



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

September 26, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

**A Public Hearing to Approve a Supplemental Budget Resolution for Fiscal Year 2024-25 (FY24-25).
The fiscal impact is a net increase in appropriations of \$8,752,458; including Beginning Fund Balance,
Charges for Services, Federal/State/Local funding, and Other Revenue Sources.**

Previous Board Action/Review	The budget was adopted on June 20, 2024		
Performance Clackamas	Build public trust through good government by providing budget responsibility and transparency		
Counsel Review	No	Procurement Review	No
Contact Person	Sandra Montoya	Contact Phone	503-742-5424

EXECUTIVE SUMMARY: Each fiscal year it is necessary to make budget adjustments to meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally balanced budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is a net increase of \$8,752,458 in appropriations.

RECOMMENDATION: Staff respectfully request a public hearing for the consideration of this supplemental budget and adoption of the attached Resolution Order.

Sincerely,

Elizabeth Comfort
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Finance Director

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Attachments: Resolution and Exhibit A

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a FY24-25
Supplemental Budget and Clackamas
County and Making Appropriations



Resolution Order No. _____

WHEREAS; during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased, or transferred from one appropriation category to another;

WHEREAS; a supplemental budget for the period of July 1, 2024, through June 30, 2025 (FY24-25), has been prepared, published, and submitted to the taxpayers as provided by statute;

WHEREAS; a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on September 26, 2024.

WHEREAS; the funds being adjusted are:

General Fund – District Attorney	Road Fund
General Fund – Miscellaneous Pass-Through	Special Grants Fund
County School Fund	Health, Housing & Human Services Fund
Community Services Fund	Technology Services Fund
Library Network Fund	Risk Management Claims Fund

It further appearing that it is in the best interest of the County to approve this change in appropriations for FY24-25

NOW THEREFORE, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

DATED this 26th day of September 2024

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

SUMMARY OF PROPOSED BUDGET CHANGES
Exhibit A
September 26, 2024
SUMMARY OF PROPOSED BUDGET CHANGES
 AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item								
1 General Fund 100 - District Attorney Office								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	511,102	-	511,102	Operating Expenses	19,325,547	-	19,325,547	
Charges, Fees, License, Permits, Fines Assessments	481,108	-	481,108	Special Payments	558,000	139,500	697,500	
Federal, State, Local, All Other Gifts & Donations	3,759,224	139,500	3,898,724					
General Fund Support	15,132,114	-	15,132,114					
Revised Total Fund Resources			20,023,048	Revised Total Fund Requirements			20,023,047	
Comments: The General Fund – The District Attorney is recognizing State Operating Grant revenue and increasing Special Payments.								
2 General Fund 100 - Miscellaneous Pass- Through - Dog Services Charitable Fund								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
All Other Revenue Resources	-	525,000	525,000	Operating Expenses	-	141,516	141,516	
				Transfers	-	35,000	35,000	
				Reserve for Future Expenditures		323,484	323,484	
				Contingency		25,000	25,000	
Revised Total Fund Resources			525,000	Revised Total Fund Requirements			525,000	
Comments: The General Fund – Dog Services Charitable Fund program was created from the dissolution of the 501c3 Clackamas Dog Foundation and spending authority is being established for FY24-25.								
3 County School Fund 204								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	-	-	-	Operating Expenses	-	2,000	2,000	
Federal, State, Local, All Other Gifts & Donations	576,000	-	576,000	Special Payments	577,000	(2,000)	575,000	
All Other Revenue Resources	1,000	-	1,000					
Revised Total Fund Resources			577,000	Revised Total Fund Requirements			577,000	
Comments: The County School Fund is reducing Special Payments and increasing Operating Expenses to create authority for administrative fees.								
4 Community Services Fund 208								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	7,674,905	-	7,674,905	Operating Expenses	3,806,055	(340,924)	3,465,131	
Charges, Fees, License, Permits, Fines, Assessments	987,346	-	987,346	Special Payments	950,000	-	950,000	
Federal, State, Local, All Other Gifts & Donations	2,403,327	-	2,403,327	Contingency	810,000	340,924	1,150,924	
All Other Revenue Resources	305,950	-	305,950	Reserve for Future Expenditures	5,805,474	-	5,805,474	
Revised Total Fund Resources			11,371,528	Revised Total Fund Requirements			11,371,529	
Comments: The Community Services Fund is reducing Operating Expenses to move two positions to the Road Fund and increasing Contingency (see Item 6).								
5 Library Network Fund 212								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	8,603,829	-	8,603,829	Operating Expenses	18,168,649	263,371	18,432,020	
Charges, Fees, License, Permits, Fines, Assessments	225,600	-	225,600	Special Payments	75,000	-	75,000	
All Other Revenue Resources	1,344,322	-	1,344,322	Contingency	1,981,869	(263,371)	1,718,498	
Federal, State, Local, All Other Gifts & Donations	2,790,955	-	2,790,955	Reserve for Future Expenditures	2,100,288	-	2,100,288	
Other Interfund Transfers	6,572,549	-	6,572,549					
General Fund Support	2,788,550	-	2,788,550					
Revised Total Fund Resources			22,325,805	Revised Total Fund Requirements			22,325,806	
Comments: The Library Network Fund is shifting budget authority from Contingency to Operating Expenses (Personnel) for the addition of two positions for the Gladstone and Oak Lodge libraries.								
6 Road Fund 215								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	56,620,668	-	56,620,668	Operating Expenses	85,180,224	300,122	85,480,346	
Charges, Fees, License, Permits, Fines, Assessments	16,552,047	106,982	16,659,029	Special Payments	5,679,400	-	5,679,400	
Federal, State, Local, All Other Gifts & Donations	54,785,260	193,140	54,978,400	Transfers	3,063,835	-	3,063,835	
Revenue from Bonds & Other Debts	60,665	-	60,665	Contingency	17,000,000	-	17,000,000	
Other Interfund Transfers	5,010,532	-	5,010,532	Reserve for Future Expenditures	23,605,922	-	23,605,922	
All Other Revenue Resources	1,500,209	-	1,500,209					
Revised Total Fund Resources			134,829,504	Revised Total Fund Requirements			134,829,503	
Comments: The Road Fund is recognizing additional Charges for Services and State Gas Tax revenue and increasing Operating Expenses to add two positions transferred from the Community Services Fund (see item 4).								
7 Special Grants Fund 230								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	55,923	-	55,923	Operating Expenses	37,179,512	1,754,186	38,933,698	
All Other Revenue Resources	7,296,146	1,460,536	8,756,682	Special Payments	17,823,930	693,650	18,517,580	
Federal, State, Local, All Other Gifts & Donations	47,651,373	987,300	48,638,673					
Revised Total Fund Resources			57,451,278	Revised Total Fund Requirements			57,451,278	
Comments: The Special Grants Fund is recognizing Section 605 ARPA and Opioid Settlement revenues and increasing Operating Expenses and Special Payments.								

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8 Health Housing & Human Services (H3S) Fund 240

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	125,496,534	-	125,496,534	Operating Expenses	241,422,926	4,026,290	245,449,216
Charges, Fees, License, Permits, Fines, Assessments	13,790,957	-	13,790,957	Special Payments	46,920,634	-	46,920,634
Federal, State, Local, All Other Gifts & Donations	171,610,942	4,000,000	175,610,942	Contingency	18,571,261	(26,290)	18,544,971
Revenue from Bonds & Other Debts	260,000	-	260,000	Transfers	953,570	-	953,570
All Other Revenue Resources	1,435,391	-	1,435,391	Reserve for Future Expenditures	14,730,067	-	14,730,067
General Fund Support	10,004,633	-	10,004,633				
Revised Total Fund Resources			326,598,457	Revised Total Fund Requirements			326,598,458

Comments: H3S line of business (Housing & Community Development, Public Health, Behavioral Health, and H3S Administration) are recognizing additional Federal and State grant revenue and reducing Contingency, and increasing Operating Expenses.

9 Technology Services Fund 747

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	2,987,955	1,340,000	4,327,955	Operating Expenses	23,000,832	1,290,000	24,290,832
Charges, Fees, License, Permits, Fines, Assessments	20,891,176	-	20,891,176	Reserve for Future Expenditures	650,000	-	650,000
All Other Revenue Sources	118,000	-	118,000	Contingency	346,300	50,000	396,300
Revised Total Fund Resources			25,337,131	Revised Total Fund Requirements			25,337,132

Comments: The Technology Services Fund is recognizing Beginning Fund Balance, increasing Operating Expenses to complete projects, and increasing Contingency.

10 Risk Management Claims Fund 761

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	10,660,880	-	10,660,880	Operating Expenses	7,072,371	157,107	7,229,478
Charges, Fees, License, Permits, Fines, Assessments	6,000,000	-	6,000,000	Reserve for Future Expenditures	3,670,000	-	3,670,000
Other Interfund Transfers	100,000	-	100,000	Contingency	8,018,508	(157,107)	7,861,401
All Other Revenue Resources	2,000,000	-	2,000,000				
Revised Total Fund Resources			18,760,880	Revised Total Fund Requirements			18,760,879

Comments: The Risk Management Claims Fund is reducing Contingency and increasing Operating Expenses to fund the Workplace Violence Prevention Coordinator position.

Small differences between Resources and Requirements may exist due to rounding.