



MEMORANDUM

TO: Board of County Commissioners (BCC), Clackamas County
FROM: Gary Schmidt, County Administrator
RE: BCC Travel Planning for 2023
DATE: February 9, 2023

In an effort to prioritize the most important and informational events typically attended by the Board, and make best use of the department travel budget, the Board wishes to discuss individual travel plans and interests for the 2023 calendar year.

Staff has researched and provided a list of conferences with total costs and average costs per attendee.

How does the Board wish to modify its travel budget for the next Fiscal Year? What protocols need to be placed?

FOR DISCUSSION:

- Would the Board consider a \$40,000 travel allocation for the Board as a whole to be discussed, based on travel requests as they occur throughout the Fiscal Year?
- What is each Commissioners' views on the advantages of traveling to local and national conferences? What is the benefit to the county?

Travel for Fiscal Year 2022-23

	Total with reimbursements
AOC	\$ 7,426.33
NACO	\$ 8,925.66
Lobby trip	\$ 3,192.70
Seattle Trip	\$ 1,678.03
	\$ 21,222.72

Average costs of travel per Commissioner, for separate events:

- NACo Washington DC Lobbying Trip: \$2,044
- NACo Annual Conference (Denver last FY): \$3,265
- AOC Annual Conference (Eugene): \$1,148