



CHRISTINA L. McMAHAN  
DIRECTOR

JUVENILE DEPARTMENT  
JUVENILE INTAKE AND ASSESSMENT CENTER  
2121 KAEN ROAD | OREGON CITY, OR 97045

April 20, 2023

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval to Apply for a Youth Community Investment (Youth Promise) Grant from the Oregon Department of Education for a School-Based Screening, Brief Intervention, and Referral to Treatment Services Program. Grant value is \$220,000 for 2 years. Funding is through the Oregon Department of Education. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	None		
<b>Performance Clackamas</b>	1. 98% of youth ages 10-17 in Clackamas County do not become involved in the juvenile justice system. 2. Ensure safe, healthy, and secure communities.		
<b>Counsel Review</b>	No	<b>Procurement Review</b>	No
<b>Contact Person</b>	Ed Jones	<b>Contact Phone</b>	971-806-7862

**EXECUTIVE SUMMARY:** The Clackamas County Juvenile Department is requesting approval to apply for an Oregon Department of Education, Youth Development Division - *Youth Promise* Grant of up to a total of \$220,000 for the biennium. If awarded the funds will be used to contract for **School-Based Screening, Brief Intervention, and Referral to Treatment (SB-SBIRT)** services for the 2 school year 2023-2024 and 2024-2025, in the Gladstone School District. The SB-SBIRT's goals are to support academic success by increasing family engagement, expanding access to mental health services, enhancing community connection, reducing drug and alcohol abuse, and preventing juvenile justice involvement, through the use of the SB-SBIRT online screening tool, identifies emerging mental health needs, experimental drug use, or dependency on drugs and/or alcohol within screened students. The screening tools also identifies youth strengths and goals, which are critical to the youth's success. Students at risk are referred to the appropriate support and services. The current 1-year pilot has been successful in identifying youth at risk, and referring them to the appropriate support and services that would not have otherwise been identified and helped.

While we can never predict with 100% accuracy what state funding streams will be available in the future, these funding streams from the Youth Development Division have been consistently available for several years. Additionally, there is no match required of the county.

**RECOMMENDATION:** Staff recommends the Board of County Commissioners approve the department's request to apply for this funding.

Respectfully submitted,

Christina L. McMahan, Director  
Juvenile Department

For Filing Use Only

Enc: Grant Lifecycle Form

## Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal, complete sections 1, 2 & 4 only. If direct appropriation, complete page 1 and Dept/Finance signatures only.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

**\*\*CONCEPTION\*\***

### Section I: Funding Opportunity Information - To Be Completed by Requester

Award type:  Direct Appropriation (no application)  Subrecipient Award  Direct Award

Award Renewal?  Yes  No

<b>Lead Fund # and Department:</b>	100 - Juvenile
<b>Name of Funding Opportunity:</b>	Youth Community Investment Grants-Youth Promise

Funding Source:  Federal – Direct  Federal – Pass through  State  Local

Requestor Information: (Name of staff initiating form)	Ed Jones
Requestor Contact information:	ejones@clackamas.us
Department Fiscal Representative:	Ed Jones
Program Name & Prior Project #: (please specify)	N/A

#### Brief Description of Project:

If awarded the funds will be used to contract for School-Based Screening, Brief Intervention, and Referral to Treatment (SB-SBIRT) services for the school year 2023-2024 in the Gladstone School District. The SB-SBIRT's goals are to support academic success by increasing family engagement, expanding access to mental health services, enhancing community connection, reducing drug and alcohol abuse, and preventing juvenile justice involvement, through the use of the SB-SBIRT online screening tool, identifies emerging mental health needs, experimental drug use, or dependency on drugs and/or alcohol within screened students. The screening tools also identifies youth strengths and goals, which are critical to the youth's success. Students at risk are referred to the appropriate support and services.

Name of Funding Agency: Oregon Department of Education-Youth Development Division

Notification of Funding Opportunity Web Address: [https://www.oregon.gov/youthdevelopmentdivision/2325RFAs/Pages/default.aspx?utm\\_medium=email&utm\\_source=govdelivery](https://www.oregon.gov/youthdevelopmentdivision/2325RFAs/Pages/default.aspx?utm_medium=email&utm_source=govdelivery)

**OR**

Application Packet Attached:  Yes  No

Completed By: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE \*\***

### Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

Competitive Application  Non-Competing Application  Other

Assistance Listing Number (ALN), if applicable:	N/A	Funding Agency Award Notification Date:	7/1/23
Announcement Date:	3/1/23	Announcement/Opportunity #:	N/A
Grant Category/Title	2023-2025 Youth Community Investment Grant	Funding Amount Requested:	\$220,000
Allows Indirect/Rate:	N/A	Match Requirement:	0
Application Deadline:	5/1/23	Total Project Cost:	\$220,000
Award Start Date:	7/8/23	Other Deadlines and Description:	N/A
Award End Date:	6/30/25		
Completed By:	Ed Jones	Program Income Requirements:	0
Pre-Application Meeting Schedule:	N/A		

Additional funding sources available to fund this program? Please describe:  
Possible Department of Justice Edward Byrne Grant current award.

How much General Fund will be used to cover costs in this program, including indirect expenses?  
None, or possible additional State or Federal funding opportunities that are unknown at this time.

How much Fund Balance will be used to cover costs in this program, including indirect expenses?  
None



In the next section, limit answers to space available.

**Section III: Funding Opportunity Information** - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

**Mission/Purpose:**

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

Contract for services to support juvenile justice involved youth and/or youth who are at risk of becoming involved with the juvenile justice system in Clackamas County.

2. Who, if any, are the community partners who might be better suited to perform this work?

The Juvenile Department is the only agency in Clackamas County charged with delinquency prevention and early intervention of Clackamas County youth. We are uniquely positioned to contract for this work.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

The purpose of the Youth Promise grant is to improve and sustain engagement in education so youth may recognize their academic goals, with program services to address protective factors that prevent school disengagement, unhealthy behaviors, and criminal activity. The contracted services address and meet this goal.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

No, the grant will fund a contract in the Prevention, Early Intervention, & Family support program (FY23-24).

**Organizational Capacity:**

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

The contracted community-based provider will be required to have the necessary staffing.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No, the funding will be used for contracted services.

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

If grant funding is not continued into the next biennium the contract will not be renewed.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This will not create a new Performance Clackamas program.

This grant is awarded for two fiscal year increments and targets the population of youth we serve. While we can never predict with 100% accuracy what state funding streams will be available in the future, these funding streams from the Youth Development Division have been consistently available for several years. Additionally, there is no match required of the county.

**Collaboration**

1. List County departments that will collaborate on this award, if any.  
N/A

**Reporting Requirements**

1. What are the program reporting requirements for this grant/funding opportunity?  
Biannual Data Reporting with Narrative

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Performance will be evaluated by data metrics outlined in the grant solicitation.  
Yes, we will utilize data from the existing Juvenile Justice Information System (JJIS), and from contracted providers data sources.

3. What are the fiscal reporting requirements for this funding?  
Monthly/Quarterly Expenditure Reporting

**Fiscal**

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.  
None, or possible additional State or Federal funding opportunities that are unknown at this time.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?  
N/A

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?  
N/A

Other information necessary to understand this award, if any.

This grant is awarded for two fiscal year increments and targets the population of youth we serve. While we can never predict with 100% accuracy what state funding streams will be available in the future, these funding streams from the Youth Development Division have been consistently available for several years. Additionally, there is no match required of the county.

Program Approval:

Alice Perry

4/10/2023



Name (Typed/Printed)

Date

Signature

**\*\* NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR\*\***

**\*\*ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN\*\***

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Name (Typed/Printed) Date Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Christina L. McMahan 4/10/2023

Christina L. McMahan

Name (Typed/Printed) Date Signature

FINANCE ADMINISTRATION

Elizabeth Comfort 4.11.2023

Elizabeth Comfort

Name (Typed/Printed) Date Signature

EOC COMMAND APPROVAL (WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)

Name (Typed/Printed) Date Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications under \$150,000 email form to Christina Fadenrecht at CFadenrecht@clackamas.us for Gary Schmidt's approval.

For applications \$150,000 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: [ ] Date: [ ]

OR

Policy Session Date: [ ]

County Administration Attestation

County Administration: re-route to department at [ ]

and

Grants Manager at financegrants@clackamas.us

when fully approved.

Department: keep original with your grant file.