

July 25, 2024

Board of County Commissioners
Clackamas County

**Approval of Amendment # 2 increasing funding to a Subrecipient Agreement with Friends of Canby Adult Center, Incorporated for services to older adults. Amendment value is \$323,037 for 1 year. Agreement value increased to \$660,790 for two years. Funding is through the federal Older Americans Act, energy assistance funds and state transportation funds for older and disabled residents.
No County General Funds are involved.**

Previous Board Action/Review	Original Agreement Approved – 9/7/23, Ill.C.18 Amendment #1 Approved by County Administrator – 5/2/24 Amendment # 2 Briefed at Issues – 7/23/2024		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Brenda Durbin, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing, and Human Services requests approval of an Amendment to a Subrecipient Agreement with the Canby Adult Center to provide Older American Act (OAA) funded services for persons living in the Canby area. The services include congregate and home-delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community.

The Canby Adult Center (CAC) has provided nutrition, transportation, wellness, recreation, and information support to Canby’s older adult community since 1984.

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Healthy Families. Strong Communities.

In FY 2022-2023, CAC served 50,549 meals older adults in the Canby area; almost 39,000 of these meals were delivered to seniors in their homes via a distribution network involving nine routes and well over 60 volunteer drivers. Many of the Center's clients have been with the program for years. Some clients started as volunteers and then moved on to services. One such example is a couple who first came to the Center well over 20 years ago when they volunteered as exercise instructors. They had to give up their volunteer role when both of their health declined in the last couple of years. They now utilize the the Center's home-delivery meal program.

RECOMMENDATION: Staff recommends that the Board of County Commissioners approve this Amendment and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-002</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 2</u>
<u>Subrecipient: Friends of Canby Adult Center, Incorporated, dba Canby Adult Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	<input type="checkbox"/> Other:

Justification for Amendment:

Amendment #2 to Subrecipient Agreement 24-002 ("Agreement") with Canby Adult Center, Incorporated ("SUBRECIPIENT") adds FY25 budget adjustments for ongoing delivery of services and results in an increase to the budget by an additional \$323,037, for a total Agreement amount of \$660,790.

This Amendment #2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$337,753**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1. Grant Funds: COUNTY's funding of **\$261,280** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2. Grant Funds: COUNTY's funding of **\$8,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3. Grant Funds: COUNTY's funding of **\$1,275** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by OOHHS, APD.
 - 4.4. Grant Funds: COUNTY's funding of **\$65,198** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
 - 4.5. Other Funds: COUNTY's funding of **\$2,000** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay is **\$660,790**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1. Grant Funds: COUNTY's funding of **\$521,050** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2. Grant Funds: COUNTY's funding of **\$12,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3. Grant Funds: COUNTY's funding of **\$2,550** in grant funds for this Agreement is the Medical Assistance Program issued to COUNTY by OOHHS, APD.
 - 4.4 Grant Funds: COUNTY's funding of **\$120,690** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
 - 4.5. Other Funds: COUNTY's funding of **\$4,500** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

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AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2024-25:

CANBY ADULT CENTER
 Fiscal Year 2025, Amendment 2

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>Approx. No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 26,000	\$ 2,889	NA	Case Management	240	\$ 34.00
						Reassurance	240	\$ 21.00
						Info & Assistance	600	\$ 21.00
						Outreach	4	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 185,750	\$ 20,637	\$ 14,520	OAA Meal Site Management	44,000	\$ 1.65
						Food Service	44,000	\$ 2.50
	NSIP	93.053	\$ 30,800	NA		HDM Assessment	150	\$ 21.00
						Food Service	44,000	\$ 0.70
Health Promotion	OAA IIID	93.043	\$ 17,220	NA	NA	Evidence-Based Health & Wellness Programs	328	\$ 52.50
Energy Assistance	LIEAP	NA	\$ 2,500	NA	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 55,050	NA	367	Rides outside of TriMet Service Area	3,670	\$ 15.00
	RC Vehicle Maintenance	20.513	\$ 4,000	\$ 1,000	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 442	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	75	\$ 17.00
	Non-Medical Medicaid Rides	NA	\$ 1,275	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 323,037	Federal Award Total:			\$ 263,770	

* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$50,680
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$533,050
Total amount of all federal award to SUBRECIPIENT:	\$533,050
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$373,050
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$533,050
Total amount of all federal award to SUBRECIPIENT:	\$533,050
Federal award program name:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity identifying number:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$63,700
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$533,050
Total amount of all federal award to SUBRECIPIENT:	\$533,050
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity identifying number:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.053 NSIP
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$33,620
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$533,050
Total amount of all federal award to SUBRECIPIENT:	\$533,050
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 5 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Canby Adult Center
SUBRECIPIENT Unique Entity Identifier:	SJBYV6NGAXN7
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$12,000
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$533,050
Total amount of all federal award to SUBRECIPIENT:	\$533,050
Federal award project description:	Enhanced Mobility of Seniors and Individuals with Disabilities
Federal awarding agency:	Federal Transit Administration
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	20.513 Section 5310 Program
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

Canby Adult Center

Subrecipient Grant Agreement – 24-002, Amendment #2

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"COUNTY has determined Exhibit H-5 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-5 is hereby removed in its entirety."

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

Friends of Canby Adult Center, Incorporated,
dba Canby Adult Center

By: _____

By: *Wendy Adams*

Its: _____

Its: *Director*

Dated: _____

Dated: *June 3 2024*

Approved to Form

By: *[Signature]*
County Counsel

Dated: 06/25/2024