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September 28, 2021

To: Gary Schmidt, County Administrator
From: Sarah Eckman, BCS Interim Director

RE: Sale of County Property to City of West Linn discussion item on September 28, 2021
Administrator's Issues

Dear Administrator Schmidt:

Summary: I request that a Sale of County Property to the City of West Linn discussion item be placed on the September 28, 2021 Administrator's Issues agenda, and ask for Board approval to move forward with the sale. Upon approval, staff will proceed with the legal process to initiate the sale.

Background: The City of West Linn requests that the County sell property, tax lot 21E14CA01600, to the city pursuant to ORS 271.330, for use to construct an ADA compliant sidewalk ramp. The statute allows the County to sell and convey title to its real property to a city to serve a public benefit.

The County must approve of the transfer and sale, which is then advertised in a newspaper for two consecutive weeks, after which the County holds a public hearing on the transfer to allow for any objections to the transfer and sale. After the hearing the County may proceed with the transfer and sale if it wishes. This discussion item is the first step in the process.

Staff request Board approval to move forward with the sale process described above. Upon approval, staff will work to advertise the potential sale in the newspaper, and then conduct a public hearing at a future Board meeting. A final decision by the Board will be requested after the public hearing.