

Emergency Preparedness Council

March 20th, 2023

<https://clackamascounty.zoom.us/j/85897789055>

3:30-5:30 pm (PST)

Facilitator:	Kimberlee Ables, Emily Murkland
Note Taker:	Daniel Nibouar, Molly Caggiano

Attendance:

P	Kimberlee Ables	P	Bradley O'Neil	E	Commissioner Mark Schull	P	Jay Wilson	
P	Tabitha Alajmi	A	Brent Parries	E	Chair Tootie Smith	P	Caroline Hill	
A	Allison Cloo	P	Teresa Robertson	P	Molly Caggiano			
P	Malia Kupillas	E	Jeffrey Rubin	E	Brenna Cruz			
X	Tracey Lambert	X	Leah Sundquist	A	Scott Anderson (PGA rep)			
P	Rachel McCarthy	P	Jim Walker	E	Aryka Hanto			
P	William Messner	E	Commissioner Sonya Fischer	P	Daniel Nibouar			
A	Martin Montalvo	E	Commissioner Paul Savas	P	Emily Murkland			
P	Richard Nepon	E	Commissioner Martha Schrader	E	Jamie Poole			
P	Terrence Niedermeyer	E	Commissioner Ben West	E	Lauren Underwood			

P-Present A-Absent E-Excused S-Staff V-Visitor

Items/Issues	Discussion	Follow-Up
Meeting called to order	Meeting called to order at 3:35	
Roll and Minutes	Roll called; Quorum not achieved. Minutes from December are not able to be approved.	
3:30 Welcome and introductions Roster changes <ul style="list-style-type: none"> • Thank you! Tracey, Richard, Teresa, and Leah • Welcome Rachel and Tabitha 	Elections will be held at the June EPC meeting for Chair, Vice Chair, and Secretary.	Disaster Management to coordinate with EPC Chair and Co-Chair for upcoming

<ul style="list-style-type: none"> Chair, Vice Chair and Secretary: vacancy and upcoming selections Agenda changes	<p>The Secretary position will be brought on this summer, after Chair and Vice Chair are selected.</p>	<p>elections information (like application process)</p> <p>Disaster Management will share out EPC Recruitment with updated flyer with QR code. EPC members to help share the recruitment.</p>
3:45 Approve meeting minutes from December 19 meeting	<p>Define acronyms in the meeting minutes. No quorum to vote to approve minutes.</p>	
3:50 Other administrative items <ul style="list-style-type: none"> Discussion of platform to share information and notes 	<p>EPC will test out Google Drive for its functionality. Allison will manage the drive and invite members.</p>	<p>Disaster Management (Emily) can explore with Clack Co Public & Government Affairs information sharing sensitivity/issues and alternate information sharing platforms if needed</p>
3:55 Updates from ClackCo Disaster Management (standing agenda item) <ul style="list-style-type: none"> EPC Orientation for all members 	<p>General DM updates- Continuing to develop an orientation for new (and existing) members. Zone info is up on website.</p>	<p>Disaster Management will coordinate an EPC orientation in which all</p>

<ul style="list-style-type: none"> ○ The role of Disaster Management and work with EPC ○ EPC Zone map ○ Information sharing ● Department Planning updates <ul style="list-style-type: none"> ○ Zone and Evacuation Planning ○ Natural Hazard Mitigation Plan updates ○ Recovery Framework 	<p>Evacuation Route Planning - Developing zones and routes, will be moving into community engagement, then education. Discussion: Building flexibility for evacuation zones</p> <p>Public messaging information- About situational awareness. The term 'Zones' is used in several ways, how to frame these terms to help the public understand these terms and spaces</p> <p>Disaster Recovery Framework- Clack and WA collaborating on this effort, more updates to come</p> <p>NHMP – Assesses risk and develops mitigation strategies. Identifying long-term or permanent actions. By July have drafts ready for review. Jay to share update at June meeting.</p>	<p>members will attend (current and new).</p>
<p>4:20 Subcommittees</p> <ul style="list-style-type: none"> ● Meeting support from PAs, scheduling standards, and assignments ● Report out on progress (≤ 5 min each): <ul style="list-style-type: none"> ○ Community Preparedness: Information gathering for preparedness activities throughout the year 	<p>Admin Updates: Meeting Frequency- Subcommittees are expected to meet at least once per quarter, and no more than twice per quarter.</p> <p>Subcommittee Assignments- EPC members will be assigned one Subcommittee upon joining the council. Members may participate in a second</p>	<p>Disaster Management (Emily) will coordinate meetings for Resources, Recovery, and Logistics and help with some visioning.</p>

- **Communication: Coordination with Community Preparedness to share with community groups and create**
- **Logistics' and Recovery**

Subcommittee if they wish. Each Subcommittee has one commissioner assigned to them. Support by Policy Advisors. Policy Advisors schedule Subcommittee meetings, provide virtual meeting links, and take notes. It is important that Policy Advisors attend. One Disaster Management staff member will attend each Subcommittee meeting. Include Emily Murkland on all Subcommittee meeting invitations.

Logistics, Resources, and Recovery Subcommittees have not yet been established. Discussion: Members should consider being on more than one subcommittee in order to help share information

Community Preparedness – meeting with communications for less meeting and respond to requests for information faster

Communications – meeting the 1st Wednesday of each month. Would like to start working with the Logistics, Resources, and Recovery Subcommittees and identify overlap in goals.

	<p>Emily working on Recovery, Resources, and Logistics subcommittees now that we have new members, will add others to the list</p>	
<p>4:35 Identify priorities for further action from subcommittee reports and resources needed</p>	<p>Discussion: Identify long-term and short-term goals in each Subcommittee. Where should Subcommittees focus their efforts?</p> <p>Sharing information about preparedness with neighborhoods:</p> <ul style="list-style-type: none"> - EPC members connect with their neighbors. Disaster Management can support EPC members with resources like Map Your Neighborhood, and how to sign up for Public Alerts. EPC Members can share key messages and information that is consistent with the County’s messaging. <p>Outreach at public events and to community groups to connect with residents and visitors about emergency preparedness:</p> <ul style="list-style-type: none"> - Meet community members at planned community events that are not just focused on preparedness, like the Clackamas County Fair. - Ask community members what preparedness information and resources they are looking for, what are they lacking? 	<p>Disaster Management will share the information about upcoming community and outreach events</p> <p>EPC members will reply to Disaster Management about which events they are interested in doing outreach at.</p>

	<ul style="list-style-type: none"> - Messaging with folks who are traveling through the area or are here seasonally - PSPS lingo from various providers - Upcoming Community Events could include: <ul style="list-style-type: none"> ○ Timberline Lodge on May 13, May Wildfire Preparedness Month events 	
5:10 Summary and Next Steps	<p>Next meeting... Disaster Management (Molly and Jay) will share updates on NHMP and Evacuation Route Planning.</p> <p>EPC members will discuss how the google drive working.</p> <p>A push notification will go out to members as a reminder for next meeting.</p>	