

DRAFT

Approval of Previous Business Meeting Minutes:
January 31, 2019

BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

Thursday, January 31, 2019 – 6:00 PM

Public Services Building

2051 Kaen Rd., Oregon City, OR 97045

PRESENT: Commissioner Jim Bernard, Chair
Commissioner Sonya Fischer
Commissioner Ken Humberston
Commissioner Paul Savas
Commissioner Martha Schrader

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

Chair Bernard announced the Board will recess as the Board of County Commissioners and convene as the North Clackamas Parks & Recreation District for the next items.

I. NORTH CLACKAMAS PARKS & RECREATION DISTRICT PRESENTATION

1. Presentation on the Milwaukie Bay Park Final Design
Scott Archer and Heather Koch, North Clackamas Parks & Recreation District. Scott introduced Heather Koch, Project Manager for the NCPRD who presented the staff report along with a PowerPoint presentation.

~Board Discussion~

II. NORTH CLACKAMAS PARKS & RECREATION DISTRICT CITIZEN COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Gary Klein, Milwaukie – spoke in support of the Milwaukie Bay Park project. He thanked the Board and NCPRD for their work on this project.

~Board Discussion~

Chair Bernard announced the Board will Adjourn as the North Clackamas Parks & Recreation District and Reconvene as the Board of County Commissioners for the remainder of the meeting.

III. CITIZEN COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

1. Les Poole, Gladstone – thanked Don Krupp for his work at Clackamas County and congratulated Gary Schmidt. He also spoke about the road system and transportation and solar panel issue.
2. Jeff Gudman, Lake Oswego – spoke in support of the 5 party Stafford IGA.

IV. CONSENT AGENDA

Chair Bernard asked the Clerk to read the consent agenda by title, then asked for a motion.

MOTION:

Commissioner Humberston: I move we approve the consent agenda.

Commissioner Schrader: Second.

Chair Bernard mentioned item A.2 and wanted to thank AMR for their great work.

all those in favor/opposed:

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

A. Health, Housing & Human Services

1. Approval of the Section 108 Loan Pool Contract to the U.S. Department of Housing and Urban Development (HUD) – *Housing & Community Development*
2. Approval of a Contract Amendment with American Medical Response Northwest, Inc. for Ambulance Services – *Public Health*
3. Approval of a Professional Services Contract with Folk Time, Inc. for Peer Support Services for the Clackamas County Sheriff’s Office Behavioral Health Unit – *Procurement*
4. Approval of Professional Services Contract with NAMI Clackamas County for Peer Mental Health Education & Support - *Procurement*
5. Approval of Professional Services Contract with Stay Clean, Inc. for Peer Support Services – *Procurement*
6. Approval of a Contract with RoJoy, LLC for the Operations of the Mt. Hood Express Bus Service in the Mt. Hood Area – *Procurement*

B. Department of Transportation & Development

1. **Board Order No. 2019-05** Vacating a Portion of SE Laurie Avenue, County Road No. 2276 Right of Way

C. Elected Officials

1. Approval of Previous Business Meeting Minutes – *BCC*

D. Community Corrections

1. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and the State of Oregon, Department of Corrections for Creation of an Application Program Interface

E. Human Resources

1. Approval of Contract with Origami Risk LLC. to Provide and Implement a Risk Management Information System - *Procurement*

V. NORTH CLACKAMAS PARKS & RECREATION DISTRICT

1. Approval of a Grant Agreement with Special Districts Insurance Services (SDIS) for Safety and Security at the North Clackamas Aquatic Park

VI. DEVELOPMENT AGENCY

1. Approval of the License Agreement with Patrick Murphy and Dyan Murphy for Temporary Access to Accommodate Development of the CIAO Site
2. Approval of the First Amendment to the Disposition Agreement with Clackamas Crossing, LLC

VII. WATER ENVIRONMENT SERVICES

1. Approval of Contract with ADS LLC, to conduct flow metering within the sewer system for the County's monitoring stations - *Procurement*

The Board gave a special thanks to Don Krupp, County Administrator on his last day of work. Mr. Krupp is retiring as the Clackamas County Administrator after 5½ years of service.

VIII. COUNTY ADMINISTRATOR UPDATE

<https://www.clackamas.us/meetings/bcc/business>

IX. COMMISSIONERS COMMUNICATION

<https://www.clackamas.us/meetings/bcc/business>

MEETING ADJOURNED – 7:00 PM

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel. <https://www.clackamas.us/meetings/bcc/business>



CLACKAMAS COUNTY

Office of County Clerk

SHERRY HALL
CLERK

1710 Red Soils Ct. Ste. 100
OREGON CITY, OR 97045
503.722.6086

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Amendment #1 with Dial Temporary Help Services, Inc., dba Employers Overload for Payroll Services for Election Board Workers

Purpose/Outcomes	To extend payroll services for temporary election board workers.
Dollar Amount and Fiscal Impact	\$165,000, which is budgeted for within Elections and will be budgeted for into FY 19-20 as well.
Funding Source	Election Board budgeted line item, already approved for FY18-19
Duration	Cooperative Agreement through Washington County would last until March 31, 2020.
Previous Board Action	Approval was given to use the Cooperative Agreement during the BCC meeting of September 27, 2018.
Strategic Plan Alignment	1. Serves citizens with a more efficient election process. 2. Reduces costs and paperwork for Human Resources and Elections staff 3. Increases capacity for ballot processing
Contact Person	Andrew Jones, Elections Manager, 503-722-6089
Contract No.	Washington County contract #CA 18-0152

BACKGROUND:

Clackamas County Elections Division is seeking to extend our payroll solution for Election Board Workers (EBW's) that has worked very successfully this past year. EBWs are vital staff (80-150 individuals) that facilitate the conduct of vote-by-mail elections in Clackamas County. EBWs typically work a very short time period (1 day-3 weeks) during each election cycle (4-6 months), and their hours can vary greatly depending on voter turnout. The Elections Division will be responsible for all recruitment, onboarding, scheduling, and timesheet management for EBWs. Employers Overload will maintain EBWs on their active payroll available for Elections to schedule employees when necessary. The project cost should not exceed \$165,000 spanning the rest of FY18-19 and the FY 19-20 fiscal year with the exception of unforeseen special elections creating additional expenses.

PROCUREMENT PROCESS:

Procurement issued a Contract with Dial Temporary Help Services, Inc., dba Employers Overload based on cooperative contract language from the issuing agency of Washington County (State of Oregon) for RFP 2015.028P. This project advertised in accordance with ORS and LCRB Rules February 27, 2015. On September 18, 2018, Procurement issued a Contract based on the scope of work in RFP 2015-028P. Procurement staff was also able to determine that there were no QRF agency's that could provide similar staff for the election board.

County Counsel has reviewed and approved this contract.

RECOMMENDATION:

Staff recommends the Board approve the Amendment #1 to the original cooperative contract.

Respectfully submitted,

Sherry Hall
Clackamas County Clerk

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AMENDMENT #1

FOR THE CONTRACT DOCUMENTS WITH DIAL TEMPORARY HELP SERVICES, INC. DBA EMPLOYERS OVERLOAD FOR PAYROLL SERVICES FOR ELECTIONS

This Amendment #1 is entered into between Dial Temporary Help Services, Inc., dba Employers Overload (“Contractor”) and Clackamas County (“County”) and it shall become part of the Contract documents entered into between both parties on September 26, 2018 (“Contract”).

The Purpose of the Amendment #1 is to make the following changes to the Contract:

1. Article I, Section 1. **Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from March 31, 2019 to **March 31, 2020**. Washington County (State of Oregon) issued Contract Amendment #6, Contract No. CA 19-0077 to extend the contract termination date.

2. Article I, Section 3. **Consideration** is hereby amended as follows:
County is adding **\$100,000.00** in Compensation for payroll services during elections. The total Contract Compensation shall not exceed \$100,000.00.

Original Contract	\$ 65,000.00
<u>Amendment #1</u>	<u>\$ 100,000.00 + Time Extension</u>
Total Amended Contract	\$ 165,000.00

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

Dial Temporary Help Services, Inc.
Dba Employers Overload
12540 SE 69th Ave.
Portland OR 97223

Clackamas County

Authorized Signature

Chair

Name, Title

Recording Secretary

Date

Date

105156-17 DBC / Oregon
Oregon Business Registry Number

Approved as to form:

County Counsel

Date