

Gladstone Library Board Transition



Clackamas County

Measure 3-310

Ballot Title

ESTABLISH A COUNTYWIDE LIBRARY SERVICE DISTRICT IN CLACKAMAS COUNTY

QUESTION: Shall District be formed for countywide libraries to restore hours and retain services; \$0.3974 per \$1000 assessed value beginning FY2009?

SUMMARY: If approved, the “Library Service District of Clackamas County” (“Library District”) would be formed. Its territory would be countywide, exempting the cities of Damascus, Johnson City, and that portion of Tualatin within Clackamas County. Creation of the Library District would do the following:

- Provide permanent and dedicated library funding;
- Allow libraries to make basic repairs and library improvements;
- Restore all libraries’ ability in the Library District to purchase more books and materials; and
- Prevent reductions in services and closure of some city libraries.

Declining federal funding to counties creates a shortfall for local programs, including libraries. The creation of a Library Service District would ensure a dedicated long-term funding source for library services, allowing libraries to retain educational resources and programs.

The Library District would be governed by the Board of County Commissioners and advised by an independent citizen committee. All of the monies shall be spent on library operations and services. An annual audit is available to the public.

... County operation of three libraries serving unincorporated residents. The County also funds the Library Network allowing the libraries to connect electronically, share their collections and work together to more efficiently provide library services.

Rationale for Proposal

However, declining federal funding to counties, including Clackamas County, has created a shortfall for local programs, including libraries. Clackamas County can no longer provide supplemental funding to city libraries or operate the three existing county libraries. The county has announced that, barring new funding, the three county libraries will close on June 30, 2009, and county-provided supplemental funding to city libraries will be reduced by 20% per year for the next five years, ending completely in 2014.

What the New District Would Provide

The creation of a Library District would ensure a stable, dedicated, and long-term funding source for library services, allowing libraries to retain their educational resources and programs. The Library District would implement a permanent rate of \$0.3974 per \$1,000 assessed value to exclusively fund library services. A home assessed at \$200,000 would pay approximately \$79.48 per year. This dedicated funding would allow the libraries in Clackamas County to stay open and continue their programs.

District Governance

The Library District would be governed by the Board of County Commissioners and advised by an independent citizen committee representing each library in the District. Each of these libraries would be required to ensure representation of both city and unincorporated residents on their local library board, whose designated member will then serve and represent their library on the District Advisory Board. An annual audit of District finances would be conducted and made available to the public.

Funding

- 61% of voters approved formation of the Clackamas County Library District in 2008
- Voters approved a permanent rate of \$0.3974 per thousand of assessed value
- Library District currently includes all of Clackamas County, except for Johnson City
- 100% of funds collected are distributed to LINCC libraries (approximately \$18.4 million distributed in FY 19/20)

07/01/2014 - 06/30/2015 REAL PROPERTY TAX STATEMENT
 CLACKAMAS COUNTY, OREGON * 150 BEAVERCREEK RD * OREGON CITY, OREGON 97045

PROPERTY DESCRIPTION 5550 SINCLAIR ST WEST LINN OR 97068	MAP: 22E30DB04100 Code Area: 003-002	ACCOUNT NO: 00568549
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VALUES:		LAST YEAR	THIS YEAR	2014 - 2015 CURRENT TAX BY DISTRICT:	
REAL MARKET VALUES (RMV):				COM COLL CLACK	107.57
RMV LAND	98,505	106,439	ESD CLACKAMAS	71.14	
RMV BLDG	188,790	214,520	SCH WLINN/WILS	942.39	
RMV TOTAL	287,295	320,959	SCH WLINN/WILS LOC OPT	290.36	
			EDUCATION TOTAL:	1,411.46	
ASSESSED VALUE	187,936	193,574	CITY WEST LINN	410.38	
			COUNTY CLACKAMAS	465.29	
TOTAL TAXABLE AV	187,936	193,574	COUNTY EXTENSION & 4-H	9.66	
PROPERTY TAXES:	3,492.13	3,577.40	COUNTY LIBRARY	76.67	
* Property taxes may be paid online, see appli * Payments may be mailed to PO Box 6100, P When paying by mail, please make checks payable to Clackamas County Tax Collector. * You may also pay in our office, located in the Development Services Building at 150 Beaver Creek Road in Oregon City. * If your mortgage company pays your taxes, this information is for your records.				76.67	

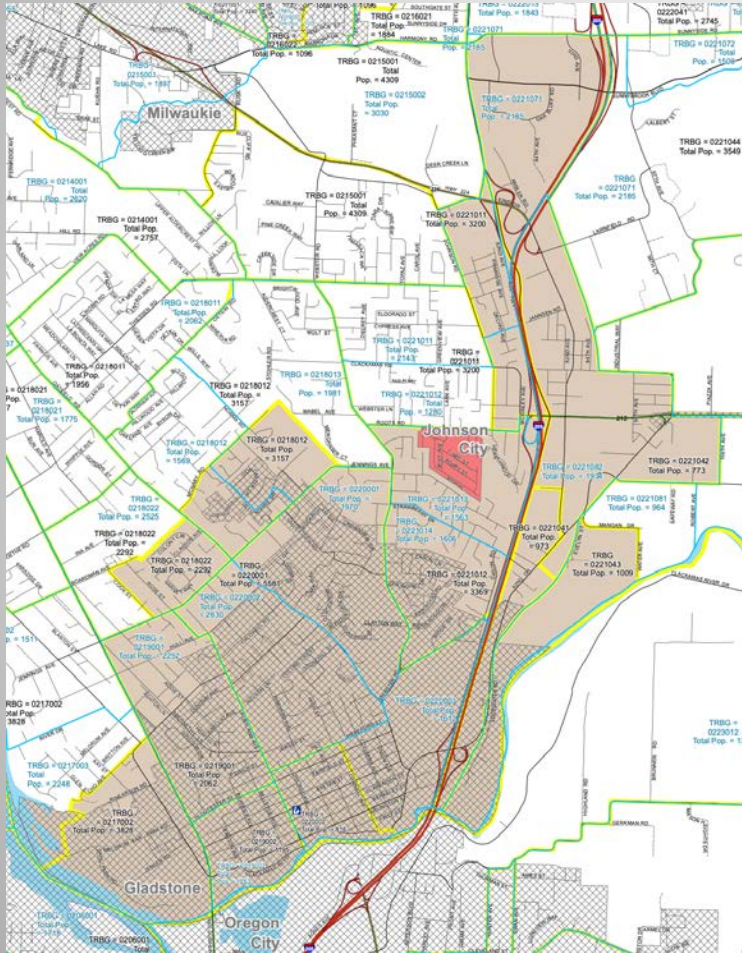
Payment Options	Date Due	Discount Allowed	Net Amount
FULL	Nov 17th, 2014	107.32 3%	3,470.08
2/3	Nov 17th, 2014	47.70 2%	2,337.23
1/3	Nov 17th, 2014		1,192.46

TAX PAYMENT OPTIONS	
FD64 TVF&R	295.24
FD64 TVF&R LOC OPT	48.39
PORT OF PTLD	13.53
SRV 2 METRO	18.62
SRV 2 METRO LOC OPT	18.58
URBAN RENEWAL COUNTY	1.42
VECTOR CONTROL	1.26
VECTOR CONTROL LOC OPT	4.84
GENERAL GOVERNMENT TOTAL:	1,421.55
CITY WEST LINN BOND	83.02
COM COLL CLACK BOND	28.86
FD64 TVF&R BOND	22.44
SCH WLINN/WILS BOND	558.68
SRV 2 METRO BOND	51.39
EXCLUDED FROM LIMIT TOTAL:	744.39
2014 - 2015 TAX BEFORE DISCOUNT	3,577.40

DELINQUENT TAXES:	0.00
TOTAL (after discount)	3,470.08

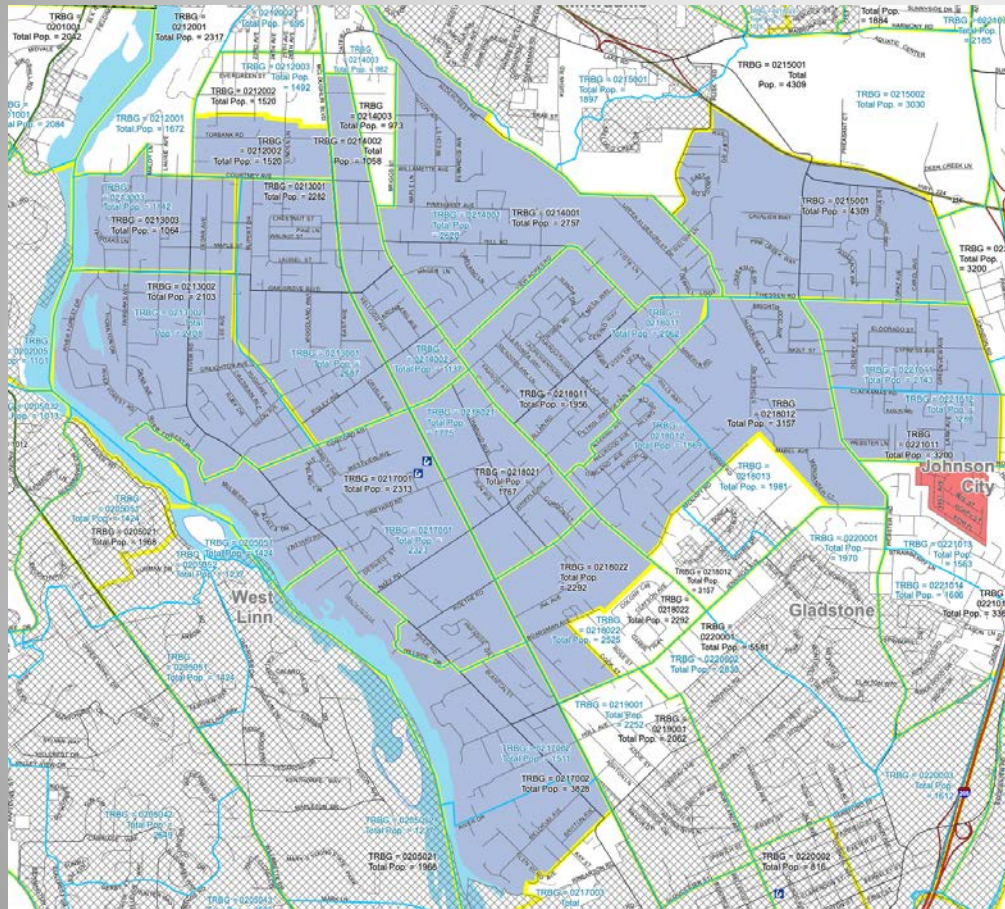
Delinquent tax amount is included in payment options listed below.
 Delinquent taxes marked with an (*) are subject to foreclosure if not paid on or before May 15th.

Gladstone Library Service Area



- Total service population 21,432
 - 11,880 city residents
 - 9,552 unincorporated
- Library District revenue \$736,477
- Annual City contribution \$200,000
- Employee FTE
 - 4.5 permanent full-time
 - .85 on-call part-time

Oak Lodge Library Service Area



- Total service population
 - 31,858 unincorporated
- Library District revenue \$1.3M
- Oak Lodge Reserves \$3.5M
- Capital reserves \$1M
- Employee FTE
 - 4.5 permanent full-time
 - 2.5 on-call part-time

Population and Revenue Comparison

Gladstone Service Area FY 19/20	Population	% of Combined Population	Library District Distribution	City Annual Contribution	Total Revenue Contribution	% of Combined Revenue
Gladstone City	11,880	22%	\$336,004	\$200,000	\$536,004	23%
Gladstone Unincorporated	9,552	18%	\$400,473		\$400,473	18%
Total	21,432	40%	\$736,477	\$200,000	\$936,477	41%

Oak Lodge Service Area FY 19/20	Population	% of Combined Population	Library District Distribution	Other Contributions	Total Revenue Contribution	% of Combined Revenue
Oak Lodge Unincorporated	31,858	60%	\$1,336,060	\$0	\$1,336,060	59%
Total	31,858	60%	\$1,336,060	\$0	\$1,336,060	59%

Preliminary Cost and Funding of Projects

Gladstone and Oak Lodge Libraries

Estimated Total Project Cost (including soft costs and contingencies)	Preliminary Preferred Option by Task Forces	Cost Range
Gladstone Library	Option No. 3 \$4.9M	\$ 4.9M - \$5.1M
Oak Lodge Library	Option No. 2 \$12.1M	\$12.1M - \$16.0M
Total	\$17.0M	\$17.0M - \$21.1M

Funding Source	Potential Amount
Library District Reserve	\$2.9M
Clackamas County Capital	\$1.0M
Oak Lodge Beginning Fund Balance	\$0.6M
Library Bond (\$310K/yr)	\$4.2M
Potential Seismic Grant (proportionally shared with NCPRD)	TBD
Subtotal	\$8.7M
Gap – Clackamas County Bond	\$8.3M-\$12.4M
Estimated Total Funds	\$21.0M

Gladstone Library Advisory Board Progression

Intergovernmental Agreement (IGA) 11/14/19

- Gladstone Library Advisory Board to dissolve within a year
- New Library Board will include proportionate membership

Gladstone Task Force Charter 10/3/18

- To evaluate best practices for library governance and make recommendations on the future role of the Gladstone Library Advisory Board

IGA Excerpts – New Library Board

C. Library Board. The County agrees to create a new Library Board of Trustees, to institute a single committee or similar body (a "Library Board") to advise the Board of County Commissioners in matters concerning library services, policies, and general library-related issues at both library locations. The Library Board shall include proportionate membership for the unincorporated portion of the Oak Lodge Library Service Area, the unincorporated portion of the Gladstone Library Service Area, and the City of Gladstone. The County shall create the Library Board and appoint the new members to the Library Board as soon as reasonably practicable after this agreement is fully executed. Recruitments for the Library Board will be managed by the County, and appointments to this Library Board will be made by the Board of County Commissioners.

IGA Excerpts – GL Library Board

H. Gladstone Library Board. Effective upon the creation of the Library Board as described in section 1.C. and upon the Gladstone City Council implementing the necessary changes to the Gladstone Municipal Code, the Gladstone Library Board will be dissolved. Gladstone City Council shall complete the dissolution of the Gladstone Library Board within one year of signing this agreement. Gladstone representatives on the new Library Board will report to the Gladstone City Council on a quarterly basis, as requested by the City.

Library Board Responsibilities

- Review and understand the Library's budget and funding sources
- Recommend adoption of annual budget to Clackamas County Budget Committee
- Speak publicly to promote and establish support for library services and programs
- Recommend proposed policy statements or necessary revisions
- When challenged, decide if identified materials are banned from Library collection
- Become familiar with issues affecting the library and possibly undertake work toward agreement and resolution
- Work on campaigns or elections that benefit the library
- Work with Library Director on development of Strategic Plan
- Develop working familiarity of Oregon Library Association Public Library Standards and work to ensure the Library meets all essential indicators
- Work on committees that relate to library issues, such as the Library District Advisory Committee (LDAC) and the Library District Task Force
- Review, interview, and recommend Member appointments
- Prepare and present quarterly report to the Gladstone City Council

Recent Library Board Recommendations



- Recommended adoption of the FY 20/21 Library budgets
- Recommended a change to the Public Internet Policy increasing daily maximum usage to 3 hours
- Recommended a change to the Community Room Policy to require a reservation for groups of 8 or more, at least 2 hours before start time
- Elected officer positions (Chair and Vice Chair)

Library Subcommittee

- Comprised of 2 Library Board members from each Library
- Have met twice to date
- Collaborated to provide Bylaw recommendations for the new Library Board
- Informed respective Library Boards of proposed recommendations

Library Subcommittee Recommendations

- 5 member Library Board
 - 3 members appointed to represent Oak Lodge Library Service Area
 - 1 member appointed to represent the City of Gladstone boundary
 - 1 member appointed to represent the unincorporated portion of the Gladstone Library Service Area
- 2 non-voting liaisons
 - 1 member appointed to represent Gladstone Library Service Area community interests
 - 1 member appointed to represent Oak Lodge Library Service Area community interests
- 2 members from each Library appointed to LDAC

Recommendations, continued...

- 2 officers including Chair and Vice Chair
 - One officer drawn from the Oak Lodge Library Service Area
 - One officer drawn from the Gladstone Library Service Area
 - Chair and Vice Chair jointly establish Agendas for Library Board meetings
- 4 members included in recruitment process
 - 2 members from existing Gladstone Library Board
 - 2 members from existing Oak Lodge Library Board
- Staggered terms for new appointments
- Meeting locations will rotate between branches

Next Steps

- Gladstone Library Board will meet 8/24/20 to discuss Bylaw recommendations
- Finalize recommendations from both Library Boards
- County Counsel reviews Bylaws to ensure compliance
- BCC approves Bylaws
- Recruitment (including Library Board members)
 - Applications
 - Interviews
 - Recommendations to BCC
- BCC appoints new members
- Both Library Boards will be dissolved

Questions

