

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: 10/27/15 **Approx. Start Time:** 2:30 pm **Approx. Length:** 1 hour

Presentation Title: Soils Group Management

Department: Water Environment Services, Transportation & Development, County Counsel

Presenters: Gregory Geist, Director – WES; Barbara Cartmill, Director – DTD; Chris Storey, Legal Counsel, Senior - County Counsel

Other Invitees: Don Kemp, WES; Dough Waugh, WES; Dan Johnson, DTD; Mike McCallister, DTD; Diedre Landon, DTD

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

We are seeking approval to transfer the management of the Soils group from Water Environment Services (“WES”) to the Department of Transportation and Development (“DTD”).

EXECUTIVE SUMMARY:

For the review of septic systems, the default under state law is that the Department of Environment Quality (“DEQ”) will administer the septic program. However, Clackamas County, like many other western counties, entered into a delegation agreement (Attachment 1) to authorize the County to act as DEQ’s agent in an effort to provide better customer service.

The soils group, as the county agents, has been housed and managed within WES on the theory of finding synergy regarding water quality. Recent management discussion, in part arising out of Performance Clackamas, have suggested that the Soils group would better serve residents of Clackamas County by being managed through DTD in their Land Use, Development & Permitting program.

In the course of several staff discussions around the possibility of the Soils transfer, WES staff did a cost-revenue analysis spanning 10-years of historical data. The analysis found that the Soils fees had generated more than \$250,000 over the last ten years. Since Soils was technically budgeted through WES, staff recommends that this fund balance be transferred to DTD in support of the program, on the theory that WES is not entitled to those revenues for sewer or surface water purposes.

If given the direction to proceed, we anticipate the transfer could take place the first of the year. A draft agreement is attached, which outlines the terms of a possible transfer (Attachment 2).

FINANCIAL IMPLICATIONS (current year and ongoing):

The attached financial analysis (Attachment 3) demonstrates that, in its current configuration and placed in DTD’s operations model, Soils will require approximately \$100,000 of additional financial support annually; this is reflected in Column 1, Baseline, of the first spreadsheet. Program support will be included in the DTD budget process for fiscal year 2016-17.

LEGAL/POLICY REQUIREMENTS:

An Intergovernmental Agreement (“IGA”) will outline the terms of any agreement to transfer the management structure of the Soils group from WES.

PUBLIC/GOVERNMENTAL PARTICIPATION:

The proposed transfer of the Soils group from WES to DTD has been vetted between WES, DTD, County Counsel and County Administration.

OPTIONS:

- 1. Leave the Soils group under the management of WES.
- 2. Direct staff to implement a transfer of the Soils group to DTD, including the execution of the necessary IGA at a business meeting.
- 3. Consider an alternate internal management structure.
- 4. Terminate the IGA with the State and return the program to DEQ.

RECOMMENDATION:

Staff respectfully recommends that the Board of County Commissioners recommend **Option 2**, directing staff to finalize an intergovernmental agreement that will formally transfer the Soils group from WES to DTD.

ATTACHMENTS:

- 1. DEQ Delegation Agreement
- 2. Draft Intergovernmental Agreement (IGA) Transferring Management Authority to DTD
- 3. Soils Financial Analysis

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval *R. B. Carfellow 10-21-15*

County Administrator Approval _____

For information on this issue or copies of attachments, please contact Diedre Landon @ 503-742-4411.

MEMORANDUM OF AGREEMENT

BETWEEN

THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY AND THE
COUNTY OF CLACKAMAS

Pursuant to authority granted by Oregon Revised Statutes 454.725, this Memorandum of Agreement is made and entered into as of the 5th day of August, 1982, by and between the Department of Environmental Quality of the State of Oregon acting by and through its Director, hereinafter called the "Department", and the County of Clackamas acting by and through its Environmental Services Department, hereinafter called the "County". This Memorandum of Agreement supercedes one entered into by the same parties on July 13, 1976.

WITNESSETH

WHEREAS, the Department and the County are mutually desirous of maintaining a high quality environment and of cooperating with each other for that purpose; and

WHEREAS, the laws of the State of Oregon specify that any person may request an evaluation report on any proposed on-site (subsurface or alternative) sewage disposal system for a single lot, partitioning or subdivision, or on any proposed repair, alteration or extension to an existing on-site sewage disposal system or part thereof; and

WHEREAS, the laws of the State of Oregon specify that no person, without first obtaining a permit therefor, shall construct an on-site sewage disposal system or part thereof, or without first obtaining a Certificate of Satisfactory Completion, shall operate or use an on-site sewage disposal system or part thereof; and

WHEREAS, in order to provide service to applicants as close to home as possible and utilize effectively and efficiently the resources of the Department and County:

NOW THEREFORE, the Department and County agree as follows:

1. The county shall maintain adequate personnel and resources to, and shall, receive and process applications for evaluation reports and permits for all on-site sewage disposal systems proposed for construction, alteration, repair, or connection within the County in accordance with the provisions of ORS 454.605 through 454.780, and OAR 340-71-100 to 71-600, as now or hereafter amended, utilizing procedures approved by the Department. The Department shall maintain adequate personnel and resources to carry out its commitments under this contract. The Department shall supply the County with copies of each revision of the rules and all administrative forms required by the Department, copies of internal management directives, procedural memoranda and recommended administrative forms. The County may print additional copies or order them from the Department.
2. The designated County Department shall serve as the Agent of the Department, except where the involvement of Department staff is expressly specified in Environmental Quality Commission (hereinafter called "EQC") rules or this Agreement. The Department shall upon request provide interpretive assistance to the County. Any unresolved differences of interpretation of EQC rules between the County and the Department shall be transmitted to the Director of the Department whose decision shall be final.
3. The Department shall issue evaluation reports and permits for experimental systems. The County shall assist applicants for experimental systems and shall assist the Department upon request in evaluation of experimental systems applications. As negotiated outside the scope of this agreement, the County shall assist the Department in monitoring experimental systems.

4. The County shall adopt fee schedules in accordance with ORS 454.745, not to exceed costs for efficiently conducted minimum services. All fees for services provided by the County for on-site systems shall be collected by and shall remain with the County to defray program expenses. All fees for services provided by the Department shall be collected and retained by the Department, to defray program expenses.

In the event the legislature, in the Department's budget process, approves a surcharge for certain on-site systems activities, the County shall collect that surcharge in accordance with the Department's fee surcharge schedule and forward the Department monthly.

5. The County shall collect from applicants the required fees pursuant to the County's fee schedule. The County shall keep a complete and accurate record of activities performed and of the fees collected, and quarterly, by the 15th of the succeeding month shall forward to the Department a copy of the record on forms provided by the Department.

6. If the County becomes unable to perform the responsibilities set forth in this Memorandum of Agreement, and the Department assumes all or a portion of these responsibilities, all or an appropriate proportion, as determined between the County and the Department, of the fees collected shall be forwarded to the Department quarterly.

7. Following the receipt of a completed evaluation report application and specified fee, the County shall conduct a site evaluation and issue a report, pursuant to ORS 454-655 (6) and 454-755 (1) (b) and (3) and OAR 340-71-150, as now or hereafter amended.

8. Following the receipt of a completed application for a permit, the County shall determine if the proposed construction will be in accordance with the rules of the EQC. The County shall issue a permit only if it finds that the proposed construction will be in accordance with the rules of the EQC.

9. The County, following receipt of notification from a permit holder that construction has commenced, shall inspect it in accordance with rules of the EQC.

10. The County shall accept and process applications for evaluations reports on the adequacy of sewage disposal methods for proposed and existing subdivisions within its jurisdiction, and shall prepare such evaluation reports pursuant to ORS 454.755 (1) (c) and 92.090 (5) (c). The reports shall be made on forms provided by the Department.

11. The County shall evaluate and prepare a report on existing on-site sewage disposal systems in response to appropriate applications for Authorization Notices, pursuant to OAR 340-71-205, as now or hereafter amended.

12. In accordance with provisions of Chapter 147, Oregon Laws 1981, the County may, consistent with state enforcement and County enabling legislation, enforce Environmental Quality Commission rules for on-site sewage disposal, (presently being OAR 340-71-100 to 340-71-600).

The County shall require that within the County, no person shall construct, alter, repair, extend or connect an on-site sewage disposal system without first obtaining a Certificate of Satisfactory Completion or an Authorization Notice, as appropriate, except that existing systems for which a permit is issued to repair, alter or extend may be allowed to operate pending receipt of the Certificate. Whenever a complaint is received or there are reasonable grounds for believing that any on-site sewage disposal system or part thereof is being constructed, operated or maintained in violation of any EQC rule, the County shall make an inspection. The County shall notify each violator verbally and/or in writing of the violation and shall use its best efforts to persuade the violator to make corrections. After the above actions have been exhausted by the County and if the violator has not complied, the County shall initiate formal enforcement action provided for by ordinance.

The Department shall continue handling all enforcement referrals filed with the Department before the effective date of this agreement. The Department shall expeditiously complete work on all such files.

13. The County shall maintain documentation of noncompliance of persons performing Sewage Disposal Services and shall transmit said documentation to the Department.
14. The County shall inspect upon request of the Department or Licensee, pumping equipment of persons licensed, or proposed to be licensed, to perform Sewage Disposal Services under ORS 454.695, and engaged, or to be engaged, in pumping out septic tanks, other treatment facilities or nonwater-carried waste disposal facilities within the County.
15. The County and the Department shall negotiate appropriate Rural Area zoning designations, pursuant to EQC rules for County administration of rural area variances.

If in the negotiations the County does not to the Director's satisfaction:

- a. Designate appropriate rural areas or
- b. Have available manpower or staffing meeting minimum educational and experience standards to conduct the program;

Then the Rural Areas variance program will not be an option for the County.

16. The County shall assist those making application and upon request by the Department shall review and make recommendation on application for variances from the on-site sewage disposal rules, and shall participate in inspections and hearings as requested by the Department.

If the Department grants the variance, the County shall issue the permit and shall conduct the construction completion inspection and issue the Certificate of Satisfactory Completion.

17. Persons hired by the County after July 1, 1981, to perform services under this contract shall be fully qualified to perform those services required.

18. The County shall notify persons whose application for a site evaluation or construction permit has been denied of the opportunity for Department review of the denial, provided the denial was not based on local land use, zoning, planning, or building ordinances.

Following receipt of a completed application for review, the Department shall conduct the review within 30 days.

19. The Department shall provide required training programs to include at least one (1) annual field workshop in each region of the state; one (1) annual program conference for all personnel in the state to give opportunity to learn from each other and hear from selected speakers; other training programs the Department determines to be necessary.

The County shall make every effort to send all program personnel to the annual field workshop and at least one person to the annual program conference. In addition, the Department shall seek to assure independent training opportunities are available for program personnel to include geology and soils courses at Oregon State University and other institutions of higher learning. The Department encourages the County to establish a budget, to assist county employees in acquiring the above training.

20. The Department shall provide the following program support services to counties, upon request:

- a. Rule interpretation.
- b. System Plan Review.
- c. Technical assistance.

21. The Department shall perform County program evaluations and provide reports as follows:

- a. Periodically – annually, during the month of _____ the _____ Regional Office shall conduct a program evaluation and provide _____ County with a written report.

- b. Formal program audit on a biennial basis.
22. The Department shall evaluate materials used in on-site systems within the State of Oregon, and provide a list of approved materials to the County.
23. Except for those activities delegated below to the County under OAR 340-71-120; as now or hereafter amended, the Department shall accept and process applications for large systems (2500 to 5000 gal/day) are hereby delegated to the County:
- a. Site Evaluation
 - b. Permit Issuance
 - c. Construction Inspection
24. The Department and County shall cooperate in sanitary surveys intended to document and eliminate health hazards caused by failing on-site systems. During the annual program evaluation, problem areas shall be evaluated and ranked. If manpower allows, priority surveys shall be scheduled.
25. The Department shall license sewage disposal service applicants and provide to the County a list of licensees on an annual basis. The annual list shall be updated by addendum quarterly.
26. The Environmental Services Department within Clackamas County is designated as the Agent for purposes of administering the provisions of this Agreement.

This Memorandum of Agreement may be modified in writing by both parties, or it may be terminated by either party upon 30 days written notice to the other party; provided, however, that if either party shall default in the performance of this Memorandum of Agreement, the other party may terminate it upon written notice thereof being given to the defaulting party.

State of Oregon

By _____

By _____

Date _____

Date _____

Attachment 2: Draft Intergovernmental Agreement

DRAFT

COOPERATIVE INTERGOVERNMENTAL AGREEMENT BETWEEN CLACKAMAS COUNTY AND CLACKAMAS COUNTY SERVICE DISTRICT NO. 1

THIS COOPERATIVE INTERGOVERNMENTAL AGREEMENT (this “Agreement”), is entered into this ___ day of November, 2015, by and between the Clackamas County by and through its Department of Transportation and Development (“DTD”), and Clackamas County Service District No. 1, a county service district (the “District”).

WHEREAS, Clackamas County entered into a local septic program agreement with the Oregon Department of Environmental Quality (“DEQ”) to authorize and allow the County to provide the most timely and customer-responsive service regarding septic needs for its residents (the “DEQ-County Agreement”); and

WHEREAS, the County program providing septic services (the “Soils Group”) has been managed through Water Environment Services Department and budgeted through the District in an effort to gain water quality efficiencies; and

WHEREAS, the management of DTD and the District feel that residents of Clackamas County would receive better service and more efficient management by integrating the Soils Group within DTD; and

WHEREAS, this Agreement is intended to provide for the smooth transition of all current Soils Group employees and related assets from the District to DTD; and

WHEREAS, the transfer of the Soils Group shall be accomplished effective January 1st, 2016 (the “Effective Date”);

NOW, THEREFORE, DTD and District each covenant and agree to the following:

Section 1 Obligations of DTD.

- 1.1 Provision of Services. DTD hereby acknowledges and agrees that it is the responsible agency for ensuring the provision of soil and septic services consistent with the DEQ-County Agreement and all applicable state and local laws, the management of fees and funds related thereto, and any and all necessary actions to implement the foregoing. DTD shall assume operation and control of the Soils group as of the Effective Date.
- 1.2 Acceptance of Employees. Four full time employees currently provide services for the Soils Group through the District. District will transfer to DTD, and DTD will accept, budget for and manage, those four employees.
- 1.3 Internal Change Management. DTD in partnership with the District will work cooperatively with all necessary parties to ensure a clear and smooth transition of the

Soils Group and related employees to DTD, including but not limited to AFSCME, the Department of Employee Services, Technology Services, Fleet, and Finance.

Section 2 Obligations of the District.

- 2.1 Group Transfer. In addition to partnering with DTD to ensure the smooth transition of staff required in Section 1.2, the District will transfer to DTD all files, records, and equipment related to the provision of septic services as of the Effective Date. Other than as specifically set forth in this Agreement, the District shall have no obligation with respect to the Soils Group after the Effective Date.
- 2.2 Transfer of Assets. Currently the Soils Group uses two vehicles and certain support items in support of its' mission to provide septic services. As part of the transfer, the District does hereby sell, transfer and/or assign, as appropriate, to DTD as of the Effective Date, all assets directly pertaining to the Soils Group for book value, as more fully described on Exhibit A attached hereto (the "Assets"). The parties agree that this Agreement, with exhibit, shall constitute a bill of sale for the Assets and no further action shall be necessary to reflect the change in ownership thereby between the parties. The value of the Assets shall be deducted from the transfer amount as part of the reconciliation as described in Section 2.4 below.
- 2.3 Transfer of Contracts. As of the Effective Date, the District does hereby assign, transfer, or otherwise convey to DTD all contracts, agreements, and other arrangements regarding the Soils Group, including but not limited to all support service contracts and independent soil scientist professional service contracts. The District shall remain obligated for all amounts owed on the foregoing for services through the Effective Date and include such amounts in its reconciliation as described under Section 2.4.
- 2.4 Account Balance Transfer. The District has performed a reconciliation of Soils Group revenues and Soils Group expenses for the prior ten fiscal years, and found that the District received a net profit of at least \$250,000 during that time. As part of the transfer of the Soils Group, the District is willing to transfer the net of revenues over expenses to DTD. To ensure no District dollars are spent on this County function, the transfer shall occur in two phases. First, on the Effective Date, the District shall transfer to DTD One Hundred Fifty and No/100 Dollars (\$150,000.00). By April 1, 2016, the District shall perform a full reconciliation for costs and revenues accrued during the 2015-2016 fiscal year and share with DTD staff for final consensus on the net position of the Soils Group. If, after such reconciliation including costs related to asset transfers, the cumulative net position of the District is positive then it shall transfer to DTD such amounts as necessary as to render the management of the Soils Group by the District cost-neutral for the applicable time period.

Section 3 General Terms.

- 3.1 Entire Agreement. This Agreement integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations or previous agreements between the parties or the predecessors in interest with respect to all or any part of the subject matter hereof. All waivers of the provisions of this Agreement must be in writing by the appropriate authorities of the party granting such waiver.

- 3.2 Further Action. The parties hereto shall, without additional consideration, acknowledge, execute, and deliver from time to time such further instruments as a requesting party may reasonably require to accomplish the purposes of this Agreement. The Director of DTD and the Director of Water Environment Services are hereby authorized to execute any and all such instruments on behalf of the County or the District, respectively.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers or representatives as of the day and year first above written.

CLACKAMAS COUNTY SERVICE DISTRICT NO. 1	CLACKAMAS COUNTY
By: _____	By: _____
Title: _____	Title: _____
ATTEST: _____	ATTEST: _____

DRAFT

EXHIBIT A

Veh# 038316 - 2003 Ford F150

Veh# 038316 - 2003 Ford Ranger

DRAFT

Attachment 3: Soils Financial Analysis

Soils Financial Analysis - DTD

214 6409 Soils

		Baseline	NEW Soil Scientist	NEW Permit Tech	Both
		2015-16			
	Beginning Fund Balance				
347610	Soil Feasibility Study	\$ 175,700	\$ 175,700	\$ 175,700	\$ 175,700
347620	Existing System Review	\$ 87,300	\$ 87,300	\$ 87,300	\$ 87,300
347630	Septic Permit Inspection	\$ 285,400	\$ 285,400	\$ 285,400	\$ 285,400
347640	On Site Plan Check	\$ 1,971	\$ 1,971	\$ 1,971	\$ 1,971
347650	Pumper Truck Inspection	\$ 500	\$ 500	\$ 500	\$ 500
347680	Maps, Copies, Misc	\$ 2,310	\$ 2,310	\$ 2,310	\$ 2,310
390100	Revenue from General Fund				
341844	Revenue from WES	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	Revenue Summary	\$ 803,181	\$ 803,181	\$ 803,181	\$ 803,181
411100	Regular Full Time Employees	\$ 275,690	\$ 336,002	\$ 327,674	\$ 387,986
414030	Overtime	\$ 2,550	\$ 2,550	\$ 2,550	\$ 2,550
415000	Fringe Benefits	\$ 162,276	\$ 195,378	\$ 186,330	\$ 219,432
415020	Worker Compensation	\$ 4,830	\$ 6,036	\$ 6,036	\$ 7,243
421100	General Office Supplies	\$ 500	\$ 500	\$ 500	\$ 500
422800	Safety Training & Supplies	\$ 255	\$ 255	\$ 255	\$ 255
424610	Fuel & Vehicle Rental	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100
425000	Small Tools & Minor Equipment	\$ 838	\$ 838	\$ 838	\$ 838
431350	Environmental	\$ 7,710	\$ 7,710	\$ 7,710	\$ 7,710
431700	Misc Prof Services	\$ 1,822	\$ 1,822	\$ 1,822	\$ 1,822
431746	Site Licensing & Support	\$ 14,809	\$ 14,809	\$ 14,809	\$ 14,809
431910	WES Labor-Direct (Soils Scientist)	\$ 23,354	\$ 23,354	\$ 23,354	\$ 23,354
431918	Other Internal County Services	\$ 100	\$ 100	\$ 100	\$ 100
431920	Contracted Labors	\$ 459	\$ 459	\$ 459	\$ 459
432100	Telephone	\$ 2,441	\$ 2,441	\$ 2,441	\$ 2,441
434100	Printing & Duplicating Service	\$ 400	\$ 400	\$ 400	\$ 400
435180	Casualty Insurance	\$ 19,610	\$ 19,610	\$ 19,610	\$ 19,610
437210	Office Equipment Repairs & Mnt	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
438110	Office Rental	\$ 25,750	\$ 25,750	\$ 25,750	\$ 25,750
438200	Copier Rental	\$ 2,165	\$ 2,165	\$ 2,165	\$ 2,165
438330	Electronic Monitor	\$ 6,857	\$ 6,857	\$ 6,857	\$ 6,857
439100	Dues & Membership	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
439200	Training & Staff Development	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
477200	Division Indirect Costs - DTD Shared Allocation	\$ 31,622	\$ 37,975	\$ 37,975	\$ 44,269
478101	Finance Services Allocated Costs	\$ 4,765	\$ 4,765	\$ 4,765	\$ 4,765
478102	Technical Svcs Allocated Costs	\$ 19,474	\$ 19,474	\$ 19,474	\$ 19,474
478103	Building Maintenance Allocated Costs	\$ 17,989	\$ 17,989	\$ 17,989	\$ 17,989
478104	PGR Admin Allocated Costs	\$ 2,816	\$ 2,816	\$ 2,816	\$ 2,816
478105	Records Management Allocated Costs	\$ 590	\$ 590	\$ 590	\$ 590
478106	Purchasing Services Allocated Costs	\$ 837	\$ 837	\$ 837	\$ 837
478107	County Courier Allocated Costs	\$ 2,145	\$ 2,145	\$ 2,145	\$ 2,145
478111	Personnel Administration Allocated Costs	\$ 6,461	\$ 6,461	\$ 6,461	\$ 6,461
478112	County Administration Allocated Costs	\$ 2,157	\$ 2,157	\$ 2,157	\$ 2,157
478117	Mailroom Overhead	\$ 772	\$ 772	\$ 772	\$ 772
478201	Electric Utility Alloc	\$ 2,868	\$ 2,868	\$ 2,868	\$ 2,868
478202	Natural Gas Alloc	\$ 635	\$ 635	\$ 635	\$ 635
478203	Water Utility Alloc	\$ 453	\$ 453	\$ 453	\$ 453
478204	Trash Removal Alloc	\$ 204	\$ 204	\$ 204	\$ 204
499001	Contingency				
	Expenditure Summary	\$ 654,504	\$ 755,477	\$ 738,101	\$ 839,016
	Revenues Less Expenditures	\$ 148,677	\$ 47,704	\$ 65,080	\$ (35,835)
	Current Revenues	\$ 553,181	\$ 553,181	\$ 553,181	\$ 553,181
	Current Expenditures	\$ 654,504	\$ 755,477	\$ 738,101	\$ 839,016
	Net Current	\$ (101,323)	\$ (202,296)	\$ (184,920)	\$ (285,835)

Baseline Assumptions

**"Existing System Review" revenue includes \$79k in expected revenue from charging for services not previously charged for

***"Revenue from WES" assumes \$250k, after reduction for trucks and equipment.

**** "Personal Services" is figure from current APOS, plus 10% of Don Kemp's salary and benefits

***** "Workers Compensation" is from Code Enforcement budget, \$1207.20 per person

***** "Casualty Insurance" figure used from Code Enforcement

-- "Office Rental" was close enough to Code Enforcement, used original estimate

--- "Wrong Account" used for PT Soil Scientist. Used 1/4 total cost of FT to account for 2, just during summer

---- "Division Indirect Costs" used FY15-16 DTD Cost Allocation Model

// All other allocated costs used Code Enforcement figures

SEPTIC FEES
2015 FOR SURROUNDING COUNTIES

		2015											
		CLACKAMAS	DEQ	WASHINGTON	MULTNOMAH	WASHEON	MARION	AVERAGE	Difference	AVG w/o Mult	Difference		
NEW SITE EVALUATION - RESIDENTIAL & COMMERCIAL													
	Single Family Dwelling - First Lot - includes Vault Privy (one-step/fee only)	\$ 735	\$ 680	\$ 780	\$ 1,898	\$ 625	\$ 625	\$ 996	\$ (261)	\$ 705	\$ 30		
	Single Family Dwelling - Additional Lot	\$ 735	\$ 680	\$ 780	\$ 1,898	\$ 575	\$ 575	\$ 983	\$ (248)	\$ 693	\$ 43		
	Site Evaluation for Repair	\$ 735	\$ 640	\$ 780	\$ 948	\$ 625	\$ 625	\$ 748	\$ (13)	\$ 695	\$ 40		
	Commercial Facility or Community System - first 1,000 gallons	\$ 735	\$ 680	\$ 780	\$ 1,898	\$ 625	\$ 625	\$ 996	\$ (261)	\$ 705	\$ 30		
	Commercial Facility or Community System - each additional 500 gallons	\$ 110	\$ 176	\$ 176	\$ 448	\$ 120	\$ 120	\$ 230	\$ (120)	\$ 146	\$ (36)		
CONSTRUCTION PERMITS													
	Commercial Plan review fee (in addition to permit fees)	\$ 315	\$ 371	\$ 1,502	\$ 649	\$ 75	\$ 75	\$ 649	\$ (334)	\$ 254	\$ 61		
	Standard System	\$ 760	\$ 1,123	\$ 964	\$ 3,392	\$ 750	\$ 750	\$ 1,557	\$ (797)	\$ 899	\$ (139)		
	Pressure Distribution	\$ 960	\$ 1,329	\$ 1,335	\$ 3,392	\$ 990	\$ 990	\$ 1,761	\$ (801)	\$ 1,153	\$ (193)		
	Pump System (in addition to permit fee)	\$ 35	\$ 64	\$ 198	\$ 50	\$ 50	\$ 50	\$ 94	\$ (59)	\$ 53	\$ (18)		
	Redundant System	\$ 760	\$ 1,123	\$ 1,108	\$ 2,497	\$ 750	\$ 750	\$ 1,370	\$ (610)	\$ 935	\$ (175)		
	Steep Slope	\$ 760	\$ 1,123	\$ 1,108	\$ 2,497	\$ 752	\$ 752	\$ 1,370	\$ (610)	\$ 936	\$ (176)		
	Tile Dewatering	\$ 930	\$ 1,329	\$ 1,335	\$ 3,392	\$ 990	\$ 990	\$ 1,761	\$ (831)	\$ 1,146	\$ (216)		
	Seepage Trench	\$ 760	\$ 1,123	\$ 1,108	\$ 2,497	\$ 750	\$ 750	\$ 1,370	\$ (610)	\$ 935	\$ (175)		
	Gray Water Disposal Sump (holding tank)	\$ 360	\$ 563	\$ 548	\$ 1,279	\$ 559	\$ 559	\$ 737	\$ (377)	\$ 508	\$ (148)		
	Capping Fill	\$ 1,040	\$ 1,329	\$ 1,108	\$ 3,392	\$ 990	\$ 990	\$ 1,705	\$ (665)	\$ 1,117	\$ (77)		
	Sand Filter	\$ 1,100	\$ 1,646	\$ 1,620	\$ 3,392	\$ 1,200	\$ 1,200	\$ 1,964	\$ (864)	\$ 1,391	\$ (291)		
	Alternative Treatment Technology	\$ 1,040	\$ 1,329	\$ 1,135	\$ 3,392	\$ 990	\$ 990	\$ 1,711	\$ (671)	\$ 1,123	\$ (83)		
	Saprrolite	\$ 1,040	\$ 1,123	\$ 1,108	\$ 2,497	\$ 750	\$ 750	\$ 1,370	\$ (330)	\$ 1,005	\$ 35		
	Permit Renewal - Field Visit	\$ 460	\$ 520	\$ 620	\$ 1,489	\$ 336	\$ 336	\$ 741	\$ (281)	\$ 484	\$ (24)		
	Permit Renewal - No Field Visit	\$ 195	\$ 152	\$ 252	\$ 648	\$ 26	\$ 26	\$ 270	\$ (75)	\$ 156	\$ 39		
RESIDENTIAL REPAIR													
	Major Repair Residential (standard system)	\$ 645	\$ 535	\$ 635	\$ 1,100	\$ 600	\$ 600	\$ 718	\$ (73)	\$ 604	\$ 41		
	Major Repair Residential (all others)	\$ 645	\$ 535	\$ 635	\$ 1,495	\$ 600	\$ 600	\$ 816	\$ (171)	\$ 604	\$ 41		
	Minor Repair Residential	\$ 360	\$ 256	\$ 356	\$ 545	\$ 100	\$ 100	\$ 314	\$ 46	\$ 268	\$ 92		
COMMERCIAL REPAIR													
	Large System fee(601-2500 gpd) in addition repair permits	\$ -	\$ -	\$ 96	\$ 317	\$ 250	\$ 250	\$ 221	\$ (221)	\$ 115	\$ (115)		
	Major Repair commercial (standard system)	\$ 750	\$ 1,008	\$ 635	\$ 2,497	\$ 600	\$ 600	\$ 1,185	\$ (435)	\$ 748	\$ 2		
	Major Repair commercial (all others)	\$ 750	\$ 1,008	\$ 635	\$ 3,392	\$ 600	\$ 600	\$ 1,409	\$ (659)	\$ 748	\$ 2		
	Minor Repair commercial (Holding tank)	\$ 350	\$ 464	\$ 356	\$ 2,497	\$ 100	\$ 100	\$ 854	\$ (504)	\$ 318	\$ 33		
	Minor Repair commercial (tank only)	\$ 350	\$ 464	\$ 356	\$ 1,279	\$ 100	\$ 100	\$ 550	\$ (200)	\$ 318	\$ 33		
ALTERATION PERMITS													
	Major	\$ 665	\$ 552	\$ 652	\$ 2,509	\$ 675	\$ 675	\$ 1,097	\$ (432)	\$ 636	\$ 29		
	Minor	\$ 370	\$ 264	\$ 364	\$ 1,279	\$ 175	\$ 175	\$ 521	\$ (151)	\$ 293	\$ 77		
AUTHORIZATION NOTICE													
	Authorization Notice with Field Visit	\$ 255	\$ 624	\$ 724	\$ 1,801	\$ 450	\$ 450	\$ 900	\$ (900)	\$ 599	\$ (599)		
	Authorization Notice without Field Visit	\$ 255	\$ 160	\$ 260	\$ 648	\$ 150	\$ 150	\$ 305	\$ (50)	\$ 206	\$ 49		
ADDITIONAL SERVICES													
	Holding Tank Inspection	\$ 500	\$ 384	\$ 484	\$ 762	\$ 435	\$ 435	\$ 516	\$ (16)	\$ 451	\$ 49		
	Existing System Report (no water)	\$ 630	\$ 100	\$ 740	\$ 1,277	\$ 435	\$ 435	\$ 260	\$ (187)	\$ 602	\$ 28		
	Pumper Truck Inspection - first truck	\$ 120	\$ 100	\$ 100	\$ 298	\$ 98	\$ 98	\$ 112	\$ (140)	\$ 105	\$ 16		
	Pumper Truck Inspection - additional truck	\$ 60	\$ 50	\$ 50	\$ 1015	\$ 264	\$ 264	\$ 456	\$ (456)	\$ 270	\$ 8		
	Annual/Biennial Evaluation of a Temporary/Mobile Home Hardship	\$ 460	\$ 215	\$ 330	\$ 762	\$ 264	\$ 264	\$ 521	\$ (61)	\$ 445	\$ 15		
	Annual/Biennial Evaluation of an Alternative System	\$ 10	\$ 50	\$ 50	\$ 49	\$ 47	\$ 47	\$ 49	\$ (39)	\$ 39	\$ (29)		
	File Review	\$ 35	\$ 28	\$ 30	\$ 762	\$ 50	\$ 50	\$ 217	\$ (182)	\$ 36	\$ (1)		
	Annual Report Evaluation for a Holding Tank	\$ 70	\$ 55	\$ 60	\$ 164	\$ 50	\$ 50	\$ 82	\$ (12)	\$ 59	\$ 11		
	Annual Report Evaluation Other	\$ 528	\$ 625	\$ 620	\$ 1,692	\$ 454	\$ 454	\$ 837	\$ (309)	\$ 550	\$ (22)		
	Average												

** Highlighted fees are an average of the fees charged by DEQ for this activity.