

# PAYMENT SCHEDULE

CALENDAR YEAR 2024

Please remember to submit and approve timesheets by the deadlines listed below. Public Partnerships cannot guarantee on-time payment for timesheets received after the deadline.

Pay Period		Timesheet Deadline	Posting Date
Start Date	End Date	Timesheets must be Submitted by End/Close of Business Hours	Checks Mailed/Direct Deposit Issued
Friday, December 1, 2023	Friday, December 15, 2023	Wednesday, December 20, 2023	Wednesday, January 3, 2024
Saturday, December 16, 2023	Sunday, December 31, 2023	Thursday, January 4, 2024	Wednesday, January 17, 2024
Monday, January 1, 2024	Monday, January 15, 2024	Thursday, January 18, 2024	Tuesday, January 30, 2024
Tuesday, January 16, 2024	Wednesday, January 31, 2024	Monday, February 5, 2024	Thursday, February 15, 2024
Thursday, February 1, 2024	Thursday, February 15, 2024	Wednesday, February 21, 2024	Monday, March 4, 2024
Friday, February 16, 2024	Thursday, February 29, 2024	Tuesday, March 5, 2024	Friday, March 15, 2024
Friday, March 1, 2024	Friday, March 15, 2024	Wednesday, March 20, 2024	Monday, April 1, 2024
Saturday, March 16, 2024	Sunday, March 31, 2024	Wednesday, April 3, 2024	Monday, April 15, 2024
Monday, April 1, 2024	Monday, April 15, 2024	Thursday, April 18, 2024	Tuesday, April 30, 2024
Tuesday, April 16, 2024	Tuesday, April 30, 2024	Friday, May 3, 2024	Wednesday, May 15, 2024
Wednesday, May 1, 2024	Wednesday, May 15, 2024	Monday, May 20, 2024	Friday, May 31, 2024
Thursday, May 16, 2024	Friday, May 31, 2024	Wednesday, June 5, 2024	Monday, June 17, 2024
Saturday, June 1, 2024	Saturday, June 15, 2024	Thursday, June 20, 2024	Tuesday, July 2, 2024
Sunday, June 16, 2024	Sunday, June 30, 2024	Wednesday, July 3, 2024	Tuesday, July 16, 2024
Monday, July 1, 2024	Monday, July 15, 2024	Thursday, July 18, 2024	Tuesday, July 30, 2024
Tuesday, July 16, 2024	Wednesday, July 31, 2024	Monday, August 5, 2024	Thursday, August 15, 2024
Thursday, August 1, 2024	Thursday, August 15, 2024	Tuesday, August 20, 2024	Friday, August 30, 2024
Friday, August 16, 2024	Saturday, August 31, 2024	Thursday, September 5, 2024	Tuesday, September 17, 2024
Sunday, September 1, 2024	Sunday, September 15, 2024	Wednesday, September 18, 2024	Monday, September 30, 2024
Monday, September 16, 2024	Monday, September 30, 2024	Thursday, October 3, 2024	Wednesday, October 16, 2024
Tuesday, October 1, 2024	Tuesday, October 15, 2024	Friday, October 18, 2024	Wednesday, October 30, 2024
Wednesday, October 16, 2024	Thursday, October 31, 2024	Tuesday, November 5, 2024	Monday, November 18, 2024
Friday, November 1, 2024	Friday, November 15, 2024	Wednesday, November 20, 2024	Tuesday, December 3, 2024
Saturday, November 16, 2024	Saturday, November 30, 2024	Wednesday, December 4, 2024	Monday, December 16, 2024
Sunday, December 1, 2024	Sunday, December 15, 2024	Wednesday, December 18, 2024	Tuesday, December 31, 2024
Monday, December 16, 2024	Tuesday, December 31, 2024	Monday, January 6, 2025	Thursday, January 16, 2025

In order to be paid on time your completed timesheet must be emailed to [pswtimesheets@clackamas.us](mailto:pswtimesheets@clackamas.us) by the timesheet deadline.

A completed timesheet means that corrections have been made, claims have been entered and are in pending status, the progress notes section is filled out, and your timesheet has been signed and dated by you and your Employer. More detailed instructions and information can be found on our website: <https://www.clackamas.us/socialservices/ddprovider.html>. You can also email [pswtimesheets@clackamas.us](mailto:pswtimesheets@clackamas.us) or call us at **503-650-5703** for assistance.

Para que se le pague a tiempo, su hoja de horas completa debe enviarse por correo electrónico a [pswtimesheets@clackamas.us](mailto:pswtimesheets@clackamas.us) antes de la fecha límite de la hoja de horas. Una hoja de horas completada significa que se han realizado correcciones, se han ingresado reclamos y están en estado pendiente, la sección de notas de progreso está completada y su hoja de horas ha sido firmada y fechada por usted y su Empleador. Puede encontrar instrucciones e información más detalladas en nuestro sitio web: <https://www.clackamas.us/socialservices/ddprovider.html>. También puede enviar un correo electrónico a [pswtimesheets@clackamas.us](mailto:pswtimesheets@clackamas.us) o llamarnos a la **503-650-5703** para obtener ayuda.