

# CAREER OPPORTUNITY



**SHERIFF**  
**PAROLE & PROBATION**

## Parole & Probation Officer 2 (Experienced)

Learn more & apply at [JoinCCSO.com](https://JoinCCSO.com)



Our Parole & Probation Division looking for experienced, qualified, motivated individuals for **Parole & Probation Officer 2**.

The Parole & Probation Officer 2 position is fully experienced and includes the use of limited peace officer powers. The position requires day-to-day interaction with offenders using basic corrections knowledge and interpersonal communication skills and holds a current Department of Public Safety Standards and Training (DPSST) certificate for Parole & Probation Officers. In order to be considered for Parole & Probation Officer 2, you must upload a copy of your DPSST certificate to the attachments section of the online application at time of application. If your DPSST certificate is not received, you may not be considered for this position.

Parole & Probation Officers will be required to carry firearms issued by the Division in the performance of their duties.

The most competitive candidates will have knowledge of basic concepts and principles of social and corrections case and group work; criminal laws and criminal justice system; and demonstrated skills to effectively work with adult offenders placed on parole and probation.

#### Required Minimum Qualifications/ Transferrable Skills:

- Possession of a Bachelor's Degree in Corrections, Criminal Justice, Social Services, or Psychology — or any satisfactory combination of experience and training that demonstrates possession of the required knowledge and skills.
- Work experience that includes effectively supervising difficult people with different backgrounds.
- Knowledge of human behavior and adjustment problems in justice involved clients.
- Excellent written and oral communication skills.
- Understanding of basic concepts and principles of social and correctional care and group work.
- Must possess an active Basic Certification for Probation and Parole Officer from Oregon Department of Public Safety Standards and Training (DPSST).
- Must be 21 years of age by the date of employment.
- Must be a United States citizen or be one within eighteen (18) months of hire.
- Must possess a high school diploma, GED certificate of high school equivalency, or a bachelor degree from an accredited institution.
- Must be free from convictions of a serious nature, such as domestic violence, drug-trafficking and manufacturing, and any felony.
- Must be willing to be fingerprinted and have fingerprints filed with the State.
- Visual and Hearing Acuity: Must meet the Department of Public Safety Standards and Training requirements as detailed in Oregon

#### Administrative Rules (OARs) 259-0080000.

- Must meet the Clackamas County Sheriff's Office tattoo policy.
- Must pass a post-offer, pre-employment drug test.
- Must pass an extensive background investigation, including national fingerprint records check.
- Must pass an extensive post-offer pre-employment physical assessment and psychological evaluation; accommodation requests will be reviewed on an individual basis in compliance with State and Federal legislation.
- Must possess a valid driver's license, and possess and maintain an acceptable driving record throughout the course of employment.

#### Preferred Special Qualifications/ Transferrable Skills:

- Possession of a Bachelor's Degree in Corrections, Criminal Justice, Social Services, or Psychology.
- Three (3) or more years of experience in the field of Probation and Parole.
- Background in social work or counseling.
- Experience and ability to effectively supervise difficult people with different backgrounds and provide counseling and motivation to support change.

#### Other Qualifications:

- Must be CPR and First Aid certified within three (3) months of employment.

#### APPLICATION WINDOW:

**OPENS:** Tuesday, Jan. 2, 2024

**CLOSES:** Wednesday, Jan. 24, 2024

@ 11:59 p.m. (Pacific)

#### PAY & BENEFITS:

- **Annual Pay Range:** \$72,953.77 - \$92,513.13
- **Hourly Pay Range:** \$35.07 - \$44.47

+ Full-time benefits through the Federation of Oregon Parole and Probation Officers (FOPPO)

Eligible newly hired employees will have the one-time option to "frontload" their first year of vacation accruals -- meaning they'll have access to vacation time at time of hire.

#### LEARN MORE & APPLY:

<https://hrapp.clackamas.us/recruit/jobinfo.html>

#### QUESTIONS:

**Lindsay White, HR Analyst**

(503) 742-5466 or [lindsaywhi@clackamas.us](mailto:lindsaywhi@clackamas.us)



@ClackCoSheriff