ 75,445

\* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 1 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award Identification</b>	
<b>SUBRECIPIENT Name:</b>	Hoodland Senior Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	LSQLWMHSE898
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$19,455
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$142,015
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$142,015
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.044 Title III, Part B
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A

REPLACE EXHIBIT H – 2 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	Hoodland Senior Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	L5QLWMHSE898
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$85,990
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$142,015
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$142,015
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.045 Title III, Part C
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT Indirect cost rate on this Agreement:</b>	N/A

REPLACE EXHIBIT H – 3 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	Hoodland Senior Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	LSQLWMHSE898
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$12,320
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$142,015
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$142,015
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.053 NSIP
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT Indirect cost rate on this Agreement:</b>	N/A



REPLACE EXHIBIT H – 4 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award Identification</b>	
<b>SUBRECIPIENT Name:</b>	Hoodland Senior Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	L5QLWMHSE898
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$18,250
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$142,015
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$142,015
<b>Federal award project description:</b>	Older Americans Act
<b>Federal awarding agency:</b>	Administration for Community Living
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	93.045 Title III, Part D
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A

REPLACE EXHIBIT H – 5 with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award Identification</b>	
<b>SUBRECIPIENT Name:</b>	Hoodland Senior Center
<b>SUBRECIPIENT Unique Entity Identifier:</b>	L5QLWMHSE898
<b>Federal Award Identification Number (FAIN):</b>	Unavailable
<b>Federal award date:</b>	Unavailable
<b>Period of Performance (This Agreement):</b>	7/1/2023 – 6/30/2027
<b>Budget Period (This Agreement):</b>	7/1/2023 – 6/30/2025
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	\$6,000
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	\$142,015
<b>Total amount of all federal award to SUBRECIPIENT:</b>	\$142,015
<b>Federal award project description:</b>	Enhanced Mobility of Seniors and Individuals with Disabilities
<b>Federal awarding agency:</b>	Federal Transit Administration
<b>Name of pass-through entity:</b>	Clackamas County
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	NVWKAVB8JND6
<b>Assistance Listing Number (ALN) &amp; Title:</b>	20.513 Section 5310 Program
<b>Is Award for Research and Development?</b>	No
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	N/A

**Hoodland Senior Center**

Subrecipient Grant Agreement – 24-007, Amendment #2

Page 9 of 10

**“COUNTY has determined Exhibit H-6 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-6 is hereby removed in its entirety.”**

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

Hoodland Senior Center

By: \_\_\_\_\_

By: Arienne Stearns

Its: \_\_\_\_\_

Its: Executive Director

Dated: \_\_\_\_\_

Dated: 06.03.2024

Approved to Form

By: [Signature]  
County Counsel

Dated: 06/04/2024