

Clackamas County Coordinating Committee (C4) Minutes

Thursday, Dec. 1, 2016

Time: 6:45 p.m. to 8:45 p.m.

Development Service Building
Main Floor Auditorium, Room 115
150 Beavercreek Road, Oregon City, OR 97045

Attendance:

Members: **Canby:** Brian Hodson (Co-Chair); **Clackamas County:** Paul Savas (Co-Chair); Chair John Ludlow; **CPOs:** Laurie Swanson; Marjorie Stewart (Alt.); **Fire District:** John Blanton (CCFD1); **Gladstone:** Kevin Johnson; **Hamlets:** Rick Cook (Stafford); John Meyer (Mulino); **Happy Valley:** Markley Drake; **Milwaukie:** Mark Gamba; **Molalla:** Jimmy Thompson; **Oregon City:** Dan Holladay; **Rural Transit:** Julie Wehling; **Sandy:** Jeremy Pietzold; **Sanitary Districts:** Terry Gibson (Oak Lodge Sanitary); **Urban Transit:** Vanessa Vissar; **Wilsonville:** Tim Knapp

C4 Staff: Gary Schmidt (PGA); Trent Wilson (PGA); Caren Anderson (PGA); Don Krupp (County Administrator)

Guests: Commissioner Jim Bernard (Clackamas County); Nancy Gibson (Water District); Tracy Moreland (BCC); Mary Jo Cartasegna (BCC); John Lewis (Oregon City); Jaimie Lorenzini (Happy Valley); Andi Howell (Sandy); Mark Ottenad (Wilsonville); Bob Martin (West Linn); Tom Weaver (Jennings Lodge CPO); Grover Bornefeld (Jennings Lodge CPO); Ben Bryant (Happy Valley); Zoe Monahan (Tualatin); Maureen Ludlow (Guest); Megan McKibben (Congressman Schrader);

Pledge of Allegiance

Welcome & Introductions (*Commissioner Paul Savas & Mayor Brian Hodson, Co-Chairs*)

Approval of November 03, 2016 C4 Minutes – Minutes moved, seconded and approved.

Opening Discussion on C4 Bylaws

Commissioner Savas provided background on the principles of the committee and the formation of the bylaws. In 2010, the bylaws were refined and there was a lot of consternation around the county setting the agenda. In 2011, the executive

committee was empowered to set agendas based on what came out of the retreat with prioritization at a C4 meeting. In addition, the C4 Metro Subcommittee agenda is based off of the Metro Agenda and the meetings are held as close as possible to the JPAC meetings.

The county does not have a dedicated budget for C4 but they spend over \$100,000 a year, mostly in staff time, coordinating C4, which includes County staff time through Public and Government Affairs.

Overview of Submitted Recommendations to C4 Bylaws

Trent Wilson indicated that back in September he had asked for recommendations and feedback on the C4 Bylaws and the original timeline had discussion occurring at the November meeting. Due to the Regional Flexible Fund Allocation (RFFA) process, this discussion was delayed. Included in the packet are recommendations for Technical and Policy level changes as well as feedback letters from Oregon City, Wilsonville and Commissioner Savas which were reviewed with the committee.

C4 Members acknowledged the large work load ahead, and Terry Gibson proposed postponing the discussion until the retreat, when members would have more time to vet the proposals. C4 members agreed to move forward with the evening's agenda and to reassess given the progress made.

Discussion of Technical Recommendations to C4 Bylaws

Each recommendation was reviewed and suggestions noted.

- **Format for Membership** – break out into Rural versus metro or use asterisks to flag or add a column for UBG and Non UBG. Add Portland and Gresham and remove Damascus
- **Voting members** – Notify the Secretary of C4 when membership changes and define who the secretary is and who appoints. *When voting each jurisdiction gets one vote – approved.*
- **Executive Committee**At or before the March meeting. Include language, at a minimum and/or any city has the right to change representation and/or at the desire of each individual city.
- **Management Advisory Subcommittee** – move to policy recommendations
- **Technical Advisory Subcommittees** -consist of a representative of each of the agencies. Depending on the topic, voting limited to 1 vote per jurisdiction.
- **Definitions** -cities within or any portion thereof.

Terry Gibson motioned staff to make the suggested changes and forward to members of C4 to take back to their jurisdictions for 30 day notice. Seconded by Markley Drake and approved.

Discussion of Policy Recommendations to C4 Bylaws

To be held at a future meeting. Include in policy recommendation the number of BCC members and decisions on 6a and b.

Next Steps for C4 Bylaws Discussion

Discussion held regarding when to hold a meeting for Policy Recommendations. C4 members agreed that a doodle poll should be taken to survey everyone's availability and that a longer, set aside meeting would be ideal for moving the discussion forward. Pending agreement of the doodle poll, C4 members general spoke in consensus that the ensuing meetings could be used to tackle the issues in piecemeal until fully resolved.

Meeting adjourned at 8:42 p.m.