

November 27, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
 Clackamas County

Approval of a Revenue Intergovernmental Agreement with the City of Gladstone for a Mental Health Services Coordinator. Total Agreement Value is \$100,000 for 2 years. Funding is through the City of Gladstone. No County General Funds are involved.

Previous Board Action/Review	Briefed at Issues November 26, 2024		
Performance Clackamas	Ensuring safe, healthy, and secure communities through the provision of mental health and substance use services.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Mary Rumbaugh	Contact Phone	503-742-5305

EXECUTIVE SUMMARY: The Behavioral Health Division of the Health, Housing, and Human Services Department requests the approval of an Intergovernmental Agreement with the City of Gladstone. The City of Gladstone and the Gladstone Police Department requested a partnership with the Behavioral Health Division (BHD) to staff a Mental Health Services Coordinator position with BHD’s Mobile Crisis Response Team to be embedded with the police department.

This two-year pilot project is a unique partnership between the City of Gladstone and the County to support citizens of Gladstone who are struggling with mental health and addiction but do not need to interact with law enforcement. The Gladstone Police Department identified 112 calls between October 2022 and October 2023 that involved individuals in crisis due to mental health, addiction, or a combination of both.

The cost of the position for two years is \$304,854.00; the City of Gladstone, to date, has received \$100,000.00 in Opioid Settlement Funds. As the city receives additional settlement awards, additional funding will be added via an amendment to the Agreement to cover the position’s cost fully.

This Agreement will be effective upon the County and the City of Gladstone’s signature and expire on December 31, 2026.

RECOMMENDATION: Staff respectfully requests that the Board of Commissioners approve this Agreement and authorize Chair Smith to sign on behalf of Clackamas County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
 Director of Health, Housing and HumanServices

For Filing Use Only

INTERGOVERNMENTAL AGREEMENT

BETWEEN

**CITY OF GLADSTONE,
GLADSTONE POLICE DEPARTMENT**

AND

**CLACKAMAS COUNTY,
HEALTH, HOUSING AND HUMAN SERVICES DEPARTMENT,
BEHAVIORAL HEALTH DIVISION**

H3S Agreement #11906

THIS AGREEMENT (this “Agreement”) is entered into and between the City of Gladstone, by and through its Gladstone Police Department (“Gladstone”) and Clackamas County, by and through its Health Housing and Human Services Department, Behavioral Health Division (“Clackamas”), both political subdivisions of the State of Oregon, collectively referred to as the “Parties” and each a “Party.”

RECITALS

Oregon Revised Statutes Chapter 190.010 confers authority upon local governments to enter into agreements for the performance of any and all functions and activities that a party to the agreement, its officers or agencies have authority to perform.

In consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

TERMS

1. **Term.** This Agreement shall be effective upon execution, and shall expire upon the completion of each and every obligation of the Parties set forth herein, or **December 31, 2026**, whichever is sooner.
2. **Scope of Work.** Clackamas agrees to provide the services further identified in the Scope of Work attached hereto as Exhibit A and incorporated herein (“Work”).
3. **Consideration.** Gladstone agrees to pay Clackamas, from available and authorized funds, a sum not to exceed **one hundred thousand dollars (\$100,000.00)** for accomplishing the Work required by this Agreement.
4. **Payment.** Unless otherwise specified and as further identified in Exhibit B, Clackamas shall submit quarterly invoices for Work performed and shall include the total amount billed to date by Clackamas prior to the current invoice. Invoices shall describe all Work performed with particularity, by whom it was performed, and shall itemize and explain all expenses for which reimbursement is claimed. Payments shall be made to Clackamas following Gladstone’s review and approval of invoices submitted by Clackamas. Clackamas shall not submit invoices for, and Gladstone will not pay, any amount in excess of the maximum compensation amount set forth above.
5. **Representations and Warranties.**
 - A. *Gladstone Representations and Warranties:* Gladstone represents and warrants to Clackamas that Gladstone has the power and authority to enter into and perform this Agreement, and this Agreement, when executed and delivered, shall be a valid and binding obligation of Gladstone enforceable in accordance with its terms.
 - B. *Clackamas Representations and Warranties:* Clackamas represents and warrants to Gladstone that Clackamas has the power and authority to enter into and perform this Agreement, and this

Agreement, when executed and delivered, shall be a valid and binding obligation of Clackamas enforceable in accordance with its terms.

- C. The warranties set forth in this section are in addition to, and not in lieu of, any other warranties provided.

6. Termination.

- A. Either Gladstone or Clackamas may terminate this Agreement at any time upon one hundred twenty (120) days written notice to the other party.
- B. Either Gladstone or Clackamas may terminate this Agreement in the event of a breach of the Agreement by the other. Prior to such termination however, the Party seeking the termination shall give the other Party written notice of the breach and of the Party's intent to terminate. If the breaching Party has not entirely cured the breach within fifteen (15) days of deemed or actual receipt of the notice, then the Party giving notice may terminate the Agreement at any time thereafter by giving written notice of termination stating the effective date of the termination. If the default is of such a nature that it cannot be completely remedied within such fifteen (15) day period, this provision shall be complied with if the breaching Party begins correction of the default within the fifteen (15) day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable. The Party giving notice shall not be required to give more than one (1) notice for a similar default in any twelve (12) month period.
- C. Gladstone or Clackamas shall not be deemed to have waived any breach of this Agreement by the other Party except by an express waiver in writing. An express written waiver as to one breach shall not be deemed a waiver of any other breach not expressly identified, even though the other breach is of the same nature as that waived.
- D. Either party may terminate this Agreement in the event that party fails to receive expenditure authority sufficient to allow the party, in the exercise of its reasonable administrative discretion, to continue to perform under this Agreement, or if federal or state laws, regulations or guidelines are modified or interpreted in such a way to either the Work under this Agreement is prohibited or the party is prohibited from paying for such work from the planned funding source.
- E. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

- 7. **Insurance.** The Parties agree to maintain levels of insurance, or self-insurance, sufficient to satisfy their obligations under this Agreement and all requirements under applicable law.

- 8. **Notices; Contacts.** Legal notice provided under this Agreement shall be delivered personally, by email or by certified mail to the individuals identified below. Any communication or notice so addressed and mailed shall be deemed to be given upon receipt. Any communication or notice sent by electronic mail to an address indicated herein is deemed to be received two (2) hours after the time sent (as recorded on the device from which the sender sent the email), unless the sender receives an automated message that the email has not been delivered. Any communication or notice by personal delivery shall be deemed to be given when actually delivered. Either Party may change the Party contact information, or the invoice or payment addresses by giving prior written notice thereof to the other Party at its then current notice address.

- A. John Schmerber, Chief of Police, or their designee, will act as liaison for Gladstone Police Department.

Contact Information:

Email: jschmerber@gladstoneoregon.us

- B. Stacy England, LPC, Mobile Crisis Supervisor, or their designee will act as liaison for Clackamas County.

Contact Information:

Email: SEngland@clackamas.us

9. General Provisions.

- A. **Oregon Law and Forum.** This Agreement, and all rights, obligations, and disputes arising out of it will be governed by and construed in accordance with the laws of the State of Oregon. Any claim between Gladstone and Clackamas that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Clackamas County for the State of Oregon; provided, however, if a claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this section be construed as a waiver by Gladstone or Clackamas of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court. Gladstone and Clackamas, by execution of this Agreement, hereby consent to the in personam jurisdiction of the courts referenced in this section.
- B. **Compliance with Applicable Law.** Both Parties shall comply with all applicable local, state and federal ordinances, statutes, laws and regulations. All provisions of law required to be a part of this Agreement, whether listed or otherwise, are hereby integrated and adopted herein.
- C. **Non-Exclusive Rights and Remedies.** Except as otherwise expressly provided herein, the rights and remedies expressly afforded under the provisions of this Agreement shall not be deemed exclusive, and shall be in addition to and cumulative with any and all rights and remedies otherwise available at law or in equity. The exercise by either Party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other remedies for the same default or breach, or for any other default or breach, by the other Party.
- D. **Access to Records.** The parties shall retain, maintain, and keep accessible all records relevant to this Agreement (“Records”) for a minimum of ten (10) years, following Agreement termination or full performance or any longer period as may be required by applicable law, or until the conclusion of an audit, controversy or litigation arising out of or related to this Agreement, whichever is later. The parties shall maintain all financial records in accordance with generally accepted accounting principles. All other Records shall be maintained to the extent necessary to clearly reflect actions taken. During this record retention period, the parties shall permit authorized representatives access to the Records at reasonable times and places for purposes of examining and copying.
- E. **Debt Limitation.** This Agreement is expressly subject to the limitations of the Oregon Constitution and Oregon Tort Claims Act, and is contingent upon appropriation of funds. Any provisions herein that conflict with the above referenced laws are deemed inoperative to that extent.
- F. **Severability.** If any provision of this Agreement is found to be unconstitutional, illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken. The Court or other authorized body finding such provision unconstitutional, illegal or unenforceable shall construe this Agreement without such provision to give effect to the maximum extent possible the intentions of the Parties.
- G. **Integration, Amendment and Waiver.** Except as otherwise set forth herein, this Agreement constitutes the entire agreement between the Parties on the matter of the Project. There are no

understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by such Party of that or any other provision.

- H. **Interpretation.** The titles of the sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.
- I. **Independent Contractor.** Each of the Parties hereto shall be deemed an independent contractor for purposes of this Agreement. No representative, agent, employee or contractor of one Party shall be deemed to be a representative, agent, employee or contractor of the other Party for any purpose, except to the extent specifically provided herein. Nothing herein is intended, nor shall it be construed, to create between the Parties any relationship of principal and agent, partnership, joint venture or any similar relationship, and each Party hereby specifically disclaims any such relationship.
- J. **No Third-Party Beneficiary.** Gladstone and Clackamas are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.
- K. **Subcontract and Assignment.** Clackamas shall not enter into any subcontracts for any of the work required by this Agreement, or assign or transfer any of its interest in this Agreement by operation of law or otherwise, without obtaining prior written approval from Gladstone, which shall be granted or denied in Gladstone's sole and absolute discretion. Gladstone's consent to any subcontract shall not relieve Agency of any of its duties or obligations under this Agreement.
- L. **Counterparts.** This Agreement may be executed in several counterparts (electronic or otherwise), each of which shall be an original, all of which shall constitute the same instrument.
- M. **Survival.** All provisions in sections 6, 8, and 9 shall survive the termination of this Agreement, together with all other rights and obligations herein which by their context are intended to survive.
- N. **Necessary Acts.** Each Party shall execute and deliver to the others all such further instruments and documents as may be reasonably necessary to carry out this Agreement.
- O. **Successors in Interest.** The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective authorized successors and assigns.
- P. **Force Majeure.** Neither Gladstone nor Clackamas shall be held responsible for delay or default caused by events outside of Gladstone's or Clackamas' reasonable control including, but not limited to, fire, terrorism, riot, acts of God, or war.
- Q. **Attorney Fees.** In the event any arbitration, action, or proceeding, including any bankruptcy proceeding, is instituted to enforce any term of this Agreement, each party shall be responsible for its own attorneys' fees and expenses.

City of Gladstone and Clackamas County – Intergovernmental Agreement (IGA) #11906

Page 5 of 9

This Agreement consists of nine (9) sections plus the following exhibits that by this reference are incorporated herein:

- Exhibit A – Scope of Work
- Exhibit B – Compensation

[Signature page follows]

SIGNATURE PAGE

IN WITNESS HEREOF, the Parties have executed this Agreement by the date set forth opposite their names below.

City of Gladstone

Clackamas County

Authorized Signature Date

Signature Date

Name / Title (Printed)

Name:

Title:

Approved as to Form:

Sarah Forman

11/4/2024

County Counsel Date

**EXHIBIT A
SCOPE OF WORK**

1. Parties agree to jointly oversee a Mental Health Services Coordinator (“MHSC”) employed by Clackamas County, through its Behavioral Health Division (“BHD”) and assigned to the Gladstone Police Department (“GPD”) to provide crisis assessment, diversion, and referral services to individuals in need identified by GPD staff, as part of a two-year pilot program.
2. BHD will be the lead agency holding accountability for the compensation, professional standards, and general conduct of the MHSC.
3. BHD agrees to provide:
 - A. Staffing:
 - i. 1.0 FTE Qualified Mental Health Associate (“Mental Health Services Coordinator”) with credentialing as a Certified Alcohol and Drug Counselor (CADC) forty (40) hours per week. The Mental Health Services Coordinator (MHSC) must be credentialed by an appropriate behavioral health board in the State of Oregon. Staff are scheduled to work 10am-6:30pm Monday – Friday with flexibility depending on workload.
 - ii. Team Support. Peer Support Services, Case Management, and clinical consultation with Qualified Mental Health Professionals will be provided through BHD’s Mobile Crisis Team.
 - iii. Supervision. The MHSC will be supervised by a Mental Health Program Supervisor from BHD, and by BHD administrative and leadership staff.
 - iv. Outside of the hours listed above, crisis consultation and support may be accessed through the Clackamas County Crisis and Support Line, 503-655-8585.
 - v. BHD will notify GPD when the MHSC will not be on duty during scheduled business hours (due to illness, vacation or paid holidays) by sending an email to Sergeant Graves, at EGRAVES@gladstoneoregon.us. The email will include information on coverage for the shift. BHD will update the email notification address upon written request from GPD.
 - B. Duties of the Mental Health Services Coordinator will be prioritized by the City of Gladstone and GPD within the scope of a Qualified Mental Health Associate. Duties may include:
 - i. In the moment crisis response. MHSC is available to respond with law enforcement to provide support and de-escalation strategies in the moment of mental health emergencies. If the individual presents as at risk of suicide or harm to others, the MHSC may contact the Mobile Crisis Response Team to request evaluation by a Qualified Mental Health Professional. QMHPs cannot write Director’s Custody Holds or provide mental health diagnosis or assessment.
 - ii. Follow-up/ proactive outreach: MHSC may conduct follow-up in-person or phone contacts to support a family/ individual following a mental health related crisis event. Primary referrals for the MHSC will include individuals who experience co-occurring mental health symptoms and substance use.
 - iii. Likewise, they may also provide similar pro-active outreaches to prevent a crisis from developing. MHSC may work with individuals who are experiencing a mental health crisis and using substances, and are at risk of involvement with first responders or use of emergency departments.
 - iv. Community Support: MHSC will build relationship with providers of mental health and substance use services in Clackamas County, and will help families/ individuals access community support.

- v. Patrol Report Review: MHSC will review reports from GPD that are flagged for mental health and follow-up as appropriate.
- vi. Trainings: BHD/ MHSC will provide trainings and mental health/ substance use consultation within their scope of practice as requested by the City of Gladstone or GPD.

C. BHD shall provide MHSC a computer and cell phone.

4. GPD agrees to provide:

- A. Training necessary to equip MHSC to safely work under the direction of GPD while in the field.
- B. Security for MHSC during mobile crisis calls.
- C. Desk space at the GPD for the MHSC as well as space for the MHSC to meet with their BHD supervisor.
- D. Basic office supplies, such as pens, paper, and access to printing and photocopies.
- E. A vehicle for use during scheduled MHSC shifts (times stated above). GPD provides for the maintenance of these vehicles and for the fuel used for business purposes.
- F. Toughbook and radio for communication with Patrol and CCOM.
- G. Background checks as required and (when passed) access to databases, which will be identified once on boarded, needed to complete their work, as well as badge access to the building in which the MHSC will work.

5. Out-of-Contract Services

- A. Critical incident stress debriefing and counseling will be provided via existing providers.
- B. Response to the scene of deaths will continue to be directed to Trauma Intervention Program NW (TIPNW).
- C. Risk/Threat Assessment: The MHSC cannot provide clinical assessment related to director's custody hold criteria or immanence of risk. Mobile Crisis Response Team (MCRT) or Behavioral Health Unit (BHU) does have Qualified Mental Health Professionals who can assist in this regard. The MHSC can provide crisis de-escalation, risk screening, case management, and care coordination services if the individual is willing to work with them. BHD participates as a member of the Clackamas County Adult Threat Assessment Team.
- D. Crisis Negotiation. BHD's MHSCs are available to provide support to individuals who are in a safe and secure location. If the client is in an actively dangerous situation, such as standing on a guard rail threatening to jump, or in possession of a weapon, BHD asks that the individual be secured before the MHSC arrives on scene. Negotiation in these types of situations requires tactical knowledge and experience that is outside of the MHSC's area of expertise. The MHSC can speak with the individual when the safety of the scene has been secured.

6. Other Provisions

- A. BHD shall be responsible for the compensation, professional standards, and general conduct of the Mental Health Specialist staff.
- B. Any BHD staff providing services under this IGA are expected and shall be allowed to share any information they receive or require through their duties with their immediate chain of command within BHD to support the supervisory process in accordance with all applicable laws and regulations including but not limited to any Criminal Justice Information Services (CJIS) limitations. GPD agrees to work with any BHD staff providing services under this IGA in order to make them CJIS certified.

**EXHIBIT B
COMPENSATION**

- a. Compensation for all Work performed under this Agreement shall not exceed the total maximum sum of **\$100,000.00**. Gladstone shall utilize opioid settlement funds received by the city to the maximum extent allowed to compensate Clackamas.

Compensation funds the following FTE:

- 1.0 FTE Mental Health Services Coordinator with credentialing as a Certified Alcohol and Drug Counselor (CADC)

Clackamas shall identify other revenue source(s) to ensure that the cost of the position is fully funded, in the event that Gladstone’s opioid settlement funds do not cover the full cost. A fully-loaded cost for a Mental Health Services Coordinator, which includes salary, fringe, allocation, and indirect, is \$152,427.00 annually.

- b. Clackamas shall submit **itemized quarterly invoices by the 10th day of the month** following the end of the quarter for Services provided. The invoice shall include:

- Gladstone hours worked
- Hourly rate*
- Benefit rate*

**Alternatively, the hourly and benefit rates can be combined and listed as the fully loaded rate.*

All invoices and supporting documentation shall be sent by email, preferred by Gladstone or mail to:

Kristi Walls at kwalls@gladstoneoregon.us and Accounts Payable at ap@gladstone.ci.or.us

Gladstone Police Department
Accounts Payable
18505 Portland Avenue
Gladstone, Oregon 97027

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: Direct Appropriation (no application) Subrecipient Award Direct Award

Award Renewal? Yes No

Lead Fund # and Department:	240 - Health, Housing and Human Services - Behavioral Health Division
Name of Funding Opportunity:	City Opioid Settlement

Funding Source: Federal – Direct Federal – Pass through State Local

Requestor Information: (Name of staff initiating form)	Mary Rumbaugh
Requestor Contact Information:	maryrum@clackamas.us, 503.406.7005
Department Fiscal Representative:	Angela Brink
Program Name & Prior Project #: (please specify)	Mobile Crisis Response with Gladstone Police Department

Brief Description of Project:

The City of Gladstone and the Gladstone Police Department has requested a partnership with the Behavioral Health Division to add a Mental Health Services Coordinator position to the Mobile Crisis Response Team (MCRT) to be embedded with the police department.

The Gladstone Police Department responded to 112 calls for service, between October 2022 and October 2023, which have been identified as someone in crisis involving mental health, addiction or a combination of both. These complaints typically involve repeated calls for service. The City recognized that Clackamas County Behavior Health already has an established program, which can benefit the Gladstone Community. Therefore, Gladstone PD approached the Behavioral Health Division and proposed that they use the opioid

Name of Funding Agency:

Notification of Funding Opportunity Web Address:

OR

Application Packet Attached: Yes No

Completed By: Mary Rumbaugh Date: 10.30.24

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

Competitive Application Non-Competing Application Other

Assistance Listing Number (ALN), if applicable:	N/A	Funding Agency Award Notification Date:	October 25, 2024
Announcement Date:	N/A	Announcement/Opportunity #:	N/A
Grant Category/Title	N/A	Funding Amount Requested:	\$304,854.00
Allows Indirect/Rate:	Yes	Match Requirement:	N/A
Application Deadline:	N/A	Total Project Cost:	\$304,854.00
Award Start Date:	January 1, 2025	Other Deadlines and Description:	N/A
Award End Date:	December 31, 2026		
Completed By:	Angie Russell	Program Income Requirements:	N/A
Pre-Application Meeting Schedule:	N/A		

Additional funding sources available to fund this program? Please describe:

The City of Gladstone will continue to provide Opioid Settlement funds as they are received over the next two years.

How much General Fund will be used to cover costs in this program, including indirect expenses?

None

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

Fund balance will be used to support the program should the City of Gladstone not receive their anticipated Opioid Settlement Funds.

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

H3S-Healthy and safe communities. All cities are struggling with the increase calls for individuals in mental health and addiction distress. The Mobile Crisis Response Team responds to all parts of the county and continue to be stretched to meet individuals needs of the cities. This is a unique partnership between the City of Gladstone and the County to support the citizens of Gladstone who are struggling with mental health and addiction but do not need to interact with law enforcement.

2. Who, if any, are the community partners who might be better suited to perform this work?

There are no other entities in Clackamas who provide mobile crisis response.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Meet the specific needs of a local community and their Gladstone Police Department as it relates to individuals experiencing behavioral health distress, specifically substance use and follow up with a mental health care coordinator after an interaction with law enforcement.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Yes, the Mobile Crisis Response Team as part of H3S-Behavioral Health Division.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes, BHD will be requesting that a current vacant position be reclassified to a limited term Mental Health Services Care Coordinator. More recently, BHD has been successful in recruiting and hiring similar positions.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

This partnership is with the Gladstone Police Department with accountability to the City of Gladstone. There will be expectations that regular updates on progress be providing to the City Council.

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

The position will be limited term and the successful candidate will know that the intent of the program is a 2-year pilot.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This funding does not create a new program and unless additional and sustainable funding is identified, the position will end when the funding ends.

Collaboration

1. List County departments that will collaborate on this award, if any.

N/A. This is a partnership between BHD and City of Gladstone and Gladstone Police Department.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

See the attached IGA

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Regular meeting with the leadership of Gladstone Police Department to share outcomes and assess progress. Documentation is the current electronic health record used by BHD.

3. What are the fiscal reporting requirements for this funding?

There is some fiscal reporting as part of the quarterly invoicing, see the IGA.

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

BHD will utilize Fund Balance to fund program activities should the City of Gladstone not receive or experience delayed receipt of settlement funds to fund the position.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

There is no match requirement.

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Yes. There is no rate cap.

Other information necessary to understand this award, if any.

Program Approval:

Mary Rumbaugh

11.5.2024

Mary Rumbaugh

Digitally signed by Mary Rumbaugh
Date: 2024.11.05 11:19:21 -08'00'

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Mary Rumbaugh

11.5.2024

Mary Rumbaugh Digitally signed by Mary Rumbaugh
Date: 2024.11.05 11:19:38 -08'00'

Name (Typed/Printed)

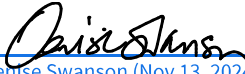
Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Denise Swanson

Nov 13, 2024


Denise Swanson (Nov 13, 2024 15:09 PST)

Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort

Nov 20, 2024



Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL **WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY**

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved:	Denied:
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #:

Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and
Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.











BH-Lifecycle_Fund 240_H3SBHCityofGladstone 11906 Lifecycle MR signed

Final Audit Report

2024-11-21


Created:	2024-11-13
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA__u7PPcwfq4Msr8X2ZtCnZbs46uIFN6n

"BH-Lifecycle_Fund 240_H3SBHCityofGladstone11906 Lifecycle MR signed" History

-  Document digitally presigned by Mary Rumbaugh (maryrum@clackamas.us)
2024-11-05 - 7:19:21 PM GMT- IP address: 198.245.132.3
-  Document digitally presigned by Mary Rumbaugh (maryrum@clackamas.us)
2024-11-05 - 7:19:38 PM GMT- IP address: 198.245.132.3
-  Document created by Qudsia Sediq (QSediq@clackamas.us)
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