

**CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**Study Session Worksheet**

**Presentation Date:** 11/6/12    **Start Time:** 11 a.m.    **Approx Length:** 30 min.

**Presentation Title:** Clackamas River Water Board Appointments

**Department:**            Public and Government Affairs (PGA)

**Presenters:**            Gary Schmidt and Tim Heider

**Other Invitees:**        Pat Bigelow, John Hartsock, Gary Kerr, Wilda Parks, William Wild  
(citizen selection committee)

**WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?**

Review work of the citizen selection committee and choose three appointees to the Clackamas River Water Board of Directors.

***\*\*Names of potential appointees will be provided on Friday, Nov. 2***

**EXECUTIVE SUMMARY:**

The Clackamas River Water District (CRW) is a Water Service District organized under Chapter 264 of the Oregon Revised Statutes (ORS) and is governed by a five-member elected Board of Commissioners. Currently, four Commissioners are seated but are unable to reach consensus to appoint a fifth Commissioner. Two Commissioners offered their conditional resignations as of October 31. Special Districts Insurance Services has announced its intent to not renew CRW's insurance coverage, including Director and Officer coverage, unless sitting board members resign.

On October 11, the Clackamas County Board of Commissioners (BCC) approved a resolution authorizing County staff to begin a recruitment process to select potential appointments for interim Commissioners to the CRW Board pending the outcome of a regular district election in May 2013.

The BCC previously announced that former Clackamas County Commissioner Larry Sowa would be an automatic appointment. Today, the BCC are asked to appoint two additional CRW Board members to fill the three current vacancies on the CRW Board.

**FINANCIAL IMPLICATIONS (current year and ongoing):**

N/A

**LEGAL/POLICY REQUIREMENTS:**

ORS 198.320, Filling of Vacancies on Board of Certain Districts, states:

*If a majority of the membership of the governing body is vacant or if a majority cannot agree, the vacancies shall be filled promptly by the county court [Commission] of the county in which the administrative office of the district is located.*

**PUBLIC/GOVERNMENTAL PARTICIPATION:**

PGA and the Department of Employee Services coordinated a robust recruitment process. Public and media outreach announced the recruitment opening on October 11. Applications were due October 25. Thirteen applicants met the application deadline and qualification requirements (reside within the CRW boundaries and registered to vote). A citizen selection committee comprised of special district representatives from the Clackamas County Coordinating Committee (C4) and two business representatives were chosen to review applications and interviewed candidates on November 1. The citizen selection committee members are:

- Pat Bigelow, Boring Water, C4 Rep
- John Hartsock, Boring Fire District, C4 Rep
- William Wild, Oak Lodge Sanitary, C4 Rep
- Gary Kerr, CRW Rate Committee (public accountant)
- Wilda Parks, past President/CEO North Clackamas Chamber of Commerce

Today, the panelists will recommend two appointees for the CRW Board.

**OPTIONS:**

1. Accept the two appointees as identified by the citizen selection committee.
2. Accept one but not both of the appointees.
3. Reject all the appointees and appoint other candidates or direct staff to begin a new recruitment process.

**RECOMMENDATION:**

Staff recommends Option #1 – accept the two appointees identified by the citizen selection committee, in addition to Larry Sowa, for a total of three appointments.

Appointments made today will be ratified and approved via Board Order at the November 8 BCC business meeting.

**ATTACHMENTS:**

Applications submitted to Clackamas County for CRW Board positions.

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**SUBMITTED BY:**

Division Director/Head Approval \_\_\_\_\_  
Department Director/Head Approval Gary Schmidt  
County Administrator Approval \_\_\_\_\_

For information on this issue or copies of attachments, please contact Gary Schmidt @ 503-742-5908