

Emergency Preparedness Council
January 8, 2024
Via Zoom [LINK](#)
1:30pm-3:30pm

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| Facilitator: | EPC CHAIRS |
| Note Taker: | Aryka Hanto |

Attendance:

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|----------|----------------------|------------|------------------------------|------------|------------------|
| A | Allie Callow-Spencer | A | Jim Walker | P-S | Aryka Hanto |
| P | Allison Cloo | A | Commissioner Ben West | P-S | Daniel Nibouar |
| P | Malia Kupillas | P | Commissioner Paul Savas | E-S | Jamie Poole |
| P | Melinda McCrossen | A | Commissioner Martha Schrader | E-S | Lauren Underwood |
| A | Rachel McCarthy | A | Commissioner Mark Schull | P-S | Jay Wilson |
| P | Terrence Niedermeyer | A | Chair Tootie Smith | | |
| P | Teresa Robertson | P | Emily Klepper | | |
| P | Jeffrey Rubin | A | Caroline Hill | | |
| P | William Tongsiri | A | Everett Wild | | |
| P | Bill Messner | A | Kimberlee DeSantis | | |
| A | Brad O'Neil | E-S | Molly Caggiano | | |

P-Present A-Absent E-Excused S-Staff V-Visitor

| Items/Issues | Discussion | Follow-Up |
|--------------------------------|--|-----------|
| Meeting called to order | <ul style="list-style-type: none"> ● Meeting called to order at 1:33pm | |
| EPC Membership | <ul style="list-style-type: none"> ● Membership Term Expirations June 30th, 2024: <ul style="list-style-type: none"> ○ Allison Cloo ○ Terry Niedermeyer | |

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| <p align="center">Approve Minutes</p> | <ul style="list-style-type: none"> ● Motion to approve minutes from September and October by Jeff Rubin <ul style="list-style-type: none"> ○ Seconded by Terrence Niedermeyer ○ Motion passed with unanimous vote. ○ Minutes approved | |
| <p align="center">Member Bios</p> | <ul style="list-style-type: none"> ● Bios can be provided in Google Drive | |
| <p align="center">Google Drive</p> | <ul style="list-style-type: none"> ● Consult platform for roster, outreach events, document creation to share information with BCC. | <ul style="list-style-type: none"> ● Google Drive ownership has been moved from Allison to a general unmonitored email address. ● Members will receive a new invitation to the Google Drive |
| <p align="center">EPC Updates and Discussion</p> | <ul style="list-style-type: none"> ● Mobile apps list <ul style="list-style-type: none"> ○ Motion to move forward with mobile apps and links to website by William. ○ Seconded by Allison ○ Motion passed with unanimous vote. | |
| <p align="center">Orientation</p> | <ul style="list-style-type: none"> ● Presentation provided by Daniel Nibouar <ul style="list-style-type: none"> ○ Reviewed purpose, agenda, Disaster Management org chart, planning framework, EOC org | <ul style="list-style-type: none"> ● Orientation presentation will be posted to Google Drive. |

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| | chart, EPC bylaws, and membership. | |
| Disaster Management Updates | <ul style="list-style-type: none"> ● EPC Letter and Recommendations sent to BCC. ● Wildfire Protection Plan Update and Review ● Natural Hazard Mitigation Plan Update and Review ● Recovery Framework <ul style="list-style-type: none"> ○ Workgroups have been held. | <ul style="list-style-type: none"> ● EPC Letter and Recommendation will be sent to BCC after the meeting. ● Draft review of Natural Hazard Mitigation Plan and Wildfire Protection Plan may be available by next week. |
| Next Steps and Follow Up Review | <ul style="list-style-type: none"> ● Google Drive transition. ● Website revision coordination. ● Meeting adjourned at 3:14pm | <ul style="list-style-type: none"> ● Communications and Preparedness addressing website revision updates. ● Meetings will be held ad hoc. ● Groups and organizations that presentations could be provided to. ● Survey to schedule Spring meeting will be sent out. |