

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – September 15, 2021

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Linda Smith
Eric Leatham
Charles Gallia
Michelle Walch
Carissa Bishop

Cee Kaiser

Members Absent

Matt Glubrecht (E)
Janet Squire

Staff Present

James Wilson
Rodney Cook
Egan Danehy
Sarah Jacobson
Ryan Spiker
Samantha Hatfield

Erin De Armond-Reid
Sonya Fischer

Guests:

Call to Order		Tom called the meeting to order at 5:43 p.m.
Approval of August 18, 2021 Full Council Minutes	Action	The Council reviewed the minutes for the August 18, 2021 meeting. Tom opened the floor for a motion. Motion: Charles motioned to approve the minutes from June 16, 2021. Second: Michelle seconded. No further discussion. Vote: Approved unanimously.
Committee Reporting		Finance Committee: Health Centers are closing out the year on track. There was a presentation about the 340B program. QI Committee: Routine credentialing this month.
Performance Metrics – Dental		Beavercreek: The preventative services for kids age 1 to 5 is at 100%. For kids 6 to 14 it is at 97% which is a 4% improvement over last month. Gladstone: Follow-up for missed appointments is at 96%. Preventative services for kids is at 100% and for ages 6 to 14 they are also at 100%. Sunnyside: Age 6-14 is at 85%, which is an improvement from 78% Areas for improvement: Open encounters are dental visits that took place where not all of the documentation was completed, we give a couple days to complete charting. We want follow-up for missed appointments to be 100% across the board. We continue to push for assignment to dental team members for all of our needs.
Executive Session Announcement		There will be an Executive Session at 4:40 on October 20, 2021 to discuss Deborah Cockrells evaluations.
H3S Director Meet & Greet		The new H3S director Rod Cook joined the meeting to introduce himself to the Council and talked about his vision for the department. Rod has been with the

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		County for 25 years. Rod is willing to come to meetings when needed or on a quarterly basis.
Change of Council Terms		Currently membership is at three years per term and two terms maximum. Change of term is up for discussion to two year terms and three terms maximum. Voting on the issue will happen at the October Meeting.
Public Comment		No public comment.
Next Meeting and Agenda		Next meeting is October 20, 2021 at 6:00 p.m. via Zoom Teleconference. Agenda items include: <ul style="list-style-type: none"> • Evaluation of Director – Executive Session • Review Monthly Financials • BARHII Racial Equity Assessment
Adjourn		Meeting adjourned at 6:32 p.m.

Upcoming meetings/events:

- Finance Committee, November 17, 2021
- Quality Improvement Committee, October 20, 2021
- Governance Committee, October 20, 2021
- Full Council Meeting, October 20, 2021

Council packet and handouts include:

- Agenda
- Governance Committee August Meeting Minutes
- Recruitment Plan
- Finance Committee July Meeting Minutes
- Monthly Financial Review
- 340B Drug Discount Program
- Full Council August Meeting Minutes
- Credentialling Review
- Dental Performance Metrics and Patient Satisfaction
- Change of Council Terms

_____, Secretary/President/Vice-President/Treasurer (circle one)
Clackamas Health Centers Council Approval

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**