

CLACKAMAS COUNTY EXTENSION BUDGET COMMITTEE MEETING
APRIL 20, 2022 3:30-4:30PM
MINUTES FROM ZOOM MEETING

Important Meeting Dates:

May 11, 3:30pm Zoom-prepare for
Commissioners meeting May 23
May 18, 10am – Bond approval,
May 23, time TBD – Budget approval

ATTENDANCE: Ed Winkler, Liaison, Leah Sundquist, Cheryl Keithan, Rob Guttridge, and Don Wiley.
The motion was made to approve the Minutes from the March 9th meeting. Rob seconded the motion and the minutes were approved as presented.

Reviewed Budget Changes from the County:

- Clackamas County has already approved a 4% increase on property taxes.
- Calculation of interest earned on the building fund was reduced.
- Management fees charged by the county will be .01% of the total plus additional fees for audits.
- Expenses – county adjusted COLA total for classified employees.
- No contract will be issued for a media/marketing person. This will be a full-time position within classified staff. \$5000 was added for support of the position.
- Campaign, communications and software reduced to \$7000.
- Annual financial services increased to \$4500 to include additional county fees.
- Program faculty rental of program facilities reduced to \$5000.
- Front office professional development reduced to \$5000.
- Hort/Ag program support split to \$81,500 for staff support plus \$68,500 for .5 small farms FTE.
- Operating contingency split to reflect .05% of annual new income and . . .
Capital projects reserve .05% (to carry forward in reserve for new building expenses).
- Reserve building for principal portion of 30 year bond payment moved from Building reserve.
- Reserve building (bond interest semi-annual payment – Security of Debt Service)

Estimated cost of the new building is 16M and we will have 10M saved as of July 1. Donations will further reduce the amount of bond funds needed. Also, Leah is working on evidence that the building will be accepted as an ARPA emergency center. The county may finance up to 1M to use this facility for emergency needs.

NOTE: Don Wiley suggested that the new parking lot have an RV dump station to be used for those who might need to park trailers to live in as happened during the wildfires. The station could be locked up until needed.

A motion was made by Cheryl to approve the budget changes. Rob seconded and a vote was taken and unanimously approved.

NWREC: More meetings will be held with the 5 county office leads (from Clackamas, Marion, Yamhill, Polk and Washington counties) and Extension Director, Dr. Lyles and Dr. Dara to determine a fair share allocation of financial support to NWREC by each county.

The meeting was adjourned at 4:20pm.

Cheryl Keithan, Secretary