



**DAN JOHNSON**  
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
DEVELOPMENT SERVICES BUILDING  
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

July 14, 2022

Board of County Commissioners  
Clackamas County

**Approval to Apply for a Safe Routes to School Grant. Total project value is \$606,200.  
Match funding of \$121,240 through the County Road Fund.  
County General Funds are not involved.**

<b>Purpose/Outcome</b>	Approval to apply for Oregon Department of Transportation (ODOT) Safe Routes to School (SRTS) Infrastructure Grant and sign letter of support for application.
<b>Dollar Amount and Fiscal Impact</b>	The total project cost is \$606,200. If the grant is awarded, the County would be responsible for 20% cash match of \$121,240 which will be funded using County Road Funds. \$484,960 in SRTS grant funds will be requested.
<b>Funding Source</b>	County Road Fund
<b>Duration</b>	Grant award announcement is expected to occur late 2022 or early 2023. If grant is awarded, project would begin in Summer of 2023 and completed within 5 years.
<b>Previous Board Action/Review</b>	7/12/22: Discussion item at issues
<b>Strategic Plan Alignment</b>	This item aligns with the stated policy perspectives of: <ul style="list-style-type: none"> <li>• Carbon Neutrality, including developing and implementing a Climate Action Plan</li> <li>• Healthy and Active Lifestyle, guiding housing, transportation, and land use policies and decisions</li> </ul>
<b>Counsel Review</b>	This items does not require Counsel Review. Finance has reviewed and approved the attached lifecycle form.
<b>Procurement Review</b>	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. This item is a grant application for SRTS capital construction funds. If awarded, procurement procedures will be followed.
<b>Contact Person</b>	Scott Hoelscher, 503-742-4533
<b>Contract No.</b>	N/A

**BACKGROUND:**

The ODOT Safe Routes to School Infrastructure Grant Program provides funding for projects that address barriers for students walking and biking to school. The statewide competitive grant process occurs every two years. The project for this grant cycle involves upgrading the existing crosswalk at Oregon Trail Elementary School. Specifically, the project involves installation of a

rectangular rapid flashing beacon (RRFB) on SE 152<sup>nd</sup> Ave. at the school. The enhanced crosswalk will also include a pedestrian refuge center island; advance warning signs and ADA curb ramps on both sides of the street.

For a one-mile stretch of roadway between Sunnyside Rd and Hwy. 212 on SE 152<sup>nd</sup> Ave. near Oregon Trail Elementary there are no stop signs, stop lights or other traffic controls such as traffic circles or speed bumps to slow traffic. This creates a “drag strip” given the long, straight section of road without traffic controls. This project will provide a safer crossing of this busy road by affording the “protection” of rapid flashers, which have been shown to have a significant effect on driver stopping compliance rates. The grant application is due on July 31, 2022.

**RECOMMENDATION:**

Staff respectfully requests approval to apply for ODOT Safe Routes to School infrastructure funds for a crosswalk with RRFB on SE 152<sup>nd</sup> Ave. at Oregon Trail Elementary and requests the BCC sign the attached letter of support for inclusion in the grant application.

Respectfully submitted,

*Scott Hoelscher*

Scott Hoelscher  
Senior Planner – Multimodal Transportation  
Department of Transportation and Development

# Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**\*\* CONCEPTION \*\***

## Section I: Funding Opportunity Information - To be completed by Requester

Award type:  Direct Appropriation (no application)  
 Subrecipient Award  Direct Award  
Award Renewal?  Yes  No

Lead Department & Fund #: Transportation and Development

**If renewal, complete sections 1, 2, & 4 only. If Direct Appropriation, complete page 1 and Dept/Finance signatures only.**

**If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC**

Name of Funding Opportunity: Oregon Safe Routes to School Construction Grant

Funding Source: Federal  State  Local

Requestor Information (Name of staff person initiating form): Scott Hoelscher

Requestor Contact Information: scotthoe@clackamas.us 503-742-4533

Department Fiscal Representative: Didere Landon

Program Name and prior project # (please specify): Long Range Planning

Brief Description of Project:

This project will install a new crosswalk with a Rectangular Rapid Flashing Beacon (RRFB) on SE 152nd Ave. at Oregon Trail Elementary. The crosswalk will connect to the existing sidewalk leading to the school. The project will include a center pedestrian refuge and American with Disability Act (ADA) curb ramps at both ends of the crosswalk.

Name of Funding Agency: State of Oregon

Notification of Funding Opportunity Web Address:

https://www.oregonsaferoutes.org/construction-program/

**OR**

Application Packet Attached:  Yes  No

Completed By: Scott Hoelscher

May 17, 2022

Date

**\*\* NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE \*\***

## Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Application

Non-Competing Application

Other

CFDA(s), if applicable:		Funding Agency Award Notification Date:	<u>December 2022</u>
Announcement Date:		Announcement/Opportunity #:	
Grant Category/Title:	<u>Safe Routes to School</u>	Funding Amount Requested:	<u>\$484,960</u>
Allows Indirect/Rate:		Match Requirement:	<u>20% (\$121,240) Total project:\$606,200</u>
Application Deadline:	<u>July 31, 2022</u>	Other Deadlines:	
Award Start Date:	<u>Winter 2023</u>	Other Deadline Description:	
Award End Date:	<u>Within 5 years of IGA execution</u>	Program Income Requirement:	
Completed By:	<u>Within 5 years of IGA execution</u>		
Pre-Application Meeting Schedule:	<u>N/A</u>		

Additional funding sources available to fund this program? Please describe: None. Project is a priority project from SRTS action plan that does not have a dedicated funding source

How much General Fund will be used to cover costs in this program, including indirect expenses? None

N/A

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

**Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff**

**Mission/Purpose:**

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

The mission of the Department of Transportation and Development is to provide transportation maintenance and construction, neighborhood enhancement, land use, planning, permitting and dog services to residents, property owners, businesses and the traveling public so they and future generations can experience and invest in a healthy, safe and livable community. This proposal addresses safety of the traveling public by constructing a crosswalk with RRFB flashers so community members can more safely and comfortably walk across the street.

2. What, if any, are the community partners who might be better suited to perform this work?

None - DTD is best suited to perform the work associated with making safety improvements in the public ROW.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Objective is to obtain funding for construction of a project that will provide a safe, comfortable place for students and families to cross SE 152nd Ave. Objective will be met by constructing a priority SRTS project for public use.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

The grant would fund a standalone capital project. This project does not fund an existing program.

**Organizational Capacity:**

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes. We will use existing Department of Transportation and Development staff to manage the grant and the contractors. No other staff is needed at this time.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

There are no partnership efforts required. The lead department for this project is the Department of Transportation and Development. DTD is coordinating with Oregon Trail EI on the RRFB.

3. If this is a pilot project, what is the plan for sunseting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

This project is not a pilot project.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This project will not create a new program. The grant is to construct a crosswalk with RRFB, a needed capital investment.

**Collaboration**

1. List County departments that will collaborate on this award, if any.

The lead department for this project is the Department of Transportation and Development. No other departments will be involved in this project if awarded.

**Reporting Requirements**

1. What are the program reporting requirements for this grant/funding opportunity?

ODOT requires 1/4 progress reports via an online reporting system. Reports detailing progress toward major milestones are due the first Wednesday of each quarter.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Cost documentation and task tracking is planned in order to evaluate the grant performance.

3. What are the fiscal reporting requirements for this funding?

To be determined.

**Fiscal**

1. Will we realize more benefit than this financial assistance will cost to administer?

Yes. This is an opportunity to obtain funding for a high priority project identified by our community as an urgent need.

2. Are other revenue sources required, available or will be used to fund the program? Have they already been secured? Please name other sources, including General Fund or Fund Balance and amounts.

Yes, the other revenue source required is a 20% match. The county road fund will provide required matching funds in the form of contractor payments and staff time for inspections/project management.

3. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, Local Grant, etc.)?

"Cash" match of \$121,240. 20% of project total. From ODOT handbook: examples of "cash" match include engineering, design, utility relocation, right of way acquisition and construction costs.

4. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

This grant does not cover indirect costs.

Program Approval:

Karen Buehrig

6/30/22

*Karen Buehrig*

Name (Typed/Printed)

Date

Signature

**\*\* NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR \*\***

**\*\*ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN.\*\***

**Section IV: Approvals**

<b>DIVISION DIRECTOR (or designee, if applicable)</b>		
Mike Bezner	06/30/22	
Name (Typed/Printed)	Date	Signature

<b>DEPARTMENT DIRECTOR (or designee, if applicable)</b>		
Dan Johnson	06/30/22	
Name (Typed/Printed)	Date	Signature

<b>FINANCE ADMINISTRATION</b>		
Elizabeth Comfort	7.5.2022	
Name (Typed/Printed)	Date	Signature

<b>EOC COMMAND APPROVAL (DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)</b>		
Name (Typed/Printed)	Date	Signature

**Section V: Board of County Commissioners/County Administration**

*(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

**For applications less than \$150,000:**

<b>COUNTY ADMINISTRATOR</b>	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

**For applications greater than \$150,000 or which otherwise require BCC approval:**

BCC Agenda item #:  Date:

OR

Policy Session Date:

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County Administration Attestation

**County Administration:** re-route to department contact when fully approved.  
**Department:** keep original with your grant file.

July 14, 2022

LeeAnne Ferguson, SRTS Program Manager  
Transportation Development Division  
ODOT-Mill Creek Building  
555 13<sup>th</sup> Street NE  
Salem, OR 97301

**Re: Safe Routes to School Infrastructure Grant Program- SE 152<sup>nd</sup> Ave Crosswalk**

Dear Ms. Ferguson:

The Clackamas County Board of County Commissioners (BCC) strongly supports the 2023-2024 Safe Routes to School Infrastructure Grant application for a crosswalk with a Rectangular Rapid Flashing Beacon (RRFB) on SE 152<sup>nd</sup> Ave. At the July 14, 2022 BCC Business Meeting the SRTS grant application submission was approved. Through this approval, the use of county road fund will be used to provide the required monetary match.

SE 152<sup>nd</sup> Ave is a busy north-south roadway in the urban, unincorporated area of Clackamas County. For a one-mile stretch between SE Sunnyside Rd and Hwy. 212 there are no stop signs, stop lights or other traffic controls to slow traffic. This creates a “drag strip” given the long, straight section of road without traffic controls. This project will install an RRFB at the school walkway and SE 152<sup>nd</sup> Ave., providing direct access to Oregon Trail Elementary school.

This project is the result of a 2022 SRTS Action Plan led by our Department of Transportation and Development in partnership with the school. The collaborative planning effort involved engagement with school administration, Parent Teacher Association (PTA) and community members. The plan identified an RRFB crosswalk at the school campus as a priority project. In addition, SE 152<sup>nd</sup> Ave pedestrian improvements in this area are included in the Clackamas County Transportation System Plan (TSP) as a Tier 3 Capital Project (Project ID #3001).

The Clackamas County BCC fully supports Safe Routes to School funding and is committed to continuing work that provides safer and healthier transportation choices for students. We look forward to improving SE 152<sup>nd</sup> Ave. and providing the needed infrastructure near an elementary school to increase the number of students walking and biking to school in Clackamas County.

Thank you for your time and consideration.

Sincerely,

Tootie Smith, Chair  
Clackamas County Board of Commissioners