



**WES Technical Advisory Team  
AGENDA**

**Date:** December 19, 2024  
**Time:** 11:30 AM – 1:00 PM  
**Format:** Zoom  
**Link to Zoom:** <https://clackamascounty.zoom.us/j/88371059428>

**Facilitators:** Jessica Rinner, Civil Engineering Supervisor | Greg Karnes, WES Administrative Specialist

<b>Time</b>	<b>Topic</b>	<b>Notes</b>
11:30 am – 11:34 am	<b>Welcome/Introductions</b> <i>Jessica Rinner, WES – Civil Engineering Supervisor</i>	<ul style="list-style-type: none"> <li>• Introductions/rollcall</li> </ul>
11:34 am – 11:36 am	<b>Review/Approve minutes from 09/16/2024 meeting</b> <i>Greg Karnes, WES – Administrative Specialist</i>	<ul style="list-style-type: none"> <li>• Kenny Schultz makes motion to approve</li> <li>• Jeff Stallard seconds motion</li> </ul>
11:36 am – 11:38 am	<b>Member Community Annual I/I Reports for DEQ</b> <i>Jessica Rinner WES – Civil Engineering Supervisor</i>	<ul style="list-style-type: none"> <li>• Outline of I&amp;I data reports from neighbor communities needed for DEQ</li> <li>• Form sent out via email with due date of 1/15/25</li> </ul>
11:38 am – 11:40 am	<b>Request for Budget Numbers for Regional I/I Program Spending</b> <i>Jessica Rinner, WES – Civil Engineering Supervisor</i>	<ul style="list-style-type: none"> <li>• Discuss estimates for 5-year spending projections of projects for I&amp;I funding grant</li> </ul>
11:40 am – 11:41 am	<b>Member Community Annual I/I Report for Regional I/I Reduction Funding</b> <i>Jessica Rinner WES – Civil Engineering Supervisor</i>	<ul style="list-style-type: none"> <li>• Outlining requirements for annual reports from member communities to receive funding.</li> </ul>
11:41 am – 11:45 am	<b>Round Table Discussion</b>	<ul style="list-style-type: none"> <li>• I&amp;I reduction proposal for Manhole Sealing Project in Oregon City.</li> <li>• Not enough members to vote for approval (only 3 members out of 7 here) so just a discussion of project and</li> </ul>

		directions for a follow up and vote with other members. <ul style="list-style-type: none"><li>• Kenny discusses program, funding requests, and map of program area.</li></ul>
	<b>Adjourn</b>	

- Attendance
  - Jessica Rinner
  - Jeff Stallard
  - Erich Lais
  - Kenny Schultz
  - Greg Karnes
  - Josh Minor
  - Andy Bachman
  - Nathan Seaver
  - Steven Rice
  - Mike Rice