

CLACKAMAS COUNTY HEALTH CENTERS DIVISION
COMMUNITY HEALTH COUNCIL
 Meeting Minutes – November 20, 2019

*“Your partner in overall health. Improving access. Providing care.
 Promoting wellness. Strengthening community.”*

Meeting Attendance

Members Present

Tom Lorence
 Janet Squire
 Margo Roake
 Franklin Ouchida
 Lisa Ellis

Members Absent

Angela Fitzgerald (E)

Staff Present

Deborah Cockrell
 James Wilson
 Stephen McMurtrey
 Ryan Spiker (Recorder)
 Emily Ketola
 Jennifer Rees

Ed Johnson
 Andrew Suchocki
 Paul Stewart
 Chuck Knox
 Kyle Johnstone

Guests: Steven Daniels

Call to Order		Tom called the meeting to order at 6:56 p.m.
Approve Prior Meeting Minutes	Action	The Council reviewed the minutes for the October 23 rd , 2019 meeting. Tom opened the floor for a motion. Motion: Linda motioned to approve the minutes from October 23 rd , 2019. Second: Franklin seconded. No further discussion. Vote: Approved unanimously.
Consumer Comments		MW brought up the lack of parking availability at the Stewart and Hilltop clinics. Deborah explained that the county is expanding utility lines beneath the parking lots which has resulted in parking issues. Health Centers continues to engage with county Facilities to try and resolve these issues. Lisa brought up concerns regarding mileage reimbursement from Ride to Care. Feedback will be shared with HealthShare.
Committee Reports		Finance Committee – Mike reported that Health Centers finances are on track for the year and the committee will be discussing strategic goals for 2020 to complete the final set of goals. End of report. QI Committee – Tom reported that credentialing and re-credentialing of providers has been routine with no issues of concern identified. End of report.
Staff Reports		LeAnn Dooley, Primary Care Operations Manager, will be retiring. The position will be posted soon. End of report.
County Court Treatment Program		Jennifer Rees, Paul Stewart, and Chuck Knox presented on the Health Centers Behavioral Health Court Treatment program. Drug Court offers individuals the opportunity to engage in a rehabilitative treatment program rather than face criminal penalties through the judicial system. The program

		<p>is a partnership between the County District Attorney’s office, Defense Counsel, County Court, and the Health Centers.</p> <p>MW inquired about service availability for individuals who speak a language other than English. Jennifer confirmed there are resources available to assist with translation and other cultural needs on an as needed basis.</p>
Housing Authority of Clackamas County Loan Request	Action	<p>Stephen McMurtrey presented a loan request for \$300,000 to the Health Council. The loan is scheduled to be paid back over 7 years at 2% interest.</p> <p>Mike inquired about where the Housing Authority will find the revenue to pay back the cost of the loan. Stephen explained that individuals living in the housing will pay rent (either through vouchers or other means) that will be used for paying back the cost of the loan.</p> <p>Mike also asked about live in staffing at Clayton Mohr Commons. Stephen stated that contracted staff will be available on site to provide a variety of services to residents.</p> <p>The Council would like to hear back in the future to be given updates.</p> <p>Motion: Linda made a motion to approve the loan request of \$300,000 to the Housing Authority. Second: Janet seconded.</p> <p>Vote: 8 ayes, 1 nay (Mike).</p>
FQHC Director Evaluation Policy		<p>Executive Committee met to discuss the results of Deborah’s evaluation. Deborah’s evaluation was positive and the Committee voted unanimously to recommend she continue in her role for another year.</p> <p>Deborah will reach out to H3S Director Rich Swift to discuss the ability of the Council to make changes to the wording of the questions on the evaluation.</p>
Sandy Land Purchase	Action	<p>Deborah presented a request to the Council for a land purchase in Sandy, across the street from where the new clinic is being built. The lot will be purchased for construction of a parking lot for the new clinic as well as for use by the Housing Authority for affordable housing.</p> <p>Motion: Janet made a motion to approve the Health Centers beginning price negotiations for the property. Second: Margo seconded. Vote: Approved unanimously.</p>
2020 Strategic Goals Process		<p>Behavioral Health has completed their Strategic Goals as has Dental. Primary Care needs one additional meeting to finalize. Results will be discussed at the December meeting.</p>
Council Member Education		<p>Deborah gave a presentation to the Council members on how Health Centers gets its funding.</p>
Other Discussion/ Public Comment		<p>None at this time.</p>
Next Meeting and Agenda		<p>Next meeting is December 18th, 2019 at 6:15 p.m. at the <u>DEVELOPMENT SERVICES BUILDING, ROOM 119, 150 BEAVERCREEK ROAD, OREGON CITY 97045.</u></p>

		Agenda items include: 2020 Strategic Goals, CHC Member Education, Council Self-Assessment, 2020 Council Calendar Review.
Adjourn		Meeting adjourned at 7:54 p.m.

Action Items/Items for Follow-up		
Deliverable	Responsible Party	Due Date
Missed Appointment Policy	Andrew Suchocki	February Council Meeting

Upcoming meetings/events:

- Finance Committee, January 22, 2020
- Quality Improvement Committee, December 18, 2019
- Governance Committee, December 18, 2019
- Full Council Meeting, December 18, 2019

Council packet and handouts include:

- Agenda
- Governance Committee October meeting minutes
- Governance Committee 2020 Strategic Goals
- Finance Committee September meeting minutes
- 2019 Patient Insurance Demographic Details
- Full CHC Council October meeting minutes
- Monthly Financials
- Provider Oversight Handout
- Housing Authority of Clackamas County Presentation
- Sandy Land Purchase Maps
- Council Member Education Presentation – Follow the Money



_____, Secretary/President/Vice-President/Treasurer (circle one)
 Clackamas Health Centers Council Approval

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
 - Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**