



# CLACKAMAS COUNTY SHERIFF

**Sheriff Angela Brandenburg**

Jesse Ashby, Undersheriff  
Jenna Morrison, Undersheriff  
Brad O'Neil, Undersheriff

10/15/2024

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of an Amendment to a Subrecipient Agreement with Northwest Family Services for temporary housing of intimate partner violence crime victims. Amendment Value is \$41,666.05 for 1 year. Total Agreement Value is \$81,046.10 for 2 years. Funding is through the Oregon Criminal Justice Commission.  
No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Request to apply for CJC's JRP funding approved by the Board of County Commissioners on May 11, 2023.		
<b>Performance Clackamas</b>	Ensure safe, healthy and secure communities.		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	No
<b>Contact Person</b>	Nancy Artmann	<b>Contact Phone</b>	503-785-5012

**EXECUTIVE SUMMARY:** The Justice Reinvestment Program dedicates funding for victim services programs. This is a request for an amendment to the subrecipient agreement between Clackamas County and Northwest Family Services ("SUBRECIPIENT"). The funds will be used to continue to ensure 85% of eligible shelter participants, a minimum of 30 women, and any accompanying children, will receive safe shelter and advocacy from staff trained to provide domestic violence advocacy annually. A safety plan will be established. The women, as possible, will be connected to resources such as SNAP, TANF, food banks, and mental health supports as needed. The women will be assisted in parenting skills, employment opportunities, and supportive housing so that when they leave, they are self-sufficient.

**RECOMMENDATION:** Staff recommends approval of this amendment to the agreement.

Respectfully submitted,

Sheriff Angela Brandenburg

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Subrecipient Amendment

Subrecipient Agreement Number: JR-23-03-03

Board Order Number:

Department/Division: Sheriff's Office

Amendment No. 01

Subrecipient: Northwest Family Services

Amendment Requested By: Nancy Artmann

Changes:  Scope of Service  
 Agreement Time

Agreement Budget  
 Other:

**Justification for Amendment:**

This Amendment #01 is entered into by and between Clackamas County ("COUNTY") and Northwest Family Services ("SUBRECIPIENT") and will become a part of that subrecipient agreement ("Agreement") originally entered by and between the parties on April 18, 2024.

This Amendment #01 extends the Agreement term through June 30, 2025, and adds to the maximum compensation available through this Agreement.

Maximum compensation is increased by \$41,666.05 to a revised value of \$81,046.10. This Amendment #01 is effective upon signature and continues through June 30, 2025.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

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**Northwest Family Services**

Local Subrecipient Grant Agreement JR-23-03-03– Amendment #01

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**AMEND Agreement, Section 1, Term and Effective Date:**

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on June 30, 2024, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **July 1, 2023**, and expiring **June 30, 2024**, subject to additional restrictions set forth below and to exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

**TO READ:**

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on **June 30, 2025**, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **July 1, 2023**, and expiring **June 30, 2025**, subject to additional restrictions set forth below and to exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

**AMEND Agreement, Section 4, Grant Funds:**

4. **Grant Funds.** COUNTY's funding for this Agreement is the Criminal Justice Commission Justice Reinvestment Program #JR-23-03 issued to COUNTY by the State of Oregon, Criminal Justice Commission (CJC). The maximum, not to exceed, grant amount that the COUNTY will pay is **\$39,380.05**. This is cost reimbursement award is conditional and disbursements will be made in accordance with the schedule and requirements contained in Required Financial Reporting and Payment Request. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.

**TO READ:**

5. **Grant Funds.** COUNTY's funding for this Agreement is the Criminal Justice Commission Justice Reinvestment Program #JR-23-03 issued to COUNTY by the State of Oregon, Criminal Justice Commission (CJC). The maximum, not to exceed, grant amount that the COUNTY will pay is **\$81,046.10**. This is cost reimbursement award is conditional and disbursements will be made in accordance with the schedule and requirements contained in Required Financial Reporting and Payment Request. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.

**Northwest Family Services**

Local Subrecipient Grant Agreement JR-23-03-03– Amendment #01

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**AMEND EXHIBIT B, SUBRECIPIENT PROGRAM BUDGET:**

<b>PROJECT NAME: Justice Reinvestment Program Victim Services</b>	<b>AGREEMENT No. JR-23-03-03</b>
<b>SUBRECIPIENT: Northwest Family Services</b>	

<b>BUDGET CATEGORY</b>	<b>PROPOSED BUDGET</b>
Personnel	\$35,751.30
Supplies	\$53.75
Administrative Costs	\$3,575.00
<b>TOTAL</b>	<b>\$39,380.05</b>

**TO READ:**

<b>PROJECT NAME: Justice Reinvestment Program Victim Services</b>	<b>AGREEMENT No. JR-23-03-03</b>
<b>SUBRECIPIENT: Northwest Family Services</b>	

<b>BUDGET CATEGORY</b>	<b>PROPOSED BUDGET</b>
Personnel	\$73,582.86
Supplies	\$107.50
Administrative Costs	\$7,355.74
<b>TOTAL</b>	<b>\$81,046.10</b>

(Signature page follows)



**Northwest Family Services**

Local Subrecipient Grant Agreement JR-23-03-03- Amendment #01

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SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #01 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

NORTHWEST FAMILY SERVICES

By: \_\_\_\_\_

By: Rose Jueber

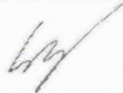
Its: \_\_\_\_\_

Its: Exec. Director

Dated: \_\_\_\_\_

Dated: 10/8/2024

Approved as to form:

By:   
County Counsel

Dated: 10/01/2024