



Capt. Malcolm McDonald
Director

CLACKAMAS COUNTY COMMUNITY CORRECTIONS
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February 17, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Approval Intergovernmental Agreement between Clackamas County
Community Corrections and Willamette National Cemetery Provide Work Crew Services

Purpose/Outcomes	This IGA allows Community Corrections to provide offender work service crews for the Willamette National Cemetery.
Dollar Amount and Fiscal Impact	The IGA will provide approximately \$27,000.00 in revenue to support the Community Service program.
Funding Source	Willamette National Cemetery.
Duration	Effective once signed and terminates January 31, 2022.
Previous Board Action	First Renewal
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. Provide clients with a pro-social opportunity to give back to the community and be accountable for their offense. 2. Alternative sentence saving money from jail beds not used.
Contact Person	Capt. Malcolm McDonald, Director - Community Corrections 503-655-8717

BACKGROUND: Clackamas County Community Corrections will provide supervised offender work crews for sites under the control of Willamette National Cemetery. Crews consisting of a minimum of four offenders perform landscaping and cleanup for up to approximately six hours per day. Community Corrections provides a Work Crew Specialist to supervise each crew. This Agreement provides a way for offenders to give back to the communities they have victimized while generating revenue for the program. The \$450.00 per crew fee helps to offset the cost of staff supervision, tools, and transportation to and from the site. The term of this Agreement is for one year, February 1, 2021 through January 31, 2022.

RECOMMENDATION: Community Corrections respectfully requests that the Board of County Commissioners approve this Intergovernmental Agreement to provide work service crews to Willamette National Cemetery.

Respectfully submitted,

Malcolm McDonald, Director
Community Corrections

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30**

1. REQUISITION NO. F360407-21-0000031 PAGE 1 OF 3

2. CONTRACT NO. 3. AWARD/EFFECTIVE DATE 02-01-2021 4. ORDER NO. 36C78620A0007 36C78621N0392 5. SOLICITATION NUMBER 6. SOLICITATION ISSUE DATE

7. FOR SOLICITATION INFORMATION CALL: a. NAME Brian Trahan b. TELEPHONE NO. (No Collect Calls) 510-637-6287 8. OFFER DUE DATE/LOCAL TIME

9. ISSUED BY CODE 36C786 Department of Veterans Affairs National Cemetery Administration Contracting Services 1301 Clay Street, 1230 North Oakland CA 94612 10. THIS ACQUISITION IS UNRESTRICTED OR SET ASIDE: _____ % FOR: SMALL BUSINESS WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: 561730 HUBZONE SMALL BUSINESS EDWOSB SIZE STANDARD: \$7.5 Million SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS 8(A)

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED SEE SCHEDULE 12. DISCOUNT TERMS 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING N/A 14. METHOD OF SOLICITATION RFQ IFB RFP

15. DELIVER TO CODE Willamette National Cemetery 11800 SE Mt. Scott Blvd Happy Valley OR 97086 16. ADMINISTERED BY CODE 36C786 Department of Veterans Affairs National Cemetery Administration Contracting Services 1301 Clay Street, 1230 North Oakland CA 94612

17a. CONTRACTOR/OFFEROR CODE 3UFZ9 FACILITY CODE CLACKAMAS, COUNTY OF CLACKAMAS, COUNTY OF 110 BEAVERCREEK RD STE 100 OREGON CITY 97045 18a. PAYMENT WILL BE MADE BY CODE Government Purchase Card PHONE: 1-877-752-0900 FAX: TELEPHONE NO. DUNS: 09699265 DUNS+4:

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER SEE ADDENDUM 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED

19. ITEM NO.	20. See CONTINUATION Page SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Willamette National Cemetery Landscaping Services This is a fixed unit price BPA call and the contractor will only be reimbursed for actual quantities provided and accepted by the Government. Mutual agreement of work schedule required for this call to take effect. (Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA See CONTINUATION Page 26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$27,000.00

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED. 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) Tootie Smith, Chair of BCC 30c. DATE SIGNED 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Brian Trahan Contracting Officer 31c. DATE SIGNED

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A.2 PRICE/COST SCHEDULE

ITEM INFORMATION

ITEM NUMBER	DESCRIPTION OF SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001	Landscaping service POP Begin: 02-01-2021 POP End: 01-31-2022	60.00	DY	\$450.00	\$27,000.00
	Funding/Req. Number: 1			\$27,000.00	F360407-21-0000031
GRAND TOTAL					\$27,000.00

ACCOUNTING AND APPROPRIATION DATA

ACRN	APPROPRIATION	REQUISITION NUMBER	AMOUNT
1	NCA-2021--0129ADD-C0907000- C09070000--NCACEMOP--- MEM019-254206----970866937-00- NCACO01A---C09070000--2021---- --2001-1-	F360407-21-0000031 (P)	\$27,000.00

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