



CLACKAMAS COUNTY SHERIFF

Sheriff Angela Brandenburg

Jesse Ashby, Undersheriff
Jenna Morrison, Undersheriff
Brad O'Neil, Undersheriff

10/15/2024

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with Northwest Family Services for temporary housing of women and children who experience intimate partner violence or are otherwise victims of crime. Amendment Value is \$41,666.05 for 1 year. Total Agreement Value increased to \$81,046.10. Funding is through the State of Oregon Criminal Justice Commission's Justice Reinvestment Program. No County General Funds are involved.

Previous Board Action/Review	Request to apply for CJC's JRP funding approved by the Board of County Commissioners on May 11, 2023. Briefed at Issues 10/15/2024		
Performance Clackamas	Ensure safe, healthy and secure communities.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Nancy Artmann	Contact Phone	503-785-5012

EXECUTIVE SUMMARY: The Justice Reinvestment Program dedicates funding for victim services programs. This is a request for an amendment to the subrecipient agreement between Clackamas County and Northwest Family Services ("SUBRECIPIENT"). The funds will be used to continue to ensure 85% of eligible shelter participants, a minimum of 30 women, and any accompanying children, will receive safe shelter and advocacy from staff trained to provide domestic violence advocacy annually. A safety plan will be established. The women, as possible, will be connected to resources such as SNAP, TANF, food banks, and mental health supports as needed. The women will be assisted in parenting skills, employment opportunities, and supportive housing so that when they leave, they are self-sufficient.

RECOMMENDATION: Staff recommends approval of this amendment to the agreement.

Respectfully submitted,

Sheriff Angela Brandenburg

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A Tradition of Service Since 1845

Subrecipient Amendment

Subrecipient Agreement Number: JR-23-03-03

Board Order Number:

Department/Division: Sheriff's Office

Amendment No. 01

Subrecipient: Northwest Family Services

Amendment Requested By: Nancy Artmann

Changes: Scope of Service

Agreement Budget

Agreement Time

Other:

Justification for Amendment:

This Amendment #01 is entered into by and between Clackamas County ("COUNTY") and Northwest Family Services ("SUBRECIPIENT") and will become a part of that subrecipient agreement ("Agreement") originally entered by and between the parties on April 18, 2024.

This Amendment #01 extends the Agreement term through June 30, 2025, and adds to the maximum compensation available through this Agreement.

Maximum compensation is increased by \$41,666.05 to a revised value of \$81,046.10. This Amendment #01 is effective upon signature and continues through June 30, 2025.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

Northwest Family Services

Local Subrecipient Grant Agreement JR-23-03-03– Amendment #01

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AMEND Agreement, Section 1, Term and Effective Date:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on June 30, 2024, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **July 1, 2023**, and expiring **June 30, 2024**, subject to additional restrictions set forth below and to exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

TO READ:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on **June 30, 2025**, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **July 1, 2023**, and expiring **June 30, 2025**, subject to additional restrictions set forth below and to exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

AMEND Agreement, Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is the Criminal Justice Commission Justice Reinvestment Program #JR-23-03 issued to COUNTY by the State of Oregon, Criminal Justice Commission (CJC). The maximum, not to exceed, grant amount that the COUNTY will pay is **\$39,380.05**. This is cost reimbursement award is conditional and disbursements will be made in accordance with the schedule and requirements contained in Required Financial Reporting and Payment Request. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.

TO READ:

5. **Grant Funds.** COUNTY's funding for this Agreement is the Criminal Justice Commission Justice Reinvestment Program #JR-23-03 issued to COUNTY by the State of Oregon, Criminal Justice Commission (CJC). The maximum, not to exceed, grant amount that the COUNTY will pay is **\$81,046.10**. This is cost reimbursement award is conditional and disbursements will be made in accordance with the schedule and requirements contained in Required Financial Reporting and Payment Request. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.

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AMEND EXHIBIT B, SUBRECIPIENT PROGRAM BUDGET:

PROJECT NAME: Justice Reinvestment Program Victim Services	AGREEMENT No. JR-23-03-03
SUBRECIPIENT: Northwest Family Services	

BUDGET CATEGORY	PROPOSED BUDGET
Personnel	\$35,751.30
Supplies	\$53.75
Administrative Costs	\$3,575.00
TOTAL	\$39,380.05

TO READ:

PROJECT NAME: Justice Reinvestment Program Victim Services	AGREEMENT No. JR-23-03-03
SUBRECIPIENT: Northwest Family Services	

BUDGET CATEGORY	PROPOSED BUDGET
Personnel	\$73,582.86
Supplies	\$107.50
Administrative Costs	\$7,355.74
TOTAL	\$81,046.10

(Signature page follows)

Northwest Family Services

Local Subrecipient Grant Agreement JR-23-03-03- Amendment #01

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SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #01 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

NORTHWEST FAMILY SERVICES

By: _____

By: Rose Jueber

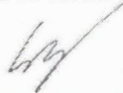
Its: _____

Its: Exec. Director

Dated: _____

Dated: 10/8/2024

Approved as to form:

By: 
County Counsel

Dated: 10/01/2024