

June 1, 2023

BCC Agenda Date/Item: _____

Housing Authority Board of Commissioners
 Clackamas County

APPROVAL OF DELEGATION OF SIGNATORY AUTHORITY

Previous Board Action/Review	N/A		
Performance Clackamas	1. Ensuring safe, healthy, and secure communities through the preservation of affordable housing		
Counsel Review	Yes	Procurement Review	N/A
Contact Person	Tanika Cutsforth	Contact Phone	503-650-3165

EXECUTIVE SUMMARY: On behalf of the Housing Authority of Clackamas County, Health, Housing & Human Services is requesting Housing Authority Board approval of a Delegation of Signing Authority for Sewer Line Easement and Related Documents.

The Housing Authority of Clackamas County (HACC) owns a single-family residence at 18980 Leland Road (the “Leland House”) in Oregon City, located just west of, and sharing a property line with, Clackamas County’s Red Soils Campus. The Leland House was acquired by HACC in 1989. It is currently leased to Cascadia Behavioral Health and operates as a group home for developmentally disabled adults.

On March 29, 2023, contractors working on the courthouse replacement project worked to decommission a segment of main sewer line that is being reconfigured as part of the project. The contractor expected the flow of sewage to stop at a certain point during their work, but realized that there were unknown lateral connections to the line from adjacent homes, including the Leland House, when that did not happen. Lateral connections to the main line on county property from adjacent homes were not identified as part of the site surveying process. With the main line disconnected, contractors are now pumping the sewage from the lateral lines at a daily cost until they can be relocated to another main line.

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Staff from Facilities and Health, Housing & Human Services have been working together, and with the City of Oregon City, to determine the best approach to replacing the Leland House's sewer line. Various options have been considered, including redirecting the Leland House residential line west to the main line on Leland Road and reconnecting to the reconfigured main line on county property. Reconnecting to the reconfigured main line on county property is the most feasible and least expensive due to the complexities of taking the line west to Leland Road, including the distance, elevation grade, and need for an easement from a private property owner. All of these factors increase costs over reconnecting to the main line on county property. The cost of going west to Leland Road is estimated to be \$110,000 vs. \$68,000 to reconnect on county property.

Staff are working with various contractors to engineer and permit the Leland House's new sewer line. In order to reconnect on county property, the Housing Authority of Clackamas County requested that the county grant an easement to connect to the main line on county property. The county agreed to grant the easement. A civil engineering firm is preparing the legal property description and County Counsel is supporting staff in drafting the easement.

Staff are seeking Housing Authority Board approval of the Delegation of Signing Authority for the sewer line easement and related documents associated with the repair. The Delegation is necessary to avoid further delays in completing the work and additional daily costs of pumping the sewage.

RECOMMENDATION: Staff recommends Housing Authority Board approval of the Delegation of Signing Authority for the sewer line easement and related documents associated with the repair.

Respectfully submitted,

Rodney A. Cook
Director of Health Housing and Human Services

**BEFORE THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF CLACKAMAS COUNTY, OREGON**

In the Matter of Approving
Delegation of Signing Authority for
Sewer Line Easement and Related
Documents



Board Order No. _____
Page 1 of 2

Whereas, on or about March 29, 2023, Clackamas County (“County”) discovered a lateral sewer pipeline connected to a sewer mainline that County was in the process of decommissioning as part of County’s courthouse construction project. The lateral sewer line was later determined to connect to certain real property owned by the Housing Authority of Clackamas County (“HACC”) and located at 18980 Leland Road, Oregon City, Oregon, 97045.

Whereas, in order to resolve the issue, HACC subsequently requested that County grant an easement across County’s real property for purposes of establishing an alternative means of connecting HACC’s property to a sewer mainline. County agreed to granting such an easement, provided HACC’s use of its property is limited to residential use;

Whereas, until the sewer line issue is resolved, County and/or HACC will incur weekly costs to address the matter; and

Whereas, the Board of Commissioners of the Housing Authority of Clackamas County (the “Board”) has determined it is in the best interest of HACC to delegate limited signing authority to the Chair of the Board of Commissioners for the Housing Authority of Clackamas County (the “Chair”) and/or the County Administrator to execute all documents reasonably necessary to resolve the sewer line issue including, but not limited to, executing an easement granting HACC use of the County’s property to install a new sewer line;

NOW, THEREFORE, the Board of County Commissioners for the Housing Authority of Clackamas County hereby orders as follows:

1. The Chair and/or the County Administrator are each hereby delegated signing authority to execute all documents reasonably necessary to resolve the sewer line issue including, but not limited to, executing an easement granting HACC use of County property to install a new sewer line.
2. Either the Chair and/or the County Administrator will notify the Board at the next available meeting whenever any actions are taken, or documents executed, using this limited delegation of authority.

**BEFORE THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF CLACKAMAS COUNTY, OREGON**

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Board Order No. _____
Page 2 of 2

DATED this ___ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS FOR THE HOUSING AUTHORITY OF
CLACKAMAS COUNTY**

Chair

Recording Secretary