

# Committee for Community Involvement

## NOVEMBER 21, 2023 MEETING MINUTES

Time: 6 - 8 p.m.

Held via Zoom

**CCI Attendees:** Karen Bjorklund (Chair), Rick Cook, Bill Merchant, Brent Parries (Vice Chair), Barbara Smolak, Laurie Swanson

**CCI Members Not Present:** Gordon Slatford; Barbara departed at 6:45 pm.

**Attending PGA Liaison to the CCI:** Tonia Holowetzki

**Public Attendees:** Graham Smith, CCI applicant

## MEETING MINUTES

### 1. Welcome, Introductions

Welcome and introductions.

### 2. CCI Candidate Interviews

Interview with Graham Smith, CCI applicant.

Bill Merchant motioned to recommend Graham Smith for BCC consideration. Barbara Smolak seconded the motion. The committee members voted to unanimously approve Graham Smith for BCC recommendation.

### 3. Approval of Meeting Minutes

Bill Merchant motioned to approve the minutes as presented. Rick Cook seconded the motion. The committee members voted to unanimously approve the minutes.

### 4. Public Comment

No public comments.

### 5. CCI Work Item Tracker: CCI Member Recruitment

- Need to check not only residence, but also if own property in unincorporated areas of the county. Tonia Holowetzki will follow up with ineligible applicants to verify if they own property in unincorporated areas of the county, thereby reversing their ineligibility.
- CCI received an application from someone who lives in an area already represented on CCI. The chair reminded committee members that State Goal 1 requires CCI to be broadly representative of the different geographic areas and interests related to land use in the county. Given that there are only 9 CCI positions and about 40 CPO areas, she asked how CCI will accomplish diverse geographic representation on the CCI, and how to prioritize that vs. having the full number of CCI members.
  - Discussion
    - Takes time to fill positions. Not concerned with representation from same geographic area.
    - Mixed feelings: diversity is important, but we'll be losing members this summer, and may be down significantly six months from now.
    - CCI members work on behalf of all CPOs, not representatives of their respective area.

- Would like geographic diversity, but challenging to accomplish. It all depends on who applies.
  - Reach out to all CPOs and show them benefit of joining CCI.
  - CCI has a ways to go to demonstrate value to CPOs.
- Bill Merchant motioned that CCI accept any applicant for consideration as long as resident or property owner is from unincorporated area. This would be regardless of whether there was already someone on CCI from that area. Brent Parries seconded the motion. The motion was approved 4-1.
    - Rick Cook, Bill Merchant, Brent Parries, Laurie Swanson: Yes.
    - Karen Bjorklund: No.

**6. CCI Work Item Tracker: CPO Rep to C4 Selection Process; and January CPO Listening Session**

- No interested parties to date. Deadline for submission of interest: November 30, 2023.
- Need candidates by December 6.
- CPOs and CCI will vote by poll for their C4 representative and alternate.
- The January 16 meeting will begin at 6 p.m. as the CCI meeting and then transition into the CPO listening session at 6:30 p.m.
  - During the CCI meeting, the committee will vote for CCI officers.
  - The CPO listening session will be set up as a webinar.

**7. CCI Work Item Tracker: CPO Spending/Reimbursement Analysis**

Tonia Holowetzki presented a high-level analysis of CPO spending and reimbursement. The analysis showed an average of 10 CPOs submit for reimbursement each year. The committee asked about the disposition of the remaining funds, to which Tonia explained the funds go back into the General Fund, as do all department unspent funds.

The committee asked if the county had a written policy regarding reimbursement. Tonia will research and inform the committee at a later meeting. The committee also recommended information about reimbursements be included on the county website.

**8. New Business: CCI Meeting in December**

The chair asked the committee if the December 19 meeting should be held or canceled. Committee members did not feel strongly either way. Agenda topics for consideration are:

- CCI candidate interview (Beavercreek candidate)
- Marketing materials update
- C4 candidates update
- Listening session preparation

The Chair will make the final decision based on whether there are CCI candidates to interview in December.

**9. New Action Items**

- Committee members to email interest in CCI officer position to Karen by December 19.

**Next Meeting: Tuesday, December 19, 2023, 6 – 8 p.m. via Zoom (unless canceled). If canceled, the next**

**meeting is Tuesday, January 16, 6 – 8 p.m. via Zoom.**

Meeting adjourned 7:58 p.m.