

October 13, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of an Amendment increasing funding to an Intergovernmental Agreement with Oregon Department of Education to provide Clackamas Early Learning Hub coordination and support of Raise Up Oregon strategic planning. Amendment Value is \$67,210.10 agreement value increased to \$1,820,472.10.

No County General Funds are involved.

Purpose/Outcome	Clackamas County Children, Family & Community Connections (CFCC) Division has served as the backbone organization for the Clackamas Early Learning Hub since 2013. The Hub is a coordinating body that identifies early learning resources and services to children 0 to 6 and their families to help align resources in order to achieve outcomes related to kindergarten readiness, stable and attached families, and system coordination. Amendment #1 provides funding for Raise Up Oregon listening sessions and to allow carry forward from a previous biennium.
Dollar Amount and Fiscal Impact	Amendment #1 increases the award by \$67,210.10 for a maximum value of \$1,820,472.10. No County General Funds are involved.
Funding Source	State of Oregon, through its Department of Education, Early Learning Division Grant No. 15249 Amendment #1
Duration	10/1/21-9/30/23
Previous Board Action/Review	Previous Board agenda: 4/22/22 Board Issues date: 10/11/22
Strategic Plan Alignment	1. Ensure safe, healthy and secure communities
Counsel Review	This Revenue Grant Agreement has been reviewed and approved by County Counsel on 9/20/22, KR
Procurement Review	Was the item processed through Procurement? No. Revenue Grant Award
Contact Person	Adam Freer 971-533-4929
Contract No.	H3S CFCC #10589

BACKGROUND:

The Children, Family & Community Connections (CFCC) Division of the Health, Housing and Human Services Department requests the approval of Intergovernmental Grant Amendment #1 from Oregon Department of Education, Early Learning Division for Clackamas County Early Learning Hub Coordination and services. The 2013 Legislature authorized the creation of 16 regional community-based Early Learning Hubs to make support available, accessible, and effective for children and families, particularly those from underserved communities. Effective early childhood systems integrate a diverse array of

accessible, high-quality services and supports across multiple sectors to ensure policies and practices are aligned with goals for equitable early childhood development.

Intergovernmental Grant Amendment #1 is effective upon signature by all parties for services from October 1, 2021 through September 30, 2023. Amendment #1 increases the award by \$67,210.10 for a maximum value of \$1,820,472.10.

RECOMMENDATION:

Staff recommends Board approval of this Amendment and authorization for Tootie Smith, Board Chair, to sign.

Respectfully submitted,

Rodney A. Cook, Director
Health, Housing & Human Services

**STATE OF OREGON
INTERGOVERNMENTAL GRANT AGREEMENT No.15249
AMENDMENT # 1**

This is Amendment No 1 to Agreement No. 15249, effective July 1, 2021 (as amended from time to time, the “Agreement”) between the State of Oregon, acting by and through its Department of Education, (“Agency”) and Clackamas County, on behalf of the Clackamas Early Learning Hub (“Grantee”). This Amendment is effective on July 1, 2021 (“Amendment Effective Date”).

RECITALS

The purpose of this Amendment is to correct language in the original Agreement Exhibit A that was in error; remove language that will not be a requirement; add additional funds for Raise Up Oregon listening sessions; and, add Carryover funds for Stable, Healthy and Attached Families and Kindergarten Partnership & Innovation from quarter one of the biennium.

The Agreement is amended as follows (new language is indicated by **bold underlining** and deleted language is indicated by [brackets] and ~~strikethrough~~:

1. Section 6 of the Agreement is amended as follows:

SECTION 6: GRANT

In accordance with the terms and conditions of this Agreement, Agency will provide Grantee up to **\$1,820,472.10**~~[1,753,262.00]~~ (“Grant Funds”) for the Project **described in Exhibit A**. Agency will pay the Grant Funds from monies available through its state General Fund, Federal Funds, and Other Funds (federal) appropriations (“Funding Source”). **Grant Funds may be used only for eligible Project costs authorized by this Agreement.** Allocation of funds is as follows:

	General	Federal Funds (PDG)	Other Funds-Fed (Title IV-B)	Total
Oct 1, 2021 - June 30, 2023				
Hub Coordination	\$ 766,942.00			\$ 766,942.00
Parent Leadership		\$ 30,000.00		\$ 30,000.00
Family Preservation			\$ 72,578.00	\$ 72,578.00
Family Supports			\$ 79,704.00	\$ 79,704.00
Stable, Healthy & Attached Families	\$ 114,689.00			\$ 114,689.00
KPI	\$ 475,331.00			\$ 475,331.00
<u>Q1 Carryforward</u>	<u>\$ 57,210.19</u>			<u>\$ 57,210.19</u>
<u>Raise Up Oregon</u>		<u>\$ 10,000.00</u>		<u>\$ 10,000.00</u>
Total	\$ 1,356,962.00 <u>\$ 1,414,172.19</u>	\$ 30,000.00 <u>\$ 40,000.00</u>	\$ 152,282.00	\$ 1,539,244.00 <u>\$ 1,606,454.19</u>
July 1, 2023 - Sept 30, 2023				
Hub Coordination	\$ 109,200.00			\$ 109,200.00
Parent Leadership				\$ -
Family Preservation			\$ 10,298.00	\$ 10,298.00
			<u>\$ 10,298.01</u>	<u>\$ 10,298.01</u>
Family Supports			\$ 11,309.00	\$ 11,309.00
			<u>\$ 11,308.90</u>	<u>\$ 11,308.90</u>
Stable, Healthy & Attached Families	\$ 15,441.00			\$ 15,441.00
KPI	\$ 67,770.00			\$ 67,770.00
Total	\$ 192,411.00	\$ -	\$ 21,607.00 <u>\$ 21,606.91</u>	\$ 214,018.00 <u>\$ 214,017.91</u>
				\$ 1,753,262.00
Total Grant Agreement				<u>\$ 1,820,472.10</u>

2. Exhibit A, Part I, Definitions, amends the definition of Regional System Assessment Plan as follows:

EXHIBIT A; PART I – DEFINITIONS

Regional System Assessment plan means a process [~~and plan~~] to understand [~~the extent to which local early childhood system is aligned, coordinated and family-centered and the root causes driving the gaps in these areas~~] how conditions within programs, organizations, communities, and systems are helping and hindering regional Raise Up Oregon objectives and ultimately affecting whether children are getting ready for kindergarten and families are healthy, stable, and attached with fewer disparities. The assessment will utilize both qualitative and quantitative data and will engage regional cross-sector partners to develop a comprehensive plan assessment and resulting strategic plan utilizing a toolkit and template provided by the ELD.

3. Exhibit A, Part III, Project Activities and Budget, paragraph 4 (a)(ii) is amended as follows:

PART III: PROJECT ACTIVITIES AND BUDGET

4. Annual Work Plan. Grantee shall:

- a. Develop and submit to the Agency Grant Manager for Agency review and approval, a Work Plan, drawn from the Agency’s Early Learning Division approved strategic plan, which includes Strategies, Key Activities, and Performance Measures. Grantee’s existing Work Plan shall remain in effect until Agency reviews and approves Grantee’s new Work Plan. The following requirements apply to Grantee’s Work Plan:

- i. Include all Strategies and Key Activities related to the successful implementation of *Raise Up Oregon* and other priorities as identified by the Early Learning Council, Early Learning Division, and related to the Early Learning Hub Theory of Change. The current edition of *Raise Up Oregon, the state’s multi-sector early childhood strategic plan runs through 2023. The Early Learning Council, which is responsible for the adoption of Raise Up Oregon, while be revising Raise Up Oregon over the course of the next year.*
- A) Grantee shall conduct listening sessions with community partners and families on the draft strategic plan during January through February, 2023;
 - B) Use Grant Funds to support recruitment of local partners and families for listening sessions, facilitation and documentation of feedback sessions; and,
 - C) Provide written report on the feedback from these session to Agency Agreement Administrator or designee.
- ii. Include in Strategies methods to involve parents in the activities [~~operations~~] of the Hub, a process to solicit and receive feedback and information from parents in the Priority Populations within the Hub Coverage Area, and to include parent voice in the governance structure and the governance decision-making process.

4. Exhibit A, Part III, Project Activities and Budget, paragraph 5(a.) is amended as follows:

PART III: PROJECT ACTIVITIES AND BUDGET

5. Budget. Grantee shall:

- a. ~~RESERVED~~ [Develop comprehensive financing for the strategic plan that aligns local, county, state, and national funding to support the effective Hub and their systems building strategies.]

5. Exhibit A, Part IV: Reporting Requirements is amended as follows:

PART IV: REPORTING REQUIREMENTS

Grantee shall complete the deliverables below by the due dates listed below.

Milestone	Due Dates
Work Plan, Budget	<u>Within 60 days of Agreement Execution Date</u> [February 2022] April 2023
Staffing Plan	<u>Within 60 days of Agreement Execution Date</u> [February 1, 2022]
Quarterly Reports	60 days following the end of each quarter
Hub’s Early [Care and Education Sector] <u>Childhood Services Analysis</u> [Plan] (ELD Template)	October 1, 2022
Strategic Plan	By <u>November 30</u> [February 1], 2023
Regional System Assessment [Plan]	By April <u>30</u> [1], 2023
<u>Raise Up Oregon written report on listening sessions</u>	<u>By March 31, 2023</u>
Parent Leadership Council in Place	June 1, 2023
Monitoring	January-May 2023
Governance Membership Roster, Parent Council Membership List, By-Laws, Conflict of Interest Policy, Training for Parent Council, Governance Member Training	As requested by <u>Agency</u> Grant Administrator
25% Match Report	Annually

6. Exhibit A, Part VI: Disbursement Generally, paragraph 5, is amended as follows:

PART VI: DISBURSEMENT GENERALLY

5. Grant disbursement schedule is as follows:

- a. Beginning October 1, 2021 through September [June] 30, 2023

\$36,521.00 per month for Hub Coordination

Beginning July 1, 2023 through June 30, 2023:

\$36,400.00 per month for Hub Coordination

- b. In addition to the amount sets forth in subsection (a) above:

Beginning October 1, 2021 through June 30, 2023:

Up to \$30,000.00 for Parent Leadership expenses, disbursed on an expense reimbursement basis (funds must be expended by 12/31/2022)

- Up to \$114,689.00 for Stable, Healthy and Attached Families
- Up to \$79,704.00 for Family Support Service expenses, disbursed on an expense reimbursement basis.
- Up to \$72,578.00 for Family Preservation Services, disbursed on an expense reimbursement basis
- Up to \$475,331.00 for Kindergarten Partnership and Innovation expenses, disbursed on an expense reimbursement basis
- Up to \$57,210.19** **for Kindergarten Partnership and Innovation expense, disbursed on an expense reimbursement basis (Qtr 1 carryforward)**
- Up to \$10,000.00** **for Raise Up Oregon expenditures**
- Beginning July 1, 2023 through September 30, 2023
- Up to \$15,441.00 for Stable, Healthy and Attached Families
- Up to \$11,308.90 for Family Support Service expenses, disbursed on an expense reimbursement basis
- Up to \$10,298.01 for Family Preservation Services, disbursed on an expense reimbursement basis
- Up to \$67,770.00 for Kindergarten Partnership and Innovation expenses, disbursed on an expense reimbursement basis

7. Exhibit E, Federal Award Identification, is amended as follows:

EXHIBIT E - Revised
[FY 20-21] FEDERAL AWARD IDENTIFICATION
(Required by 2 CFR 200.331(a))

1. Grantee Name: (must match DUNS registration)	Clackamas County
2. Grantee’s Unique Entity Identifier:	[DUNS 096992656]
3. Agreement period of performance start and end dates:	Start: 10/01/2021 End: 09/30/2023
4. Total amount of federal funds obligated by this Agreement:	\$213,888.91 [203,889.00]
5. Total Amount of federal funds obligated to the Grantee by the pass-through entity including this Agreement:	On file at Agency
6. Pass-through entity	
(a) Name of pass-through entity:	Oregon Department of Education
(b) Contact Information for awarding official of the pass-through entity:	Kai Turner, Director, OFIT Kai.turner@ode.oregon.gov
7. Federal Award	
(a) Federal Award Identification Number (FAIN):	2102ORFPSS
(b) Federal Award Date:	03/25/2021

(c) Total Amount of Federal Award committed to the Grantee by the pass-through entity:	<u>\$173,888.91</u> [173,889.00]
(d) Federal Awarding Agency:	US Department of Health and Human Services
(e) Federal Award Project Description:	Family Preservation and Stabilization Services
(f) CFDA Number and Name:	93.556 MaryLee Allen Promoting Safe and Stable Families Program
Amount:	\$2,023,935.00
(g) Indirect Cost Rate:	10 %
(h) Is Award Research and Development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8. Federal Award:	
(a) Federal Award Identification Number (FAIN):	90TP0052
(b) Federal Award Date:	11/18/2021
(c) Total Amount of Federal Award committed to the Grantee by the pass-through entity:	<u>\$40,000.00</u> [30,000.00]
(d) Federal Awarding Agency:	US Department of Health and Human Services
(e) Federal Award Project Description:	Oregon Preschool Development Grant
(f) CFDA Number and Name:	93.434 ESSA Preschool Development Grants Birth through Five
Amount:	\$11,546,001.00
(g) Indirect Cost Rate:	Agency approved federally negotiated rate at the time of the expenditure (rate to be established prior to 9/30/2022)
(h) Is Award Research and Development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

(The remainder of this page intentionally left blank; Signatures on next page.)

Except as expressly amended above, all other terms and conditions of the Agreement are still in full force and effect. Grantee certifies that the representations, warranties and certifications contained in the Agreement are true and correct as of the Amendment Effective Date of this Amendment and with the same effect as though made at the time of the Agreement.

The Parties further agree that by the exchange of this Agreement electronically, each has agreed to the use of electronic means, if applicable, instead of the exchange of physical documents and manual signatures. By inserting an electronic or manual signature below, each authorized representative acknowledges that it is their signature, that each intends to execute this Amendment, and that their electronic or manual signature should be given full force and effect to create a valid and legally binding agreement.

STATE OF OREGON acting by and through its Department of Education

Sonja Svenson, Procurement Officer

Date

CLACKAMAS COUNTY

Authorized Signature

Date

Tootie Smith

Clackamas County Board Chair

Printed Name

Title

NVWKAVB8JND6

Federal Unique Identifier (not FEIN)

Approved for Legal Sufficiency in accordance with ORS 291.047

Gretchen Merrill, Sr. Assistant Attorney General
Department of Justice

Approved via email September 20, 2022
Date

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____