

# CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

## Policy Session Worksheet

**Presentation Date:** Sept 29, 2015    **Approx Start Time:** 10:30    **Approx Length:** 30 minutes

**Presentation Title:** Projects for the Clackamas County Sheriff's Office in CTC Urban Renewal Area

**Departments:** Sheriff's Office, Facilities Management & Finance

**Presenters:** Matt Ellington, Undersheriff; Jeff Jorgensen, Facilities Management; and Marc Gonzales, Finance Director

**Other Invitees:** Dan Johnson, Development Agency

### **WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?**

Staff are requesting approval of the planned capital improvement projects.

### **EXECUTIVE SUMMARY:**

In April 2014 the Board of County Commissioners directed the County's Development Agency (Agency) to work with the Sheriff's Office (CCSO) to identify potential opportunities where the agency could provide funding for capital improvements in and around its facilities located within the Clackamas Town Center Urban Renewal Area (CTC). The CCSO and the Agency created a listing of targeted improvement projects (Attachment A). The total cost of the identified projects is \$1,101,639, including improvements to the Brooks Building, The Bowman Building, and the Public Safety Training Center.

The Agency set aside \$1.19 million in its current FY 2015-16 budget and the County and the Agency are currently finalizing an IGA detailing how funds will be conveyed from the Agency to the County for this purpose. In order to complete the IGA and begin project work, both parties need approval of the planned projects at this time from the Board.

### **FINANCIAL IMPLICATIONS (current year and ongoing):**

These projects are made possible through funds generated within the CTC Urban Renewal Area. Upon completion of the projects, the Agency and the Sheriff will report back to the Board to summarize the successful application of the funding.

### **LEGAL/POLICY REQUIREMENTS:**

These projects meet criteria for use of the funds generated within the CTC area.

### **PUBLIC/GOVERNMENTAL PARTICIPATION:**

The Agency and CCSO collaborated on identifying these projects and both collaborated with Facilities on developing cost estimates for the projects.

### **OPTIONS:**

1. Approve the projects as presented.
2. Revise the list of projects, removing some proposed improvements.
3. Deny approval of the projects.

### **RECOMMENDATION:**

Staff respectfully recommends the approval of the projects (option #1), consistent with the Board of Commissioners' original direction in 2014.

ATTACHMENTS:

A. Memorandum dated May 26, 2015 from Dan Johnson to County Administration and CCSO

SUBMITTED BY:

Division Director/Head Approval \_\_\_\_\_

Department Director/Head Approval           MG          

County Administrator Approval           LSB          

For information on this issue or copies of attachments, please contact Laurel Butman @ 503-655-8893

# Memorandum

To: Board of County Commissioners

From: Dan Johnson, Development Agency Manager *DA*

CC: Don Krupp, Nancy Newton, Laurel Butman, Barbara Cartmill, Mark Gonzales, Matt Ellington

Subject: Direct Investment: Clackamas County Sheriff's Office

Date: May 26, 2015

---

In April 2014, the Board of County Commissioners directed the Agency to work with the Clackamas County Sheriff's Office (CCSO) to identify opportunities where the Agency could provide up to \$2.5 million of funding to assist CCSO in meeting their capital needs.

After thorough analysis of CCSO needs and an awareness of the limits of the CTC urban renewal plan, consensus was reached to provide assistance in the following manner:

- 1.) Coverage of debt service for the Brooks Building; and
- 2.) Targeted capital improvements in and around facilities located in the Clackamas Town Center urban renewal area.

The FY 14/15 budget for the Agency identified \$1.31 million dedicated to cover debt service costs. Payment of these funds has been executed.

In regards to capital improvements, CCSO identified several needed improvements at the Public Safety Training Center, the Bowman Building and the Brooks Building. A list of these improvements is attached. Staff reviewed the proposed improvements and they are consistent with the Clackamas Town Center Urban Renewal Plan.

To facilitate the remainder of these capital improvements for CCSO, the proposed FY 15/16 budget for the Agency will identify up to \$1.19 million in additional funding.

