

CLACKAMAS COUNTY HEALTH CENTERS DIVISION  
**COMMUNITY HEALTH COUNCIL**  
 Meeting Minutes – June 16, 2021

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Present</b>
Tom Lorence	Eric Leatham	James Wilson
Lesley Cliff	Margo Roake	Emily Ketola
Linda Smith	Matt Glubrecht	Sarah Jacobson
Rosa Guitron-Galvan	MW Wolfgang (E)	Ryan Spiker
Charles Gallia	Lisa Ellis (E)	Carrie Ariniello
Janet Squire	Franklin Ouchida (E)	Selynn Edwards
Michelle Walch		Rachel Townsend

**Guests: Cecelia Kaiser, Claire McKinley Yoder, Dale Vogt**

Call to Order		Tom called the meeting to order at 6:15 p.m.
Approval of April 21, 2021 Full Council Minutes	<b>Action</b>	<p>The Council reviewed the minutes for the April 21, 2021 meeting. Tom opened the floor for a motion.</p> <p><b>Motion:</b> Janet motioned to approve the minutes from April 21, 2021.  <b>Second:</b> Linda seconded. No further discussion.  <b>Vote: Approved unanimously.</b></p>
Committee Reporting		<p><b>Finance Committee:</b> The Finance Committee reviewed the monthly financials. We are now showing that we are in a break even pattern to end out the year. Capital Outlay line was decreased by 500,000 dollars that was pushed into 2022.</p> <p><b>QI Committee:</b> Routine credentialing this month. There was discussion about the member self-assessment.</p>
American Rescue Plan (ARP) Grant Approval	<b>Action</b>	<p>Sarah asked the Council to vote to approve the ARP Grant. This is one time supplemental funding for a three year period of performance. The Grant will be used for equipment and furniture of the new Sandy clinic.</p> <p><b>Motion:</b> Janet motioned to approve the American Rescue Plan (ARP) Grant for Health Centers  <b>Second:</b> Rosa seconded. No further discussion.  <b>Vote: Approved unanimously.</b></p>
Recommendation of New Members to BCC for Appointment	<b>Action</b>	<p>The Council voted on whether to recommend Cee Kaiser to the Board of County Commissioners for appointment to the Health Council.</p> <p><b>Motion:</b> Tom opened the floor for a motion. Linda motioned to refer Cee Kaiser to the Board of County Commissioners for appointment to the Health Council.  <b>Second:</b> Michelle seconded. No further discussion.  <b>Vote: Unanimously approved.</b></p>

Clackamas Health Centers Council Meeting

Public Comment		Sonya Fischer responded to questions about the relationship with the Council and the Board. Sonya suggested having people come to County Commission Meetings to share some positive aspects about Health Centers.
Next Meeting and Agenda		Next meeting is <b>July 21, 2021 at 6:00 p.m.</b> via Zoom Teleconference.  Agenda items include: <ul style="list-style-type: none"> <li>• 2022 strategic Plan Update</li> <li>• Performance Metrics &amp; Patient Satisfaction for Primary Care</li> </ul>
Adjourn		Meeting adjourned at 7:01 p.m.

<b>Action Items/Items for Follow-up</b>		
<u>Deliverable</u>	<u>Responsible Party</u>	<u>Due Date</u>

**Upcoming meetings/events:**

- Finance Committee, July 21, 2021
- Quality Improvement Committee, August 18, 2021
- Governance Committee, July 21, 2021
- Full Council Meeting, July 21, 2021

**Council packet and handouts include:**

- Agenda
- Governance Committee May Meeting Minutes
- Election of Officers
- QI Committee April Meeting Minutes
- Council Self-Assessment Results
- Dental Performance Metrics
- Review QI Plan - Update
- Full Council May Meeting Minutes
- Financial Review
- Credentialing
- American Rescue Plan (ARP) Grant

\_\_\_\_\_, Secretary/President/Vice-President/Treasurer (circle one)  
Clackamas Health Centers Council **Approval**

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
  - Keeping our cell phones silent;
  - Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**