

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

DEVELOPMENT SERVICES BUILDING

150 BEAVERCREEK ROAD OREGON CITY, OR 97045

May 16, 2024 BCC Agenda Date/Item:

Board of Commissioners Clackamas County

Members of the Board:

Approval of a Grant Agreement with the U.S. Department of Transportation through the Federal Highway Administration Office of Safety for the purposes planning and community involvement associated with the Transportation Safety Action Plan and reducing fatal and serious injury crashes. Total value is \$413.905 through 09/30/2026. Funding through Federal Funding \$330,000 and \$83,905 in County Road Fund match.

No County General Funds are involved.

Previous Board	Board approved the grant application on July 13, 2023.		
Action/Review	Request for consent on May 14,2024		
Performance	Ensure safe, healthy and secure communities.		
Clackamas			
Counsel Review	Yes, HH 4/24/24	Procurement Review	No
Contact Person	Rob Sadowsky	Contact Phone	503-679-7375

EXECUTIVE SUMMARY: The Department of Transportation and Development requests the authorization to enter into an intergovernmental agreement with the United States Federal Highway Administration to accept a grant award of \$330,000 with a match of \$83,905 through County Road Fund. The funding will be used to enhance community involvement through outreach efforts as part of the Transportation Safety Action Plan (TSAP) update. Work also includes aligning the TSAP with the Safe System Approach, as required in the U.S. Department of Transportation National Roadway Safety Strategy. Specific grant focus areas are: integrate civil rights and community engagement clearly into the (TSAP) originally adopted in 2012 and revised in 2019, and align the TSAP with the national Safe Systems approach updating language and visual tools.

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RECOMMENDATION: Staff respectfully recommends the Board of County Commissioners approve and sign this grant agreement with the U.S. Department of Transportation through the Federal Highway Administration Office of Safety.

Respectfully submitted,

Dan Johnson

Dan Johnson, Director Department of Transportation and Development

Federal Award No.

693JJ32440248

Award To

Clackamas County Department of Transportation and Development 150 Beavercreek Road Oregon City, OR 97045

Unique Entity Id.: NVWKAVB8JND6

TIN No.: 93-6002286

Period of Performance

Effective Date of Award – Effective Date of Award through 24 month

7. **Total Amount** Federal Share:

Effective Date

See No. 16 Below

Sponsoring Office

Office of Safety

U.S. Department of Transportation

Federal Highway Administration

1200 New Jersey Avenue, SE HSSA-1, Mail Drop E71-117

Washington, DC 20590

\$330,000 Recipient Share: \$83,905

Other Federal Funds: \$0 Other Funds: \$0

Total: \$413,905

8. **Type of Agreement**

Grant

Authority

Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58, November 15, 2021; also referred to as the "Bipartisan Infrastructure Law" or "BIL")

3. Assistance Listings No.

20.939

10. Procurement Request No.

HSA240572PR

11. Federal Funds Obligated

\$330,000

12. Submit Payment Requests To

See Article 5.

14. Accounting and Appropriations Data 15X0174E50.0000.055SR30500.5592000000.41010.610 066

13. Description of the Project:

Clackamas County proposes to supplement its existing strategic framework in two primary ways: integrate civil rights and community engagement clearly into the Transportation Safety Action Plan (TSAP) originally adopted in 2012 and revised in 2019, and align the TSAP with the national Safe Systems approach updating language and visual tools. Integrating equity as a fundamental filter and lens for transportation planning will help make our vision around equity more actionable and transparent.

RECIPIENT

FEDERAL HIGHWAY ADMINISTRATION

15. Signature of Person Authorized to Sign

16. Signature of Agreement Officer

Signature	Date	Signature	Date

Name: Tootie Smith Name:

Title: Agreement Officer

Title: Board Chair

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE FISCAL YEAR 2023 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation's (the "USDOT") Federal Highway Administration (the "FHWA") and the Clackamas County Department of Transportation and Development (the "Recipient").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("SS4A") Grant for the Supplemental Planning for Civil Rights and Community Engagement in the Clackamas County Safety Action Plan.

The parties therefore agree to the following:

ARTICLE 1 GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

- (a) In this agreement, "General Terms and Conditions" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2023 Safe Streets and Roads for All ("SS4A") Grant Program,", which is available at https://www.transportation.gov/grants/ss4a/grant-agreements under "Fiscal Year 2023." Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2 APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: Supplemental Planning for Civil Rights and Community Engagement in the Clackamas

County Safety Action Plan

Application Date: 7/6/2023

2.2 Award Amount.

SS4A Grant Amount: \$330,000

2.3 Federal Obligation Information.

Federal Obligation Type: Single

2.4 Budget Period.

Budget Period: See Block 6 of Page 1

2.5 Grant Designation.

Designation: Planning and Demonstration

ARTICLE 3 SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

The project will be completed in one planning phase that will include research and planning, building recommendations on policies, processes, and budget and to integrate policies, processes, and design elements into a website and formal planning documents.

3.2 Project's Estimated Schedule.

Supplemental Planning Schedule

Milestone	Schedule Date
Planned NEPA Completion Date:	6/1/2025
Planned Draft Plan Completion Date:	12/31/2025
Planned Final Plan Completion Date:	3/1/2026
Planned Final Plan Adoption Date:	6/30/2026
Planned SS4A Final Report Date:	9/30/2026

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$330,000
Other Federal Funds:	0
State Funds:	\$0
Local Funds:	\$83,905
In-Kind Match:	\$0
Other Funds:	\$0
Total Eligible Project Cost:	\$413,905

(b) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient Contact(s).

Rob Sadowsky
Transportation Safety Outreach Coordinator
Clackamas County Department of Transportation and Development
150 Beavercreek Road
Oregon City, 97045
503-679-7375
rsadowsky@clackamas.us

4.2 Recipient Key Personnel.

Name	Title or Position	
Rob Sadowsky	Transportation Safety Outreach Coordinator	
Joseph Marek	Transportation Safety Program Manager	
Jessie Kirk	Web Development	

4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager Federal Highway Administration Office of Safety HSSA-1, Mail Stop: E71-117 1200 New Jersey Avenue, S.E. Washington, DC 20590 202-366-2822 SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-493-2402
HCFASS4A@dot.gov

and

Division Administrator – Oregon Agreement Officer's Representative (AOR) 530 Center St. NE, Suite 420 Salem, OR 97301 503-399-5749 Oregon.FHWA@dot.gov

and

Ashley Bryers
Oregon Division Office Lead Point of Contact
Planning Program Manager
530 Center St. NE, Suite 420
Salem, OR 97301
503-316-2556
ashley.bryers@dot.gov

ARTICLE 5 USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the "AO") are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327. Note: This clause is only applicable to grants that do not include construction.

In accordance with 2 CFR 200.308(c)(6), unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.
- (c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer's Representative (the "AOR") may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.
- (e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on and requirements related to pursuing a waiver.

(f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6 SPECIAL GRANT TERMS

- 6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.
- **6.2.** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.3 SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.
- 6.4 The Recipient of a Planning and Demonstration Grant acknowledges that the Supplemental Action Plan will be made publicly available and agrees that it will publish the final Supplemental Action Plan on a publicly available website.
- **6.5** There are no other special grant requirements.

ATTACHMENT A PERFORMANCE MEASUREMENT INFORMATION

Study Area: Clackamas County, Oregon

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency and Reporting Deadline
Equity [for all Grants]	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	Within 120 days after the end of the period of performance
Costs [for all Grants]	Project Costs: Quantification of the cost of each eligible project carried out using the grant	Within 120 days after the end of the period of performance
Lessons Learned and Recommendations [for all Grants]	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.	Within 120 days after the end of the period of performance

ATTACHMENT B CHANGES FROM APPLICATION

Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of Attachment B is to clearly and accurately document any differences in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See Article 11 for the Statement of Work, Schedule, and Budget Changes. If there are no changes, please insert "N/A" in Section 3.3 of the table.

Scope: When we applied for funding, we interpreted the guidelines such that we believed this was a supplemental planning and demonstration project, but after discussion with FHWA and our team we believe that this is strictly a supplemental planning project.

Schedule

Budget:

The table below provides a summary comparison of the project budget.

	Applicati	ion	Section 3	3.3
Fund Source	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				N/A

ATTACHMENT C RACIAL EQUITY AND BARRIERS TO OPPORTUNITY

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with "X" in the following table align with the application:

	A racial equity impact analysis has been completed for the Project. (<i>Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.</i>)
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. (<i>Identify the relevant programs, plans, or policies in the supporting narrative below.</i>)
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. (<i>Identify the relevant investments in the supporting narrative below</i> .)
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. (Identify the new or improved access in the supporting narrative below.)
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. (<i>Identify the new or improved access in the supporting narrative below.</i>)
	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
X	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but intends to take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

This project intends to work with community partners and internal staff to develop core competencies, create community engagement strategies, build effective tools to evaluating projects using clear and implementable ranking using equity as a core framework, and ensuring adequate data to help in building policy and implementing projects.

ATTACHMENT D CLIMATE CHANGE AND ENVIRONMENTAL JUSTICE IMPACTS

1. Consideration of Climate Change and Environmental Justice Impacts.

The Recipient states that rows marked with "X" in the following table align with the application:

	The Project directly supports a Local/Regional/State Climate Action Plan that results in lower greenhouse gas emissions. (<i>Identify the plan in the supporting narrative below.</i>)
	The Project directly supports a Local/Regional/State Equitable Development Plan that results in lower greenhouse gas emissions. (<i>Identify the plan in the supporting narrative below.</i>)
	The Project directly supports a Local/Regional/State Energy Baseline Study that results in lower greenhouse gas emissions. (<i>Identify the plan in the supporting narrative below.</i>)
	The Recipient or a project partner used environmental justice tools, such as the EJScreen, to minimize adverse impacts of the Project on environmental justice communities. (<i>Identify the tool(s) in the supporting narrative below.</i>)
	The Project supports a modal shift in freight or passenger movement to reduce emissions or reduce induced travel demand. (Describe that shift in the supporting narrative below.)
	The Project utilizes demand management strategies to reduce congestion, induced travel demand, and greenhouse gas emissions. (Describe those strategies in the supporting narrative below.)
	The Project incorporates electrification infrastructure, zero-emission vehicle infrastructure, or both. (<i>Describe the incorporated infrastructure in the supporting narrative below.</i>)
	The Project supports the installation of electric vehicle charging stations. (Describe that support in the supporting narrative below.)
	The Project promotes energy efficiency. (Describe how in the supporting narrative below.)
	The Project serves the renewable energy supply chain. (Describe how in the supporting narrative below.)
	The Project improves disaster preparedness and resiliency (Describe how in the supporting narrative below.)
х	The Project avoids adverse environmental impacts to air or water quality, wetlands, and endangered species, such as through reduction in Clean Air Act criteria pollutants and greenhouse gases, improved stormwater management, or improved habitat connectivity. (Describe how in the supporting narrative below.)
	The Project repairs existing dilapidated or idle infrastructure that is currently causing environmental harm. (Describe that infrastructure in the supporting narrative below.)
	The Project supports or incorporates the construction of energy- and location-efficient buildings. (Describe how in the supporting narrative below.)
	The Project includes recycling of materials, use of materials known to reduce or reverse carbon emissions, or both. (<i>Describe the materials in the supporting narrative below.</i>)

X	The Recipient has taken other actions to consider climate change and environmental justice impacts of the Project, as described in the supporting narrative below.
	The Recipient has not yet taken actions to consider climate change and environmental justice impacts of the Project but will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions to consider climate change and environmental justice impacts of the Project and will not take those actions under this award.

2. Supporting Narrative.

The County's Department of Transportation and Development adopted Title VI Implementation Plan outlines its policy on non-discrimination, and is followed with all federal projects,

The primary outcome of this project is to develop the framework to integrate civil rights and community engagement clearly into the Clackamas County Transportation Safety Action Plan (TSAP) and align the TSAP with the national Safe Systems approach updating language and visual tools. This integration will apply equity as a fundamental filter and lens for transportation planning will help make our vision around equity more actionable and transparent. This is a planning project, not a construction project, so it will not have project specific impacts identified above but is expected to create the framework related to recognizing environmental justice impacts of future projects.

ATTACHMENT E LABOR AND WORKFORCE

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with "X" in the following table align with the application:

X	The Recipient demonstrate, to the full extent possible consistent with the law, an effort to create good-paying jobs with the free and fair choice to join a union and incorporation of high labor standards. (<i>Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.</i>)
X	The Recipient or a project partner has adopted the use of local and economic hiring preferences in the overall delivery and implementation of the Project. (Describe the relevant provisions in the supporting narrative below.)
	The Recipient or a project partner has adopted the use of registered apprenticeships in the overall delivery and implementation of the Project. (Describe the use of registered apprenticeship in the supporting narrative below.)
Х	The Recipient or a project partner will provide training and placement programs for underrepresented workers in the overall delivery and implementation of the Project. (Describe the training programs in the supporting narrative below.)
	The Recipient or a project partner will support free and fair choice to join a union in the overall delivery and implementation of the Project by investing in workforce development services offered by labor-management training partnerships or setting expectations for contractors to develop labor-management training programs. (Describe the workforce development services offered by labor-management training partnerships in the supporting narrative below.)
	The Recipient or a project partner will provide supportive services and cash assistance to address systemic barriers to employment to be able to participate and thrive in training and employment, including childcare, emergency cash assistance for items such as tools, work clothing, application fees and other costs of apprenticeship or required pre-employment training, transportation and travel to training and work sites, and services aimed at helping to retain underrepresented groups like mentoring, support groups, and peer networking. (Describe the supportive services and/or cash assistance provided to trainees and employees in the supporting narrative below.)
х	The Recipient or a project partner has documented agreements or ordinances in place to hire from certain workforce programs that serve underrepresented groups. (Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)

The Recipient or a project partner participates in a State/Regional/Local comprehensive plan to promote equal opportunity, including removing barriers to hire and preventing harassment on work sites, and that plan demonstrates action to create an inclusive environment with a commitment to equal opportunity, including: a. affirmative efforts to remove barriers to equal employment opportunity above and beyond complying with Federal law; b. proactive partnerships with the U.S. Department of Labor's Office of Federal Contract Compliance Programs to promote compliance with EO 11246 Equal Employment Opportunity requirements and meet the requirements as outlined in the Notice of Funding Opportunity to make good faith efforts to meet the goals of 6.9 percent of construction project hours being performed by women and goals that vary based on geography for construction work hours and for work being performed by people of color; c. no discriminatory use of criminal background screens and affirmative steps to recruit and include those with former justice involvement, in accordance with the Fair Chance Act and equal opportunity requirements; d. efforts to prevent harassment based on race, color, religion, sex, sexual orientation, gender identity, and national origin; e. training on anti-harassment and third-party reporting procedures covering employees and contractors; and f. maintaining robust anti-retaliation measures covering employees and contractors. (Describe the equal opportunity plan in the supporting narrative below.) The Recipient has taken other actions related to the Project to create goodpaying jobs with the free and fair choice to join a union and incorporate strong labor standards. (Describe those actions in the supporting narrative below.) The Recipient has not yet taken actions related to the Project to create goodpaying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the project, will take relevant actions described in the supporting narrative below. The Recipient has not taken actions related to the Project to improving good-

The Recipient has not taken actions related to the Project to improving goodpaying jobs and strong labor standards and will not take those actions under this award.

2. Supporting Narrative.

- Clackamas County follows federal and state laws pertaining to union activity as well as equal pay.
- The County reviews current trends in the market to help determine the appropriate recruitment strategy when attracting talent.
- The County provides new hires with resources and information pertaining to joining the County. All new hires attend a New Employee Orientation (NEO) where they learn about the organization, different areas and resources and information that is available to them. Further, there are employee resource groups available that new hires can join and connect with.
- Each year, the County produces an underutilization report which identifies classification assigned to EEO
 categories which may be underutilized in which special efforts are made to give preference should an
 underutilization be present.
- The County has several policies and resources in place to help create a safe and respectful workplace.

- The County will advertise job opportunities on a number of different job boards and with different associations to attract talent. Some job boards might be specific to a field while others might be specific to underrepresented populations.
- For all recruitments, the County has a system in place to determine a starting wage based on directly relevant experience in compliance with the Oregon Equal Pay Act (OEPA). Each prospective hire goes through a process in which their directly relevant experience is evaluated to ensure consistent pay practices are enforced across the organization in compliance with the law. Each position being recruited for will indicate if it is represented by a union or not so that applicants will be made aware if they will be part of a union.