



CLACKAMAS COUNTY SHERIFF

Sheriff Angela Brandenburg

Jesse Ashby, Undersheriff
Jenna Morrison, Undersheriff
Brad O'Neil, Undersheriff

10/15/2024

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of an Amendment to a Subrecipient Agreement with Clackamas Women's Services for Latina victims services. Amendment Value is \$67,900.45 for 1 year. Total Agreement Value is \$131,990.90 for 2 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved.

Previous Board Action/Review			
Performance Clackamas	Ensure safe, healthy and secure communities.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Nancy Artmann	Contact Phone	503-785-5012

EXECUTIVE SUMMARY: The Justice Reinvestment Program dedicates funding for victim services programs. This is a request for an amendment to the subrecipient agreement between Clackamas County and Clackamas Women's Services ("SUBRECIPIENT"). The funds will be used to continue to support core services by funding 1.0 FTE mobile Latina Services Advocate to provide culturally specific victims services for the Latinx population. The funding will continue to support a SUBRECIPIENT ASP-FJC Advocate who will provide mobile services to connect with the Latinx community. The Advocate will be able to identify needs and provide a pathway to have those needs met in a culturally responsive approach to provide trauma-informed interventions and services.

RECOMMENDATION: Staff recommends approval of this amendment to the agreement.

Respectfully submitted,

Sheriff Angela Brandenburg

For Filing Use Only

A Tradition of Service Since 1845

Subrecipient Amendment

Subrecipient Agreement Number: JR-23-03-01

Board Order Number:

Department/Division: Sheriff's Office

Amendment No. 01

Subrecipient: Clackamas Women's Services

Amendment Requested By: Nancy Artmann

Changes: Scope of Service
 Agreement Time

Agreement Budget
 Other:

Justification for Amendment:

This Amendment #01 is entered into by and between Clackamas County ("COUNTY") and Clackamas Women's Services ("SUBRECIPIENT") and will become a part of that subrecipient agreement ("Agreement") originally entered by and between the parties on April 18, 2024.

This Amendment #01 extends the Agreement term through June 30, 2025, and adds to the maximum compensation available through this Agreement.

Maximum compensation is increased by \$67,900.45 to a revised value of \$131,990.90. This Amendment #01 is effective upon signature and continues through June 30, 2025.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

Clackamas Women's Services

Local Subrecipient Grant Agreement JR-23-03-01– Amendment #01

Page 2 of 4

AMEND Agreement, Section 1, Term and Effective Date:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on June 30, 2024, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **July 1, 2023**, and expiring **June 30, 2024**, subject to additional restrictions set forth below and to exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

TO READ:

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on **June 30, 2025**, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **July 1, 2023**, and expiring **June 30, 2025**, subject to additional restrictions set forth below and to exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

AMEND Agreement, Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is the Criminal Justice Commission Justice Reinvestment Program #JR-23-03 issued to COUNTY by the State of Oregon, Criminal Justice Commission (CJC). The maximum, not to exceed, grant amount that the COUNTY will pay is **\$64,090.45**. This is a cost reimbursement, the award is conditional and disbursements will be made in accordance with the schedule and requirements contained in Required Financial Reporting and Payment Request. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is the Criminal Justice Commission Justice Reinvestment Program #JR-23-03 issued to COUNTY by the State of Oregon, Criminal Justice Commission (CJC). The maximum, not to exceed, grant amount that the COUNTY will pay is **\$131,990.90**. This is a cost reimbursement, the award is conditional and disbursements will be made in accordance with the schedule and requirements contained in Required Financial Reporting and Payment Request. Failure to comply with the terms of this Agreement may result in withholding of payment. Funds advanced and unspent must be returned to COUNTY within 30 days of the end of termination period in Section 1 if award conditions are not met.

Clackamas Women's Services

Local Subrecipient Grant Agreement JR-23-03-01– Amendment #01

Page 3 of 4

AMEND EXHIBIT B, SUBRECIPIENT PROGRAM BUDGET:

PROJECT NAME: Justice Reinvestment Program Victim Services	AGREEMENT No. JR-23-03-01
SUBRECIPIENT: Clackamas Women's Services	

BUDGET CATEGORY	PROPOSED BUDGET
Personnel - Latinx & Youth counselor	\$49,264.50
Housing & Facilities	\$8,416.91
Administrative Costs	\$6,409.05
TOTAL	\$64,090.45

TO READ:

PROJECT NAME: Justice Reinvestment Program Victim Services	AGREEMENT No. JR-23-03-01
SUBRECIPIENT: Clackamas Women's Services	

BUDGET CATEGORY	PROPOSED BUDGET
Personnel - Latinx & Youth counselor	\$101,958.00
Housing & Facilities	\$16,833.81
Administrative Costs	\$13,199.09
TOTAL	\$131,990.90

(Signature page follows)

Clackamas Women's Services

Local Subrecipient Grant Agreement JR-23-03-01– Amendment #01

Page 4 of 4

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #01 to be executed by their duly authorized officers.


CLACKAMAS COUNTY

By: _____

Its: _____

Dated: _____

CLACKAMAS WOMEN'S SERVICES

By:  _____

Its: Melissa Erlbaum, Executive Director

Dated: 10-20-2024

Approved as to form:

By:  _____
 County Counsel

10/01/2024

Dated: _____