



AGENDA

Internal Audit Oversight Committee

Wednesday, April 9, 2025
2:00 p.m. to 3:30 p.m.

Virtual meeting – Panelist links provided via email and updated calendar invite.
Public link available on Clackamas County Internal Audit Oversight Committee [website](#)

Time	Topic	Presenter(s)	Materials	Expectations
2:00	Welcome and introductions (10 min)	Chair Minh Dan Vuong	Note: All meeting materials provided prior to meeting start. Note: No public comments will be heard. Emailed comments are welcome at OCIA@Clackamas.us	Call to order/roll – Review meeting agenda; Identify new business, if any Introductions of new members (Board of County Commissioners Chair and Vice-Chair)
2:10	Meeting minutes: October 9, 2024 (5 min)	Chair Minh Dan Vuong	1_2024_10_09 Minutes Draft for approval	Action requested - Recommend review and adopt, with necessary edits, if any Recommended Motion(s) – “Move to adopt the October 9, 2024, meeting minutes as written (OR with edits as noted)”
2:15	Office of County Internal Audit External Quality Assessment (20 min)	Jodi Cochran, County Internal Auditor External Assessment Team: Darrin Hotrum OJD CAE Nicole Pexton OLCC CAE Adam Ristick DOC IA	2_External Quality Assessment presentation 3_External Quality Assessment report	Informational Report to be published. The Office of County Internal Audit responding action plans will be discussed in more depth at future Oversight Committee meetings.
2:35	Financial Condition Analysis (15 min)	Kathy Yeung, Senior Internal Auditor	4_Financial Condition Analysis presentation 5_Financial Condition Analysis report	Informational Report published.

Time	Topic	Presenter(s)	Materials	Expectations
2:50	Audit Recommendation Monitoring – Status 12/2024 (15 min)	Jodi Cochran, County Internal Auditor	6_2024 Audit Recommendation Monitoring - Status presentation	Informational
3:05	Audit Risk Assessment and Audit planning Preview (15 min)	Jodi Cochran, County Internal Auditor	7_Audit Risk Assessment and Audit Planning Preview presentation	Informational Risk assessment activity and Audit Plan to be reviewed and approved by Oversight Committee in June 2025.
3:20	Quarterly status updates: FY25 Audit Plan Quality Assurance & Improvement Program (10 min)	Jodi Cochran, County Internal Auditor	8_FY24-25 Audit Plan – 4.9.2025 Status 9_QAIP – 4.9.2025 Status	Informational – solicit feedback
3:30	Round Table	All		
	Meeting adjournment	Chair Minh Dan Vuong		
Next IAOC Meeting: Wednesday, June 11, 2025, 2:00PM to 3:30PM Note* Special meeting to review and approval FY26 Audit Plan June 25.				

FUTURE INTERNAL AUDIT OVERSIGHT COMMITTEE MEETING SCHEDULE
 Quarterly on the second Wednesday of the month (January, April, June, October)

Day	Date	Time	Location
Wednesday	June 11, 2025	2:00 PM to 3:30 PM	Virtual – ZOOM
Wednesday	June 25, 2025*	4:00 PM to 4:30 PM	Virtual – ZOOM
Wednesday	October 8, 2025	2:00 PM to 3:30 PM	Virtual – ZOOM
Wednesday	January 14, 2025	2:00 PM to 3:30 PM	Virtual – ZOOM

Internal Audit Oversight Committee meetings are public meetings, conforming to Oregon's Public Meeting Law. We encourage all interested to join for observation. If you would like to share comments with the Committee, please email your thoughts to OCIA@Clackamas.us. All emails received by the Office of County Internal Audit will be provided to the Committee members for consideration.

The Clackamas County Internal Audit Oversight Committee is established under the authority provided in County Code Chapter 2.15: County Internal Auditor. It is comprised of two County Commissioners, the County Administrator, the County Counsel and three community members representing cumulative expertise in local government, finance, risk, information security, equity and process improvement.

Through oversight of the Office of County Internal Audit activities, the Committee's mission is to enhance and protect Clackamas County's organizational value by promoting risk-based and objective assurance, advice and insight. The Committee is authorized to:

- ✓ Evaluate management's response to audit recommendations and noted opportunities for improvement.
- ✓ Ensure no unreasonable restrictions are placed on the County Internal Auditor.
- ✓ Support transparent communication between the County Internal Auditor, County Administrator and Board of County Commissioners.
- ✓ Monitor Office of County Internal Audit activities by working with the County Internal Auditor.

Committee members do not direct staff, and County operational strategies and management decisions are not made during these meetings. The Office of County Internal Audit and the Internal Audit Oversight Committee encourages management to facilitate those discussions and activities in different venues - allowing County governing bodies to provide County leadership and direction. Internal Audit Oversight Committee meetings serve to raise awareness, transparency and accountability - to build public trust through good government.

TRANSLATION & ACCESS NOTICE

The Office of County Internal Audit is committed to providing meaningful access to users of its communications. For accommodations, translations, or additional information, please contact us via email at ocia@clackamas.us or via phone at 503-742-5983.

La Oficina de Auditoría Interna del se compromete a brindar un acceso significativo a los usuarios del informe. Para obtener adaptaciones, traducciones o información adicional, contáctenos por correo electrónico a ocia@clackamas.us o por teléfono al 503-742-5983.

县内部审计办公室致力于为该报告的用户提供有意义的访问权限。有关翻译或其他信息，请通过电子邮件 ocia@clackamas.us 或拨打 503-742-5983 与我们联系。

Офис окружного внутреннего аудита стремится к предоставлению реального доступа пользователям отчета. Для услуг по размещению и переводу, а также за дополнительной информацией вы можете связаться с нами по электронной почте ocia@clackamas.us или телефону 503-742-5983.

Văn phòng Kiểm toán Nội bộ Hạt cam kết cung cấp phương tiện phù hợp để người dùng tiếp cận báo cáo. Để biết thêm thông tin về, dịch thuật, hoặc các thông tin khác, vui lòng liên hệ chúng tôi qua email ocia@clackamas.us hoặc số điện thoại 503-742-5983.

Управління внутрішнього контролю округу прагне забезпечити повноцінний доступ до звіту для осіб, які звертаються за ним. З питань щодо розміщення, перекладів або отримання додаткової інформації, будь ласка, напишіть нам на електронну пошту ocia@clackamas.us або зателефонуйте за номером 503-742-5983.