



Lynn Peterson
Chair

Commissioners
Bob Austin
Jim Bernard
Charlotte Lehan
Ann Lininger

BOARD OF COUNTY COMMISSIONERS

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

AGENDA

THURSDAY, MARCH 18, 2010 - 10:00 AM BOARD OF COUNTY COMMISSIONERS

Beginning Board Order No. 2010-20

I. CITIZEN COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the blue card provided on the table outside of the hearing room prior to the beginning of the hearing. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

II. HOUSING AUTHORITY CONSENT AGENDA

1. In the Matter of Writing Off Uncollectible Accounts for the Third Quarter of Fiscal Year 2010

III. PUBLIC HEARINGS *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

1. Approval of the Housing Authority of Clackamas County Fiscal Year 2010 Annual Plan (Trell Anderson)
2. Board Order No. _____ for Boundary Change Proposal CL-0109 Annexation to Clackamas County Service District No. 1 (Ken Martin)
3. Board Order No. _____ for Reading and Approval of Amendments to the Local Contract Review Board Rules, County Code Appendix "C" (David Anderson)

IV. DISCUSSION ITEMS *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

~NO DISCUSSION ITEMS SCHEDULED

V. CONSENT AGENDA *(The following items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Health, Housing & Human Services

1. Approval to Renew a Federal Grant from the U.S. Department of Labor, Veterans Workforce Investment Program – *Community Solutions*
2. Approval to Submit the 2011-2013 County Biennial Implementation Plan to the State of Oregon, Addictions and Mental Health Division – *Community Health*

B. Elected Officials

1. Approval of Previous Business Meeting Minutes – BCC
2. Approval of the Renewal of a Second Hand Dealers Permit for Megan Hersch, The Green Exchange – CCSO
3. Approval of the Renewal of a Second Hand Dealers Permit for David Goshien, CD Game Exchange – CCSO
4. Approval of the Renewal of a Second Hand Dealers Permit for Richard Rogoway, Larog Brothers - CCSO

C. Department of Emergency Management

1. Approval of Fiscal Year 2010 Emergency Management Performance Grant (EMPG) and Annual Work Plan

D. Business & Community Services

1. Request to Transfer Property to Clackamas County; Property Located East of the Clackamas County Fairgrounds at 705 N. Pine Street, Canby

VI. NORTH CLACKAMAS PARKS AND RECREATION DISTRICT

1. Approval of a Contract with Total Golf Management Services for Management Services for the Operations of Food and Beverage Service at Hood View Park Concessions
2. Board Order No. _____ Amending the Metro Natural Areas Bond Measure Local Share Project List for North Clackamas Parks and Recreation District

VII. EXTENSION & 4-H SERVICE DISTRICT

1. Approval of an Intergovernmental Agreement between Clackamas County Extension and 4-H Service District and Oregon State University Extension Service for Funding Education Programs in Clackamas County

VIII. WATER ENVIRONMENT SERVICES

1. Board Order No. _____ Approving an Increase to the Loan from the Clean Water State Revolving Fund, Clackamas County Service District No. 1, North Clackamas Revitalization Area Sanitary Sewer Project

2. Ratification of a Procurement Contract between Apsco, Inc. and Clackamas County Service District No. 1 for Kellogg Creek WPCP Process Air Blowers
3. Approval of a Dispatchable Standby Power Generation Agreement between Portland General Electric (PGE) and Clackamas County Service District No. 1
4. Approval of Amendment No. 1 to the Intergovernmental Agreement between Clackamas County Service District No. 1 and the Clackamas County Soil & Water Conservation District
5. Acceptance of an Easement on behalf of Clackamas County Service District no. 1 for Phase 1 of the North Clackamas Revitalization Area Sanitary Sewer Project (Aldercrest Development, Inc.)

IX. COMMISSIONERS COMMUNICATION

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.

<http://www.clackamas.us/bcc/business/>

March 18, 2010

Board of Commissioners of the
Housing Authority of Clackamas County

Members of the Board:

**In The Matter of Writing Off Uncollectible Accounts for the
Third Quarter of Fiscal Year 2010**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services, requests the approval to write off uncollectible rents, late charges and maintenance expenses for the third quarter of fiscal year 2010 (January 1, 2010 – March 31, 2010). The uncollectible amounts are detailed on the attached worksheets.

Uncollectible amounts for the third quarter of fiscal year 2010 will be \$1,364.54 for Low Rent Public Housing and \$876.28 for Jannsen Transitional Housing. Of the total third quarter write offs, \$599.02 was for uncollected rents and \$1,641.80 was for maintenance repairs charged to tenants for repairs required to units before HACC could lease them to a new tenant.

The total amount proposed for transfer from Accounts Receivable to Collection Loss for the third quarter of fiscal year 2010 will be \$2,240.82. Total collection losses for fiscal year 2009 were \$27,324.23.

Recommendation

HACC recommends the approval to write off uncollectible rents, late charges and maintenance expenses and for the Executive Director to be authorized to approve the transfer of these accounts from Accounts Receivable to Collection Loss.

Respectfully submitted,



Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Toni Karter at (503) 650-3139

March 18, 2010

Board of Commissioners of the
Housing Authority of Clackamas County

Members of the Board:

Public Hearing on the Fiscal Year 2010 Annual Plan

The Housing Authority of Clackamas County (HACC), a Division of the Department of Health, Housing and Human Services, requests the Board hold a public hearing on March 18, 2010, to receive and consider public comments on HACC's Fiscal Year 2010 Annual Plan and FYs 2010-2014 Five Year Plan (Agency Plan).

The Agency Plan will be effective July 1, 2010. Per the requirements of the Quality Housing and Work Responsibility Act (QHWRA) of 1998, this Agency Plan was developed in consultation with the Resident Advisory Board (RAB). The RAB is made up of residents from Public Housing and the Section 8 programs. The RAB met on January 13, 2010 and March 3, 2010 to review the Agency Plan. On January 10, 2010, HACC published a public notice opening the Agency Plan for public review and comments from January 19, 2010 through March 5, 2010. The Agency Plan was made available at the HACC Administrative Office, HACC Property Management Offices, and Clackamas County Oak Grove Library and was posted on HACC's website.

There are several final steps required prior to finalizing the Agency Plan. A public hearing in front of the Board and the final Board approval of the Agency Plan are the final two steps in the process. The public hearing gives one more opportunity for public comments to be received and considered by the Board for HACC to make any final revisions to the Agency Plan. The Board will adopt the final version of the Agency Plan on Thursday, April 8, 2010. The final version, including all attachments and certifications, will be submitted to HUD. The final step is required to be completed at least 75 days before the beginning of our fiscal year (7/1/2010).

Recommendation:

Staff recommends that the Board hold a public hearing on March 18, 2010, receive and consider public comments, and direct HACC staff in finalizing the Agency Plan (July 1, 2010- June 30, 2011).

Staff also requests approval to hold a Special Meeting of the Board on April 8, 2010 for the purpose of adopting the Plan as part of a consent calendar.

Respectfully submitted,


Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Toni Karter at (503) 650-3139

Healthy Families. Strong Communities.



Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.
Director

March 18, 2010

Board of Commissioners
Clackamas County

Members of the Board:

**HEARING AND BOARD ORDER APPROVING BOUNDARY CHANGE
PROPOSAL CL-0109 FOR ANNEXATION OF TERRITORY TO
CLACKAMAS COUNTY SERVICE DISTRICT NO.1**

Clackamas County Service District No. 1 (the "District") has received petitions from more than half of the property owners and half of the electors in the proposed annexation area described on the attached order Exhibit B (the "Territory") into the District.

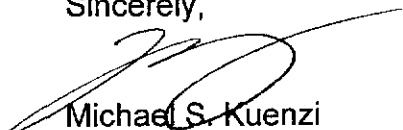
The Board of County Commissioners, acting as the boundary commission of Clackamas County ("Board"), is required to hold a hearing on the appropriateness of the annexation.

After the hearing, the Board can then order the annexation take place as of May 19, 2010 if it determines that the annexation is appropriate based on the applicable statutory requirements. No additional hearings are required because of the "double majority" status of the petitioners. Attached is a proposed board order that would approve annexation of the Territory to the District. Included with the proposed board order are (i) findings and reasons for decision; (ii) a boundary description, and (iii) a map of the Territory.

RECOMMENDATION

Staff respectfully recommends that the Board of County Commissioners, acting as the boundary commission of Clackamas County, approve the proposal for annexation of the Territory into Clackamas County Service District No. 1.

Sincerely,



Michael S. Kuenzi
Director

For information on this issue or copies of attachments,
please contact Chris Storey at 503-742-4623

Serving Clackamas County, Gladstone, Happy Valley, Johnson City, Milwaukie, Oregon City, Rivergrove and West Linn.
150 Beaver Creek Road, Oregon City, Oregon 97045 Telephone: (503) 742-4567 Facsimile: (503) 742-4565

www.clackamas.us/wes/

In the Matter of Approving
Boundary Change Proposal
No. CL-0109

ORDER NO.

This matter coming before the Board at this time, and it appearing that more than half the electors and owners of more than half the land in the territory to be annexed have petitioned to annex the territory to Clackamas County Service District No. 1;

It further appearing that this Board is charged with deciding this proposal for a boundary change pursuant to ORS Chapters 198 and Metro Code 3.09; and

It further appearing that staff retained by the County have reviewed the proposed boundary change and issued a report which complies with the requirements of Metro Code 3.09.050(b); and

It further appearing that this matter came before the Board for public hearing on March 18, 2010 and that a decision of approval was made on March 18, 2010;

NOW, THEREFORE, IT IS HEREBY ORDERED that Boundary Change Proposal No. CL-0109 is approved for the reasons stated in attached Exhibit A and the territory described in Exhibit B and depicted on Exhibit C is annexed to Clackamas County Service District No. 1, effective May 19, 2010.

ADOPTED this 18th day of March, 2010.

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



OFFICE OF COUNTY COUNSEL

March 18, 2010

Board of Commissioners
Clackamas County

Members of the Board:

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

Steven R. Lounsbury
COUNTY COUNSEL

David W. Anderson
Kimberley A. Ybarra-Cole
Edward S. McGlone III
Kathleen Rastetter
Scot A. Sideras
Chris Storey
Scott C. Ciecko
D. Daniel Chandler
ASSISTANTS

**Reading and Adoption of a Board Order Amending Local
Contract Review Board Rules (County Code Appendix "C")**

Attached are proposed amendments to Appendix C of the County Code, which contains the Local Contract Review Board Rules (LCRB Rules). These are the public contracting rules which the County adopts, based on the Attorney General's model rules.

Changes to the LCRB Rules are adopted by Board Order upon a single reading, which may be a reading by title only.

There are two sets of changes proposed. First, the 2009 legislature made changes to the public purchasing statutes which are reflected in model public contracting rules published by the Attorney General's office. The County is required to review its LCRB rules every time the AG modifies the model rules, and determine whether it will modify the County's rules to ensure compliance with the changes.

The second set of changes is to add the new position of "Justice of the Peace," and the position of "Business and Community Services Deputy Director," to the list of those delegated the authority to sign contracts on behalf of the County.

The proposed amendments are shown in the attached Board Order Exhibit A. Proposed additions are underlined; proposed deletions are ~~struck through~~.

RECOMMENDATION

Staff recommends that the Board conduct a single reading, by title only, and then approve the Board Order amending the Local Contract Review Board Rules.

Sincerely,

David W. Anderson
Assistant County Counsel

For information on this issue please contact David Anderson at 503-655-8362



COPY

Cindy Becker
Director

Department of Human Services

Public Services Building
2051 Kaen Road #239 Oregon City OR 97045

March 9, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

**Approval to renew a Federal Grant from the
U.S. Department of Labor, Veterans Workforce Investment Program**

Community Solutions for Clackamas County (CSCC) a division of the Health Housing and Human Services (H3S) Department, requests approval to renew funding for a federal grant from the U.S. Department of Labor, Veterans Workforce Investment Program (VWIP). CSCC has received similar grants each year since 2003. CSCC currently operates a regional Veterans Workforce Investment Program (VWIP) grant.

The grant will continue to provide job training services to veterans living in Clackamas, Multnomah, Washington, Marion, Polk and Yamhill counties. This grant requires out of state travel for technical assistance and staff development. Travel costs will be included in the grant.

CSCC will receive the maximum amount allowed by the Department of Labor; \$500,000. The grant may be renewed an additional year. There will be no effect on staffing. No County General Funds are involved. The grant period begins July 1, 2010 and ends June 30, 2011.

Recommendation

We recommend approval to apply for this grant. If awarded, we recommend acceptance of the grant. and that Cindy Becker be authorized to sign all necessary documents on behalf of the Board of Commissioners.

Respectfully submitted,

Cindy Becker
Director

For information on this issue or copies of attachments,
Please contact Maureen Thompson at 503-655-8842

March 18, 2010

Board of Commissioners
Clackamas County

Members of the Board:

Approval to submit the 2011-2013 County Biennial Implementation Plan to the State of Oregon, Addictions and Mental Health Division

The Clackamas County Community Health Division (CCCHD) of the Department of Health, Housing & Human Services (H3S) requests approval to submit the 2011-2013 County Biennial Implementation Plan to the State of Oregon, Addictions and Mental Health Division (AMH).

CCCHD is required to submit an Implementation Plan to AMH every two years. The 2011-2013 Implementation Plan differs from previous plans in that AMH has requested that planning information be submitted in a survey format. Since the survey format is not very easy to read, CCCHD has extracted the direct responses and created a more legible document for the Board of County Commissioners to review.

This Implementation Plan contains information about mental health, prevention, and alcohol and drug treatment services as they exist today. CCCHD is currently undergoing a system redesign and services are likely to be organized differently in the future. The County's Behavioral Health redesign process has been mentioned throughout this document. This plan has been reviewed by the Mental Health Advisory Council and the Local Alcohol and Drug Planning Committee.

Recommendation

We recommend the approval of this *Implementation Plan* and ask that Chair Petersen sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Emily M. Zwetzig/Community Health Division at (503) 742-5318.

Healthy Families. Strong Communities.

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports, of this meeting can be viewed at <http://www.clackamas.us/bcc/business/>

Thursday, January 28, 2010 – 10:00 AM

Public Services Building

2051 Kaen Road, Oregon City, OR 97045

PRESENT: Commissioner Bob Austin
Commissioner Jim Bernard
Commissioner Charlotte Lehan
Commissioner Ann Lininger

EXCUSED: Commissioner Lynn Peterson

~Pledge of Allegiance~

Commissioner Austin announced Commissioner Peterson is attending the "Oregon Parks & Recreation Mtg." and will not be in attendance today. He also stated the Board does an annual rotation for the Vice Chair position. This year Commissioner Lininger will serve as Vice Chair, he handed the Gavel to Commissioner Lininger who will Chair today's meeting.

Commissioner Lininger thanked Commissioner Austin for his service as Vice Chair last year, she then started the meeting.

I. CITIZEN COMMUNICATION

Patti Jarret, 19775 S. central Point Rd., Oregon City, representing the Clackamas County Soil and Water Conservation District wanted to introduce the new CEO of the District, Michael Garvason.

Michael Garvason, 17106 S. Holly Lane, Oregon City, stated he was happy to be part of the Clackamas County Soil and Water Conservation District and looks forward to working with the Board.

Cindy Tyree, 3351 SW Hazelbrush Court, Wilsonville, spoke in opposition of the measure 66/67 mailer.

Shannon Berlant, spoke in opposition of the measure 66/67 mailer – had a list of questions she would like answered by next week.

II. PUBLIC HEARINGS

1. Second Reading of Ordinance No. 01-2010 Repealing County Code Chapter 8.07, Burglar Alarm Ordinance, and Replacing it with a New Chapter 8.07, Alarm Permit Ordinance
Kimberly Ybarra-Cole, County Counsel presented the staff report. She also stated the first reading of the ordinance was January 14, 2010.

Chair Lininger announced this is a public hearing and asked if anyone wished to speak, seeing none she asked for a motion to read the ordinance by title only.

MOTION:

Commissioner Austin: I move we read the ordinance No. 01-2010 by title only.

Commissioner Lehan: Second.

Chair Lininger – all those in favor:

Commissioner Austin: Aye.

Commissioner Bernard: Aye.

Commissioner Lehan: Aye.

Chair Lininger: Aye.

Chair Lininger – all those opposed: - The Ayes have it and the motion is approved. She asked the Clerk to read Ordinance No. 01-2010 by title only.

Chair Lininger asked for a motion to adopt.

MOTION:

Commissioner Bernard: I move we adopt Ordinance No. 01-2010 repealing County Code Chapter 8.07, Burglar Alarm Ordinance and replacing it with a new Chapter 8.07, Alarm Permit Ordinance as presented by staff.

Commissioner Lehan: Second.

Chair Lininger – all those in favor:

Commissioner Austin: Aye.

Commissioner Bernard: Aye.

Commissioner Lehan: Aye.

Chair Lininger: Aye.

Chair Lininger – all those opposed: - The Ayes have it and the motion is approved.

2. **REMOVED** - Approval of a Funding Agreement between Clackamas County, North Clackamas Parks & Recreation District, Clackamas County Development Agency and Tri-County Metropolitan Transportation District of Oregon (TriMet) for Funding of the Portland Milwaukie Light Rail Project (Dan Johnson) – *this item will be placed on the 2-4-10 agenda.*

Chair Lininger stated that the Board is sitting as the Clackamas County Service District No. 5 Board for the following nine Assessment Areas.

Kevin Noreen, Department of Transportation & Development stated the nine assessment areas can be approved with one motion. He then presented each staff report and stated no remonstrances were received. He stated that staff recommends approval of all nine assessment areas.

3. Board Order No. **2010-05** Forming a 1 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 21-08, Happy Valley Baptist Church
4. Board Order No. **2010-06** Forming a 2 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 48-08, Perigo Partition, SE Briggs St.
5. Board Order No. **2010-07** Forming a 5 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 49-08, Sarah Estates, SE Jennings
6. Board Order No. **2010-08** Forming a 1 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 08-09, Oregon Iron Works, SE Mather Rd.
7. Board Order No. **2010-09** Forming a 1 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 06-09, Oregon Iron Works, SE 98th Court
8. Board Order No. **2010-10** Forming a 1 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 09-09, International Wood Products
9. Board Order No. **2010-11** Forming a 2 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 10-09, Cutting Duplexes, SE Rupert Dr.
10. Board Order No. **2010-12** Forming a 1 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 13-09, Camp Withycombe
11. Board Order No. **2010-13** Forming a 3 Lot Assessment Area within Clackamas County Service District No. 5, Assessment Area 15-09, Hawthorne Grove Condominiums, SE King Road

~ Board Discussion ~

Chair Lininger announced these are public hearings and asked if anyone wished to speak on any of the nine assessment areas. Seeing none, she asked for a motion.

MOTION:

Commissioner Austin: I move approval of the nine assessment areas as presented by staff.

Commissioner Bernard: Second.

Chair Lininger – all those in favor:

Commissioner Austin: Aye.

Commissioner Bernard: Aye.

Commissioner Lehan: Aye.

Chair Lininger: Aye.

Chair Lininger – all those opposed: - The Ayes have it and the motion is approved.

III. DISCUSSION ITEMS

~NO DISCUSSION ITEMS SCHEDULED

IV. CONSENT AGENDA

MOTION:

Commissioner Lehan: I move approval of the Consent Agenda.

Commissioner Austin: Second.

Chair Lininger – all those in favor:

Commissioner Austin: Aye.

Commissioner Bernard: Aye.

Commissioner Lehan: Aye.

Chair Lininger: Aye.

Chair Lininger – all those opposed: - The Ayes have it and the motion is approved.

A. Health, Housing & Human Services

1. Approval of the Clackamas County 2009-2011 Juvenile Crime Prevention Plan Update – OCF (*Office for Children & Families*)

B. Department of Transportation & Development

1. Approval of Amendment #3 with Parametrix, Inc. for Consultant Engineering Services for the Replacement of the Clackamas River (Springwater Road) Bridge

C. Finance Department

1. Approval to Purchase Ten (10) 2010 V8 Dodge Charger LX Police Patrol Vehicles from Withnell Motor Company

D. Elected Officials

1. Approval of Previous Business Meeting Minutes – BCC
2. Approval of a Second Hand Dealers Permit for Timothy Speakman, Gold Buyers at the Mall, LLC – CCSO
3. Approval of a Contract with DePaul Security Services for Security Screening Personnel for the Clackamas County Court System - CCSO

E. Community and Legislative Affairs

1. Approval of an Intergovernmental Agreement between Clackamas County and the Association of O & C Counties

F. Department of Communications

1. Approval of an Intergovernmental Agreement with the Washington County Consolidated Communications Agency to Share the Computer Aided Dispatch Services Supervisor for the Multi-Agency CAD

V. COMMISSIONERS COMMUNICATION

MEETING ADJOURNED – 10:50 AM

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<http://www.clackamas.us/bcc/business/>

Clackamas County Sheriff's Office

"Working together to make a difference"



Sheriff
CRAIG ROBERTS

Undersheriff
DAVID KIRBY

Undersheriff
MATT ELLINGTON

March 9, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Second Hand Dealers Permit – Renewal

Megan L. Hersch
THE GREEN EXCHANGE

The attached application for a Second Hand Dealers Permit has been reviewed, investigated and approved by the Sheriff's Office, Planning and Code Compliance departments. Further, the applicant has paid the application fee in the amount of \$150.00. The next step in the process, as outlined in County Code, Chapter 8.03 Secondhand Dealers, is formal approval by the Board of County Commissioners.

Recommendation

Staff respectfully recommends that the Board approve the attached Second Hand Dealers Permit.

Sincerely,

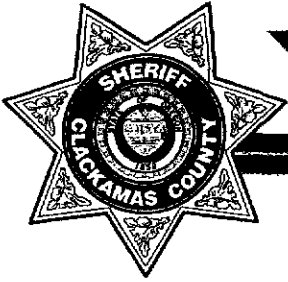
A handwritten signature in cursive script that reads "Lori J. Vicars".

Lori J. Vicars
Records Unit Manager
Support Services Division

For more information please contact: Lori Vicars, 503-557-5840

Clackamas County Sheriff's Office

"Working together to make a difference"



**Sheriff
CRAIG ROBERTS**

**Undersheriff
DAVID KIRBY**

**Undersheriff
MATT ELLINGTON**

March 9, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Second Hand Dealers Permit – Renewal

**David Goshien
CD GAME EXCHANGE**

The attached application for a Second Hand Dealers Permit has been reviewed, investigated and approved by the Sheriff's Office, Planning and Code Compliance departments. Further, the applicant has paid the application fee in the amount of \$150.00. The next step in the process, as outlined in County Code, Chapter 8.03 Secondhand Dealers, is formal approval by the Board of County Commissioners.

Recommendation

Staff respectfully recommends that the Board approve the attached Second Hand Dealers Permit.

Sincerely,

A handwritten signature in cursive script that reads "Lori J. Vicars".

Lori J. Vicars
Records Unit Manager
Support Services Division

For more information please contact: Lori Vicars, 503-557-5840

Clackamas County Sheriff's Office

"Working together to make a difference"



Sheriff
CRAIG ROBERTS

Undersheriff
DAVID KIRBY

Undersheriff
MATT ELLINGTON

March 9, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Second Hand Dealers Permit – Renewal

Richard Rogoway
LAROG BROTHERS

The attached application for a Second Hand Dealers Permit has been reviewed, investigated and approved by the Sheriff's Office, Planning and Code Compliance departments. Further, the applicant has paid the application fee in the amount of \$150.00. The next step in the process, as outlined in County Code, Chapter 8.03 Secondhand Dealers, is formal approval by the Board of County Commissioners.

Recommendation

Staff respectfully recommends that the Board approve the attached Second Hand Dealers Permit.

Sincerely,

A handwritten signature in cursive script that reads "Lori J. Vicars".

Lori J. Vicars
Records Unit Manager
Support Services Division

For more information please contact: Lori Vicars, 503-557-5840



Dana S. Robinson
Director

DEPARTMENT OF EMERGENCY MANAGEMENT

COMMUNICATIONS AND EMERGENCY OPERATIONS CENTER
2200 KAEN ROAD | OREGON CITY, OR 97045

March 18, 2010

Board of Commissioners
Clackamas County

Members of the Board:

**APPROVAL OF FY 2010 EMERGENCY MANAGEMENT
PERFORMANCE GRANT (EMPG) AND ANNUAL WORK PLAN**

The Emergency Management Department requests the Board's approval of the FY 2010 Intergovernmental Agreement with Oregon Emergency Management for participation in FEMA's Emergency Management Performance Grant (EMPG) Program. The EMPG program provides reimbursable funding for eligible expenses incurred in administering state and local emergency management programs. Oregon Emergency Management allocates the annual EMPG grant award among state, county and city emergency management programs. EMPG allocations for 2010 have not yet been confirmed but the allocation for Clackamas County is estimated at \$210,000. The Intergovernmental Agreement requires that the Emergency Management Department submit an annual work plan that complies with State requirements. The work plan includes performance activities within the functional areas of Training, Exercise, Planning, Hazard Mitigation, Response and Recovery. County Emergency Management submits quarterly EMPG activity and financial reports to the state and receives allocated reimbursement on a quarterly basis.

Your signature on the FY 2010 Intergovernmental Agreement Certificate ratifies the grant agreement and the Yearly Work Plan.

RECOMMENDATION:

Staff recommends approval of the Intergovernmental Agreement between Oregon Emergency Management and Clackamas County. Staff further recommends signature on the EMPG Certificate to implement the FY 2010 EMPG Yearly Work Plan.

Respectfully Submitted,


Dana S. Robinson
Director

For more information or attachments please contact Dana Robinson at (503)655-8371



Dan Zinzer
Director

PROPERTY RESOURCES

DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

March 18, 2010

Board of County Commissioners
Clackamas County

Members of the Board,

**A Request to transfer property to Clackamas County, Property located
East of the County Fairgrounds at 705 N. Pine St., Canby, OR**

In March 2007 the Clackamas County Fair purchased property located in Canby at 705 N. Pine St., Map #31E 33AD 01601, with funds borrowed from Clackamas County. Since that time staff feels it is to the best interest of the County to retain this property under County ownership and to terminate the January 2007 Intragovernmental Loan Agreement.

This property and another County owned lot, tax lot 01604, are directly to the east of the Fairgrounds. Originally 01601 had a rental house, but that was removed which increased the area for overflow parking.

RECOMMENDATIONS

Staff recommends approval and acceptance of this Quit Claim Deed to transfer the property reference above from the Clackamas County Fairgrounds to Clackamas County at no cost and to terminate the Intragovernmental Loan Agreement between the County and the Fairboard. If approved, please return to Property Resources for recording at no charge.

Sincerely,

Dan W. Zinzer
Director, Business and Community Services

For information on this issue or copies of attachments
Please contact Dan Zinzer at (503) 742-4661



**NORTH
CLACKAMAS**
PARKS & RECREATION
DISTRICT

March 18, 2010

**Board of County Commissioners
Clackamas County**

Members of the Board:

**APPROVAL OF A CONTRACT WITH TOTAL GOLF MANAGEMENT SERVICES FOR
MANAGEMENT SERVICES FOR THE OPERATIONS OF FOOD AND BEVERAGE
SERVICE AT HOOD VIEW PARK CONCESSIONS**

The North Clackamas Parks and Recreation District's Hood View Park facility, built in 2009, is a state-of-the-art athletic complex with four full-size softball fields that include one overlaid multipurpose field and feature all-weather turf, lights and wireless scoreboards. This facility serves the local community and is a regional focal point providing recreational opportunities for adults and youth. We have just completed phase two that includes a concessions kitchen, first aid office, and permanent bathrooms. On February 11, 2010 bids were opened for management services for the operations of food and beverage service at Hood View Park Concession. After review and evaluation Total Golf Management Services received the highest points and ranking.

Recommendation

Staff respectfully recommends that the Board approve the management services contract with Total Golf Management Services for food service management of Hood View Park concessions.

Sincerely,

Dan W. Zinzer
Director

Placed on the March 18th, 2010 agenda by the Purchasing Division.

For information on this contract please contact Dan Zinzer (503) 742-4661.

www.co.clackamas.or.us/ncprd

Administration Office
150 Beaver Creek Road
Oregon City, OR 97045
503-742-4348
fax: 503-742-4349

Aquatic & Recreation Services
7300 SE Harmony Road
Milwaukie, OR 97222
503-794-8080
fax: 503-794-8085

Milwaukie Center
5440 SE Kellogg Creek Drive
Milwaukie, OR 97222
503-653-8100
fax: 503-794-8016

Parks Maintenance Office
9909 SE 40th Avenue
Milwaukie, OR 97222
503-794-8030
fax: 503-794-8087

**A service district
of Clackamas County**



**NORTH
CLACKAMAS**
PARKS & RECREATION
DISTRICT

March 18, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

Amendment of Metro Natural Areas Bond Measure Local Share Project List for
North Clackamas Parks and Recreation District

In September 2007, the Board approved an intergovernmental agreement for the 2006 Metro Natural Areas Bond Measure, Local Share Allocation for the North Clackamas Parks and Recreation District. A portion of the \$227.4 million in bonds is allocated for distribution to local jurisdictions to fund "local share" projects. NCPRD will receive approximately \$2,406,146 from the bond.

Metro has signed an intergovernmental agreement (IGA) with NCPRD to administer the bond funds. In an effort to reduce administrative costs for processing reimbursements, Staff and the District Advisory Board (DAB) have reviewed and amended the list of priority projects and re-assigned an allocation amount to each. Increasing the allocation to the Trolley Trail will fulfill NCPRD's goals of developing regional trails and will simplify the reimbursement process through Metro. SDCs will be used to offset the other projects that were previously allocated to the Metro Natural Areas Bond – Local Share funds. See the new board order which lists each project and the proposed allocation.

RECOMMENDATIONS

Staff and the DAB respectfully recommend that the Board approve the modified list of priority projects and the allocation amounts.

Sincerely,

Dan W. Zinzer
Director

For more information on this issue contact Michelle Healy, 503-742-4356 or email michellehea@co.clackamas.or.us

www.co.clackamas.or.us/ncprd

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*A service district
of Clackamas County*

BEFORE THE BOARD OF
NORTH CLACKAMAS PARKS AND RECREATION DISTRICT
OF CLACKAMAS COUNTY, STATE OF OREGON

**IN THE MATTER AMENDING THE
LIST OF "LOCAL SHARE"
PROJECTS FOR METRO'S 2006
NATURAL AREAS BOND MEASURE**

Order No.

This matter coming before the Board of County Commissioners, as the Board of Directors for the North Clackamas Parks and Recreation District (NCPRD) at this time and appearing to the Board that, the NCPRD Board approves the following amended priority listing for the 2006 Metro Natural Areas local share bond monies; and

It further appearing to the Board that the amended local share projects identified below were recommended by the District Advisory Board based on public input, the NCPRD Master Plan, and the NCPRD Capital Improvement Plan

- Rock Creek Community Park \$2,000,000
- Trolley Trail - \$239,000
- Stringfield Family Park - \$167,149

This allocation of the local share funds will fulfill NCPRD's goals of acquiring and developing park lands, increase efficiency by reducing administrative costs, and simplify the reimbursement process through Metro.

NOW, THEREFORE, IT IS HEREBY ORDERED that Clackamas County Board of Commissioners, as the Board of Directors for the NCPRD approve the above-listed amended project priorities for the allocation of Metro's Natural Areas and NCPRD's local share bond measure funding.

DATED this ____ day of _____, 2010

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



OFFICE OF COUNTY COUNSEL

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

STEVEN R. LOUNSBURY
COUNTY COUNSEL

DAVID W. ANDERSON
KIMBERLEY YBARRA-COLE
EDWARD S. MCGLONE III
KATHLEEN RASTETTER
SCOT A. SIDERAS
CHRIS STOREY
SCOTT C. CIECKO
D. DANIEL CHANDLER
ASSISTANTS

March 18, 2010

Board of Commissioners
Clackamas County

Members of the Board:

Clackamas County
Extension Service and 4-H District
Funding IGA

The Clackamas County Extension Service and 4-H District (the "District") is now in its first year of existence and collecting revenues. The District's staff has negotiated a proposed intergovernmental agreement with Oregon State University ("OSU") for the funding of the OSU Extension Office in Clackamas County ("Extension") with District funds.

The intergovernmental agreement establishes the terms and conditions for continued funding of Extension. These terms include restrictions on the use of funds for their intended purpose, cost allocations, and distribution of funds. The intergovernmental agreement is intended to codify the funding mechanism anticipated in the formation proposal of the District as presented to the voters of Clackamas County. The form and substance of the intergovernmental agreement has been approved by OSU. The intergovernmental agreement has been reviewed as to form by the County Counsel's Office.

RECOMMENDATION

The staff respectfully recommends that the Board, acting as the governing body of the Clackamas County Extension Service and 4-H District, agree to enter into the attached intergovernmental agreement between the District and Oregon State University.

Sincerely,

Chris Storey

For information on this issue or copies of attachments,
please contact Chris Storey at 503-742-4623



Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment
Michael S. Kuenzi, P.E.
Director

March 18, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

**ORDER APPROVING AN INCREASE TO THE LOAN FROM THE CLEAN WATER
STATE REVOLVING FUND, CLACKAMAS COUNTY SERVICE DISTRICT NO.1,
NORTH CLACKAMAS REVITALIZATION AREA SANITARY SEWER PROJECT**

The Board of County Commissioners formed the North Clackamas Revitalization Area (NCRA) in 2006; the provision of public sanitary sewer services to the NCRA's unsewered properties has been a priority for the Board. Construction in the areas to be served by Clackamas County Service District No. 1 will be accomplished in three phases: The initial phase of the project is currently underway; the second phase of construction is scheduled to begin in July 2010; and the third phase is estimated to begin in May 2011.

Engineering and construction costs will be paid initially by the District. The District will in turn be reimbursed for these costs by the State Department of Environmental Quality Clean Water State Revolving Fund (SRF). Once the project is completed, these reimbursements will be converted into a 20-year loan from the SRF to the District which will have annual principal and interest payments due over that term.

The District will generate sufficient revenue to pay the annual principal and interest amounts associated with this loan through assessments on the benefitted properties. To this end, Assessment District 2009-20 was formed by Order 2009-20 on March 19, 2009.

The total project is estimated to cost \$12.8 million. The initial loan agreement in the amount of \$4 million, which provided funds for the first phase of the project, was approved by Order 2009-105 on October 15th, 2009. Agreements will need to be executed for increases to this initial loan agreement in 2010 and 2011 to finance the remaining two phases of the project. The specific terms of this agreement do not have to be renegotiated each year.

The initial \$4 million loan was funded through the SRF program with funds from the American Recovery and Reinvestment Act. Consequently, the initial loan will have one half of the principal amount, \$2 million, forgiven with the remaining \$2 million not accruing any interest over the 20 year term of the planned assessments. These principal and interest reductions will be passed along to the assessments on benefitted

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properties within the NCRA. The remaining two phases will be financed through traditional SRF funding sources and will require full principal and interest payments.

Staff is submitting for approval the attached Loan Agreement R22403 for the first increase to the initial loan in the amount of \$5 million, at an interest rate of 2.77% per annum and an annual fee of 0.5% of the outstanding loan amount.

RECOMMENDATION:

Staff recommends that the Board of County Commissioners of Clackamas County, Oregon, acting as the governing body of Clackamas County Service District No. 1, a county service district ("District"):

- A. Approve the first increase to the Clean Water State Revolving Fund Loan, Agreement No. R22403, in the amount of \$5,000,000.00; and
- B. Authorize the Director of Water Environment Services to execute the Agreement without further Board action.
- C. Authorize the Loan Reserve Account and its funding at the Loan Reserve Requirement.

Sincerely,



Michael S. Kuenzi, P.E.
Director

For information on this issue or copies of attachments please contact Kathy Frasier at (503) 353-4566



Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.
Director

March 18, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

**RATIFICATION OF A PROCUREMENT CONTRACT BETWEEN APSCO, INC. AND
CLACKAMAS COUNTY SERVICE DISTRICT No. 1
FOR KELLOGG CREEK WPCP PROCESS AIR BLOWERS**

The Kellogg Creek Water Pollution Control Plant (WPCP) has been operating with 35 year-old antiquated process air blowers required to maintain the aerobic digestion process. The process requires two blowers to operate continuously under normal operating conditions and requires a third blower during times of peak loading. A fourth blower is required as a redundant back-up should a failure occur. Plant staff reported that one of the blowers has failed and is beyond repair. A second blower is damaged and is unreliable; the plant is now relying on two blowers to meet all its demands. The equipment was slated to be replaced as part of the Kellogg Creek Systems Maintenance Project which has been delayed because of an electrical permit issue with the City of Milwaukie.

District staff met with the Board of County Commissioners in two separate work sessions to discuss potential options. Staff recommended that they authorize the Director to proceed with the procurement and move forward with installation of one blower as soon as possible. This unit will serve as an emergency backup unit while the permit issues are worked out and will help meet Kellogg's peak flow needs during the winter months. The BCC concurred with staff's recommendation to reduce the risk to the District and protect the water quality of the Willamette River.

District staff conducted a blower pre-qualification process the previous year as part of the project design effort and qualified three manufacturers as acceptable suppliers. Staff completed procurement process by notifying the pre-qualified manufacturers and solicited bids. Of the bids received, it was determined that APSCO, Inc. was the low responsive bidder for a not-to-exceed amount of \$273,700. APSCO was given a notice to proceed with the procurement based on the Board's direction. Staff is now asking the Board of County Commissioners as the governing board of CCSD#1 to ratify the procurement contract.

RECOMMENDATION:

Staff respectfully recommends that:

1. The Board of County Commissioners make a finding that the District conducted a competitive bidding process; and
2. The District was authorized to enter into a contract to effectuate the purchase of equipment at a price not to exceed \$273,700; and
3. The Director of Water Environment Services be authorized to execute the agreement between APSCO, INC. and Clackamas County Service District No.1.

Sincerely,



Michael S. Kuenzi, P. E.
Director

For additional information on this item or copies of attachments,
please contact Kathy Frasier 503-742-4566.



WATER
ENVIRONMENT
SERVICES

Beyond clean water.

Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.
Director

March 18, 2010

Board of County Commissioners
Clackamas County

Members of the Board:

**APPROVAL OF A DISPATCHABLE STANDBY POWER GENERATION AGREEMENT
BETWEEN PORTLAND GENERAL ELECTRIC (PGE) AND
CLACKAMAS COUNTY SERVICE DISTRICT NO.1 (CCSD#1)**

Portland General Electric's Dispatchable Standby Power Generation Program was established to enhance the reliability of the power system for facilities and reduce the impact of power failures. It also allows PGE flexibility during times of peak power demands to offset the impact to the power grid.

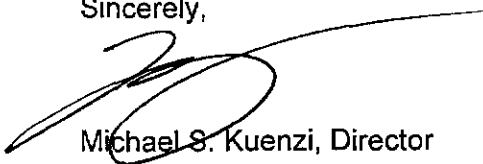
The program involves entering into an agreement with PGE to allow them to use CCSD#1's Phase 1 Expansion Project stand-by power generator at the Tri-City plant as an emergency substation in the event peak demand strains the grid. The agreement allows PGE 400 hours per year of limited use of the generator provided it's not during a period when the District's facility requires it. In exchange, PGE will invest in the generator by reimbursing the District the sum of \$578,000 and provide the facility with enhanced controls for the switchgear and generator. This will save the District the cost of operation, maintenance and repair costs for the generation system for the life of this Agreement. The Agreement is for a term of 10 years. Should the District decide to terminate the Agreement pre-term, the District would be required to reimburse PGE at a depreciated rate. At the end of the Agreement, the District can continue with the program as it desires without reimbursement requirements.

District counsel has reviewed the agreement as to form.

RECOMMENDATION:

District staff recommends that the Board of County Commissioners make a finding that the Director of Water Environment Services is authorized to enter Clackamas County Service District No.1 into the Dispatchable Standby Power Generation Program and execute the agreement between Portland General Electric and Clackamas County Service District No.1 without further Board action.

Sincerely,



Michael S. Kuenzi, Director

For information on this issue or copies of attachments, please contact Kathy Frasier, 503-742-4566.

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Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.
Director

March 18, 2010

Board of Commissioners
Clackamas County

Members of the Board:

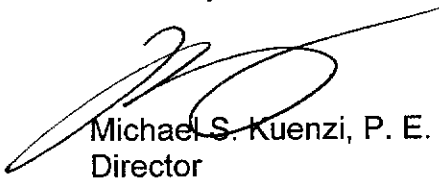
**APPROVAL OF AMENDMENT No. 1 TO THE INTERGOVERNMENTAL AGREEMENT
BETWEEN CLACKAMAS COUNTY SERVICE DISTRICT NO.1 AND THE
AND CLACKAMAS COUNTY SOIL & WATER CONSERVATION DISTRICT**

Clackamas County Service District No. 1 provides surface water quality monitoring and analysis services to the Clackamas County Soil & Water Conservation District. The two parties would like to provide greater specificity regarding the cost of the services provided under the Agreement to continue the mutually beneficial services provided by the District. Amendment No.1 to the original Agreement has been provided to accomplish this goal.

RECOMMENDATION

Staff respectfully recommends the Board of County Commissioners approve Amendment No.1 to the Intergovernmental Agreement between Clackamas County Service District No. 1 and the Clackamas County Soil and Water Conservation District and authorize the Director of Water Environment Services to execute the Amendment.

Sincerely,



Michael S. Kuenzi, P. E.
Director

For information on this issue or copies of attachments, please contact Kathy Frasier, 503-742-4566.



Beyond clean water.

Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.
Director

March 18, 2010

Board of Commissioners
Clackamas County

Members of the Board:

**ACCEPTANCE OF EASEMENT ON BEHALF OF CLACKAMAS COUNTY SERVICE DISTRICT
NO. 1 FOR PHASE 1 OF THE NORTH CLACKAMAS
REVITALIZATION AREA SANITARY SEWER PROJECT**

The attached Surface Water, Storm Drainage and Sanitary Sewer Easement has been acquired for Phase 1 of the North Clackamas Revitalization Area Sanitary Sewer Project and will benefit properties located in Clackamas County Service District No. 1. The easement is as follows:

<i>Owners</i>	<i>Tax Lot</i>	<i>Cost</i>
Aldercrest Development, Inc.	12E30AD08500	\$5,400.00

The easement has been prepared to comply with state statutes and allow the District to proceed with the project. District Counsel has reviewed the easement as to form.

RECOMMENDATION:

Staff respectfully recommends that the Board accept the attached easement as submitted, and approve said easement to be recorded free of charge and returned to Clackamas County Service District No. 1.

Sincerely,

Michael S. Kuenzi
Director

For information on this issue or copies of attachments, please contact Kathy Frasier, 503-742-4566.