

Clackamas County-Developmental Disabilities Council Meeting Agenda

1/27/2025

Meeting Time: 04:30 pm – 06:00 pm

Meeting Location: Zoom <https://clackamas-us-countyhealth.zoom.us/j/87151496505> , and
Development Services Building, 150 Beaver Creek Rd. Room 120, Oregon City

Attendees:

FACILITATOR	John Merrick		
NOTE TAKER	Malika Renard		
P	John Merrick (advocate), term ends 6/30/26	P	Lyrra Fox (indiv/family), term ends 9/30/27
P	Colleen Johnston (indiv/family), term ends 5/1/27	A	Ann Wilkinson (indiv/family), term ends 9/30/27
A	Lisa Ledson (indiv/family member), term ends 12/1/27	P	Kim Cota (CDDP employee)
P	Sara Lambert (provider), term ends 1/1/27	P	Stacie Mullins (CDDP employee)
P	Sara Szwarc (indiv/family), term ends 5/1/27	P	Amy Butler (CDDP employee)
A	Christina Goff (indiv/family), term ends 9/30/27	A	Malika Renard (CDDP employee)
P	Bruce Bruns (indiv/family), term ends 9/30/27	P	Shasta Kearns-Moore (indiv.family) term ends 6/30/27

	Key
P	Present
A	Absent
G	Guest

Time	Agenda	Minutes
4:30 – 4:45 pm	<p>***Reminder-council meeting will start recording***</p> <p>Call to order, establish quorum (4 members present), approval of meeting minutes from 10/28/24.</p>	<p>Introductions and welcome to our new members!</p> <p>Quorum established. October minutes approved as presented.</p>

Update on DD Council applicants - Amy Butler
Update on Program

Four new members were approved, but only two are present today.
Lisa's term has also been reapproved.
The program update is we were audited in November, as we are every couple years. This revealed areas the county will develop training on, regarding documentation and timelines. The program has made significant improvements on billable progress notes. The program also hired a significant amount of new staff during the last few years. Overall a very positive outcome this time around. We recently received our final corrective actions plan from the state and have about 60 days to implement changes, and identifying training for staff.
Shasta asks how funding came in for the extra staff that were hired. Kim explains that all funding for our program is state-funded, that the county has no funding involvement with the program and is based on population.
John asks how the council can be supportive to the program in terms of reaching timeline goals etc. Kim explains that most of the obstacles for the timelines are based on high caseloads, caseload coverage and the reintegration of service coordinators in the external field (visiting homes and such), so the thing that may be most helpful from the council in this regard might be to explore and help the county understand what the reintegration looks like from the individuals and families' points of view and if there is something there that could be made easier.

4:45 –
5:25 pm

Bylaws and possible Subcommittee Discussion –
Co-Chairs

As a council, we would be interested in discussing the creation of a subcommittee dedicated to the review and drafting of our updated Bylaws, so as to avoid clogging the council meetings every month with that work and to give it the attention it needs. Who of you might be interested in participating in this subcommittee and let's hear what the council thinks of the idea. Lyrra says they would like to be a part of the subcommittee. Colleen backs the idea but is unable to commit at this time. Shasta is happy to send the edits made on the Bylaws last June. She is not able to commit to this at this time, and expresses frustration at the overall lack of progress made in this council. Kim says that if a couple people could get together and review the Bylaws, they could come back to the council with potential edits. Bruce mentions he has some experience in this area and might have some time to meet with this subcommittee, depending on how often it meets. Sara L. sets a deadline for the project to be completed by end of March so that the council can move forward and echoes Shasta's frustration with things not getting done timely. John mentions he will need a regular reminder for the subcommittee and reminds the county to be aware that folks with disabilities may need accommodations. Kim thinks that this subcommittee would only need to meet once to finish up, as Shasta has already made some edits. Lyrra requests to be included and brought up to date, since new members are not aware of the work previously done on this and other topics.

		<p>Sara L. says she will include them on communications going forward.</p>
<p>5:25 - 5:45pm</p>	<p>Annual Plan Development – Outline and Goals – Sara Lambert</p> <p>2025 Resource Fair – Amy Butler</p>	<p>Sara explains to the council and new members what the annual plan is and what its goals are. She has made a tentative annual plan which she will email to all the council when final. Encourages new members to give feedback and topic ideas. The general layout of the plan will consist of a couple main topics plus minor general and program updates, with some little options for flexing those on a month to month basis. The main plan is laid out for the year, so members can know beforehand which topics will be discussed at future meetings. The goal is to have members bring topics forward that they can take the lead on researching that topic and bringing it to the council and to be more generally productive.</p> <p>Sara S. suggests that we put some urgency and emphasis on the Abuse reporting letter topic, since we are aiming to protect people. Lyrra echoes their own issues with abuse reporting. Sara S. reminds the council we have been working on this topic for quite a long time, and that we may still be waiting on John to review the letter for the self-advocacy viewpoint. Shasta reiterates her frustration on this as the members have waited since July for an update. John does remind the council that this can take time, especially when some information about the conversation may not be present yet. He states he has a better understanding of where this conversation is heading within and outside of, Clackamas County. John says it can be difficult to</p>

		<p>know how to proceed without necessarily knowing what sort of power a council role has. Amy asks what the County can do to help support the Council in getting the abuse letter to its next step. Sara S. asks whose voices need to be included to bring this to the attention of the state?</p> <p>Amy will send an email to those interested in this to come together to focus on revising this letter. Colleen prompts the Council to move ahead in this meeting, as time is running out.</p> <p>-----</p> <p>Regarding the 2025 Resource Fair (Saturday, June 21), Amy sent out an email, and a county staff team will be meeting soon to start its organization. Please send Amy an email if you would like to be involved. Sara L. would like to be included. Sara S. will also help.</p> <p>Lyrra asks if the venue is wheelchair accessible. Amy answers that it is.</p>
5:45 – 6 pm	<p>Open floor (Council)</p> <p>Public comment (Public)</p>	<p>Lyrra asks who they would contact with council agenda topic ideas, etc. John answers that it would be himself, Sara L., Amy and Malika. Lyrra also asks if this role has any advising influence or connection to ODDS.</p> <p>Stacie answers that this Council advises the County program, but not ODDS directly.</p> <p>No public comment.</p>

		Motion to end early. Seconded. Meeting is adjourned.
Next Meeting	February 24th, 2025, 04:30pm-06:00pm Next agenda topics: (determined by Annual Plan)	To include the Abuse Reporting Letter.