Score Card for New Project Applications

(Including bonus and reallocation)

Assistance Type	Target Population	# of Units Proposed	Households to Serve

Participation in and compliance with CoC System and HUD Priorities (Minimum Threshold)

1. Willing and able to participate in CHA
2. Willing and able to participate in HMIS (or an equivalent, if DV provider)
3. Agrees to all CoC policies and practices
4. Housing First
5. Equal Access
6. Application includes only eligible activities and expenses
    a. Program component type is allowed under the FY2018 NOFA
    b. All Budget Line Items must be allowable under the FY2018 NOFA and clearly explained
7. Application amount plus match (Budget) reasonably reflects the proposed scope of work
8. Application is complete by the designated due date with no missing items

Total:

Other HUD and CoC Goals: Application supports the following goals (7 points)

1. Dedicated CH beds/ Increase overall RRH beds (2 point)
2. Application is for a project that serves non-Chronic single adults? (2 points)
3. Project serves an underserved population, as identified by the Coordinated Housing Access Equity Evaluation. Underserved populations include people who identify as: Asian, Multi-racial and/or Latinx/Hispanic (3 points)

Total:

Narrative (40 points)

1. Please provide a brief narrative (no more than ½ page) describing your agency's administrative capacity (data-tracking, software/HMIS) to implement this program. (5 points)

2. Please provide a brief narrative (no more than ½ page) describing your agency's experience and documented success working with complicated federal grants. Please include information about compliance with federal regulations, ability to draw down all funds, and ability to keep all beds full while complying with federal and local regulations. (5 points)

3. Please provide a brief narrative (no more than 1 page) describing your agency and staff's experience working with homeless populations, including your agency's guiding principles. Please include information about how your agency has demonstrated participant success securing and maintaining permanent housing and increasing cash and non-cash income. (10 points)

4. Please provide a brief narrative (no more than 1 page) describing how your program plans to positively contribute to HUD's System Performance Measures: quickly move people from homelessness to permanent housing; ensure participants exit to/maintain permanent housing (for PSH projects) or retain permanent housing after program completion (for RRH projects); ensure participants graduating programs to do return to homelessness; ensure participants increase income during program participation. (10 points)

5. The CoC definition of equity is: **an on-going process of learning to acknowledge our biases, being flexible, and adapting services and policies to eliminate discrimination and disparities in the delivery of human services. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff.** Please provide a brief narrative (no more than one page) describing your programs efforts to eliminate discrimination, reduce impact of bias, increase accessibility, promote diversity, and/or increase inclusivity. (10 points)

   - Example #1: A program creates a policy to ensure hearing-impaired individuals do not experience barriers accessing and receiving services.
   - Example #2: A program implements a strategic training plan to increase awareness and competency of racism, implicit bias, ableism, LGBTQIA+ issues, and other held identities experiencing disparities accessing services.
   - Example #3: An organization maintains a robust employee-lead committee that supports an organizational culture centered on equity and inclusion in the workplace.

Project Name: _____   **Date**: _____

Assistance Type	Target Population	Number of Units (single site)/ Proposed Project Participation (scattered site)	Households Served

Budget Information:

Amount of HUD CoC Contract/Award: Not including Admin	$
HUD CoC Admin:	$
Total Program Budget: Please list all cash funding sources including and beyond stated match	$

1.	**Project Narrative: Local Needs**	**Maximum points: 10**

The CoC definition of equity is: **an on-going process of learning to acknowledge our biases, being flexible, and adapting services and policies to eliminate discrimination and disparities in the delivery of human services. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff.** *Please provide a brief narrative (no more than one page) describing your programs efforts to eliminate discrimination, reduce impact of bias, increase accessibility, promote diversity, and/or increase inclusivity.*

- *Example #1: A program creates a policy to ensure hearing-impaired individuals do not experience barriers accessing and receiving services.*
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- *Example #3: An organization maintains a robust employee-lead committee that supports an organizational culture centered on equity and inclusion in the workplace.*

Very few programs received full points on this question in the last year. Please thoughtfully consider your answer.
2 Point: Quality of Answer
4 Points: Ensuring equity, diversity, and inclusion for all participants
4 Points: Efforts to increase organizational competency on culture, equity, inclusion

2.	Project Performance	Maximum points: 31

Criteria	Possible Points	Points Awarded
Compliance: Steps needed to be incorporated into CHA are complete No steps taken=0, some steps taken-mostly incorporated=2-5, fully incorporated=6	6	
Drawdowns: Projects that are within one month of starting their operating year have hired staff for this project (projects with more than a month until implementation, full points) No steps taken=0 points; job description written, job posted, interviews completed=2-4; staff hired=5	5	
HMIS Data Quality: New staff trained in HMIS policies and procedures. If new staff is responsible for HMIS data entry, also trained in data entry. (projects with more than a month until implementation, full points) Not trained=0, Trained in all aspects required for the position=5	5	
Bed Utilization: A completed Housing Inventory form has been submitted to HMIS Coordinator, indicating the number and types of beds/units available through this project. Not submitted=0, Submitted, but not finalized=1-4 (depending on how complete), Submitted and finalized=5	5	
Ending Homelessness: The agency participates in CoC and is a voting member (attended at least 3 meetings in the past 12 months). Not attending CoC=0, Attending CoC but not a voting member=2, Voting member of CoC=5	5	
Increased or Maintained Income: At least one staff person is registered or completed SOAR training. Did not meet goal=0, met goal=5	5	

Please provide any explanations of project performance measures you would like the CoC Steering Committee to consider when scoring your project (no more than 1 page total).

3.	HUD Criteria - Subject to change	Maximum points: 6

- Project is 100% Dedicated Chronically Homeless or Dedicated PLUS beds (1 point)   _____
- Project increases overall RRH beds (1 point)   _____
- Project committed to using Housing First approach (1 point)   _____
- Project serves an underserved population, as identified by the Coordinated Housing Access Equity Evaluation   _____
  Underserved populations include people who identify as: Asian, Multi-racial and/or Latinx/Hispanic (3 point)

Total Score: _____

Any project submitting either score card or application through Esnaps after the CoC-imposed deadline will have an automatic penalty of 5 points subtracted from their total score, listed above.

Project Name: _____   **Date**: _____

Assistance Type	Target Population	Number of Units (single site)/ Proposed Project Participation (scattered site)	Households Served

Participant Demographics (pulled from APR):

Gender:		Race:	
Male		White	
Female		Black/African-American	
Transgender		Asian	
Other		American Indian/Alaska Native	
Don't know/refused/missing		Native Hawaiian/Pac. Islander	
		Multiple Races	
Age:		Don't know/refused/missing	
0-12			
13-17		**Domestic Violence Survivor:**	
18-24		Yes	
25-61		No	
62+		Don't know/refused/missing	
Don't know/refused/missing			
		Veterans	
Ethnicity:			
Hispanic/Latino		**Chronically Homeless**	
Not Hispanic/Latino			
Don't know/refused/missing			

Budget Information:

Amount of HUD CoC Contract/Award: Not including Admin	$
HUD CoC Admin:	$
Total Program Budget: Please list all cash funding sources including and beyond stated match	$

4/2019

1.	Project Narrative: Local Needs	Maximum points: 10

The CoC definition of equity is: **an on-going process of learning to acknowledge our biases, being flexible, and adapting services and policies to eliminate discrimination and disparities in the delivery of human services. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff.** *Please provide a brief narrative (no more than one page) describing your programs efforts to eliminate discrimination, reduce impact of bias, increase accessibility, promote diversity, and/or increase inclusivity.*

- *Example #1: A program creates a policy to ensure hearing-impaired individuals do not experience barriers accessing and receiving services.*
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- *Example #3: An organization maintains a robust employee-lead committee that supports an organizational culture centered on equity and inclusion in the workplace.*

Very few programs received full points on this question in the last year. Please thoughtfully consider your answer.
2 Point: Quality of Answer
4 Points: Ensuring equity, diversity, and inclusion for all participants
4 Points: Efforts to increase organizational competency on culture, equity, inclusion

4/2019

Clackamas County Continuum of Care

First Year Ranking Criteria – **2019**

The following data are based on HUD Performance Measurements and local need. Data sources are APRs for each project's most recently completed program year, local HUD representative, and HMIS.

2.	Project Performance	Maximum points: 31

This section is based on HUD's Performance Criteria, as articulated in the competition NOFA.

Criteria	Possible Points	Points Awarded
Compliance: Project has made progress on creating a project manual	5	
Expended Funds: Project is on track to expend all funds by the end of the Program Year. Calculate percent spent, prorated based on program year progress. (from HUD) Less than 45%=0 points, 46%-55%=1, 56-65%=2, 66-75%=3, more than 75%=4 All projects operating for fewer than 3 months= 4 points	4	
HMIS Data Quality: Had less than 4% null/missing on all HMIS data elements (APR questions 6a-6c) More than 10%=0, 8-9%=1, 6-7%= 2, 5-6%= 3, 4-5%=4, fewer than 4%=5	5	
Bed Utilization: Programs are on track to meet Bed Utilization goals New PSH projects: 6-8 months (2 placements), 9-12 months (5 placements or total inventory) Zero placements=0, Half of goal met=3.5, Full goal met=7 **OR** All other new projects: 6-8 months (5 placements), 9-12 months (15 placements or total inventory) Zero placements=0, Half of goal met=3.5, Full goal met=7 All projects operating for fewer than 6 months= 7 points	7	
Ending Homelessness: The PSH program met the local goal of leasing up the first participant within three months after the first staff person hired. Did not meet goal=0, met goal=5 All projects operating for fewer than 3 months= 5 points **OR** The RRH program met the local goal of leasing up the first participant within one month after first staff person hired. Did not meet goal=0, met goal=5 All projects operating for less than 1 month= 5 points	5	
Increased or Maintained Income: At least one staff person at agency is registered or completed SOAR training. Did not meet goal=0, met goal=5	5	

Please provide any explanations of project performance measures you would like the CoC Steering Committee to consider when scoring your project (no more than 1 page total).

4/2019

3.	HUD Criteria	Maximum points: 6

- Project is 100% Dedicated Chronically Homeless or Dedicated PLUS beds (1 point) _____
- Project increases overall RRH beds (1 point) _____
- Project committed to using Housing First approach (1 point) _____
- Project serves an underserved population, as identified by the Coordinated Housing Access Equity Evaluation _____
  Underserved populations include people who identify as: Asian, Multi-racial and/or Latinx/Hispanic (3 point)

Total Score: _____

4/2019

Clackamas County Continuum of Care
Renewal Project Ranking Criteria– 2019

Project Name: _ _____   **Date**: _____

Assistance Type	Target Population	Number of Units (single site)/ Proposed Project Participation (scattered site)	Households Served

Participant Demographics (pulled from APR):

Budget Information:

Gender:		Race:	
Male		White	
Female		Black/African-American	
Transgender		Asian	
Other		American Indian/Alaska Native	
Don't know/refused/missing		Native Hawaiian/Pac. Islander	
		Multiple Races	
Age:		Don't know/refused/missing	
0-12			
13-17		**Domestic Violence Survivor:**	
18-24		Yes	
25-61		No	
62+		Don't know/refused/missing	
Don't know/refused/missing		Number currently fleeing	
		Veterans	
Ethnicity:			
Hispanic/Latino		**Chronically Homeless**	
Not Hispanic/Latino		CH households listed on APR	
Don't know/refused/missing		Number who met CH definition before 1/15/16	

Amount of HUD CoC Contract/Award: Not including Admin	$
HUD CoC Admin:	$
Total Program Budget: Please list all cash funding sources including and beyond stated match	$

4/2019

1.	**Project Narrative**	**Maximum points: 10**

The CoC definition of equity is: **an on-going process of learning to acknowledge our biases, being flexible, and adapting services and policies to eliminate discrimination and disparities in the delivery of human services. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff.** *Please provide a brief narrative (no more than one page) describing your programs efforts to eliminate discrimination, reduce impact of bias, increase accessibility, promote diversity, and/or increase inclusivity.*

- *Example #1: A program creates a policy to ensure hearing-impaired individuals do not experience barriers accessing and receiving services.*
- *Example #2: A program implements a strategic training plan to increase awareness and competency of racism, implicit bias, ableism, LGBTQIA+ issues, and other held identities experiencing disparities accessing services.*
- *Example #3: An organization maintains a robust employee-lead committee that supports an organizational culture centered on equity and inclusion in the workplace.*

Very few programs received full points on this question in the last year. Please thoughtfully consider your answer.
2 Point: Quality of Answer
4 Points: Ensuring equity, diversity, and inclusion for all participants
4 Points: Efforts to increase organizational competency on culture, equity, inclusion

8/2017

Project Ranking Criteria – **2019**

The following data are based on HUD Performance Measurements and local need. Data sources are APRs for each project's most recently completed program year, local HUD representative, and HMIS.

2.	Project Performance		Maximum points: 31

Criteria	Possible Points	Points Awarded
Compliance: Project <u>does not</u> currently have unresolved HUD monitoring findings or is in process of resolving	5	
Compliance: Was the APR for the most recently completed program year submitted to HUD on time?	4	
Drawdowns: Project spent all CoC funds in contract year. (from HUD) Less than 90%=0 points, 90-94%=1, 95-100%=2 If project is still in the initial contract period – 2 points	2	1
HMIS Data Quality: Had 0% null/missing on all HMIS data elements on (APR questions 6a-6c) More than 8%=0, 6-8%=1, 4-6%= 2, 2-4%= 3, more than 0-2%=4 , 0%=5	5	5
Bed Utilization: Average Bed utilization was at least 99% Less than 80%= 0, 80-85%=1, 86-90%=2, 90-94%=3, 95-99%=4, more than 99%=5 For RRH programs: Proposed project participation vs Households Served	5	4
Ending Homelessness: The PSH program met the local goal of at least 99% of clients remaining in permanent housing placement or exited to permanent housing. (APR Q5a.8, Q23a & b) Less than 80%=0, 80-84%=1, 85-89%=2, 90-94%=3, 95-99%=4, more than 99%=5 **OR** The TH program met the local goal of at least 99% of clients exiting to permanent housing (APR Q23a & b). Less than 80%=0, 80-84%=1, 85-89%=2, 90-94%=3, 95-99%=4, more than 99%=5 **OR** The RRH program met the local goal of at least 87% of clients who exited the program to permanent housing, maintain permanent housing 6 months after program exit. Less than 58%=0, 58-64%=1, 65-71%=2, 72-79%=3, 80-86%=4, more than 86%=5	5	3
Increased or Maintained Income: All homeless programs met the local goal of at least 80% of adult clients having increased or maintained <u>total income</u> at end of operating year or at exit (APR 19a3). Less than 60%=0, 60-64%=1, 65-69%=2, 70-74%=3, 75-80%=4, more than 80%=5	5	5

Please provide any explanations of project performance measures you would like the CoC Steering Committee to consider when scoring your project (no more than 1 page total).

8/2017

3.	HUD Criteria	Maximum points: 6

- Project is 100% Dedicated Chronically Homeless or Dedicated PLUS beds (1 point)   _____
- Project increases overall RRH beds (1 point)   _____
- Project committed to using Housing First approach (1 point)   _____
- Project serves an underserved population, as identified by the Coordinated Housing Access Equity Evaluation   _____
  Underserved populations include people who identify as: Asian, Multi-racial and/or Latinx/Hispanic (3 points)   _____

Total Score: _____

Any project submitting either score card or application through Esnaps after the CoC-imposed deadline will have an automatic penalty of 5 points subtracted from their total score, listed above.

Project Name: _____   **Date**: _____

Assistance Type	Target Population	Number of Units (single site)/ Proposed Project Participation (scattered site)	Households Served

Participant Demographics (pulled from APR):   **Budget Information:**

Gender:		Race:	
Male		White	
Female		Black/African-American	
Transgender		Asian	
Other		American Indian/Alaska Native	
Don't know/refused/missing		Native Hawaiian/Pac. Islander	
		Multiple Races	
Age:		Don't know/refused/missing	
0-12			
13-17		**Domestic Violence Survivor:**	
18-24		Yes	
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62+		Don't know/refused/missing	
Don't know/refused/missing		Number currently fleeing	
		Veterans	
Ethnicity:			
Hispanic/Latino		**Chronically Homeless**	
Not Hispanic/Latino		CH households listed on APR	
Don't know/refused/missing		Number who met CH definition before 1/15/16	

Amount of HUD CoC Contract/Award: Not including Admin	$
HUD CoC Admin:	$
Total Program Budget: Please list all cash funding sources	$

4/2019

1.	**Project Narrative: Local Needs**	Maximum points: 10

The CoC definition of equity is: **an on-going process of learning to acknowledge our biases, being flexible, and adapting services and policies to eliminate discrimination and disparities in the delivery of human services. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff.** *Please provide a brief narrative (no more than one page) describing your programs efforts to eliminate discrimination, reduce impact of bias, increase accessibility, promote diversity, and/or increase inclusivity.*

- *Example #1: A program creates a policy to ensure hearing-impaired individuals do not experience barriers accessing and receiving services.*
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- *Example #3: An organization maintains a robust employee-lead committee that supports an organizational culture centered on equity and inclusion in the workplace.*

Very few programs received full points on this question in the last year. Please thoughtfully consider your answer.
2 Point: Quality of Answer
4 Points: Ensuring equity, diversity, and inclusion for all participants
4 Points: Efforts to increase organizational competency on culture, equity, inclusion

4/2019

Project Ranking Criteria – Youth Renewal- 2019

The following data are based on HUD Performance Measurements and local need. Data sources are APRs for each project's most recently completed program year, local HUD representative, and HMIS.

2.	Project Performance Criteria	Maximum points: 31

Criteria	Possible Points	Points Awarded
Compliance: Project <u>does not</u> currently have unresolved HUD monitoring findings or is in process of resolving.	5	
Compliance: Was the APR for the most recently completed program year submitted to HUD on time?	4	
Drawdowns: Project spent all CoC funds in contract year. (from HUD) Less than 90%=0 points, 90-94%=1, 95-100%=2 If project is still in the initial contract period – 2 points	2	
HMIS Data Quality: Had 0% null/missing on all HMIS data elements on (APR Q6a-6c) More than 8%=0, 6-8%=1, 4-6%= 2, 2-4%= 3, more than 0-2%=4 , 0%=5 All individuals elements listed must be less than 5% null.	5	
Bed Utilization: Average Bed utilization was at least 99% Less than 80%= 0, 80-85%=1, 86-90%=2, 90-94%=3, 95-99%=4, more than 99%=5 For RRH programs: Proposed project participation vs Households Served	5	
Ending Homelessness: The PSH program meet the local goal of at least 99% of clients remaining in permanent housing placement or exited to permanent housing. (APR Q5a8, Q23a & b) Less than 80%=0, 80-84%=1, 85-89%=2, 90-94%=3, 95-99%=4, more than 99%=5 **OR** The TH program met the local goal of at least 99% of clients exiting to permanent housing Less than 80%=0, 80-84%=1, 85-89%=2, 90-94%=3, 95-99%=4, more than 99%=5 **OR** The RRH program met the local goal of at least 87% of clients who exited the program to permanent housing, maintain permanent housing 6 months after program exit. Less than 58%=0, 58-64%=1, 65-71%=2, 72-79%=3, 80-86%=4, more than 86%=5	5	
Income and Education: All youth homeless programs meet the local goal of at least 80% of youth participants having increased or maintained income AND/OR attending high school, post-secondary education, or other training program at end of operating year or at exit (APR Q19a3 and Youth spreadsheet). Less than 60%=0, 60-64%=1, 65-69%=2, 70-74%=3, 75-80%=4, more than 80%=5	5	

Please provide any explanations of project performance measures you would like the CoC Steering Committee to consider when scoring your project (no more than 1 page total).

4/2019

3.	HUD Criteria Bonus Points	Maximum points: 7

         _____

- At least 75% of youth have a Primary Care Provider or Medical Home (1 point)
- Project is 100% Dedicated Chronically Homeless or Dedicated PLUS beds (1 point)   _____
- Project increases overall RRH beds (1 point)   _____
- Project committed to using Housing First approach (1 point)   _____
- Project serves an underserved population, as identified by the Coordinated Housing Access Equity Evaluation   _____
  Underserved populations include people who identify as: Asian, Multi-racial and/or Latinx/Hispanic (3 point)

Total Score :_____

Any project submitting either score card or application through Esnaps after the CoC-imposed deadline will have an automatic penalty of 5 points subtracted from their total score, listed above.