

September 29, 2022

Board of County
Commissioner Clackamas
County

Members of the Board:

Approval of Amendment #2 to Agreement #18872 with Ride Connection, Inc. to provide mileage reimbursement to volunteer drivers with Transportation Reaching People program. Amendment #2 is for an additional \$32,747. This agreement is funded through the agreements with State of Oregon, Dept. of Transportation Special Transportation Formula (STF) Funds.
No County General Funds are involved.

| | |
|--|---|
| Purpose/Outcomes | Funding for Social Services-Transportation Reaching People Volunteer Driver program to reimburse for mileage. Volunteers assist older and disabled county residents in meeting their transportation needs to conduct their personal business, grocery shop, medical and/or other appointments |
| Dollar Amount and Fiscal Impact | The total contract value for Agreement #18872-2 is increased to \$95,654. This agreement is funded through the agreements with State of Oregon, Dept. of Transportation Special Transportation Formula (STF) Funds. |
| Funding Source | State of Oregon, ODOT-STF funds. No required match. No County general funds are involved. |
| Duration | Effective July 1, 2020 and terminates on June 30, 2023 |
| Previous Board Action | Approval of original agreement 12/03/20-A4. Approval of amendment #1 08/19/21-A8. Issues on 09/27/22. |
| Strategic Plan Alignment | 1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community. |
| Counsel Review | 1. Date of Counsel review: 9/1/22 2. Initials of County Counsel performing review: KR |
| Procurement Review | 1. Was this time processed through Procurement? No 2. In no, provide brief explanation: This is a Revenue Grant agreement. Not subject to Procurement Review. |
| Contact Person | Brenda Durbin, Director, Social Services Division 503-655-8641 |
| Contract No. | H3S#9958 |

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services requests approval of Agreements #18872, Amendment #2 with Ride Connection, Inc. This agreement provides State of Oregon – Dept. of Transportation, Special Transportation Formula (STF) funding for rides provided throughout the County by the Social Services Transportation Reaching People (TRP) program. This agreements adds continued grant funds to reimburse TRP for transportation services they provide to

Clackamas County seniors and persons with disabilities during FY21-22. These funds help residents to remain independent and engaged in their community as long as possible.

Any disabled adult over 18 or older adult over the age of 60 living in Clackamas has access to transportation services through either their local Adult/Senior Community Centers or the Social Services Transportation Reaching People (TRP) program. Agreement #18872-2 provides supportive funding for volunteer driver mileage reimbursement for rides volunteer drivers provide in their own vehicles. TRP provides transportation throughout the county and to medical facilities located in the greater Portland-metro area in these vehicles. When possible, riders with a similar destination and arrival times ride together to increase program efficiencies. The majority of TRP rides are for medical transportation. TRP also provides rides for residents to conduct other personal business; including accessing food banks and grocery stores. Generally, transportation is provided weekdays between 8:00 am and 5:00pm.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and that the Board Chair, or her designee, to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rodney A. Cook".

Rodney A. Cook, Director
Health Housing & Human Services

CONTRACT MODIFICATION #2 to 18872

**Between Ride Connection, Inc., and Clackamas County, by and through its Health, Housing and Human Services Department Social Services Division
Original Contract Dated 7/1/2020**

Ride Connection, Inc. (hereinafter "Ride Connection") and **Clackamas County, by and through its Health, Housing and Human Services Department Social Services Division** (hereinafter "Contractor") agree to the following terms and conditions of the contract cited above:

1. Recitals (1), is deleted in its entirety and replaced with the following:

Ride Connection and Subrecipient enter into this Agreement for the sole purpose of disbursing the approved STF to Subrecipient for Subrecipient's accomplishment of the Project(s). The maximum amount of funding shall be **\$95,654**, in lieu of **\$62,907**, for a total increase of **\$32,747**. These funds shall be used solely for the Project(s) in Exhibit A, and not be used for any other purpose.

2. Section (8), B, Funding, is deleted in its entirety and replaced with the following:

The maximum funding to be disbursed to Subrecipient under this Agreement is:

- Fiscal Year 2021 - **\$31,144**
- Fiscal Year 2022 - **\$31,763**
- Fiscal Year 2023 - **\$32,747**

3. Section (9), Term, is deleted in its entirety and replaced with the following:

The term of this contract shall be from 7/1/2020 through 6/30/2023.

4. Exhibit A, Scope of Work is deleted in its entirety and replaced with Exhibit A, dated July 01, 2022.

5. All other terms of the original contract apply.

Ride Connection and Clackamas County, by and through its Health, Housing and Human Services Department Social Services Division have executed this **Modification** to the original contract, as cited above, as of the day and year written below.

Entered into Agreement By:

RIDE CONNECTION, INC.

Signature

Julie Wilcke Pilmer
Printed Name

CEO
Title

Date

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair
Commissioner: Sonya Fischer
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Mark Shull

Signing on Behalf of the Board:

By: _____
Tootie Smith, Chair

Date

Approved as to Form:

By: Kathleen Rastetter
Clackamas County Counsel

Date: 9/1/2022

EXHIBIT A

Clackamas County Social Services

Contract No. 18872

SCOPE OF WORK

July 1, 2022

Project Title: Clackamas County Transportation Consortium – Transportation Reaching People Mileage Support

Funding Source Definitions and Restrictions

Project STF Formula Funds Total: \$95,654

The goods and/or services to be provided by Clackamas County include, but are not limited to the following:

A. Participate in Cost Savings Activities:

Clackamas County agrees to participate in coordination activities with Ride Connection and other Transportation providers Ride Connection contracts with to provide transportation services (“Service Partners”) in the network to meet the demand for service in a cost-effective manner.

B. Coordinate Customer Information, Referral, and Trip Scheduling Activities with the Ride Connection Service Center:

Service partners, who utilize the Ride Connection Service Center to coordinate trips, recognize that this service is currently being funded by dollars outside of this contract. Service Partners agree to work with Ride Connection to investigate opportunities and create solutions to recoup costs accrued for the service performed. Not currently applicable to the Clackamas County programs.

C. Establish and Maintain Customer Confidentiality:

Service Partners agree to maintain the confidentiality of all customer records exchanged with Ride Connection or accessed through Ride Connection coordination, scheduling and dispatch software. In the process of providing service, Service Partners agree to provide only the customer information that is necessary in order for the driver to provide the appropriate level of service for the trip being provided.

D. Provide Shared Capacity Trips:

With increased coordination among service partners, opportunities arise for providers to serve customers who reside in, or have trips originating or ending in areas outside the defined Service Area specified in this contract. Such activity is encouraged to reduce deadhead time on longer distance trips and maximize available capacity. STF Formula funds can be used to cover the costs associated with Shared Capacity Trips. If service boundaries need to be adjusted, partners will be asked to participate in the planning and decision making necessary to align service boundaries with need.

E. Maintain a sufficient number of qualified, approved paid and volunteer drivers and concierge and administrative hours to meet project goals.

EXHIBIT A

Clackamas County Social Services

Contract No. 18872

- F. Recruit volunteer drivers to drive Ride Connection vehicles, or who are willing to provide proof of coverage if driving their own vehicles and who will meet the criteria necessary to allow them to drive for a Ride Connection program.
- G. Participate with Ride Connection, TriMet and other partners in the development of local, regional and agency specific service plans. Help recruit customers to actively participate in planning processes and service design.
- H. Increase coordination between Ride Connection, other services partners and TriMet to increase transportation options for older adults and people with disabilities. Share information on customers, trips, and destinations with Ride Connection, TriMet, and other partners and jointly plan new services or service changes.
- I. Coordinate outreach activities with Ride Connection. Perform marketing and outreach to community points that are key destinations for older adults and people with disabilities. Participate in Ride Connection sponsored events.
- J. Increase transportation options available to TriMet ADA eligible individuals who, because of their mobility impairment, geographic barriers, or trip destination, may be difficult for LIFT to serve or may require more personalized attention.
- K. Establish transportation options, for older adults or people with disabilities, in the community at large that encourage group trips to common community destinations such as shopping, recreation, senior centers, and nutrition sites.
- L. Encourage older adults and people with disabilities to become aware of and connect with available transportation and community-based services as an alternative to LIFT ADA paratransit services for some or all of their trips.
- M. Provide Ride Connection with back up documentation for billing line items upon request.
- N. Orient drivers to the agency's transportation program and ensure they comply with required training and are aware of other specialized training opportunities available through Ride Connection to maintain safety of operations.
- O. Attend regular coordination and training meetings to be conducted by Ride Connection.
- P. Allow TriMet, ODOT, or Ride Connection representatives to contact a random sample of clients for monitoring and service verification purposes. Clients will be contacted by mail or phone. Agencies will be given a copy of the questionnaire in advance of mailing.
- Q. Notify Ride Connection as soon as possible of unusual conditions that will affect the delivery of services.
- R. Implement Ride Connection's client donation policy to seek rider donations comparable to the TriMet LIFT fare, when appropriate.
- S. Cooperate in the mutually agreed upon submission of requests for additional public or private funds for program expansion and enhancement.
- T. Cooperate in transportation coordination efforts with other organizations such as churches, schools, businesses, and transportation providers.

EXHIBIT A

Clackamas County Social Services

Contract No. 18872

U. Implement customer feedback (i.e. complaint, compliment) procedures for individuals using community-based transportation.

V. Provide service throughout the contract term.

Project Description:

Service is provided to all Clackamas County residents who are either 60 plus or have a disability. This grant supports the TRP rides that are provided by volunteer drivers transporting clients in their own personal vehicle. The ride must originate within the service area, which is anywhere in Clackamas County, but can go to a destination outside the service area. This service is frequently one of the only options available to riders as most live outside paratransit boundaries.

This grant provides funding specific to the mileage reimbursement to volunteer driver of the TRP program. These drivers are dispatched by either the TRP staff at the Oregon City office or the Staff at the local Community Center where they live. All riders receive Door to Door service.

Transportation is provided Monday through Friday. Riders simply call the local provider, or TRP, to schedule a ride.

Marketing is not done in the traditional sense. Information about the service is regularly distributed to Community Partners.

Due to the COVID-19 pandemic, Clackamas County will use FY20-23 monies for the following services and equipment as needed:

- Delivery of meals and pharmaceuticals to seniors and people with disabilities.
- Cleaning and disinfecting measures.
- Personal protection equipment.
- Transportation of personnel for medical and emergency purposes.

Project Funding:

| Category | Year 1 | | Year 2 | | Year 3 | | Total | |
|--------------------------|-----------|--------------------|-----------|--------------------|-----------|--------------------|-----------|--------------------|
| | STF Award | Total Project Cost | STF Award | Total Project Cost | STF Award | Total Project Cost | STF Award | Total Project Cost |
| Planning: | | | | | | | | |
| Operating: | \$31,144 | \$1,122,633 | \$31,763 | \$1,132,453 | \$32,747 | \$1,044,836 | \$95,654 | \$3,299,922 |
| Capital: | | | | | | \$8,973 | | \$8,973 |
| Administrative: | | \$35,100 | | \$35,100 | | \$35,100 | | \$105,300 |
| Other (describe): | | | | | | | | |
| Total: | \$31,144 | \$1,157,733 | \$31,763 | \$1,167,553 | \$32,747 | \$1,088,909 | \$95,654 | \$3,414,195 |

EXHIBIT A

Clackamas County Social Services

Contract No. 18872

Project Funding Sources:

| Funding Source | Year 1 Amount | Year 2 Amount | Year 3 Amount | Total Amount |
|---|----------------------|----------------------|----------------------|---------------------|
| Source 1: Funds Requested | \$31,144 | \$31,763 | \$32,747 | \$95,654 |
| Source 2: STF Ride Connection Pass Through | \$462,484 | \$471,685 | \$486,165 | \$1,420,334 |
| Source 3: STF County Consortium | \$32,550 | \$32,550 | \$34,532 | \$99,632 |
| Source 4: 5310 County Consortium | \$38,973 | \$38,973 | \$38,973 | \$116,919 |
| Source 5: STIF County Consortium | \$146,963 | \$146,963 | \$60,873 | \$354,799 |
| Source 6: OAA Title III-B | \$150,000 | \$150,000 | \$150,000 | \$450,000 |
| Source 7: Medicaid for Waivered Non-Medical Transportation | \$33,450 | \$33,450 | \$33,450 | \$100,350 |
| Source 8: In-District (TriMet) | \$206,669 | \$206,669 | \$206,669 | \$620,007 |
| Source 9: Sr. Ctr. Agency Other | \$25,000 | \$25,000 | \$25,000 | \$75,000 |
| Source 10: Rider Donations | \$30,500 | \$30,500 | \$20,500 | \$81,500 |
| Total: | \$1,157,733 | \$1,167,553 | \$1,088,909 | \$3,414,195 |

Project Measurables:

| Measurable | Year 1: | Year 2: | Year 3: |
|--|----------------|----------------|----------------|
| One way Rides | N/A | N/A | N/A |
| Senior/Person w/ Disability One way Rides | 4,500 | 4,500 | 4,500 |
| Total paid driver hours | 0 | 0 | 0 |
| Total volunteer driver hours (increase in hours over FY18 baseline) | 7,850 | 7,850 | 7,850 |
| Cost per trip | | | |
| # of individuals served | 180 | 180 | 180 |
| Vehicle Hours | N/A | N/A | N/A |
| Vehicle Miles | 54,439 | 57,715 | 57,715 |

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: H3S - Social Services

Other party to contract/agreement: _____

Document Title:

#18872 Mod 2 - CCSS_TRP-MileageSupport

After filing please return to: H3S Directors Office

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____