

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – November 18th, 2020

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Lisa Ellis
Linda Smith
Rosa Guitron-Galvan
MW Wolfgang
Franklin Ouchida

Members Absent

Angela Fitzgerald (E)
Margo Roake (E)
Lesley Cliff (E)
Julie Wills (E)
Janet Squire (E)
Charles Gallia (E)

Staff Present

Nikki DeFilippi
Emily Ketola
Sarah Jacobson
Nikki DeFillippi
Deborah Cockrell
Carrie Ariniello
Selynn Edwards
Ryan Spiker

Guests:

Call to Order		Tom called the meeting to order at 5:29pm.
Approval of October 28 th , 2020 Full Council Minutes	Action	The Council reviewed the minutes for the October 28 th , 2020 meeting. Tom opened the floor for a motion. Motion: MW motioned to approve the minutes from October 28 th , 2020. Second: Linda seconded. No further discussion. Vote: Approved unanimously.
Committee Reporting		Finance Committee: Sarah went over the financials for September and there has been an improvement in the budget gap. She will continue to update the Council in the months ahead on any new improvements or setbacks. QI Committee: No new provider credentialing issues.
FQHC Staff Report		Deborah informed the Council that Health Centers is not impacted by the Governor’s freeze. It is business as usual at this time. There have been no new grants applied for or major hires in the past month. Deborah provided an update on the Sandy Clinic construction. She expects that there will be city approval in the next few weeks. Health Centers is still on track for a targeted July 2021 open date.
Treasurer Vacancy		Tom provided an overview of the Treasurer’s responsibilities to the Council and went over the description of the role.
Public Comment		No public comments at this time.
Next Meeting and Agenda		Next meeting is December 16th, 2020 at 6:00 p.m. via Zoom Teleconference. Agenda items include: <ul style="list-style-type: none"> • Committee Reporting • Staff Report/Grants Discussion • Supportive Housing Services Presentation
Adjourn		Meeting adjourned at 5:45 p.m.

Action Items/Items for Follow-up		
<u>Deliverable</u>	<u>Responsible Party</u>	<u>Due Date</u>
<i>Community Needs Assessment</i>	<i>James Wilson</i>	<i>February QI Committee Meeting</i>

Upcoming meetings/events:

Finance Committee, January 20, 2020
 Quality Improvement Committee, December 16, 2020
 Governance Committee, December 16, 2020
 Full Council Meeting, December 16, 2020

Council packet and handouts include:

- Agenda
- Monthly Financial Report and Special Addendum
- Governance Committee September meeting minutes
- New Council Member Mentoring Policy
- QI Committee August meeting minutes
- Clackamas Health Centers 2021 Strategic Plan
- Staff Safety Survey
- Full CHC Council August meeting minutes
- Monthly Financial Reports
- Provider Credentialing Report
- Financial Spreadsheets Training Documents

Approved via Remote Voting, Secretary/President/Vice-President/Treasurer (circle one)
 Clackamas Health Centers Council Approval

IN OUR COUNCIL MEETINGS, WE AGREE TO:

Begin and conclude meetings on time;
 Be on time and come prepared to participate;
 Be respectful, including –

- Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
- Allowing for all to contribute to the discussion;
- Honoring the Chair;

Stay aligned with the Mission and Strategy of the FQHC;
 Follow Roberts Rules of Order for parliamentary procedures;
 Honor confidentiality;
Have fun!