



**WES Technical Advisory Team
Minutes**

Date: September 19, 2024
Time: 11:30 AM – 12:19 PM

Time	Topic	Notes
Time 11:30am – 11:36am Timecode 3:30 – 8:57	Welcome/Introductions <i>Jessica Rinner, WES – Civil Engineering Supervisor</i>	<ul style="list-style-type: none"> Staffing updates at WES and City of Oregon City Introductions/rollcall
Time 11:36am – 11:38am Timecode 8:57 – 11:02	Review/Approve minutes from 06/20/2024 meeting <i>Greg Karnes, WES – Administrative Specialist</i>	<ul style="list-style-type: none"> Dayna Webb makes motion to approve. Haakon Ogbeide seconds motion.
Time 11:38am – 12:13pm Timecode 11:02 – 46:17	WES FY25/26-29/30 CIP <i>Jeff Stallard, WES – Capital Program Manager</i> <i>Erin Blue, WES – Senior Administrative Service Manager</i>	<ul style="list-style-type: none"> Jeff introduces the 5-year plan Structure of CIP, planned work, financial considerations Summary of Major Updates to CIP Discussion about abandoned lateral found on Mount Talbert. Fix had a large impact on reducing I&I. Discussion about Tri-City WRRF Outfall Project Bolton Force Main - \$6.5M <ul style="list-style-type: none"> Discussion of Smart Pig – devices sent through force main and looking for internal conditions, holes, surface loss Discussion of how planning costs are refined as design matures and how the visual helped explain concept Erin Blue discusses Financial Planning and Rate Impact Clack-a-mole blog webpage explanation with information that it contains
Time 12:13pm – 12:16pm	Update on Regional I/I IGA Amendment	<ul style="list-style-type: none"> Question about when to submit revised proposal.

Timecode 46:17 – 48:24	<i>Jessica Rinner WES – Civil Engineering Supervisor</i>	<ul style="list-style-type: none"> WES is working with legal council to come up with new guidelines for invoicing projects.
Time 12:16pm – 12:17pm Timecode 48:24 – 50:04	Request for Budget Numbers for Regional I/I Program Spending <i>Jessica Rinner, WES – Civil Engineering Supervisor</i>	<ul style="list-style-type: none"> Jessica asks for budgets and CIP from cities in our service area Let's partners know we will be sending this around soon. Question about when WES would need this data and Erin states the ideal time would be end of January 2025. WES will send out spreadsheets in the next weeks.
Time 12:17pm – 12:19pm Timecode 50:04 – 50:52	Round Table Discussion	<ul style="list-style-type: none"> Request for feedback on meetings and encourages attendees to email any questions they may have. No questions asked.
Time: 12:19pm	Adjourn	

- Attendance
 - Jessica Rinner
 - Jeff Stallard
 - Haakon Ogbeide
 - Greg Geist
 - Dayna Webb
 - Erin Blue
 - Erich Lais
 - Ron Wierenga
 - Josh Miner
 - Nathan Seaver
 - Steven Rice
 - Andy Bachman
 - Mike Rice
 - Zach Koellermeier