

CLACKAMAS COUNTY FAIR BOARD

WORK SESSION

February 6, 2018

4:30 p.m. – Horning Hall

Minutes

1. **CALL TO ORDER** at 4:35 p.m. by Ted Kunze. Board members in attendance were Ted Kunze, Gary Linton, Raeline Kammeyer, Roger Beebe, Matt Bunch, Greg Parker, & Dan Sandberg. Executive Director Laurie Bothwell, Executive Assistant Susan Wells were also in attendance.

Guests Included: Wanda Conlin, Dick Eagle, and Clay Rhodes.

2. BUDGET WORKSHOP

- a. Budget Review for 2017-18 and 2018-19

- b. 2018-19 Budget

- i. Fees

1. Fair Admission – Free until 3 on Thursday in hopes of increasing attendance for Thursday. Recommended accepting this proposal.
 2. Admission & Parking Fees – discussed leaving fees at same rates as Fair 2016. Recommended leaving rates unchanged for 2017.
 3. Commercial Vendor Fees – Proposal to increase all vendor booth fees by 10%.
 4. Concessionaire Fees – Proposal to increase commercial vendor rates by 25%, increasing flat fee to minimum of \$500. Proposed for-profit rate at 25%. Proposed non-profit rate at 20%.
 5. Alcohol Sales – Proposed to allow walk-around alcohol sales except for Sections A & E (previously section F). Those are to remain family-friendly alcohol-free seating.
 6. Camping Fees – Proposed to leave fair-time camping rates static, while increasing non-fair camping season to increase rates to \$25.00 + tax.
 7. Horse Stall Rentals – Proposed to increase stall rentals to \$125.00 per month & increase late fees to \$35.00, increasing late fees for each offense.

- ii. Facility Rental

1. Building Rental Fees – No discussion to change fees.
 2. Equipment Fees – Will review and discuss.

- c. Fairboard recommendations


1. Fair Admission: Recommended accepting proposal free until 3 (Thursday only).
 2. Admission & Parking Fees: Recommended leaving rates unchanged for 2017.
 3. Commercial Vendor Fees: Recommend to increase all vendor booth fees by 10%.

4. Concessionaire Fees: Increase commercial vendor rates by 25%, increasing flat fee to minimum of \$500. Proposed for-profit rate at 25%. Proposed non-profit rate at 20%.
 5. Alcohol Sales: Recommend accepting allowance of walk-around alcohol sales in Rodeo except for Sections A & E (previously section F).
 6. Camping Fees: Recommend leaving fair-time camping rates static, while increasing non-fair camping season to increase rates to \$25.00 + tax.
 7. Horse Stall Rentals: Recommend increase stall rentals to \$125.00 per month & increase late fees to \$35.00, increasing late fees for each offense.
- d. Other – Greg recommended setting up a subcommittee to evaluate equipment replacement needs and replacement schedule.

3. ADJOURNMENT

With no further business to come before the Board, Ted moved to adjourn. Seconded by Dan. All in favor, motion carried. Meeting adjourned at 6:22pm.

Respectfully submitted by:



Date: 02-08-2018