

# Clackamas County - Developmental Disabilities Council Meeting Agenda

6/26/2023

Meeting Time: 04:30 pm – 06:00 pm

Meeting Location: Zoom, <https://clackamas-us-countyhealth.zoom.us/j/84627602062>

## Attendees:

<b>FACILITATOR</b>	John Merrick		
<b>NOTE TAKER</b>	Malika Renard		
	Vacant	P	Colleen Johnston (indiv/family), term ends 5/1/24
P	John Merrick (advocate), term ends 6/30/26	P	Kalkidan (Mimi) Ezra (provider), term ends 1/1/25
A	Jacob Tolbert (provider), term ends 6/30/26	A	Kim Cota (CDDP employee)
P	Shasta Kearns Moore (indiv/family), term ends 12/1/24	P	Brooke Gelfand (CDDP employee)
P	Lisa Ledson (indiv/family member), term ends 12/1/24	P	Stacie Mullins (CDDP employee)
P	Sara Lambert (provider), term ends 1/1/24	P	Amy Butler (CDDP employee)
A	Sara Szwarc (indiv/family), term ends 5/1/24	P	Roxanne Cloutier (CDDP employee)
P	Amanu Haile (Guest, Group Home Director)	P	Malika Renard (CDDP employee)

	<b>Key</b>
P	Present
A	Absent
G	Guest

Time	Agenda	Minutes
4:30 – 4:40 pm	<p>***Reminder-council meeting will start recording***</p> <p>Call to order, establish quorum (4 members present), approval of meeting minutes from 4/24/23 and 5/30/23</p>	<p>I. <u>Quorum: Met</u></p> <p>a. Call to Order</p> <p>II. <u>Past Meeting Minutes</u></p> <p>a. Amy presents 4/24/2023 and 5/30/2023 minutes without objections</p>

<p>4:40 - 5:00 pm</p>	<p>Introductions-guests and Malika Renard</p> <p>Open recruitment for DD Council-How to reach potential members/communities? Events? - update from Amy Butler</p>	<p>b. John moves to approve both sets of minutes c. John looks forward to reading the minutes on the website</p> <p>III. <u>Introductions</u></p> <p>a. Amanu Haile (Group Home Director) – Would like to be involved in Council meetings b. Malika Renard (Member of Brooke’s team)</p> <p>IV. <u>Recruitment Update Conversation</u></p> <p>a. Amy: We have 10 openings for a robust council. Recruitment is open until November 1, 2023 to individuals and their families. Anyone can attend, but only members may vote. b. Simplified flyer for prospects. c. How can we get people interested in applying? Suggestions are Events/Outreach/Member Circles. d. Sara Lambert: How many spots per individuals or families? Can we have an explanation of roles for prospective members? e. Amy: 10 total spots. Will double check the flyer for roles. f. John: It would be nice to have representation of specific roles, such as Tax attorney, financial advisor or educator. g. Amy: Agreed, as long as they know they must follow our bylaws. h. Shasta (chat): We need something easy to read for all info, and include the new mission statement. i. John: How is the Council notified about recruitment and how people are vetted? Demographics/Locations? Roles should be defined and easy to understand. j. Sara: I can ask to post flyers at day programs.</p>
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	<p>Open recruitment for DD Council-How to reach potential members/communities? Events? (Continued)</p>	<p>k. Amy: <i>*Shows the council the flyer via screen share.</i></p> <p>l. John: Please underline “Come Join the Council” and enlarge the graphic.</p> <p>m. Shasta: Please add the short form mission statement to this.</p> <p>n. Amy: We are working on adding the Council statement underneath the description on the website.</p> <p>o. John: Bullet points are good too. The Clackamas County website is difficult to navigate, please add the mission statements and agenda to the web page. Also, create a How-To Navigate the Council web pages. How does the web page translate to tablets and phones in terms of readability?</p> <p>p. Amy: PGA has control over the web pages.</p> <p>q. John: I am willing to meet with PGA if needed. <i>*Calls on Sara Lambert</i></p> <p>r. Sara: Simple is good, and likes bullet points, it is not overwhelming.</p> <p>s. Amy: <i>*Shows application web page with possible edits.</i></p> <p>t. John: I agree, let’s use the first version of the mission statement. Are there any upcoming events we’re attending for recruitment?</p> <p>u. Amy: Not at this time. [Topic discussion ended]</p>
<p>5:00 – 5:15 pm</p>	<p>Clack Co general budget update-report out from Stacie Mullins</p> <p>Service Equity Plan-Brooke Gelfand</p>	<p>V. <u>CC General Budget Update Conversation</u></p> <p>a. John: Stacie, please tell us about budget reporting.</p> <p>b. Stacie Mullins: There are no specific budget answers yet, but we are accepting questions</p>

	Clack Co general budget update (Continued)	<p>from the Council on September/October budget and its legislative process.</p> <ul style="list-style-type: none"> <li>c. John: How does the program operate until then?</li> <li>d. Stacie: It operates conservatively until the budget is approved.</li> <li>e. John: Council members, do you have any questions for Stacie?</li> <li>f. All: No questions at this time.</li> <li>g. Stacie: The new courthouse has impacted the general funds budget. No positions have been cut outside of vacant roles. Our program does not utilize General Funds. We are currently working to fill Service Coordinator positions.</li> <li>h. Roxie Cloutier: The DD Program is working at high capacity instead of hiring more roles.</li> <li>i. John: Is there talk of increasing the budget?</li> <li>j. Stacie: I do not currently have enough information to report on this.</li> <li>k. John: How does Clackamas County communicate with LFO?</li> <li>l. Stacie: We don't, ODDS does, however. Dawn Alisa provides a lot of this information (AOCM/HP).</li> <li>m. John: I would like to understand the different information circulating which may be conflicting or confusing. Where is Kim?</li> <li>n. Stacie: Kim is out on intermittent leave.</li> <li>o. John: Members, do you have any questions?</li> <li>p. All: No questions.</li> </ul> <p>[Topic discussion ended]</p>
5:15-5:30pm	Program Clock-John	<p>VI. <u>Visual Learning Accommodation Conversation</u></p> <ul style="list-style-type: none"> <li>a. John: How can we run the meetings in a way that members want? I am a visual learner, and I suggest we use a musical clock during these meetings. Are there other elements we can incorporate?</li> </ul>

	<p>Program Clock (Continued)</p>	<ul style="list-style-type: none"> <li>b. All: No suggestions, but welcoming any suggestions by September 1, 2023.</li> <li>c. Shasta: I would love to have an email heads-up for building the agenda before each meeting. Could we have the agenda/minutes turned over a week ahead of time?</li> <li>d. Amy: Yes.</li> <li>e. John: Could we have a pie chart?</li> <li>f. Amy: Please give me an example.</li> <li>g. John: Such as broadcasting software, just looking for accessibility.</li> <li>h. Shasta: Can we respond to add to the agenda?</li> <li>i. John: I would like a welcoming environment where the public speaks for at least five minutes during the meeting.</li> <li>j. Brooke Gelfand: How far ahead to ask for additions to the agenda?</li> <li>k. John: Two days prior.</li> <li>l. Sara: At the end of each meeting, can we brainstorm for next meeting topics?</li> <li>m. Shasta: I would like an ONA hours allocation update. There is a lot of panic in the community.</li> <li>n. Amy: We can answer at open floor or put this on the next agenda.</li> <li>o. John: Can we confirm hours?</li> <li>p. Stacie: We can answer at open floor or on the next agenda.</li> <li>q. Roxie: If we have time, it would be good to answer this today.</li> <li>r. John: I'm hoping we can contact Amy to add this and other things in the future.</li> </ul> <p>[Topic discussion ended]</p>
<p>5:15-5:45 pm</p>	<p>Fire danger-how is Clackamas Co prepared (how does Clack Co staff reach out?)-CDDP staff report out</p>	<p>VII. <u>State of Emergency Conversation</u></p> <ul style="list-style-type: none"> <li>a. John: How does Clackamas County respond to fire danger and other emergencies?</li> </ul>

Guest speaker for fall-Assistant Fire Chief  
Clackamas County-Lisa

Aquatic Park-opportunities to participate, future  
guest option-Lisa

- b. Shasta: What about Brooke's Service Equity Plan?
- c. Brooke: I will send an email for ease of time.
- d. Lisa Ledson: I have not received a call from North Clackamas Parks & Rec. (NCPRD)
- e. John: What is the protocol, and how does equal opportunity work for access to events, pool use for individuals with DD, like the Aquatic Park?
- f. Amy: We spoke about having NCPRD come speak with us – Lisa will reach out again.  
NCPRD Administrative Offices  
150 Beaver Creek Rd  
Oregon City, OR 97045  
503-742-4348
- g. Sara: I can swing by the offices if there is no reply.
- h. John: Why is there a lack of communication with other departments in the County?
- i. Stacie: In my 22 years, no one has reached out to us – so engaging is still new and may be a cause for the delay. We have had more communication with Portland Parks & Rec.
- j. Shasta: People need access to Parks & Rec and classes.
- k. Sara: Back to the emergency topic, medications/formula/food are a big issue. I am willing to advocate for this, but where?
- l. Brooke: The Governor has to issue a state of emergency for extras to be allowed. I'm unsure what the next steps are for this?  
Stacie?
- m. Stacie: I have no idea either.
- n. Sara: Can I reach out to Ash for ideas?  
Ashley Kane –  
[Ashley.kane@odhs.oregon.gov](mailto:Ashley.kane@odhs.oregon.gov)
- o. Stacie: Yes.

Aquatic Park-opportunities to participate, future guest option (Continued)

- p. Mimi Ezra: I have an idea regarding the Aquatic Center, zoo and parks. In the past, have there been discounts for events?
- q. John: It would be good to develop relationships for social inclusion for concerts and events – on their own or with provider services. What is available to folks with I/DD? And events outside Clackamas County? What about the Special Olympics?
- r. Sara: Milwaukie and Oregon City give free movie tickets for caregivers and senior pricing for individuals. This is only if you ask, because this is not advertised.
- s. John: I would love to see these resources on the webpage. What about RealID?
- t. Stacie: Clackamas County would not know about RealID.
- u. John: I'm concerned about this disconnect about a national disaster.
- v. Stacie: Is this something Providers would know?
- w. Sara: Providers do fill this information out and get it submitted. This is reviewed annually by licensing.
- x. John: I will bring this back up at a later time.
- y. Lisa: Tamera Bakewell formed the OCEAN group in August 2021 to address this. Given to Peter Makewell at OHA with recent response and given to Amy here just now giving permission to share it. It is nothing final or approved, for it is asking for suggestions.
- z. John: We just want to make sure people are not left out during emergencies. I would also like to better understand intradepartmental communication issues.  
[Topic discussion ended]





<b>Next Meeting</b>	<b>September 25<sup>th</sup>, 2023, 04:30pm-06:00pm</b>  Tabled Items	<b>XI. <u>Tabled Items</u></b> a. Brooke's Service Equity Plan b. John – ReallD and transparency regarding national disasters
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