

**SUBDIVISION PLAT FIELD INSPECTION CHECKLIST**  
(This form is for internal inspection guidelines and not an all-inclusive list)

**Subdivision Name:** \_\_\_\_\_

Date of Initial Field Check: \_\_\_\_\_ Survey Crew: \_\_\_\_\_

Date of Second Field Check: \_\_\_\_\_ Survey Crew: \_\_\_\_\_

Date of Remaining Mon Field Check: \_\_\_\_\_ Survey Crew: \_\_\_\_\_

**Field Check:**

- \_\_\_\_\_ All monuments set & capped +/- 0.1
- \_\_\_\_\_ Center line monuments; approved monument boxes
- \_\_\_\_\_ Data problems (discovered in field)
- \_\_\_\_\_ Overall ties (if warranted)
- \_\_\_\_\_ Any visible encroachments? (Buildings, aprons, etc.)
- \_\_\_\_\_ Encroachment fences... type of fence noted
- \_\_\_\_\_ Any visible easements not shown on map?
- \_\_\_\_\_ Set and found monuments conform to map

**Remaining Monumentation Field Check:**

- \_\_\_\_\_ All monuments set & capped +/- 0.1
- \_\_\_\_\_ Center line monuments; approved monument boxes
- \_\_\_\_\_ Final AC lift is in with top of aluminum cap set to final AC grade or in monument box
- \_\_\_\_\_ Data problems (discovered in field)
- \_\_\_\_\_ Overall ties (if warranted)
- \_\_\_\_\_ Any visible encroachments? (Buildings, aprons, etc.)
- \_\_\_\_\_ Encroachment fences... type of fence noted
- \_\_\_\_\_ Any visible easements not shown on map?
- \_\_\_\_\_ Set and found monuments conform to map, or Affidavit of Remaining Monumentation, and all found monuments shown on map with fallings if necessary
- \_\_\_\_\_ Exterior field check approved
- \_\_\_\_\_ Remaining field check approved
- \_\_\_\_\_ Any missing monuments from 1<sup>st</sup> field check now set