



Clackamas County Parks Advisory Board
Meeting Minutes, Tuesday May 21, 2024

**Hybrid online or at Development Services
Building, Room 401, Oregon City, OR 97045
@6:00pm**

Members Present Via Zoom: Rob Smoot, Eric Pfeiffer-Robinson

Members Present at DSB 401: Justin Ostrander, Mike Ferrell, Louise Lopes, Don Morgan, Walter Hull, Sarah Furber, Tom Hester, Dana Hindman Allen, Chad Parker, Angela Pederson,

Members Not Present: Don Morgan

Staff Present at DSB 401: Tom Riggs, Barb Guthrie, Thomas Gray, Chris Dannenbring, Mark Shaw, Sarah Eckman

Staff Present Via Zoom: Sarah Eckman,

Mike Turley, Stone Creek Golf Club via Zoom

I. Call To Order

Justin called the meeting to order at 6:02 pm

II. Meeting Minutes

Justin called for a motion to approve the minutes from April 16, 2024 meeting; Dana motioned to approve, Louise seconded; minutes were approved.

III. Citizen Input & Correspondence

We did have a complaint about our staffing levels; Mark will cover that during his presentation. We are a little thin at present.

A thank you to Tom Hester who shared a picture of the Hebb docks on a post to the fishing community announcing that the docks were in. The post received 23,647 impressions, with 228 clicks, 49 reactions and 4 comments.

IV. Stone Creek Update and budget – Mike Turley

Stone Creek had a great April, the weather was great, however coming into May with the rainy weather business dropped off. Overall things are doing very well. One expense that has gone up is the processing fees for credit cards, so our budget reflects that, the rest is similar to last year budget. Some Fees that the club charges have gone up. Tournament rounds have increased, which increases cart rentals. Mike was asked about the carts; Stone Creek leases the carts, it is more cost effective that way, though we have a buyout clause if we want to purchase a cart(s) in order to keep the fleet or get a new set. Overall, the course is up from last year, down from 2 years ago. All of our projections are basically effected by weather, a best guest.

V. County Parks FY 24-25 Budget-Chris Dannenbring

Chris reviewed Parks proposed budget for next fiscal year. Basic breakdown is:

Park Revenues:

- Beginning Fund Balance \$399,659 – Carryover from FY23/24
- Grants & St. RV Fees \$737,350 – OR State Parks, OR State Marine Board
Project specific = one time funding
- Bond Allocations \$365,000 – Metro 2019 Natural Areas Bonds
Specific timeline = one time funding
- Fees for Services \$1,243,000 – Parking, Picnicking, Camping, Sales, Special Use
Market driven – BCC Oversight

- Other Revenues \$238,750 – Lease Revenue (Boones), Reimbursements Misc.
 - Reimbursements \$1,167,330 – BCS-Admin Payback, County Tourism Funding
 - Forestry Intra-Fund Transfer \$400,000- Parks System Plan and Capital Improvements
 - Stone Creek Golf Club Transfer \$225,000– Operation Revenues
 - Sustainability & Solid Waste \$36,000 – Operation Revenues
- Total \$4,812,089**

Park Expenditures:

- Personnel Services \$1,407,245 – Full-time employees, seasonal part-time staff, fringes, taxes
 - Materials & Services \$810,995 - All operation and maintenance costs
 - Allocated Costs \$519,846 – Costs we pay to other departments, and DTD administrative services
 - Capital Projects/Equip \$1,796,274– One-time expenses for capital repair and replacements
 - Contingency - \$277,729– Backup funding as needed
- Total \$4,812,089**

On our capital expenditures list we have 9 items

1. Feyrer Park Roadway Improvements \$400,000 – Day-use parking asphalt lift, curbing, additional ADA parking and pathways, ADA sensory play equipment, multi-lingual & interpretive signage, amphitheater – St. Parks, Metro funded
2. Barton Park Conversion of E. Campground Shelter to Bunkhouse \$20,000 – Tourism supported project
3. Barton Park Overlook House Remodel \$700,000 – Gut and redesign interior of house – Tourism supported project
4. Barton Cabin Kits Construction - \$400,000 – Tourism supported project
5. Barton Park Water System Design for Masterplan - \$150,000 – Metro supported project
6. Boring Station Stage Replacement - \$7,500
7. Capital Equipment - \$63,050 – (2) Gators, (3) golf carts, heavy duty trailer
8. Cale Parking Meter Software \$5,724 – Annual maintenance fee
9. Vehicles – \$50,000

Total Capital Expenditures \$1,796,274

We have several funding challenges with the rising costs of seasonal and FTE staff, material/supply and contracted services costs, county allocated charges, fee increases delayed, improvement needs at Stone Creek impacting net transfer amounts to parks, no county general funds for the foreseeable future.

VI. Administrative Updates-Tom Riggs

- a. Renaming Policy: We are waiting for feedback from the Committee for Community Involvement. The PAB framework was shared with them but they requested additional time to review and comment. We plan to review at next month's meeting.
- b. The advisory Board letter to the family regarding the Tickle Creek property was discussed with Mike F. and Sarah Eckman; we are working on a draft that could come jointly from the county and PAB.

VII. Park Updates: Mark Shaw

Operational Updates

Hiring Update: We had a full time Park Ranger leave in March, James Rohlman. The position, which works with Tim Farrell in the South District, has been posted on the county HR web site, closing on 4/29

- Seasonal Park Assistant/Park Assistant Lead recruitment is off to a good start, with the quality of the applicants much higher than in previous years.
- Three seasonal leads already working
- The team decided to extend 3 seasonal positions longer than the regular 4 month season because it has become more challenging to fill short seasons with quality hires. With a longer hiring season we are hoping for stability and improved recruitment/retention.
- Seasonal staff hiring is currently at 40 to 50 percent of our targeted goal (15 out of 35).

VIII. Adjournment Justin called for adjournment at 7:34 pm; Tom Hester so called and Chad seconded.