

CLACKAMAS COUNTY HEALTH CENTERS DIVISION  
**COMMUNITY HEALTH COUNCIL**  
 Meeting Minutes – December 20, 2023

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

Members Present

Janet Squire  
 Linda Smith  
 Brianna Salvati  
 Celia DeLos Reyes  
 Brin Daniels

Members Absent

Michelle Walch  
 Renel Muro  
 Tara Schoffstall  
 Cee Kaiser

Dale Vogt (E)  
 Renee Sparks  
 Janice Saban (E)

Staff Present

Juliana Danforth  
 Julie Grantz  
 Emily Ketola  
 Andrew Suchocki

Malia Band  
 Steve Roy  
 Adam Kearl

**Guests:** Jerome Dalnes, Jacqueline Arn, Kurt Kreibel

Call to Order		Linda called the meeting to order at 5:59 p.m. A quorum was established.
Approval of November 15, 2023 Full Council Minutes	<b>Action</b>	<p>The Council reviewed the minutes for the November 15, 2023 meeting. Linda opened the floor for a motion.</p> <p><b>Motion:</b> Janet motioned to approve.  <b>Second:</b> Cee seconded. No further discussion.  <b>Vote: Approved Unanimously.</b></p>
Committee Reporting		<p><b>Finance Committee:</b> Adam shared the Revenue and Expenditure report for period ending October 31, 2023, as well as the Special Revenue Addendum as of December 5, 2023.</p> <p><b>QI Committee:</b> All routine, nothing to report.</p>
Lake Road Change in Scope		<p>Steve Roy presented a request for Council approval in the Change in Scope              Linda opened the floor for a motion  <b>Motion:</b> Janet motioned to approve the addition of Lake Road Health Center to scope.  <b>Second:</b> Tara seconded. No further discussion.  <b>Vote: Approved Unanimously.</b></p> <p><b>Motion:</b> Tara motioned to approve the removal of Treatment Court Services from scope.  <b>Second:</b> Cee seconded. No further discussion.  <b>Vote: Approved Unanimously.</b></p> <p><b>Motion:</b> Tara motioned to approve the removal of Development services 3rd floor from scope.  <b>Second:</b> Cee seconded. No further discussion.  <b>Vote: Approved Unanimously.</b></p> <p><b>Motion:</b> Janet motioned to approve the remove of Development services 4<sup>th</sup> floor from scope.  <b>Second:</b> Cee seconded. No further discussion.</p>

		<b>Vote: Approved Unanimously.</b>
FQHC Staff Report		<ul style="list-style-type: none"> <li>• Lake road space planning is underway. Partial services will be available while construction continues.</li> <li>• HRSA Quality badges were awarded for the State. We received 4: UDS reporting 2022 - Access Enhancers, Addressing Social Risk Factors, Advancing HIT for quality, and Health Disparities Reducer.</li> <li>• Budget prep has started, and will be presented in March.</li> </ul>
Public Comment		Linda announced an NACHC training opportunity, offered on 1/16/24. She will send email with flyer to council members at the end of this meeting.
Next Meeting and Agenda		<p>Next meeting is <b>January 17, 2024, at 5:00 p.m.</b> via Zoom teleconference.</p> <p>Agenda items include:</p> <ul style="list-style-type: none"> <li>• Behavioral Health Metrics and Patient Satisfaction</li> </ul>
Adjourn		Meeting adjourned at 6:25 p.m.

**Upcoming meetings/events:**

- Governance Committee, January 17, 2024
- Finance Committee, January 17, 2024
- Quality Improvement Committee, February 21, 2024
- Full Council Meeting, January 17, 2024

**Council packet and handouts include:**

- Agenda
- Governance Committee Meeting Minutes
- Quality Improvement Committee Meeting Minutes
- Behavioral Health Performance Metrics
- Behavioral Health Patient Satisfaction
- CHC Full Council Meeting Minutes
- Monthly Financials
- Provider Privileging
- Lake Road Change in Scope

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
  - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**