



Procurement Division
Public Services Building
2051 Kaen Road
Oregon City, OR 97045
(503) 742-5444 (Office)

REQUEST FOR QUOTES (RFQ) #2018-78

Issue Date: September 12, 2018

Project Name:	Basketball Officials for North Clackamas Parks and Recreation District		
Quote Due Date/Time:	October 10, 2018 2:00 PM		
Procurement Analyst:	Peter Madaus	Phone:	503-742-5451
		Email:	pmadaus@clackamas.us

**SUBMIT QUOTES VIA EMAIL TO PROCUREMENT@CLACKAMAS.US
OR MAIL/HAND DELIVERY TO THE ABOVE ADDRESS**

**PLEASE NOTE: EMAIL SUBMISSIONS SHOULD HAVE
“RFQ #2018-78 BASKETBALL OFFICIALS FOR NORTH CLACKAMAS PARKS AND
RECREATION DISTRICT” IN THE SUBJECT LINE**

1. ANNOUNCEMENT AND SPECIAL INFORMATION

Quoters are required to read, understand, and comply with all information contained within this Request for Quotes (“RFQ”). All quotes are binding upon Quoter for sixty (60) days from the Quote Due Date/Time. Quotes received after the Quote Due Date/Time may not be considered. If authorized in the RFQ and resulting contract, travel and other expense reimbursement will only be reimbursed in accordance with the Clackamas County Travel Reimbursement Policy in effect at the time the expense is incurred. The Policy may be found at www.clackamas.us/bids/terms.html.

It will be the responsibility of potential Quoters to refer daily to the Bids and Contract Information Page (www.clackamas.us/bids/index.html) to check for any available addenda, response to clarifying questions, cancellations or other information pertaining to this RFQ.

All questions regarding this RFQ are to be directed to the Procurement Analyst named above. Quoters may not communicate with County employees or representatives about the RFQ during the procurement process until the Procurement office has notified Quoters of the selected Quoter. Communication in violation of this restriction may result in rejection of a Quoter.

2. SCOPE

The purpose of this RFQ is to contract for Basketball Officials for North Clackamas Parks and Recreation District’s (“District”) Hoopers Basketball Program. The North Clackamas Parks and Recreation District’s Hoopers Basketball emphasizes age-appropriate skill development and fundamental techniques while encouraging teamwork and sportsmanship in a fun, learning environment. The District intends to enter into a three (3) year contract as a result of this RFQ. The District may, at its sole discretion and if in its best interest, enter into multiple contracts to perform parts of the work described herein.

In 2019, the Hoopers Basketball league plans to operate January 7th to March 17th at North Clackamas School District, Gladstone School District and North Clackamas Parks and Recreation gymnasiums. Referees are needed for games scheduled on Saturdays between January 20, 2019 and March 9, 2019 for girls and boys in grades 2, 3, 4, 5, 6, 7, and 8, as well as for games scheduled on Sundays for high school ladies and boys in grades 9, 10, 11, and 12. The Hoopers Basketball League also includes end of season tournaments for 5th through 8th graders and high schoolers between March 10, 2019 and

March 17, 2019 including weeknights, Saturday and Sunday. Basketball Officials shall use Oregon School Activities Association (“OSAA”) Basketball Rules with modifications as noted in the Hoopers Basketball League Rules that are included with this RFQ, hereby attached and incorporated by reference as Attachment A.

Additionally, the contractor shall provide the following scope of services:

1. Officiate games in accordance with NCPRD game rules.
2. Referees are to be onsite fifteen (15) minutes prior to the start of every game and ready to begin work before their designated games(s).
3. Ensure that staff has uniforms, equipment, and training necessary to complete work.
4. Responsible for scheduling and guaranteeing delivery of officials to provide uninterrupted service to the District regardless of employee absences, inclement weather, or other reasons.
5. Monitor referees to ensure adherence with contract.
6. Respond within 24 hours to the District’s request for employee training or removal. The District retains the right to disallow any of Contractor’s employees from working in the Hoopers Basketball program for any reason including but not limited to failure to perform, customer services issues, reliability, unsuitable temperament, or other issues as determined solely by the District.
7. Provide a schedule of referees to the Program Coordinator or their designee within two business days prior to the weeks’ games.
8. Provide a referee report using the attached “Hoopers Basketball Referee Game Report” for games by the Tuesday following all games.

3. Sample Contract

Submission of a Quote in response to this RFQ indicates Quoter’s willingness to enter into a contract containing substantially the same terms of the below referenced contract, which can be found at: <http://www.clackamas.us/bids/terms.html>, with the below indicated requirements. No action or response to the sample contract is required under this RFQ. The applicable sample contract is the:

Professional Services Contract (unless checked, item does not apply)

The following paragraphs of the Professional Services Contract will be applicable:

- Article I, Paragraph 4 – Travel and Other Expense is Authorized
- Article II, Paragraph 29 – Confidentiality
- Article II, Paragraph 29 – Criminal Background Check Requirements
- Article II, Paragraph 30 – Key Persons
- Exhibit A – On-Call Provision

The following insurance requirements will be applicable:

- Professional Liability: combined single limit, or the equivalent, of not less than \$1,000,000 per occurrence, with an annual aggregate limit of \$2,000,000 for damages caused by error, omission or negligent acts.
- Commercial General Liability: combined single limit, or the equivalent, of not less than \$1,000,000 per occurrence, with an annual aggregate limit of \$2,000,000 for Bodily Injury and Property Damage.
- Automobile Liability: combined single limit, or the equivalent, of not less than \$500,000 per occurrence for Bodily Injury and Property Damage.

4. Quote

For Quote planning and preparation purposes, quotes shall assume that the Hoopers Basketball Program schedules for 2020 and 2021 will be similar to the 2019 schedule with the possibility of transitioning some games to weeknights. Quotes should be short and concise with the following information:

A. Provide a fee schedule in the following format:

Grade	Number of Officials per Game	Fee per Official	Total Fee per Game
2 nd			
3 rd and 4 th			
5 th through 8 th			
High School			

Provide a clear and detailed description of any fees in addition to those stated above (if applicable) and how they are applied. Examples of such fees might include assigning fees, administrative fees, transportation fees, etc.:

- B. Identify the person in charge of executing the contract and their role within your organization;
- C. Describe how officials are trained regarding modifications to OSAA basketball rules. A copy of Hoopers Basketball Program rules are included with the RFQ as Attachment A;
- D. Describe how you will counsel a referee(s) when there is an issue;
- E. Provide three references for other leagues you've officiated and include the number of games officiated per season for each reference;
- F. Describe the process for providing reports utilizing the attached "Hoopers Basketball Referee Game Report" hereby attached and incorporated as Attachment B to the District in a timely manner;
- G. Provide the current number of referees (i.e., on staff, under contract, volunteering, etc.);
- H. We are considering moving 6th – 8th Grade games to weeknights in future years. Describe your staff's availability for that and a preferred start time that would allow you to accommodate it.

5. Evaluation

Quotes will be evaluated based on subjective factors including, but not limited to: Firm experience, staff experience, total fees, basketball rule training, organization, communication, and problem resolution, references, and proposal to complete the work.

CLACKAMAS COUNTY CERTIFICATIONS
RFQ #2018-78

Each Quoter must read, complete and submit a copy of this Clackamas County Certification with their Quote. Failure to do so may result in rejection of Quote. By signature on this Certification the undersigned certifies that they are authorized to act on behalf of the Quoter and that under penalty of perjury the undersigned will comply with the following:

SECTION I. OREGON TAX LAWS

As required in ORS 279B.110(2)(3), the undersigned hereby certifies that, to the best of the undersigned's knowledge, the Quoter is not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS chapters 118, 314, 316, 317, 318, 321, 323, and elderly rental assistance program under ORS 310.630 to 310.706, and local taxes administered by the Department of Revenue under ORS 305.620, all as applicable. If a contract is executed, this information will be reported to the Internal Revenue Service. Information not matching IRS records could subject Quoter to 28% backup withholding.

SECTION II. NON-DISCRIMINATION

The undersigned hereby certifies that the Quoter has not and will not discriminate in its employment practices with regard to race, creed, age, religious affiliation, sex, disability, sexual orientation, national origin, or any other protected class. Nor has Quoter or will Quoter discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is a disadvantaged business enterprise, a minority-owned business, a woman-owned business, a business that a service-disabled veteran owns or an emergency small business that is certified under ORS 200.055.

SECTION III. CONFLICT OF INTEREST

The undersigned hereby certifies that no elected official, officer, agency or employee of Clackamas County is personally interested, directly or indirectly, in any resulting contract from this RFQ, or the compensation to be paid under such contract, and that no representation, statements (oral or in writing), of the County, its Commissioners, officers, agents, or employees had induced Quoter to submit this Quote. In addition, the undersigned hereby certifies that this proposal is made without connection with any person, firm, or corporation submitting a quote for the same material, and is in all respects fair and without collusion or fraud.

SECTION IV. COMPLIANCE WITH SOLICITATION

The undersigned further agrees and certifies that they:

1. Have read, understand and agree to be bound by and comply with all requirements, instructions, specifications, terms and conditions of the RFQ (including any attachments); and
2. Are an authorized representative of the Quoter, that the information provided is true and accurate, and that providing incorrect or incomplete information may be cause for rejection of the Quote or contract termination; and
3. Will furnish the designated item(s) and/or service(s) in accordance with the RFQ and Quote; and
4. Will use recyclable products to the maximum extent economically feasible in the performance of the contract work set forth in this RFQ.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Name: _____ Telephone: _____

Email: _____ OR CCB # (if applicable): _____

Business Designation (check one):

Corporation Partnership Sole Proprietorship Non-Profit Limited Liability Company

Resident Quoter, as defined in ORS 279A.120

Non-Resident Quote. Resident State: _____

Oregon Business Registry Number: _____

CLACKAMAS COUNTY INSTRUCTIONS TO QUOTERS

Quotes are subject to the applicable provisions and requirements of the Clackamas County Local Contract Review Board Rule C-047-0270 (Intermediate Procurements) and Oregon Revised Statutes.

QUOTE PREPARATION

1. **QUOTE FORMAT:** Quotes must be submitted as indicated in the RFQ.
2. **CONFORMANCE TO RFQ REQUIREMENTS:** Quotes must conform to the requirements of the RFQ. Unless otherwise specified, all items quoted are to be new, unused and not remanufactured in any way. Any requested attachments must be submitted with the quote and in the required format. Quote prices must be for the unit indicated on the quote. Failure to comply with all requirements may result in quote rejection.
3. **ADDENDA:** Only documents issued as addenda by Clackamas County serve to change the RFQ in any way. No other directions received by the Quoter, written or verbal, serve to change the RFQ document. NOTE: IF YOU HAVE RECEIVED A COPY OF THE RFQ, YOU SHOULD CONSULT THE CLACKAMAS COUNTY BIDS AND CONTRACT INFORMATION WEBSITE (www.clackamas.us/bids/index.html) TO ENSURE THAT YOU HAVE NOT MISSED ANY ADDENDA OR ANNOUNCEMENTS. QUOTERS ARE NOT REQUIRED TO RETURN ADDENDUMS WITH THEIR QUOTE. HOWEVER, QUOTERS ARE RESPONSIBLE TO MAKE THEMSELVES AWARE OF, OBTAIN AND INCORPORATE ANY CHANGES MADE IN ANY ADDENDA ISSUED, AND TO INCORPORATE ANY CHANGES MADE BY ADDENDUM INTO THEIR FINAL QUOTE. FAILURE TO DO SO MAY, IN EFFECT, MAKE THE QUOTER'S QUOTE NON-RESPONSIVE, WHICH MAY CAUSE THE QUOTE TO BE REJECTED.
4. **USE of BRAND or TRADE NAMES:** Any brand or trade names used by Clackamas County in the specifications are for the purpose of describing and establishing the standard of quality, performance and characteristics desired and are not intended to limit or restrict competition. Quoters may submit quotes for substantially equivalent products to those designated unless the RFQ provides that a specific brand is necessary because of compatibility requirements, etc. All such brand substitutions shall be subject to approval by Clackamas County.
5. **PRODUCT IDENTIFICATION:** Quoters must clearly identify all products quoted. Brand name and model or number must be shown. Clackamas County reserves the right to reject any quote when the product information submitted with the quote is incomplete.
6. **FOB DESTINATION:** Unless specifically allowed in the RFQ, ***QUOTE PRICE MUST BE F.O.B. DESTINATION with all transportation and handling charges included in the Quote.***
7. **DELIVERY:** Delivery time must be shown in number of calendar days after receipt of purchase order.
8. **EXCEPTIONS:** Any deviation from quote specifications, or the form of sample contract referenced in this RFQ, may result in quote rejection at County's sole discretion.
9. **SIGNATURE ON QUOTE:** Quotes must be signed by an authorized representative of the Quoter. Signature on a quote certifies that the quote is made without connection with any person, firm or corporation making a quote for the same goods and/or services and is in all respects fair and without collusion or fraud. Signature on a quote also certifies that the Quoter has read and fully understands all quote specifications, and the sample contract referenced in this RFQ (including insurance requirements). No consideration will be given to any claim resulting from quoting without comprehending all requirements of the RFQ.
10. **QUOTE MODIFICATION:** Quotes, once submitted, may be modified in writing before the time and date set for quote closing. Any modifications should be signed by an authorized representative, and state that the new document supersedes or modifies the prior quote. Quoters may not modify quotes after quote closing time.
11. **QUOTE WITHDRAWALS:** Quotes may be withdrawn by request in writing signed by an authorized representative and received by Clackamas County prior to the Quote Due Date/Time. Quotes may also be withdrawn in person before the Quote Due Date/Time upon presentation of appropriate identification.

- 12. QUOTE SUBMISSION:** Quotes may be submitted by returning to Clackamas County Procurement Division in the location designated in the introduction of the RFQ; however, no oral or telephone quotes will be accepted. Envelopes, or e-mails containing Quotes should contain the RFQ Number and RFQ Title.

QUOTE EVALUATION AND AWARD

- 1. PRIOR ACCEPTANCE OF DEFECTIVE PROPOSALS:** Due to limited resources, Clackamas County generally will not completely review or analyze quotes which fail to comply with the requirements of the RFQ or which clearly are not the best quotes, nor will Clackamas County generally investigate the references or qualifications of those who submit such quotes. Therefore, neither the return of a quote, nor acknowledgment that the selection is complete shall operate as a representation by Clackamas County that an unsuccessful quote was complete, sufficient, or lawful in any respect.
- 2. DELIVERY:** Significant delays in delivery may be considered in determining award if early delivery is required.
- 3. CASH DISCOUNTS:** Cash discounts will not be considered for award purposes unless stated in the RFQ.
- 4. PAYMENT:** Quotes which require payment in less than 30 days after receipt of invoice or delivery of goods, whichever is later, may be rejected.
- 5. INVESTIGATION OF REFERENCES:** Clackamas County reserves the right to investigate references and or the past performance of any Quoter with respect to its successful performance of similar services, compliance with specifications and contractual obligations, and its lawful payment of suppliers, sub-contractors, and workers. Clackamas County may postpone the award or execution of the contract after the announcement of the apparent successful Quoter in order to complete its investigation. Clackamas County reserves the right to reject any quote or to reject all quotes at any time prior to Clackamas County's execution of a contract if it is determined to be in the best interest of Clackamas County to do so.
- 6. METHOD OF AWARD:** Clackamas County reserves the right to make the award by item, groups of items or entire quote, whichever is in the best interest of Clackamas County.
- 7. QUOTE REJECTION:** Clackamas County reserves the right to reject any and all quotes.
- 8. QUOTE RESULTS:** Quoters who submit a quote will be notified of the RFQ results. Awarded quote files are public records and available for review by submitting a public records request or by appointment.

Attachment A

Kindergarten Coed

League follows OSAA High School rules unless stated.



- Basket height will be placed at 8 feet.
- 25.5" basketball will be used.
- No timeouts
- Game scores will NOT be kept. There will be neither scorebooks nor scorekeepers.
- Each player will have equal playing time with the exception of an injury/illness.
 - Refer to Equal Play Time Chart

GAME MANAGEMENT

- Games will be eight (8) 4-minute segments with Running Clock. 2-3 minute break between the 4th and 5th segment (i.e. "halftime").
- HOME TEAM provides volunteer timekeeper.
- One coach from each team will serve as the referees.

PLAY

- Games will start with a coin toss then will play alternating possession (no jump balls).
- Teams will play 4-on-4, on the full court.
- Fouls will not be recorded. On all fouls, the team that has been fouled will be given the ball out of bounds.
- Teams will play "Man-to-Man" defense only. Zone defense should not be taught or played. Players should match-up with player on other team to guard. Referee & coaches should help players match-up at beginning of quarters and on substitutions.
 - The defensive player must stay within 4 feet of the player she/he is guarding. When an offensive player enters the key with the ball, weak side defense may step in to help guard.
- No back-court defense. Defensive team must wait for offensive player to cross half-court.
- Stealing is allowed on passes only. Stealing off the dribble is not allowed.
- At end of the game, teams should give each other a cheer, shake hands, and quickly clear the court to allow next teams to begin on time.
- Free throws will not be shot; the ball will be taken out of bounds when a shooting foul occurs.
- No jewelry (i.e. rings, earrings, etc.) is allowed.
- Players will not foul-out; progressive enforcement of game rules (aggressive play, double teaming, double dribbling, traveling, etc.) will occur in this manner:

VERBAL ENFORCEMENT

- When violations occur, the official will blow the whistle, briefly explain (teach) violation to the player, and hand the ball back to the player committing the violation. The offensive team will not lose possession of the ball.
- The ball will be given back to the player at the spot to the violation. The ball will not be taken out of bounds.
- Game clock will run during this time.

Grades 1 Girls & Boys

League follows OSAA High School rules unless stated.



- Basket height will be placed at 8 feet.
- Junior size (27") basketball will be used.
- No timeouts
- Game scores will NOT be kept. There will be neither scorebooks nor scorekeepers.
- Each player will have equal playing time with the exception of an injury/illness.
 - Refer to Equal Play Time Chart

GAME CLOCK

- HOME TEAM provides volunteer timekeeper.
- Four (4) 8-minute quarters of eight (8) 4-minute segments with Running Clock.
- Halftime intermission will be 2-3 minutes.

PLAY

- Games will start with a jump ball then will play alternating possession.
- Teams will play 5-on-5.
- Fouls will not be recorded. On all fouls, the team that has been fouled will be given the ball out of bounds.
- Free throws will not be shot; the ball will be taken out of bounds when a shooting foul occurs.
- Teams will play "Man-to-Man" defense only. Zone defense should not be taught or played. Players should match-up with player on other team to guard. Referee & coaches should help players match-up at beginning of quarters and on substitutions.
 - The defensive player must stay within 4 feet of the player she/he is guarding. When an offensive player enters the key with the ball, weak side defense may step in to help guard.
- No back-court defense. Defensive team must wait for offensive player to cross half-court.
- Stealing is allowed on passes only. Stealing off the dribble is not allowed.
- At end of the game, teams should give each other a cheer, shake hands, and quickly clear the court to allow next game to get started on time.
- No jewelry (i.e. rings, earrings, etc.) is allowed.
- Players will not foul out; Progressive enforcement of game rules (aggressive play, double teaming, double dribbling, traveling, etc.) will occur in this manner:

FIRST 3 GAMES

- When violations occur, the official will blow the whistle, briefly explain (teach) violation to the player, and hand the ball back to the player committing the violation. The offensive team will not lose possession of the ball.
- The ball will be given back to the player at the spot to the violation. The ball will not be taken out of bounds.
- Game clock will run during this time.

REMAINING GAMES

- Violations will be whistled by the referee, who will explain the violation to the players. The offensive team will lose possession, and the ball will be given to the opposing team out of bounds.
- Game clock will run during this time.

Grade 2 Girls & Boys

League follows OSAA High School rules unless stated.



- Basket height will be placed at 8 feet.
- Junior size (27") basketball will be used.
- No timeouts
- Game scores will NOT be kept. There will be neither scorebooks nor scorekeepers.
- Each player will have equal playing time with the exception of an injury/illness.
 - Refer to Equal Play Time Chart

GAME CLOCK

- HOME TEAM provides volunteer timekeeper.
- Four (4) 8-minute quarters of eight (8) 4-minute segments with Running Clock.
- Halftime intermission will be 2-3 minutes.

PLAY

- Games will start with a jump ball then will play alternating possession.
- Teams will play 5-on-5.
- Fouls will not be recorded. On all fouls, the team that has been fouled will be given the ball out of bounds.
- Free throws will not be shot; the ball will be taken out of bounds when a shooting foul occurs.
- Teams will play "Man-to-Man" defense only. Zone defense should not be taught or played. Players should match-up with player on other team to guard. Referee & coaches should help players match-up at beginning of quarters and on substitutions.
 - The defensive player must stay within 4 feet of the player she/he is guarding. When an offensive player enters the key with the ball, weak side defense may step in to help guard.
- No back-court defense. Defensive team must wait for offensive player to cross half-court.
- Stealing is allowed on passes only. Stealing off the dribble is not allowed.
- At end of the game, teams should give each other a cheer, shake hands, and quickly clear the court to allow next game to get started on time.
- No jewelry (i.e. rings, earrings, etc.) is allowed.
- Players will not foul out; enforcement of game rules (aggressive play, double teaming, double dribbling, traveling, etc.) will occur in this manner:

VIOLATION ENFORCEMENT

- Violations will be whistled by the referee, who will explain the violation to the players. The offensive team will lose possession, and the ball will be given to the opposing team out of bounds.
- Game clock will run during this time.

Grade 3 Girls & Boys

League follows OSAA High School rules unless stated.



- Baskets will be placed at 9 feet.
- 27" basketball will be used.
- HOME team provides volunteer scorekeeper. VISITING team provides volunteer timekeeper.
- Each player will have equal playing time with the exception of an injury/illness or fouling out:
 - Refer to Equal Play Time Chart.

GAME CLOCK

- Warm-up between games is no more than 10 minutes, minimum is 5 minutes.
- Four (4) 10-minute quarters; equal playing time with Running Clock rules:
 - Clock will stop only for timeouts, injuries, or referee instructed time.
 - Game will stop at the halfway point of each period for substitutions. Clock will stop, but Referee shall allow continuation of a fast break and/or completion of an imminent shot attempt before whistling play to stop. Clock re-starts when ball is in-bounded after substitutions have been made.
- Halftime is 5 minutes.
- No Overtimes.

TIMEOUTS

- Each team has two (2) 30-second timeouts per half.

PLAY

- Free throws will be shot from 10 feet.
- Game will begin with a jump ball at center court determining the first possession, and use the alternate possession for the remainder of the game.
- Man-to-Man defense only – no Zone defense allowed.
Players should match-up with player on other team to guard. Referee & coaches should help players match-up at beginning of quarters and on substitutions.
 - The defensive player must stay within 4 feet of the player she/he is guarding. When an offensive player enters the key with the ball, weak side defense may step in to help guard.
- No defensive double-teaming outside of the key.
- Offensive plays designed to isolate the ball handler for a one-on-one clear out are not permitted.
- No backcourt pressure is allowed.
- Stealing is allowed on passes only. Stealing off the dribble is not allowed.
- Players foul out at their 5th foul.

Grade 4 Girls & Boys

League follows OSAA High School rules unless stated.



- Baskets will be placed at 10 feet.
- 27" basketball will be used.
- HOME team provides volunteer scorekeeper. VISITING team provides volunteer timekeeper.
- Each player will have equal playing time with the exception of an injury/illness or fouling out:
 - Refer to Equal Play Time Chart

GAME CLOCK

- Warm-up between games is no more than 10 minutes, minimum is 5 minutes.
- Four (4) 10-minute quarters; equal playing time with Running Clock rules:
 - Clock will stop only for timeouts, injuries, or referee instructed time.
 - Game will stop at the halfway point of each period (including OTs) for substitutions. Clock will stop, but Referee shall allow continuation of a fast break and/or completion of an imminent shot attempt before whistling play to stop. Clock re-starts when ball is in-bounded after substitutions have been made.
- Halftime is 5 minutes.
- Last 2 minutes of the 4th quarter is Stop Clock if the score differential is 6 points or less.
- If the full Stop Clock rule is initiated at the 2-minute mark and the spread increases beyond 6 points, then the game will still progress with Stop Clock rules.
- Overtime period is 2 minutes of Stop Clock. Equal playing time rules still apply during OT – there will be a break at the 1 minute mark for substitutions.
- No 2nd Overtime, game will end in a tie.

TIMEOUTS

- Each team has two (2) 30-second timeouts per half.
- A team may use only one (1) timeout in the last 2 minutes of the game.
- Each team may take one (1) 30-second timeout per OT period – timeouts are not carried over into OT.

PLAY

- Game will begin with a jump ball at center court determining the first possession, and use the alternate possession for the remainder of the game.
- Free throws will be shot from 12 feet.
- No 3-point baskets will be counted. It will be recorded as a 2-point basket.
- Man-to-Man defense only – no Zone defense allowed.
Players should match-up with player on other team to guard. Referee & coaches should help players match-up at beginning of quarters and on substitutions.
 - The defensive player must stay within 4 feet of the player she/he is guarding. When an offensive player enters the key with the ball, weak side defense may step in to help guard.
- No defensive double-teaming outside of the key.
- Offensive plays designed to isolate the ball handler for a one-on-one clear out are not permitted.
- No backcourt defense is allowed.
- Players foul out at their 5th foul.

Grades 5/6 Girls & Boys

League follows OSAA High School rules unless stated.



- 28.5" basketball will be used.
- Each player will have equal playing time with the exception of an injury/illness or fouling out:
 - Refer to Equal Play Time Chart.

GAME CLOCK

- HOME team provides volunteer scorekeeper. VISITING team provides volunteer timekeeper.
- Warm-up between games is no more than 10 minutes, minimum is 5 minutes.
- Four (4) 10-minute quarters; equal playing time with Running Clock rules:
 - Clock will stop only for timeouts, injuries, or referee instructed time.
 - Game will stop at the halfway point of each period (including OTs) for substitutions. Clock will stop, but Referee shall allow continuation of a fast break and/or completion of an imminent shot attempt before whistling play to stop. Clock re-starts when ball is in-bounded after substitutions have been made.
- Halftime is 5 minutes.
- Last 2 minutes of the 4th quarter is Stop Clock if the score differential is 6 points or less.
- If the full Stop Clock rule is initiated at the 2-minute mark and the spread increases beyond 6 points, then the game will still progress with Stop Clock rules.
- All Overtime periods are 2 minutes Stop Clock. **Equal playing time** rules still apply.
- For regular season games: if still tied after 2nd OT, game will end in a tie.

TIMEOUTS

- Each team has two (2) 30-second timeouts per half.
- A team may use only one (1) timeout in the last 2 minutes of the game.
- Each team may take one (1) 30-second timeout per OT period – timeouts are not carried over into OT.

PLAY

- Players foul out at their 5th foul.
- No 3-point baskets will be counted. It will be recorded as a 2-point basket.
- Man-to-Man defense only – no Zone defense allowed. The defensive player must stay within 4 feet of the player she/he is guarding – only enforced inside the three point line. When an offensive player enters the key with the ball, weak side defense may step in to help guard.
- Offensive plays designed to isolate the ball handler for a one-on-one clear out are not permitted.
- No defensive double-teaming outside of the key.
- Man-to-Man backcourt defense is allowed in 4th Quarter only; except by team ahead by 10 or more points.

Grades 7/8 Girls & Boys

League follows OSAA High School rules unless stated.



- 28.5" basketball will used for girls/29.5" basketball used for boys.
- Each player will have equal playing time with the exception of an injury/illness or fouling out.

GAME CLOCK

- HOME team provides volunteer scorekeeper. VISITING team provides volunteer timekeeper.
- Warm-up between games is no more than 10 minutes, minimum is 5 minutes.
- Two (2) 25-minute halves; equal playing time with Running Clock rules:
 - Clock will stop for timeouts, injuries, or referee instructed time.
 - Subs will check in at score table and wait for referee to wave them on.
- Halftime is 5 minutes.
- Last 2 minutes of the 2nd Half is Stop Clock if the score differential is 6 points or less.
- If the full Stop Clock rule is initiated at the 2-minute mark and the spread increases beyond 6 points, then the game will still progress with Stop Clock rules.
- 1st & 2nd OT periods are 2 minutes Stop Clock. **Equal playing time** rules still apply.
- 3rd OT is un-timed: first team to score 3 points wins.

TIMEOUTS

- Each team has two (2) 30-second timeouts per half.
- A team may use only one (1) timeout in the last 2 minutes of the game.
- Each team may take one (1) 30-second timeout per OT period – timeouts are not carried over into OT.

PLAY

- **Coach will determine substitution pattern.**
- Players foul out at their 5th foul.
- Zone defense is allowed, however no trapping/double-teaming outside of the 3-point line.
- Offensive plays designed to isolate the ball handler for a one-on-one clear out are not permitted.
- Man-to-Man backcourt defense is allowed except by team ahead by 10 or more points.

Grades 9-12 Girls & Boys

League follows OSAA High School rules unless stated.



- 28.5" basketball will used for girls/29.5" basketball used for boys.
- Each player will have equal playing time with the exception of an injury/illness or fouling out.
- Players must check-in with Photo ID to NCPRD Staff prior to practice and game. Forms of ID include Current Driver License, State ID or Current School ID. Players found not to have a proper ID or not listed on the roster will not be eligible to practice/play.
- Uniform is required to participate.
- At the scheduled start 5 players are needed to begin play. If at game time a team does not have 5 players a 5 minute grace period will begin. The ref will place 5 minutes on the clock. If a player arrives before time expires then the game will begin as scheduled. If a player does not arrive before time expires a forfeit will be issued. At this time, we encourage teams to borrow players and participate in a scrimmage.

GAME CLOCK

- HOME team provides volunteer scorekeeper. VISITING team provides volunteer timekeeper.
- Two (2) 25-minute halves; **equal playing time** with Running Clock rules:
 - Clock will stop for timeouts, injuries, referee instructed time.
 - Subs will check in at score table and wait for referee to wave them on.
- Halftime is 3 minutes.
- Last 2 minutes of the 2nd Half is Stop Clock if the score differential is 6 points or less.
- If the full Stop Clock rule is initiated at the 2-minute mark and the spread increases beyond 6 points, then the game will still progress with Stop Clock rules.
- 1st & 2nd OT periods are 2 minutes Stop Clock. **Equal playing time** rules still apply.
- 3rd OT is un-timed: first team to score 3 points wins.

TIMEOUTS

- Each team has two (2) 30-second timeouts per half.
- A team may use only one (1) timeout in the last 2 minutes of the game.
- Each team may take one (1) 30-second timeout per OT period – timeouts are not carried over into OT.

PLAY

- **Coach will determine substitution pattern.**
- Players foul out at their 5th foul.
- No defensive restrictions, except:
 - No back court pressure by either team if differential is 15 points or more; with less than 10 minutes remaining in game, back court pressure is allowed except by the team ahead by 15 or more.
- Any Technical Foul issued during a game will be reported to the league and the head coach will be required to provide an explanation to the coach coordinator.
- Two Technical Fouls issued to a player or a coach in one game will result in immediate ejection and automatic suspension for the remaining of the day as well as the next weekend.

Attachment B



Hoopers Basketball Referee Game Report

Date: _____ Location: _____ Game Time: _____

Grade: 2 3 4 5 6 7/8 9-12

Gender: Boys Girls

Name: _____

Ref / Coach / Monitor Pre-game Meeting Comments: i.e. questions or rule clarifications

Home Team (refer to schedule): _____

Home Team – Sportsmanship Rating (Coaches, Players, Parents)

5 – Outstanding, 4 – Exceeds expectations, 3 – Meets expectations, 2 – Needs improvement, 1 – Unsatisfactory

Cooperation and Attitude of Coach:	5	4	3	2	1
Cooperation and Attitude of Players:	5	4	3	2	1
Conduct of Parents/Crowd:	5	4	3	2	1
Overall:	5	4	3	2	1

Home Team Comments: If rated below a 3 describe the reason. Provide details if a technical foul was awarded, player number or coach, what time in the game did this occur and reason.

Visitor Team (refer to schedule): _____

Visitor Team – Sportsmanship Rating (Coaches, Players, Parents)

5 – Outstanding, 4 – Exceeds expectations, 3 – Meets expectations, 2 – Needs improvement, 1 – Unsatisfactory

Cooperation and Attitude of Coach:	5	4	3	2	1
Cooperation and Attitude of Players:	5	4	3	2	1
Conduct of Parents/Crowd:	5	4	3	2	1
Overall:	5	4	3	2	1

Visitor Team Comments: If rated below a 3 describe the reason. Provide details if a technical foul was awarded, player number or coach, what time in the game did this occur and reason.

Other Comments: Please describe any unusual situations that occurred during this game i.e. safety issues, major injuries, gym issues, actual start time, referee arrived late, etc.
