

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – October 23, 2019

*“Your partner in overall health. Improving access. Providing care.
Promoting wellness. Strengthening community.”*

Meeting Attendance

Members Present

Tom Lorence
Mary Lundy
Margo Roake
Franklin Ouchida
Lisa Ellis

Linda Smith
Angela Fitzgerald
Mikal Stampke
MW Wolfgang

Members Absent

Janet Squire

Staff Present

Deborah Cockrell
James Wilson
LeAnn Dooley
Ryan Spiker (Recorder)
Emily Ketola
Sonya Fischer

Ed Johnson
Andrew Suchocki
Selynn Edwards
Margaret Moore
Pam Harshberger

Guests: Laverne Adams, Steven Daniels,
Rosa Guitron-Galvan, Maria Magallon,
Michelle Veenker

Call to Order		Tom called the meeting to order at 7:04 p.m.
Approve Prior Meeting Minutes	Action	The Council reviewed the minutes for the October 23 rd , 2019 meeting. Tom opened the floor for a motion. Motion: Linda motioned to approve the minutes from October 23 rd , 2019. Second: Mary seconded. No further discussion. Vote: Approved.
Consumer Comments		None at this time.
Committee Reports		Finance Committee – Mike reported that revenue has been slow to come in which is normal this early in the fiscal year. Health Centers remain on track to meet revenue projections. Ed reported that Health Centers recently received quality funds from Care Oregon in the amount of \$187,000. This funding is contingent on meeting a variety of quality metrics. End of report. QI Committee – Patient Safety and Patient Experience reports were provided to QI Committee. Discussed strategic goals and an update was provided on Primary Care, Behavioral Health, and Dental. More will be discussed at the next QI Committee meeting. Andrew’s credentialing review was completed. As he is the Medical Director, he is unable to review himself. Deborah and James completed his review. End of report.
Staff Reports		Health Centers is opening a Pediatric Dental Clinic in the Gladstone Children and Family Center. Care Oregon is providing funding for this work. Construction started last week. First patient must be seen by January 5 th . Staff sponsored a Harvest Festival in Gladstone where more than 420 kids came and most parents took flyers on the new dental clinic.

		<p>Work on the Sandy Clinic is ongoing. Staff got together recently to do space planning.</p> <p>End of report.</p>
Supported Employment		<p>Margaret Moore presented on the Supported Employment program at the Health Centers. She mentioned that Clackamas ranks 2nd in the State of Oregon for its Supported Employment program based on the most recent evaluation. In that evaluation, the program received 115 of a possible 125 points which gives the county an “Exemplary” rating.</p>
NAMI Clackamas COUNTRACT Renewal	Action	<p>Michelle Veenker, Executive Director of NAMI Clackamas, presented to the Council about the work NAMI is doing in the county and what they would like to do with a renewed grant of \$60,000 from the Health Council. She emphasized that the \$60,000 grant has allowed NAMI to fully fund a volunteer coordinator position which coordinates more than 100 volunteers through the county. To date in 2019, volunteers have worked more than 3200 hours valued at more than \$82,000.</p> <p>Tom opened the floor for a motion to renew the grant of \$60,000 for NAMI Clackamas.</p> <p>Motion: MW motioned to approve the grant renewal. Second: Mike seconded.</p> <p>Vote: Approved unanimously.</p>
FQHC Director Evaluation Policy		<p>Per Oregon Public Meetings requirements, Tom announced that an Executive Session would be held prior to next month’s council meeting to discuss the evaluation of the FQHC Director. The Executive Session will be held at 5:00pm on Wednesday, November 20th, 2019.</p>
Service Area Competition Submission Process	Action	<p>James gave a brief explanation of the Service Area Competition Submission to HRSA, which is required for the Health Centers to maintain its status as an FQHC. A vote was held to approve James to submit the SAC grant application.</p> <p>Motion: Mary motioned to approve James to apply for the SAC grant. Second: Linda seconded.</p> <p>Vote: Approved unanimously.</p>
2020 Strategic Goals Process		<p>No update at this time.</p>
Proposed Council Schedule Changes		<p>As a means of better supporting staff who must remain on site to provide presentations to the Health Council, Tom made a recommendation to move the meetings up to 5:00pm. There was no disagreement with this recommendation.</p> <p>There was also discussion on possibly moving committee meetings to after the full Health Council meeting. It was decided to leave the meeting structure as is with flexibility by the Council President to move up presentations from the full Council meeting on an as needed basis.</p>
Other Discussion/ Public Comment		<p>None at this time.</p>

Next Meeting and Agenda		Next meeting is November 20th, 2019 at 6:30 p.m. at the DEVELOPMENT SERVICES BUILDING, ROOM 119, 150 BEAVERCREEK ROAD, OREGON CITY 97045 . Agenda items include: 2020 Strategic Goals, CHC Member Education, County Court Treatment Program, and Housing Authority Loan Request.
Adjourn		Meeting adjourned at 8:02 p.m.

Action Items/Items for Follow-up		
Deliverable	Responsible Party	Due Date

Upcoming meetings/events:

- Finance Committee, November 20, 2019
- Governance Committee, November 20, 2019
- Full Council Meeting, November 20, 2019

Council packet and handouts include:

- Agenda
- Governance Committee September meeting minutes
- QI Committee August meeting minutes
- Patient Experience Survey Results
- Full CHC Council September meeting minutes
- Monthly Financials
- Provider Oversight Handout
- NAMI Clackamas Presentation Slides



Secretary/President/Vice-President/Treasurer (circle one)
Clackamas Health Centers Council Approval

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
 - Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**