



ADDENDUM #2: AUGUST 13, 2020
HOUSING AUTHORITY OF CLACKAMAS COUNTY
OREGON CITY, OREGON
REQUEST FOR PROPOSALS
FOR STRATEGIC PLANNING PROCESS AND FACILITATION

ISSUE DATE: THURSDAY JULY 23, 2020
DUE DATE: MONDAY, AUGUST 24, 2020, by 4:00 PM
LATE PROPOSALS WILL NOT BE ACCEPTED

Addendum #2 Question 1:

Question: On page 4, last bullet under scope of services: What kind of deliverable are you envisioning for “effective and efficient business model for the internal operations of HACC as we reposition our public housing portfolio and prioritize both the development of public housing and the provision of Permanent Supportive Housing”??

Answer: HACC leadership has a solid understanding of the business line and how it will evolve, we are seeking a simple way to share that somewhat complex transition to the public and county leadership. A communication tool essentially.

Addendum #2 Question 2:

Question: How long do you envision the strategic planning project to last? Is there a target date that you would like to be completed by?

Answer: Ideally by the end of this calendar year.

Addendum #2 Question 3:

Question: How many stakeholders would you like to include in your outreach? Is the number predetermined or are you willing to design an outreach plan with the consultant?

Answer: We are happy to discuss an outreach plan. I think in this time of engagement limitations high quality electronic based outreach is preferred over quantity. There are current meetings with city leadership across our county and other existing county committee structures that can be accessed to conduct this engagement work.

Addendum #2 Question 4:

Question: The RFP talks about the Housing Affordability and Homelessness Task Force. However, it doesn't appear that this group has convened since July 2019. Has their charge been completed? Is the Task Force still an entity?

Answer: Their charge was completed and included a final report of recommendations to the County Board of Commissioners. The Task Force is no longer meeting and there is no plan to reconvene them. Information on the task force can be found here

<https://www.clackamas.us/homelessness/taskforce.html>

Healthy Families. Strong Communities.

Addendum #2 Question 5:

Question: In Section III. C - Submission Requirements: There is no project approach section or request to show how the proposer plans on delivering the work for HACC. Is it HACC's intention to have proposers include a project plan or approach in this proposal? If so, which section should we include our response in?

Answer: Please include it under Section III (C) 3.b.

Addendum #2 Question 6:

Question: Does HACC have any specific requirements or goals (e.g., 15% participation) for M/W/DBE involvement in this project, as mentioned in Section V, Item C on page 6 of the RFP?

Answer: No specific goals but during community engagement we would like to lead with racial equity. Please describe what that means to you as you engage in this work. HACC does have specific goals related to M/W/DBE related to our affordable housing development that does not need to be included in this process.

Addendum #2 Question 7:

Question: Do team member resumes fall within the 20-page limit, or could proposers include them as attachments?

Answer: Feel free to include resumes as attachments.

Addendum #2 Question 8:

Question: Would HACC please elaborate on the expectations for stakeholder engagement e.g. an estimate of the number of individual stakeholders, stakeholder groups, residents, and County staff to be included in the strategic planning process?

Answer: See answer to question #3 above

Addendum #2 Question 9:

Question: The County's RFP references a Housing Needs Assessment. Can the County please share a copy of the assessment or a link to where it can be found on the County's website?

Answer: Yes, it can be found here <https://dochub.clackamas.us/documents/drupal/c1526329-f9c4-4281-af84-1c58d8a5e15f>

Addendum #2 Question 10:

Question: Does HACC have a desired timeline for completion of the strategic plan?

Answer: 3-4 months

Addendum #2 Question 11:

Question: Can HACC please describe what type of community involvement strategy the County has engaged in to date related to housing needs, affordable housing, and implementation of the Metro bond measure? Is there data available from any previously conducted engagement activities to inform the strategic planning process?

Answer: We engaged in a community engagement process related to the Metro Housing Bond Local Implementation Plan, you can find that document and a record of that engagement process here <https://www.clackamas.us/metrohousing>. Beyond that process HACC has not been involved in a community engagement process.

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