



# AGENDA

**\*REVISED**

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

*Added discussion item III. 1.*

## **THURSDAY, DECEMBER 15, 2011 - 10:00 AM** **BOARD OF COUNTY COMMISSIONERS**

Beginning Board Order No. 2011-92

### **I. HOUSING AUTHORITY CONSENT AGENDA**

1. Approval of Contract with the Housing Development Center to Provide Owner's Representation Services for the Renovation of the Easton Ridge Apartments
2. Approval of Contract with the Housing Development Center to Provide Real Estate Development and Financial Advisory Services to the Housing Authority of Clackamas County
3. Approval of Contract with Blue Tree Strategies to Provide Real Estate Development and Financial Advisory Services to the Housing Authority of Clackamas County
4. Approval of Contract with the True Adams Company to Provide Real Estate Development and Financial Advisory Services to the Housing Authority of Clackamas County

**II. PUBLIC HEARINGS** *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

1. Resolution No. \_\_\_\_\_ for Clackamas County for a Supplemental Budget (greater than 10%) for Fiscal Year 2011-2012 (Diane Padilla, Budget Manager)
2. Approval and Execution of Deeds to Transfer Tax Foreclosed Property to the Tri-City Service District (Gary Barth, Business and Community Services)

**\*III. DISCUSSION ITEM** *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

### **Health, Housing & Human Services**

- \*1. Approval of an Agreement between Clackamas County Primary Care, Northwest Contractors and Clackamas Jaw Surgery PC for Relocation Assistance and Tenant Improvements as Part of the New Primary Care Clinic (Chuck Robbins, Community Development)

**IV. CITIZEN COMMUNICATION** *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the blue card provided on the table outside of the hearing room prior to the beginning of the hearing. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

**V. CONSENT AGENDA** *(The following Items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

**A. Health, Housing & Human Services**

1. Approval of an Intergovernmental Agreement with the Oregon Health Authority for the Provision of the Drinking Water Program – CH
2. Approval of an Intergovernmental Agreement between Community Development and the Boring Water District #24 for the Compton Well Rehabilitation Project - CD
3. Approval of a Behavioral Health Services Agreement with Neuro Behavioral Concepts, LLC for Mental Health Evaluation and Assessment Services – BH
4. Approval of a Behavioral Health Services Agreement with Well Health Clinic dba Edward F. Green for Outpatient Mental Health Services - BH

**B. Department of Transportation & Development**

1. Approval of an Intergovernmental Agreement with the City of Canby Authorizing the County to Administer a Building Code Program and to Provide Services

**C. Finance Department**

1. Resolution No. \_\_\_\_\_ for Clackamas County for a Supplemental Budget (Less than 10%) for Fiscal Year 2011-2012
2. Resolution No. \_\_\_\_\_ for Clackamas County for Transfer of Appropriations for Fiscal Year 2011-2012
3. Resolution No. \_\_\_\_\_ for Clackamas County for Budgeting of New Specific Purpose Revenue for Fiscal Year 2011-2012

**D. Elected Officials**

1. Approval of Previous Business Meeting Minutes – BCC

**E. Department of Emergency Management**

1. Approval of an Intergovernmental Agreement for Landslide Hazard Mapping and Risk Assessment Project

**F. Technology Services**

1. Approval of a Microsoft Enterprise Agreement for Desktop and Server Software with DELL Software

**VI. COMMISSIONERS COMMUNICATION**

**NOTE:** *Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.*

*<http://www.clackamas.us/bcc/business/>*

December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of Contract with the Housing Development Center to Provide Owner's Representation Services for the Renovation of the Easton Ridge Apartments**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with the Housing Development Center to provide Owner's Representation services for the renovation of the Easton Ridge Apartments. This team was selected from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

**Property Description:** Easton Ridge is located at SE 90<sup>th</sup> Avenue and SE Causey Avenue approximately one-quarter mile north of Clackamas Town Center. Easton Ridge is located within a short walk of the region's transportation system including the Clackamas Town Center Transit Station and frequent bus service along SE 82nd. Its proximity to the Town Center area also provides ready access for residents to a wide range of goods, services and employment opportunities.

The buildings were constructed in 1989 by a private developer with HACC acquiring the property in 1996. Easton Ridge has (264) units in eleven 3-story residential buildings and a single story community building with an on-site property management office. The property is approximately 60% 1-bedroom and 40% 2-bedroom units. Easton Ridge is currently income restricted to households earning 80% area median income (\$57,600 a year for a family of four) and below. HACC views Easton Ridge as a key component of both the agency's and the County's affordable housing portfolio. Therefore, HACC has prioritized the preservation of the property and will be completing a rehabilitation of the residential buildings in the next 12-18 months.

**Rehabilitation Scope:** The renovation will focus on three main areas including: 1) Full replacement of the building envelope including siding, sheathing, windows and doors with the possibility of a full insulation upgrade (dependent on condition of current insulation and available funding), 2) Re-design of site drainage system to ensure proper surface water conveyance away from structures including repair of retaining walls at the first floor units, and 3) Install new interior ventilation systems to reduce moisture build-up. The scope of work has an estimated construction budget of \$7 million. Carleton Hart Architecture has been hired to provide the architecture and engineering for the project. The HACC is currently procuring the General Contractor for the project with intent to have a firm selected and under contract by the end of January 2012.

**Owner's Representative Services:** The HACC recognizes the complexity of the Easton Ridge renovation project and the need to complete the work on time and within budget constraints, therefore HACC has secured owner's representative services to ensure a successful outcome for the project. The owner's representative will act as an agent for HACC beginning with the design phase through to the completion of construction. They are an extension of the HACC staff, working as an integral member of the project team with a focus on acting in HACC's best interests.

The HACC issued a Request for Proposals (RFP) to procure a pool of contractors for on-call real estate development and financial advisory services, including owner's representative services. The RFP was advertised in the Daily Journal of Commerce (DJC) and on the HACC website. Submissions were scored by the selection committee based on established evaluation criteria that gave points to each team based on experience and expertise. The Housing Development Center (HDC) met all the criteria and is one of four firms selected for the pool.

The HDC will serve as the Owner's Representative for the rehabilitation of the Easton Ridge Apartments. HDC will represent the interest of the HACC throughout all phases of the project and will be responsible for all project oversight and management, as well as internal and external communications on behalf of the HACC. The Owner's Representative will serve as the central point of direction, management and coordination responsible for issue identification, evaluation and resolution for the HACC.

HDC will perform these services on a fee for service basis with a 'not-to-exceed' amount of \$128,961. No County General funds are involved. County Counsel has reviewed and approved the Contract on November 21, 2011. This contract is effective when signed by all parties and terminates on October 31, 2013.

**Recommendation:**

Staff respectfully recommends the Board approval of this contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker  
Director

<p>For information on this issue or copies of attachments Please contact Mary-Rain O'Meara at (503)655-8279</p>
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December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of Contract with the Housing Development Center to  
Provide Real Estate Development and Financial Advisory Services  
to the Housing Authority of Clackamas County**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with the Housing Development Center to provide Real Estate Development and Financial Advisory services to HACC. This team was selected, along with two others, from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

In 2008, HACC's Board of Commissioners adopted a 10-Year Strategic Directive to redevelop and reposition HACC's housing portfolio, including identifying opportunities to increase HACC's housing portfolio through new development and the acquisition of existing housing as well as disposing of HACC's scattered site public housing portfolio. In short, HACC intends to move forward with multiple development efforts over the next several years.

As these projects proceed, HACC anticipates the need for a variety of development and financial advisory services and desires to establish contracts with one or more consultant firms for the provision of these services as they arise.

The broad categories are:

1. Development Services and Project Coordination
2. Predevelopment, Construction and Permanent Financing
3. New Market Tax Credits and Equity Investment
4. Owner's Representative Services

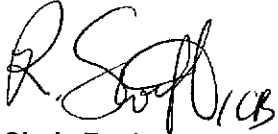
Within the categories indicated above, the contractor(s) will be a direct advisor to HACC throughout the entire development process. The contractor(s) will be expected to work in partnership with HACC staff, development partner(s), if applicable, HUD representatives, HACC's General Counsel, lenders, investors and other relevant project partners.

HDC will perform these services on a fee for service basis with a 'not-to-exceed' amount of \$150,000. No County General funds are involved. County Counsel has reviewed and approved the Contract on November 9, 2011. This contract is effective when signed by all parties and terminates on December 15, 2013.

**Recommendation:**

Staff respectfully recommends the Board approval of this contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Becker', with a stylized flourish at the end.

Cindy Becker  
Director

For information on this issue or copies of attachments  
Please contact Mary-Rain O'Meara at (503)655-8279

COPY

Cindy Becker  
Director

December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of Contract with Blue Tree Strategies to  
Provide Real Estate Development and Financial Advisory Services  
to the Housing Authority of Clackamas County**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with Blue Tree Strategies to provide Real Estate Development and Financial Advisory services to HACC. This team was selected, along with two others, from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

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4. Owner's Representative Services

Within the categories indicated above, the contractor(s) will be a direct advisor to HACC throughout the entire development process. The contractor(s) will be expected to work in partnership with HACC staff, development partner(s), if applicable, HUD representatives, HACC's General Counsel, lenders, investors and other relevant project partners.

Total amount of contract is \$150,000. No County General funds are involved. This contract is in the format approved by County Counsel as part of the H3S Contract standardization project. This contract is effective when signed by all parties and terminates on December 15, 2013.

**Recommendation:**

Staff respectfully recommends the Board approval of this contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Becker', written over a faint, illegible typed name.

Cindy Becker  
Director

For information on this issue or copies of attachments  
Please contact Mary-Rain O'Meara at (503)655-8279



December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of Contract with the True Adams Company to Provide Real Estate  
Development and Financial Advisory Services to the  
Housing Authority of Clackamas County**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with the True Adams Company to provide Real Estate Development and Financial Advisory services to HACC. This team was selected, along with two others, from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

In 2008, HACC's Board of Commissioners adopted a 10-Year Strategic Directive to redevelop and reposition HACC's housing portfolio, including identifying opportunities to increase HACC's housing portfolio through new development and the acquisition of existing housing as well as disposing of HACC's scattered site public housing portfolio. In short, HACC intends to move forward with multiple development efforts over the next several years.

As these projects proceed, HACC anticipates the need for a variety of development and financial advisory services and desires to establish contracts with one or more consultant firms for the provision of these services as they arise.

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3. New Market Tax Credits and Equity Investment
4. Owner's Representative Services

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Total amount of contract is \$150,000. No County General funds are involved. This contract is in the format approved by County Counsel as part of the H3S Contract standardization project. This contract is effective when signed by all parties and terminates on December 15, 2013.

**Recommendation:**

Staff respectfully recommends the Board approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

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Cindy Becker  
Director

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Please contact Mary-Rain O'Meara at (503)655-8279



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

December 15, 2011

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners  
Clackamas County

Members of the Board:

**Resolution for Clackamas County for a Supplemental Budget  
(Greater Than Ten Percent) for Fiscal Year 2011-2012**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached Board Order reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.480 (4) which allows for governing body approval of supplemental budget changes for items ten percent or greater of the qualifying expenditures of the budget fund(s) being adjusted. The required notices have been published.

The **General Fund - Non Departmental** is moving the budget for Video Lottery shared revenue to Business and Economic Development Fund in accordance with House Bill 3188 which requires lottery funds to be accounted for in a separate, economic development fund

The **Business and Economic Development Fund** is recognizing Video Lottery Revenue and appropriating in materials and services and making an interfund transfer to Community Solutions for Clackamas County.

The **Planning Fund** is recognizing fund balance and appropriating it in contingency.

The **District Attorney Fund** is decreasing its budget to recognize lower than estimated Child Abuse Multidisciplinary Intervention funding.

The **Justice Court Fund** is recognizing fund balance and appropriating it for interfund transfer to the General Fund.

The **Social Services Fund** is decreasing its budget to recognize lower than estimated Emergency Housing, Mountain Express and Older Americans Act grant revenues.

The **Community Solutions for Clackamas County Fund** is decreasing its budget to recognize lower than estimated beginning fund balance and reductions in federal and state training grants and eliminating 6 vacant full time positions.

The **Children, Youth and Families Fund** is recognizing interfund transfer revenue from the General Fund and budgeting for an Abuse and Family Violence Prevention program.

The **Tourism Development Fund** is recognizing additional beginning fund balance and appropriating it in materials and services to promote tourism in Clackamas County.

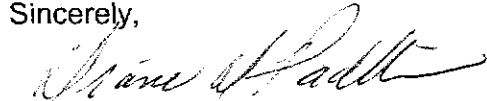
The effect of this Resolution is an increase in appropriations of \$596,137 including new revenues as detailed below:

Fund Balance	\$ 967,804.
Federal Operating Grants	(48,650.)
State Operating Grants	(823,017.)
Interfund Transfers	<u>500,000.</u>
Total Recommended	<u>\$ 596,137.</u>

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,



Diane D. Padilla  
Budget Manager

For information on this issue or copies of attachments  
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS  
COUNTY BOARD OF COMMISSIONERS  
REGARDING ADOPTION OF A  
SUPPLEMENTAL BUDGET FOR ITEMS  
GREATER THAN 10 PERCENT  
OF THE TOTAL QUALIFYING  
EXPENDITURES AND MAKING  
APPROPRIATIONS FOR FISCAL  
YEAR 2011-12



Resolution No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2011 through June 30, 2012, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a hearing to discuss the supplemental budget was held before the Board of County Commissioners on December 15, 2011.

WHEREAS; the funds being adjusted are:

- . General Fund - Non Departmental
- . Business and Economic Development Fund
- . Planning Fund
- . District Attorney Fund
- . Justice Court Fund
- . Social Services Fund
- . Community Solutions for Clackamas County Fund
- . Children, Youth and Families Fund
- . Tourism Development Fund;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.480, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

ADOPTED this 15th day of December, 2011

By the BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**SUMMARY OF SUPPLEMENTAL BUDGET**  
**Exhibit A**  
**CHANGES OF GREATER THAN 10% OF BUDGET**  
**December 15, 2011**

Recommended items by revenue source:

Fund Balance	\$ 967,804.
Federal Operating Grants	(48,650.)
State Operating Grants	(823,017.)
Interfund Transfer	<u>500,000.</u>
Total Recommended	<u>\$ 596,137.</u>

**GENERAL FUND - NON DEPARTMENTAL**

Revenues:	
State Operating Grants	<u>\$(1,120,000.)</u>
Total Revenues	<u>\$(1,120,000.)</u>
Expenses:	
Materials & Services	\$ (20,000.)
Contingency	(71,130.)
Interfund Transfer	<u>(1,028,870.)</u>
Total Expenses	<u>\$(1,120,000.)</u>

Moving the budget for Video Lottery shared revenue to Business and Economic Development Fund in accordance with House Bill 3188 which requires lottery funds to be accounted for in a separate, economic development fund

**BUSINESS AND ECONOMIC DEVELOPMENT FUND**

Revenues:	
State Operating Grants	<u>\$ 1,120,000.</u>
Total Revenues	<u>\$ 1,120,000.</u>
Expenses:	
Materials & Services	\$ 91,130.
Interfund Transfer	<u>1,028,870.</u>
Total Expenses	<u>\$ 1,120,000.</u>

Recognizing Video Lottery Revenue and appropriating in materials and services and making an interfund transfer to Community Solutions for Clackamas County.

**PLANNING FUND**

Revenues:	
Fund Balance	<u>\$ 2,933.</u>
Total Revenues	<u>\$ 2,933.</u>
Expenses:	
Contingency	<u>\$ 2,933.</u>
Total Expenses	<u>\$ 2,933.</u>

Recognizing fund balance and appropriating it in contingency.

**DISTRICT ATTORNEY FUND**

Revenues:		
State Operating Grants		\$ (33,553.)
Total Revenues		<u>\$ (33,533.)</u>
Expenses:		
Materials & Services		\$ (33,553.)
Total Expenses		<u>\$ (33,553.)</u>

Decreasing its budget to recognize lower than estimated Child Abuse Multidisciplinary Intervention funding.

**JUSTICE COURT FUND**

Revenues:		
Fund Balance		\$ 804,217.
Total Revenues		<u>\$ 804,217.</u>
Expenses:		
Interfund Transfer		\$ 804,217.
Total Expenses		<u>\$ 804,217.</u>

Recognizing fund balance and appropriating it for interfund transfer to the General Fund.

**SOCIAL SERVICES FUND**

Revenues:		
Fund Balance		\$ (3,471.)
Federal Operating Grants		(13,541.)
State Operating Grants		<u>(13,024.)</u>
Total Revenues		<u>\$ (30,036.)</u>
Expenses:		
Materials & Services		\$ (30,036.)
Total Expenses		<u>\$ (30,036.)</u>

Decreasing its budget to recognize lower than estimated Emergency Housing, Mountain Express and Older Americans Act grant revenues.

**COMMUNITY SOLUTIONS FOR CLACKAMAS COUNTY FUND**

Revenues:		
Fund Balance		\$ (124,451.)
Federal Operating Grants		(35,109.)
State Operating Grants		<u>(776,440.)</u>
Total Revenues		<u>\$ (936,000.)</u>
Expenses:		
Personal Services		\$ (721,082.)
Materials & Services		<u>(214,918.)</u>
Total Expenses		<u>\$ (936,000.)</u>

Decreasing its budget to recognize lower than estimated beginning fund balance and reductions in federal and state training grants and eliminating 6 vacant full time positions.

**CHILDREN, YOUTH AND FAMILIES FUND**

Revenues:		
Interfund Transfer		\$ 500,000.
Total Revenues		<u>\$ 500,000.</u>
Expenses:		
Materials & Services		\$ 500,000.
Total Expenses		<u>\$ 500,000.</u>

Recognizing interfund transfer revenue from the General Fund and budgeting for the Abuse and Family Violence Prevention program.

**TOURISM DEVELOPMENT FUND**

Revenues:		
Fund Balance		\$ 288,576.
Total Revenues		<u>\$ 288,576.</u>
Expenses:		
Materials & Services		\$ 288,576.
Total Expenses		<u>\$ 288,576.</u>

Recognizing additional beginning fund balance and appropriating it in materials and services to promote tourism in Clackamas County.





GARY BARTH  
DIRECTOR

**BUSINESS AND COMMUNITY SERVICES**

**DEVELOPMENT SERVICES BUILDING**  
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

Public Hearing for the Execution of Deeds to Transfer Tax Foreclosed Property to the  
Tri-City Service District, 150 Beaver Creek Road, Oregon City, OR

In 1986 and 2004, through tax-foreclosure by the Assessor's office, Clackamas County came into ownership of four parcels of property. These parcels are located along and on Agnes Avenue in Oregon City.

Together, these four properties have an Assessor's Real Market Value of \$234,894, but have limited use. Tax lots 22E29, 01405 and 01510 were foreclosed on in 2004 and are encumbered with a road as well as a gas pipeline easement and water line easement. Tax lots 22E29, 02100 and 02300 were foreclosed on in 1986 and are also encumbered with a gas pipeline easement and a water line easement. All parcels are situated on the old Rossman Landfill site.

WES has requested that these properties be transferred to the *Tri-City Service District*. These parcels will help the District pursue an adopted comprehensive, strategic or operational plan and serve a public purpose. The District believes that current and future effluent pipelines discharging to the Willamette River from the Tri-City Wastewater Treatment Plant are and will be located to pass through at least part of the parcels.

Per ORS 271.330(1), any political subdivision is granted express power to relinquish the title to any of its property not needed for public use to any governmental body, providing such property shall be used for not less than 20 years for a public purpose by the governmental body in the State of Oregon. The transfer process requires a two week public notice as well as a public hearing. The granting political subdivision may waive, at the time of transfer, the inclusion in the deed of the reversionary interest the 20 year requirement implies.

The amount of the back taxes, interest and penalties that accrued up to the judgment date on these parcels is \$83,799. If the transfer of ownership is approved, WES is prepared to pay these accrued charges within six months of the date of transfer. Because consideration will be paid, WES also requests that, at the time of transfer, the County waive the reversionary interest the 20 year requirement implies.

Page 2  
Staff Report  
December 15, 2011

These funds will be placed in the Tax Title Land Fund and distributed in accordance with ORS 275.275.

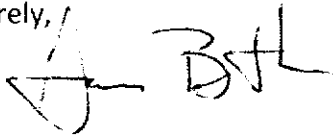
Advertising in accordance with ORS 271.330 was accomplished in the Daily Journal of Commerce on December 1 & 8, 2011.

All documents have been reviewed and approved by County Counsel.

**RECOMMENDATIONS**

- Property Resources staff respectfully recommends the approval of the transfer of these properties to WES, to be used for the Tri-City Service District, for the considerations listed above and that the reversionary interest of 20 years is waived.
- Staff also recommends the execution of the attached County Deeds.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Barth". The signature is stylized with a large, looped initial "G" and a long, sweeping underline.

Gary Barth, Director  
Clackamas County - Business & Community Services

COPY

December 15, 2011

Board of County Commissioners  
Clackamas County, Oregon

Members of the Board:

**Approval of a Three Party Agreement between  
Clackamas County Primary Care, Norwest Contractors  
and Clackamas Jaw Surgery, P.C.  
For Relocation Assistance and Tenant Improvements as part of the  
new Primary Care Clinic**

Health, Housing and Human Services requests the approval of a Three Party Agreement with Norwest Contractors and Clackamas Jaw Surgery, P.C. that will allow for the development of a Dental Clinic at the new Sunnyside Health Center located at 9775 SE Sunnyside Road. The clinic will expand much needed dental care access in North Clackamas which has the largest concentration of low income residents in the County.

The Sunnyside Health Center is a new facility in leased space. The lease for this facility was approved by the Board of County Commissioners on July 27, 2011 with the expectation that a new clinic would be developed to provide primary care, dental and behavioral health services. The vacant space available in the building was large enough to house medical and behavioral health services but would not accommodate adding dental services. In order to provide dental services at the clinic in a timely manner it was determined that the County's best option would be to expand into space currently occupied by Clackamas Jaw Surgery, P.C.

Clackamas Jaw Surgery, P.C. has 2 years remaining on their current lease with an option for an additional 5 years. When approached, the Jaw Surgeon expressed interest in early termination of the lease provided an agreement for relocation and tenant improvement expenses could be reached.

In anticipation of successful negotiations the lease for the Sunnyside Health Center included language expecting the County to "use commercially reasonable, diligent efforts" to relocate the Jaw Surgeon. After lengthy negotiations the County agreed to pay for a portion of the costs needed to remodel an adjacent vacant space and relocate Clackamas Jaw Surgery, P.C. In return the County would gain immediate access to the newly vacated space.

Clackamas Jaw Surgery, P.C. is ready to enter into a lease for the new space with Regency Centers (property owner), and into a construction contract with Norwest Construction to build-out the new space and to relocate furniture, fixtures and equipment. The Three Party Agreement is an exhibit to the lease and the construction contract. In it the parties agree that the County will pay for a portion of the construction and relocation up to a not to exceed maximum amount of \$343,000. All additional expenses shall be the responsibility of Clackamas Jaw Surgery, P.C.

Funds for this activity were included in the original budget for the Sunnyside Health Center.

*Healthy Families. Strong Communities.*

**No additional County General Fund dollars are requested.** The Agreement was reviewed and approved by County Counsel on November 30, 2011.

**Recommendation**

We recommend approval of the attached Agreement and that Director, Cindy Becker be authorized to sign the Agreement on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Becker", followed by a long horizontal flourish.

Cindy Becker  
Director

**Exhibit B**  
**Three Party Agreement**

December 1, 2011

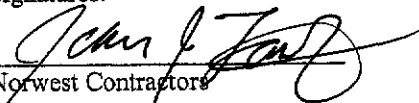
Clackamas County (County) acknowledges through this agreement with Clackamas Jaw Surgery, PC. (Owner) that the County is financially responsible for a not to exceed maximum amount of Three Hundred Forty-Three Thousand Dollars (\$343,000) in Project Costs in the contract between Norwest Contractors, Inc. (Constructor) and Owner dated December 1, 2011 and pursuant to Article 13.6 of this Agreement; and subject also to Exhibit C and the Consent and Agreement of Clackamas County to the Sunnyside 205 Shopping Center Lease between Regency Centers, L.P., as Landlord and Clackamas Jaw Surgery, PC, as Tenant for Premises Space Number 9895-P. The County will pay all approved project invoices naming both Norwest Contractors, Inc. and Clackamas Jaw Surgery, PC. as joint payees, including a lump sum payment of \$20,215 for out-of-pocket expenses, as part of the not to exceed maximum of \$343,000.

Constructor represents that existing plumbing, mechanical and electrical (Systems) for Premises Space Number 9895-P including Landlord's work as described in the Lease are acceptable in their present state and shall not present any increase in agreed upon construction costs. Constructor agrees to absorb any increased construction costs related to any unanticipated existing conditions of the Systems for Premises Space Number 9895-P.

All parties acknowledge:

1. County neither has nor will have any responsibility or obligation legal or otherwise in connection with work performed or with materials or equipment supplied, except as expressly stated in this Agreement. Any warranty or guarantee of such work or materials must be obtained by the Owner from those supplying such work or materials. County is not responsible for the quality of such work or materials.
2. Project Costs are limited to those expenses associated with the relocation of the Owner and include construction costs; governmental fees and permits; costs of relocating furniture, fixtures and equipment; and the out-of-pockets expenses noted above.
3. Once County has made aggregate payments totaling \$343,000 the County will have no further commitment of any kind (financial or otherwise) to either Norwest Contractors, Inc. or Clackamas Jaw Surgery, PC. regardless of the project's final cost.
4. Clackamas County, Norwest Contractors, Inc.; and Clackamas Jaw Surgery, PC. each agrees to indemnify the other two parties, and its agents from any and all liabilities, claims expenses, losses or damages, including attorney fees, which may arise in connection with the Work to the extent caused in whole or in part, by the acts or omissions of the party against whom indemnity is sought.
5. Upon satisfactory completion of the invoiced work the County, with the approval of the Owner, agrees to make payment to the Constructor, subject to the not to exceed maximum of \$343,000.
6. All work must be inspected and approved by County prior to payment.

Signatures:

  
Norwest Contractors

12/13/2011  
Date

By: \_\_\_\_\_  
Clackamas Jaw Surgery, PC.

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Clackamas County

\_\_\_\_\_  
Date

December 15, 2011

Board of County Commissioners  
Clackamas County

Members of the Board:

**Approval of an Intergovernmental Agreement  
with the Oregon Health Authority  
for the provision of the Drinking Water Program**

The Clackamas County Community Health Division (CCCHD) of the Health, Housing and Human Services Department requests the approval an Intergovernmental Agreement with the Oregon Health Authority for the provision of the Drinking Water Program.

CCCHD will monitor public water systems to reduce health risks and increase compliance with drinking water monitoring within the County. This is a renewal agreement that was last approved by the Board on July 16, 2009.

The amount of this revenue agreement is \$258,082. No County General Funds are involved. County Counsel approved the agreement on November 30, 2011. The agreement is retroactive as CCCHD received the document from the State in late November. It is effective October 1, 2011 through June 30, 2013.

**Recommendation**

We recommend the approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker  
Director

For information on this issue or copies of attachments,  
please contact Emily M. Zwetzig/Office of Business Services at (503) 742-5318.

*Healthy Families. Strong Communities.*

2051 Kaen Road #239, Oregon City, OR 97045 • Phone: 503-650-5697 • Fax: 503-655-8677 • www.clackamas.us

December 15, 2011

Board of Commissioners  
Clackamas County, Oregon

Members of the Board:

**Approval of an Intergovernmental Agreement between Community Development and the Boring Water District #24 for the Compton Well Rehabilitation Project**

The Community Development Division of the Health, Housing & Human Services Department requests the approval of an Intergovernmental Agreement with the Boring Water District # 24 (Boring Water District) for the Compton Well Rehabilitation Project in the Boring area.

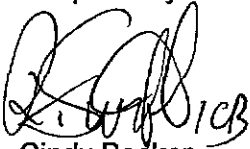
The Compton Well rehabilitation will consist of removing existing pump and piping, testing of water and sand contents, installing a new pump, replacing the vault cover to well, as well as various activities with general site preparation, site control and clean up.

The Community Development Division has allocated \$60,000 dollars of Community Development Block Grant (CDBG) Funds for this project. The Boring Water District will provide the balance of funds for the project. No County General Fund dollars are involved in this project. County Counsel reviewed this agreement on October 26, 2011.

**Recommendation:**

We recommend approval of this construction contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker  
Director

For information on this issue or copies of attachments  
Please contact Steve Kelly, # 503-650-5665

*Healthy Families. Strong Communities.*

COPY

Cindy Becker  
Director

December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of a Behavioral Health Services Agreement with  
NeuroBehavioral Concepts, LLC for Mental Health Evaluation and Assessment**

Clackamas County Behavioral Health Division (CCBHD) of the Health, Housing and Human Services Department (H3S) requests the approval of a renewal Behavioral Health Services Agreement with NeuroBehavioral Concepts, LLC for mental health evaluation and assessment service to OHP members authorized by Clackamas MHO.

Through this agreement, CCBHD subcontracts services for people who are Oregon Health Plan (OHP) members capitated to Clackamas County. The previous agreement was reviewed by the Board of County Commissioners and approved on December 16, 2010.


Payment is based on current Medicaid rates. The agreement does not contain an upper limit; expenditures are controlled by Behavioral Health Division, Clackamas Mental Health Organization staff who pre-authorize and monitor services on an on-going basis.

This agreement will be funded with Oregon Health Authority funds. No County General Funds are involved. County Counsel has reviewed and approved this agreement as part of the H3S contract standardization project. It is effective January 1, 2012 and terminates on December 31, 2012.

**Recommendation**

We recommend approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

  
Cindy Becker  
Director

For information on this issue or copies of attachments,  
please contact Emily M. Zwetzig/H3S Office of Business Services at (503)742-5318.



COPY

Cindy Becker  
Director

December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**Approval of a Behavioral Health Services Agreement with  
Well Health Clinic dba Edward F. Green for Outpatient Mental Health Services**

Clackamas County Behavioral Health Division (CCBHD) of the Health, Housing and Human Services Department (H3S) requests the approval of a renewal Behavioral Health Services Agreement Well Health Clinic dba Edward F. Green for outpatient mental health services to OHP members authorized by Clackamas Mental Health Organization (MHO).

Through this agreement, CCBHD subcontracts services for people who are Oregon Health Plan (OHP) members capitated to Clackamas County. The previous agreement was reviewed by the Board of County Commissioners and approved on December 11, 2008.

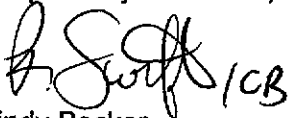
Payment is based on current Medicaid rates. The agreement does not contain an upper limit; expenditures are controlled by CCBHD, Clackamas MHO staff who pre-authorize and monitor services on an on-going basis.

This agreement will be funded with Oregon Health Authority funds. No County General Funds are involved. County Counsel has reviewed and approved this agreement as part of the H3S contract standardization project. It is effective January 1, 2012 and terminates on December 31, 2012.

**Recommendation**

We recommend approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker  
Director

For information on this issue or copies of attachments,  
please contact Emily M. Zwetzig/H3S Office of Business Services at (503)742-5318.



 **COPY**

Campbell M. Gilmour  
Director

**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**

**DEVELOPMENT SERVICES BUILDING**  
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CANBY  
AUTHORIZING THE COUNTY TO ADMINISTER A BUILDING CODE PROGRAM AND TO  
PROVIDE CERTAIN BUILDING, GRADING AND MECHANICAL INSPECTION AND PLAN  
REVIEW SERVICES AND ESTABLISHING TERMS AND CONDITIONS FOR THE  
AGREEMENT**

The City of Canby (the City) has administered its own building code program for many decades. The scope of their program included building, mechanical and grading permits and related activities. For much of that time, the Clackamas County Building Codes Division (the County) has been a service provider to the City, offering permitting, plan review and inspection services for plumbing and electrical permits through the County's building codes program.

Recently, the City's long-time Building Official retired. At that time, the City approached the County about administering their building code program and providing building, mechanical and grading permitting services on their behalf, in addition to the plumbing and electrical permitting services already provided by the County.

The attached IGA outlines the negotiated scope of work and terms of the agreement. Both the City and the County are enthusiastic about this agreement. We feel it will offer the citizens of Canby access to our highly experienced staff with expertise in these fields as well as enhanced service levels.

**RECOMMENDATION:**

Staff respectfully recommends that the Board adopt the attached Board Order approving an intergovernmental agreement with the City of Canby which will authorize the Clackamas County Building Codes Division to administer a building code program and to provide plan review and inspections services for building, mechanical, and grading permits within the City of Canby.

Sincerely,

Scott Caufield  
Building Codes Administrator

**Approved As To Form**

  
**Office of County Counsel**

**Date**

For information on this issue or copies of attachments,  
please contact Scott Caufield @ 503 742 4747



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of County Commissioners  
Clackamas County

Members of the Board:

**Resolution for Clackamas County for a Supplemental Budget  
(Less Than Ten Percent) for Fiscal Year 2011-2012**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached Board Order reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.480 (3) which allows for governing body approval of supplemental budget changes of less than ten percent of qualifying expenditures in the fund(s) being adjusted. The required notice has been published.

The **Library Services Fund** is recognizing fund balance and appropriating it in capital outlay for the Sunnyside Village Library project.

The **Road Fund** is recognizing additional fund balance due to capital projects being pushed out into the fiscal 2011-12 construction year and higher than expected Motor Vehicle Fund revenues.

The **Sheriff Fund** is recognizing additional fund balance, an interfund transfer from the District Attorney Fund and funding from Tri-Met and budgeting it in personal services and materials and services for program expenses associated with the Honest Opportunity Probation with Enforcement (HOPE) program, three Tri-Met deputy positions and fringe benefits.

The **Code Compliance and Sustainability Fund** is recognizing fund balance and budgeting it in capital outlay for a vehicle purchase and energy improvements at the Development Services Building.

The **Community Corrections Fund** is recognizing an interfund transfer from the District Attorney Fund for the Women's Corrections Substance Abuse (CSAP) and Honest Opportunity Probation with Enforcement (HOPE) programs and budgeting it in personal services for two probation officers and temporary workers and in materials and services for program expenses.

The **Children, Youth and Families Fund** is recognizing revenue from the Health, Housing and Human Services and Juvenile Funds and appropriating it in personal services for a part time program aide position and in materials and services for program expenses.

The **Community Health Fund** is recognizing additional Mental Health grant revenue and an interfund transfer from Clackamas Mental Health Organization Fund and appropriating the funds in personal services for two mental health services coordinators and one program aide and materials and services for the associated program costs.

The **Juvenile Fund** is recognizing fund balance and appropriating it in materials and services for computers not purchased before the end of the prior fiscal year.

The **Records Management Fund** is recognizing salary reimbursement revenue from the Road Fund and budgeting it in personal services to pay for a full-time records and information specialist dedicated to transportation and development work.

The **Telecommunication Services Fund** is recognizing fund balance and budgeting it in capital outlay for replacement/upgrade of the primary phone gear and future replacement of the Central Dispatch phone server and smaller remote servers.

The **Technology Services Fund** is recognizing fund balance and budgeting it to complete projects carried over from the prior year and current year projects.

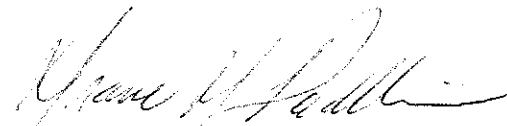
The effect of this Resolution Order is an increase in appropriations of \$5,568,803 including new revenues as detailed below:

Fund Balance	\$ 4,852,909.
State Operating Grants	(77,688.)
Local Government and Other Agencies	215,000.
Charge for Services	42,371.
Miscellaneous Revenue	56,334.
Interfund Transfer	<u>479,877.</u>
Total Recommended	<u>\$ 5,568,803.</u>

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,



Diane D. Padilla  
Budget Manager

For information on this issue or copies of attachments  
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS  
COUNTY BOARD OF COMMISSIONERS  
REGARDING ADOPTION OF A  
SUPPLEMENTAL BUDGET FOR ITEMS  
LESS THAN 10 PERCENT  
OF THE TOTAL QUALIFYING  
EXPENDITURES AND MAKING  
APPROPRIATIONS FOR FISCAL  
YEAR 2011-12



Resolution No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2011 through June 30, 2012, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; the funds being adjusted are:

- . Library Services Fund
- . Road Fund
- . Sheriff Fund
- . Code Compliance and Sustainability Fund
- . Community Corrections Fund
- . Children, Youth and Families Fund
- . Community Health Fund
- . Juvenile Fund
- . Records Management Fund
- . Telecommunication Services Fund
- . Technology Services Fund;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.480, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

ADOPTED this 15th day of December, 2011

By the BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**SUMMARY OF SUPPLEMENTAL BUDGET**  
**Exhibit A**  
**CHANGES OF LESS THAN 10% OF BUDGET**  
**December 15, 2011**

Recommended items by revenue source:

Fund Balance	\$ 4,852,909.
State Operating Grants	(77,688.)
Local Government & Other Agency	215,000.
Charges for Services	42,371.
Miscellaneous Revenue	56,334.
Interfund Transfer	<u>479,877.</u>
 Total Recommended	 <u>\$ 5,568,803.</u>

**LIBRARY FUND**

Revenue:	
Fund Balance	\$ <u>725,143.</u>
Total Revenues	\$ <u>725,143.</u>
Expense:	
Capital Outlay	\$ <u>725,143.</u>
Total Expenses	\$ <u>725,143.</u>

Library Services Fund is recognizing fund balance and appropriating it in capital outlay for the Sunnyside Village Library project.

**ROAD FUND**

Revenue:	
Fund Balance	\$ <u>2,698,263.</u>
Total Revenues	\$ <u>2,698,263.</u>
Expense:	
Materials & Services	\$ 147,000.
Capital Outlay	100,000.
Contingency	<u>2,451,263.</u>
Total Expenses	<u>\$ 2,698,263.</u>

Road Fund is recognizing additional fund balance due to capital projects being pushed out into the fiscal 2011-12 construction year and higher than expected Motor Vehicle Fund revenues.

**SHERIFF FUND**

Revenue:	
Fund Balance	\$ 500,000.
Local Government & Other Agency	215,000.
Interfund Transfer	51,564.
Total Revenues	<u>\$ 766,564.</u>
Expense:	
Personal Services	\$ 730,572.
Materials & Services	35,992.
Total Expenses	<u>\$ 766,564.</u>

Sheriff Fund is recognizing additional fund balance, an interfund transfer from the District Attorney Fund and funding from Tri-Met and budgeting it in personal services and materials and services for program expenses associated with the Honest Opportunity Probation with Enforcement (HOPE) program, three Tri-Met deputy positions and fringe benefits.

**CODE COMPLIANCE AND SUSTAINABILITY FUND**

Revenue:	
Fund Balance	\$ 179,997.
Total Revenues	<u>\$ 179,997.</u>
Expense:	
Capital Outlay	\$ 179,997.
Total Expenses	<u>\$ 179,997.</u>

Code Compliance and Sustainability Fund is recognizing fund balance and budgeting it in capital outlay for a vehicle purchase and energy improvements at the Development Services Building.

**COMMUNITY CORRECTIONS FUND**

Revenue:	
Interfund Transfer	\$ 169,437.
Total Revenues	<u>\$ 169,437.</u>
Expense:	
Personal Services	\$ 148,158.
Materials & Services	21,279.
Total Expenses	<u>\$ 169,437.</u>

Community Corrections Fund is recognizing an interfund transfer from the District Attorney Fund for the Women's Corrections Substance Abuse (CSAP) and Honest Opportunity Probation with Enforcement (HOPE) programs and budgeting it in personal services for two probation officers and temporary workers and in materials and services for program expenses.

### CHILDREN, YOUTH AND FAMILIES FUND

Revenue:	
Charge for Services	\$ 42,371.
Total Revenues	<u>\$ 42,371.</u>
Expense:	
Personal Services	\$ 8,000.
Materials & Services	34,371.
Total Expenses	<u>\$ 42,371.</u>

Children, Youth and Families Fund is recognizing revenue from the Health, Housing and Human Services and Juvenile Funds and appropriating it in personal services for a part time program aide position and in materials and services for program expenses.

### COMMUNITY HEALTH FUND

Revenue:	
State Operating Grants	\$ (77,688.)
Interfund Transfer	258,876.
Total Revenues	<u>\$ 181,188.</u>
Expense:	
Personal Services	\$ 150,942.
Materials & Services	30,246.
Total Expenses	<u>\$ 181,188.</u>

Community Health Fund is recognizing a change in Mental Health grant revenue and an interfund transfer from Clackamas Mental Health Organization Fund and appropriating the funds in personal services for two mental health services coordinators and one program aide and materials and services for the associated program costs.

### JUVENILE FUND

Revenue:	
Fund Balance	\$ 5,056.
Total Revenues	<u>\$ 5,056.</u>
Expense:	
Materials & Services	\$ 5,056.
Total Expenses	<u>\$ 5,056.</u>

Juvenile Fund is recognizing fund balance and appropriating it in materials and services for computers not purchased before the end of the prior fiscal year.



**RECORDS MANAGEMENT FUND**

Revenue:	
Miscellaneous Revenue	\$ 56,334.
Total Revenues	<u>\$ 56,334.</u>
Expense:	
Personal Services	\$ 56,334.
Total Expenses	<u>\$ 56,334.</u>

Records Management Fund is recognizing salary reimbursement revenue from the Road Fund and budgeting it in personal services to pay for a full-time records and information specialist dedicated to transportation and development work.

**TELECOMMUNICATIONS SERVICES FUND**

Revenue:	
Fund Balance	\$ 225,950.
Total Revenues	<u>\$ 225,950.</u>
Expense:	
Capital Outlay	\$ 225,950.
Total Expenses	<u>\$ 225,950.</u>

Telecommunication Services Fund is recognizing fund balance and budgeting it in capital outlay for replacement/upgrade of the primary phone gear and future replacement of the Central Dispatch phone server and smaller remote servers.

**TECHNOLOGY SERVICES FUND**

Revenue:	
Fund Balance	\$ 518,500.
Total Revenues	<u>\$ 518,500.</u>
Expense:	
Personal Services	\$ 80,000.
Materials & Services	283,500.
Capital Outlay	<u>155,000.</u>
Total Expenses	<u>\$ 518,500.</u>

Technology Services Fund is recognizing fund balance and budgeting it to complete projects carried over from the prior year and current year projects.



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

December 15, 2011

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners  
Clackamas County

Members of the Board:

**Resolution for Clackamas County for  
Transfer of Appropriations for Fiscal Year 2011-2012**

Periodically during the fiscal year it is necessary to transfer appropriations between the major spending categories (personal services, materials and services, debt service, interfund transfer, capital outlay and other requirements) to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.450. There is no financial impact incurred as a result of transfers as appropriations for these amounts have been accomplished through the initial budget process.

The attached resolution order accomplishes the above mentioned changes as requested by the following operating departments in keeping with a legally accurate budget.

The **General Fund - Non Departmental** is transferring from materials and services to the **Road Fund** to provide support for the Safe Communities Program.

The **General Fund - Non Departmental** is transferring from contingency to the **Social Services Fund** for a veterans services officer and emergency food and shelter assistance, the **Children, Youth and Families Fund** for an abuse and family violence prevention program and the **Sheriff Fund** for a detective position.

The **Road Fund** is recognizing interfund transfer revenue from the General Fund and increasing personal services to hire a full time Administrative Analyst for the Safe Communities program. This fund is also transferring a full time position to Records Management to provide a dedicated specialist for Road Department work.

The **Sheriff Fund** is transferring from personal services to materials and services and eliminating nine positions as medical services to the jail are now contracted with an outside provider. This fund is also recognizing additional General Fund support to add a detective position to advance the early intervention system recommended by the Advisory Committee.

The **Justice Court Fund** is transferring appropriation from personal services to interfund transfer to the General Fund to repay a loan for startup costs.

The **Health, Housing and Human Services Fund** is transferring appropriation from contingency to materials and services to reduce the indirect cost burden to the divisions.

The **Community Solutions for Clackamas County Fund** is transferring from materials and services to personal services to establish the county's new Veteran's Workforce Program.

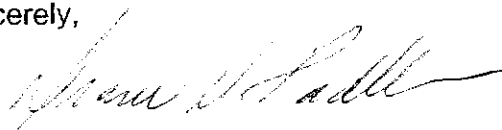
The **Community Health Fund** is realigning revenues and transferring from personal services to materials and services per most recent grant updates in several programs.

The **Technology Services Fund** is transferring from contingency to personal services for a new network engineer to help address expanding requirements for network operations and mobile technology.

**RECOMMENDATION:**

Staff respectfully recommends that the Board adopt the attached board order and Exhibit A to maintain an accurate budget.

Sincerely,



Diane D. Padilla  
Budget Manager

For information on this issue or copies of attachments  
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS  
COUNTY BOARD OF COMMISSIONERS  
PROVIDING AUTHORIZATION TO  
TRANSFER APPROPRIATIONS WITHIN  
THE FISCAL YEAR 2011-12



Resolution No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from appropriation category to another;

WHEREAS, transfer of appropriations for the period of July 1, 2011 through June 30, 2012, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the funds being adjusted are:

- . General Fund - Non Departmental
- . Road Fund
- . Sheriff Fund
- . Justice Court Fund
- . Health, Housing and Human Services Fund
- . Community Solutions for Clackamas County Fund
- . Community Health Fund
- . Technology Services Fund;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.450, transfer of appropriation within the fiscal year budget is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

ADOPTED this 15th day of December, 2011

By the BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**TRANSFER REQUESTS**

Exhibit A

**GENERAL FUND – NON DEPARTMENTAL**

Decrease:		
Materials & Services	\$	168,000.
Contingency		<u>641,649.</u>
Total	\$	<u><u>809,649.</u></u>
 Increase:		
Interfund Transfer	\$	<u>809,649.</u>
Total	\$	<u><u>809,649.</u></u>

Transferring from contingency to the Social Services Fund for a veterans services officer and emergency food and shelter assistance, Children, Youth and Families Fund for an abuse and family violence prevention program and the Sheriff Fund for a detective position. This unit is also transferring from materials and services to the Road Fund to provide support for the Safe Communities Program and recognizing revenue from the Justice Court Fund to repay a loan provided for court startup costs.

**ROAD FUND**

Increase:		
Revenue		
Interfund Transfer	\$	<u>100,000.</u>
Total	\$	<u><u>100,000.</u></u>
 Increase:		
Expenses		
Personal Services	\$	43,666.
Materials & Services		<u>56,334.</u>
Total	\$	<u><u>100,000.</u></u>

Recognizing interfund transfer revenue from the General Fund and increasing personal services to hire a full time Administrative Analyst for the Safe Communities program. This fund is also transferring a full time position to Records Management to provide a dedicated specialist for Road Department work.

### SHERIFF FUND

Increase:		
Revenue		
Interfund Transfer	\$	68,000.
Total	\$	<u>68,000.</u>
Decrease:		
Expenses		
Personal Services	\$	966,588.
Total	\$	<u>966,588.</u>
Increase:		
Expenses		
Materials & Services	\$	1,034,588.
Total	\$	<u>1,034,588.</u>

Transferring from personal services to materials and services and eliminating nine positions as medical services to the jail are now contracted with an outside provider. This fund is also recognizing additional General Fund support to add a detective position to advance the early intervention system recommended by the Advisory Committee.

### JUSTICE COURT FUND

Decrease:		
Personal Services	\$	106,200.
Total	\$	<u>106,200.</u>
Increase:		
Interfund Transfer	\$	106,200.
Total	\$	<u>106,200.</u>

Transferring appropriation from personal services to interfund transfer to the **General Fund** to repay a loan for startup costs.

### HEALTH, HOUSING AND HUMAN SERVICES FUND

Decrease:		
Contingency	\$	250,000.
Total	\$	<u>250,000.</u>
Increase:		
Materials & Services	\$	250,000.
Total	\$	<u>250,000.</u>

Transferring appropriation from contingency to materials and services to reduce the indirect cost burden to the divisions.

**COMMUNITY SOLUTIONS FOR CLACKAMAS COUNTY FUND**

Decrease:		
Materials & Services	\$	68,139.
Total	\$	<u>68,139.</u>
Increase:		
Personal Services	\$	68,139.
Total	\$	<u>68,139.</u>

Realigning revenues and transferring from personal services to materials and services per most recent grant updates in several programs.

**COMMUNITY HEALTH FUND**

Increase:		
Revenue		
Fund Balance	\$	250,000.
Charge for Services		99,860.
Total	\$	<u>349,860.</u>
Decrease:		
Revenue		
Federal Operating Grants	\$	42,838.
State Operating Grants		307,022.
Total	\$	<u>349,860.</u>
Increase:		
Expenses		
Personal Services	\$	10,925.
Total	\$	<u>10,925.</u>
Decrease:		
Expenses		
Materials & Services	\$	10,925.
Total	\$	<u>10,925.</u>

Realigning revenues and transferring from personal services to materials and services per most recent grant updates in several programs.

**TECHNOLOGY SERVICES FUND**

Decrease:		
Contingency	\$	82,044.
Total	\$	<u>82,044.</u>
Increase:		
Personal Services	\$	82,044.
Total	\$	<u>82,044.</u>

Transferring from contingency to personal services for a new network engineer to help address expanding requirements for network operations and mobile technology.



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of County Commissioners  
Clackamas County

Members of the Board:

**Resolution for Clackamas County for Budgeting of  
New Specific Purpose Revenue for Fiscal Year 2011-2012**

Each fiscal year it is necessary to appropriate additional expenditures and allocate additional sources of revenue to more accurately meet the changing requirements of the operating departments of the County.

The attached resolution reflects those changes that departments have requested which, pursuant to ORS 294.326, qualify as grants in trust for specific purposes in keeping with a legally accurate budget.

The **Sheriff Fund** is recognizing Oregon Department of Transportation and Oregon Military Department funding and budgeting it in materials and services to purchase eCrash and eCitation software for 72 patrol cars and capital outlay for computer hardware.

The **District Attorney Fund** is recognizing grants from Oregon Crime Victim's Services Division, Community Oriented Policing Services (COPS) and Honest Opportunity Probation with Enforcement (HOPE) and budgeting for program expenses including interfund transfers to the Community Corrections and Sheriff funds, and increases in staffing for victim advocates and an administrative analyst.

The **Clackamas Mental Health Organization Fund** is recognizing increased funding from the State of Oregon and appropriating it in materials and services for program expenses and in interfund transfer to the Community Health Fund.

The **Social Services Fund** is recognizing grant funding from the Developmental Disability Program, Supportive Housing Program, United Way and Older American Act and budgeting for personal services to add two case managers, two manager aides and one veterans services officer position and materials and services for program expenses.

The **Community Solutions for Clackamas County Fund** is recognizing grant funding from Workforce Investment Act, Working for Independence, National Career Readiness and Oregon State Department of Human Services and budgeting it in personal services and materials and services for program expenses associated with these grants.



The **Children, Youth and Families Fund** is recognizing grant funding from the State of Oregon for drug and alcohol prevention services targeting college age youth and budgeting it in personal services for a program planner and materials and services for associated program expenses.

The **Community Health Fund** is recognizing additional grant funding from the Certified Mental Health Professional and Local Public Health Authority programs and budgeting it in personal services and materials and services for contracted services and other program costs.

The **Juvenile Fund** is recognizing funding from the Bureau of Land Management, Oregon Youth Authority, Workforce Investment Act, State Commission on Children and Families and Edward Byrne Memorial Grant and budgeting it in personal services for temporary employees and materials and services for contracted services and equipment.

The effect of this Board Order is an increase in appropriations of \$10,308,902 including new revenues as detailed below:

Fund Balance	\$ 740,306.
Grant Revenue	39,013.
Federal Operating Grants	921,400.
State Operating Grants	8,173,758.
Local Gov't & Other Agencies	145,364.
Charge for Services	226,818.
Interfund Transfers	<u>62,243.</u>
Total Recommended	<u>\$10,308,902.</u>

**RECOMMENDATION:**

Staff respectfully recommends that the Board adopt the attached resolution order and Exhibit A to maintain an accurate budget.

Sincerely,



Diane D. Padilla  
Budget Manager

For information on this issue or copies of attachments  
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS  
COUNTY BOARD OF COMMISSIONERS  
PROVIDING AUTHORIZATION TO  
APPOPRIATE GRANTS FOR SPECIFIC  
PURPOSES WITHIN THE FISCAL  
YEAR 2011-12



Resolution No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, appropriation of grants entrusted for specific purposes within Clackamas County budget for the period of July 1, 2011 through June 30, 2012, inclusive is necessary to authorize the expenditure of funds, for the needs of Clackamas County residents;

WHEREAS; the funds being adjusted are:

- . Sheriff Fund
- . District Attorney Fund
- . Clackamas Mental Health Organization Fund
- . Social Services Fund
- . Community Solutions for Clackamas County Fund
- . Children, Youth and Families Fund
- . Community Health Fund
- . Juvenile Fund;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.326, appropriation of specific purpose grants is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

ADOPTED this 15th day of December, 2011

By the BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

## NEW SPECIFIC PURPOSE REVENUE REQUESTS

### Exhibit A

Fund Balance	\$	740,306.
Grant Revenue		39,013.
Federal Operating Grants		921,400.
State Operating Grants		8,173,758.
Local Gov't and Other Agencies		145,364.
Charge for Services		226,818.
Interfund Transfers		<u>62,243.</u>
Total Recommended	\$	<u>10,308,902.</u>

### SHERIFF FUND

Revenue:		
Federal Operating Grants	\$	7,290.
State Operating Grants		<u>140,000.</u>
Total	\$	<u>147,290.</u>
Expense:		
Materials & Services	\$	140,000.
Capital Outlay		<u>7,290.</u>
Total	\$	<u>140,000.</u>

Sheriff Fund is recognizing Oregon Department of Transportation and Oregon Military Department funding and budgeting materials and services to purchase eCrash and eCitation software for 72 patrol cars and capital outlay for computer hardware.

### DISTRICT ATTORNEY FUND

Revenue:		
Federal Operating Grants	\$	375,677.
State Operating Grants		(8,961.)
Charge for Services		<u>2,641.</u>
Total	\$	<u>369,357.</u>
Expense:		
Personal Services	\$	76,449.
Materials & Services		71,907.
Interfund Transfers		<u>221,001.</u>
Total	\$	<u>369,357.</u>

District Attorney Fund is recognizing grants from Oregon Crime Victim's Services Division, Community Oriented Policing Services (COPS) and Honest Opportunity Probation with Enforcement (HOPE) and budgeting for program expenses including interfund transfers to the Community Corrections and Sheriff funds, and increases in staffing for victim advocates and an administrative analyst.

## CLACKAMAS MENTAL HEALTH ORGANIZATION FUND

Revenue:	
State Operating Grants	\$ 4,388,034.
Total	<u>\$ 4,388,034.</u>
Expense:	
Materials and Services	\$ 4,129,158.
Interfund Transfer	258,876.
Total	<u>\$ 4,388,034.</u>

Clackamas Mental Health Organization Fund is recognizing increased funding from the State of Oregon and appropriating it in materials and services for programs expenses and in interfund transfer to the Community Health Fund.

## SOCIAL SERVICES FUND

Revenue:	
Fund Balance	\$ 740,306.
Federal Operating Grants	63,800.
State Operating Grants	1,238,666.
Local & Gov't and Other Agencies	110,148.
Interfund Transfers	62,243.
Total	<u>\$ 2,215,163.</u>
Expense:	
Personal Services	\$ 810,642.
Materials & Services	1,404,521.
Total	<u>\$ 2,215,163.</u>

Social Services Fund is recognizing grant funding from the Developmental Disability Program, Supportive Housing Program, United Way and Older American Act and budgeting for personal services to add two case managers, two manager aides and one veterans services officer position and materials and services for program expenses.

## COMMUNITY SOLUTIONS FOR CLACKAMAS COUNTY FUND

Revenue:	
Federal Operating Grants	\$ 200,000.
State Operating Grants	11,139.
Charge for Services	44,177.
Total	<u>\$ 255,316.</u>
Expense:	
Personal Services	\$ 201,439
Materials and Services	53,877.
Total	<u>\$ 255,316.</u>

Community Solutions for Clackamas County Fund is recognizing grant funding from Workforce Investment Act, Working for Independence, National Career Readiness and Oregon State Department of Human Services and budgeting it in personal services and materials and services for program expenses associated with these grants.

## CHILDREN, YOUTH AND FAMILIES FUND

Revenue:		
Charge for Services	\$	180,000.
Total	\$	<u>180,000.</u>
Expense:		
Personal Services	\$	108,915
Materials and Services		<u>71,085.</u>
Total	\$	<u>180,000.</u>

Children, Youth and Families Fund is recognizing grant funding from the State of Oregon for drug and alcohol prevention services targeting college age youth and budgeting it in personal services for a program planner and materials and services for associated program expenses.

## COMMUNITY HEALTH FUND

Revenue:		
Federal Operating Grants	\$	235,133.
State Operating Grants		1,869,876.
Local Government & other Agencies		<u>35,216.</u>
Total	\$	<u>2,140,225.</u>
Expense:		
Personal Services	\$	97,033.
Materials and Services		<u>2,043,192.</u>
Total	\$	<u>2,140,225.</u>

Community Health Fund is recognizing additional grant funding from the Certified Mental Health Professional and Local Public Health Authority programs and budgeting it in personal services and materials and services for contracted services and other program costs.

## JUVENILE FUND

Revenue:		
Grant Revenue	\$	39,013.
Federal Operating Grants		39,500.
State Operating Grants		<u>535,004.</u>
Total	\$	<u>613,517.</u>
Expense:		
Personal Services	\$	154,584.
Materials & Services		<u>458,933.</u>
Total	\$	<u>613,517.</u>

Juvenile Fund is recognizing funding from the Bureau of Land Management, Oregon Youth Authority, Workforce Investment Act, State Commission on Children and Families and Edward Byrne Memorial Grant and budgeting it in personal services for temporary employees and materials and services for contracted services and equipment.

## **BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES**

*A complete video copy and packet including staff reports, of this meeting can be viewed at <http://www.clackamas.us/bcc/business/>*

**Wednesday, July 7, 2011 – 10:00 AM**

**Public Services Building - 2051 Kaen Road, Oregon City, OR 97045**

**PRESENT:** Commissioner Charlotte Lehan, Chair  
Commissioner Jim Bernard  
Commissioner Ann Lininger  
Commissioner Paul Savas  
Commissioner Jamie Damon

*~Pledge of Allegiance~*

### **I. PRESENTATION**

1. Presentation Announcing the Open Minds Open Doors Campaign  
Cindy Becker, Health, Housing & Human Services presented the staff report regarding the Open Minds Open Doors campaign. She also spoke about the food drive conducted by Health, Housing and Human Services. She also introduced Michelle Linker, from NAMI who spoke about the joint partnership of Open Minds Open Doors and Stand up for Mental Health.

The Board thanked Cindy and Michelle for this presentation on the Open Minds Open Doors campaign.

### **II. CITIZEN COMMUNICATION**

Richard Langdon, Portland, submitted petition for a food cart policy in Clackamas County.  
Mack Woods, Canby, asked for a measure on the ballot for the funding of Milwaukie light rail.  
Jim Sanders, Milwaukie, asked for a measure on the ballot for Milwaukie light rail.  
Jim Knapp, Oak Grove, citizen have the right to vote on Milwaukie light rail.  
Lynn Fox, West Linn, asked for a measure on ballot for Milwaukie light rail.  
Charles Orsmy, Birds Hill CPO, place measure on ballot for Milwaukie light rail.  
Bonnie Marsh, Canby, place measure on ballot for Milwaukie light rail.  
Thelma Hagenmiller, Oak Grove, place measure on ballot for Milwaukie light rail.  
Yvonne Lazarus, Milwaukie, citizen should vote on the Milwaukie light rail issue.  
Tom Weaver, Milwaukie, place measure on ballot for Milwaukie light rail.  
Greg Smith, Milwaukie, place measure on ballot for Milwaukie light rail.  
Janet Schoenheit, Milwaukie, citizen have the right to vote on Milwaukie light rail.  
Les Poole, Milwaukie, spoke regarding Milwaukie light rail and asked where funding will come from.  
William Wehr, Damascus, citizen have the right to vote on Milwaukie light rail.  
Eugene Schoenheit, Milwaukie, citizen have the right to vote on Milwaukie light rail.  
Rose Johnson, Gladstone, overspending for the Gladstone library.

*~Board Discussion~*

After Citizen Communication was complete, Commissioner Savas made the following motion:

#### **MOTION:**

Commissioner Savas: I would like to honor the requests made here today to put Milwaukie Light Rail, Construction and Funding to a vote of the people.

There was no second to this motion.

*~Board Discussion~*

The Board asked for a future Study Session on this issue.

### III. DISCUSSION ITEMS

*~NO DISCUSSION ITEMS SCHEDULED*

### IV. CONSENT AGENDA

Chair Lehan asked the Clerk and County Administrator to read the Consent Agenda by title, she then asked for a motion.

#### **MOTION:**

Commissioner Savas: I move we approve the Consent Agenda.

Commissioner Lininger: Second.

*~Board Discussion~*

Chair Lehan – all those in favor:

Commissioner Savas: Aye.

Commissioner Lininger: Aye.

Commissioner Bernard: Aye.

Chair Lehan: Aye.

Chair Lehan – all those opposed: - The Ayes have it and the motion is approved.

#### **A. Health, Housing & Human Services**

1. Approval of an Intergovernmental Agreement with the City of Gladstone/Gladstone Senior Center to Provide Social Services for Clackamas County Residents – *Social Services*
2. Approval of an Intergovernmental Agreement Renewal with the City of Lake Oswego/Lake Oswego Adult Community Center to Provide Social Services for Clackamas County Residents - *Social Services*
3. Approval of an Intergovernmental Agreement Renewal with North Clackamas Parks and Recreation District/Milwaukie Center to Provide Social Services for Clackamas County Residents - *Social Services*
4. Approval of Revenue Contract Modification #2 with Ride Connection, Inc. to Provide Funding for Rides Provided in the Tri Met District by Members of the Clackamas County Transportation Consortium - *Social Services*
5. Approval of Revenue Contract Modification #3 with Ride Connection, Inc. to Provide Oregon Transportation Network Funds for Expanded Service Rides and Out-of-District Rides Provided by Members of the Clackamas County Transportation Consortium - *Social Services*
6. Approval of an Agreement with the Oregon Department of Transportation for Federal 5310 Transportation Program Funds for Bus Maintenance Expenses of the Mountain Express Bus Service in the Hoodland Area - *Social Services*
7. Approval of a Construction Agreement between the Community Development Division and Brix Paving Northwest for Street Improvements for the North Clackamas Revitalization Area-Phase II Project – *Community Development*
8. Approval of an Intergovernmental Agreement between Community Development and the City of Sandy for Three Street Improvements Projects - *Community Development*
9. Approval of a Renewal Intra-Agency Agreement with Clackamas County Sheriff's Department, Jail Division for Mental Health Services – *Behavioral Health*
10. Approval of a Professional, Technical, and Consultant Service Contract with Iron Tribe to Provide Peer Support Services - *Behavioral Health*

11. Approval of a Professional, Technical, and Consultant Service Contract with Oregon Family Support Network to Provide Peer Support Services - *Behavioral Health*
12. Approval of a Professional, Technical, and Consultant Service Contract with Trillium Family Services for a School Based Prevention and Education Program - *Behavioral Health*
13. Approval of an Intergovernmental Agreement with Washington County for Residential Alcohol and Drug Treatment Services and Alcohol Detoxification Services - *Behavioral Health*
14. Approval of a Professional, Technical, and Consultant Service Contract with Youth MOVE/Oregon Family Support Network to Provide Peer Support Services - *Behavioral Health*

**B. Department of Transportation & Development**

1. Board Order No. **2011-56** and **2011-57** Approving the Solid Waste Management Fee Adjustments
2. Approval of an Intergovernmental Agreement between Clackamas County and the City of West Linn for Transportation Maintenance Services
3. Approval of Intergovernmental Agreement No. 23785 between Clackamas County and the Oregon Department of Transportation for the Preliminary Engineering and Design of the Sunrise Project – Industrial Way

**C. Elected Officials**

1. Approval of Previous Business Meeting Minutes – BCC
2. Approval of Adding an Additional Name on the Second Hand Dealers Permit for Clackamas Gold and Silver – DeJ and Grace Colton

**D. Department of Employee Services**

1. Board Order No. **2011-58** Repealing Board Order No. 91-144 – Procedures for Designating Positions to Police Status at Community Corrections

**V. WATER ENVIRONMENT SERVICES**

1. Acceptance of Easements on behalf of Clackamas County Service District No. 1 for the North Clackamas Revitalization Area Sanitary Sewer Project Phase 3
2. Acceptance of a Surface Water and Storm Drainage Easement on behalf of Clackamas County Service District No. 1

**VI. COMMISSIONERS COMMUNICATION**

**MEETING ADJOURNED – 11:30 AM**

**NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.**

<http://www.clackamas.us/bcc/business/>





Dana S. Robinson  
Director

DEPARTMENT OF EMERGENCY MANAGEMENT  
COMMUNICATIONS AND EMERGENCY OPERATIONS CENTER  
2200 KAEN ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of Commissioners  
Clackamas County

Members of the Board:

**Intergovernmental Agreement for  
Landslide Hazard Mapping and Risk Assessment Project**

Attached please find an Intergovernmental Agreement contract between Clackamas County Emergency Management and the Oregon Department of Geology and Mineral Industries (DOGAMI).

The Oregon Department of Geology and Mineral Industries is upgrading landslide hazard maps using a recent LIDAR technology (Light Detection and Ranging) that allows a highly refined examination of the "bare earth" natural landscape. This technology provides a vastly improved ability to detect evidence of historic landslides and assess for potential deep-seated and shallow landslide areas necessary for land use risk assessments.

This project will provide such landslide mapping for 450 square miles of northwestern Clackamas County to include the Cities of Sandy and Estacada to the east and Wilsonville and Lake Oswego in the west and all incorporated and unincorporated areas in between.

The Departments of Emergency Management and Transportation and Development have partnered with Metro and the cities of Happy Valley, Lake Oswego and Wilsonville to cover the \$48,000 non-federal share of the grant.

This contract has been reviewed and approved by County Counsel.

**RECOMMENDATION:**

Staff respectfully recommends that the Board approve and sign the attached Intergovernmental Agreement.

Sincerely,

Dana Robinson  
Director

For information on this issue or copies of attachments  
please contact Jay Wilson at (503) 723-4848



Dave Cummings  
Chief Information Officer

## Technology Services

121 Library Court Oregon City, OR 97045

Board of County Commissioners  
Clackamas County

Members of the Board:

### **Approval of a Microsoft Enterprise Agreement for Desktop and Server software with DELL Software**

Clackamas County has made a significant investment in technology to support and enhance the County business functions. A large and crucial component of this investment is in the desktop and server system software, the desktop office tools, email services and system connectivity. The County has chosen to follow what has become the defacto standard for much of the industry – the Microsoft platform and suite of products.

The Microsoft system platform and office suite products are highly integrated and are constantly being updated and upgraded. This requires rigid adherence to Microsoft protocols and update schedules to ensure the products work together properly. Microsoft also has developed a very strict and complex licensing process which covers all aspects of their software utilization including product, connection and upgrade licensing. Rather than have customers manage literally thousands of individual licenses, Microsoft developed the Enterprise Agreement Program. This not only allows a volume discount to large customers, but also greatly simplified the license tracking and support for the customer. The State of Oregon entered into a Master Enterprise Agreement with Microsoft which allowed local governments to take advantage of Statewide purchasing pricing when developing their own Enterprise Agreement with Microsoft. In 2002, Clackamas County entered into a 3 year agreement, which was renewed twice since then. Last year, Clackamas County entered into a 1 year agreement. That Agreement will expire on December 31<sup>st</sup>, 2011. TS has worked closely with Microsoft on a new Agreement to keep the costs as low as possible while still covering the product and licensing requirements of the County. The proposed Agreement would cover the following:

- 2200 licenses for Windows Operating System (Windows XP and Windows 7) for all County Desktop PCs, Laptops and Thin Clients.
- 2200 licenses for Windows Professional Office Suite (currently 2007) to include products Excel, Word, Powerpoint, Access, & Publisher.
- 220 Licenses for Servers operating systems.
- 4 licenses for Microsoft Exchange Servers which supports the County email.
- All required Client Access Licenses (CALs) which allow connectivity between all the licensed products, such as a desktop accessing files from a file server or database. Also includes SQL and Sharepoint / Homeuse CALs as well.
- All patches, updates and upgrades including new versions of any licensed product.
- Online support of licensed products.
- Online computer based training for technicians on technical support and product training for users.
- 30 days of professional classroom training on Windows support for technicians. This helps save the County in required technical training to the amount of about \$30,000.

In order to obtain the most cost effective agreement possible, TS has worked with Microsoft to tune the Enterprise Agreement to best fit the needs and budget of the County. This has resulted in a special pricing including an extra 5% discount for the 1<sup>st</sup> year of the contract. The Enterprise Agreement is a 3 year contract with payments being spread across each year. The coverage dates and costs are :

FY12	January 01 2012 – December 31, 2012	\$385,581.50
FY13	January 01 2013 – December 31, 2013	\$404,807.14
FY14	January 01 2014 – December 31, 2014	\$404,807.14
Total		\$1,195,189.78

As a comparison, this is the previous Enterprise Agreements and the costs / coverage:

CALENDAR YEAR	ANNUAL AMOUNT	\$ PER / USER	NOTES
2002-2004	\$423,300.00	\$211.65 / year	Initial EA Agreement, 2000 users, SQL, 178 servers, Terminal Services.
2005-2007	\$352,005.00	\$176.00 / year	2 <sup>nd</sup> Agreement after "True-Up", Reduction in coverage, no SQL, no Terminal Services.
2008-2010	\$441,654.00	\$200.75 / year	3 <sup>rd</sup> Agreement, Increase to 2200 users, 220 servers. Initial quote was \$650,000 but we negotiated a lower rate.
2011	\$401,177.00	\$182.35 / year	Negotiated a 1 time deal for 1 year and rate while we Beta-Tested Google Apps
2012 (1 <sup>st</sup> year)	\$384,566.78	\$174.80 / year	New Agreement, back to 3 year contract Negotiated 1 <sup>st</sup> year 5% discount.
2013-2014 (year 2&3)	\$404,807.14	\$184.00 / year	Remainder of contract for 2 <sup>nd</sup> /3 <sup>rd</sup> year

Funds for the 1<sup>st</sup> year of this Agreement are budgeted in the FY2011-2012 budget in Fund 747 Org 227 Account 437231. IS will budget funds for this agreement in FY2012-2013 and FY2013-2014.

County Council has reviewed this Enterprise Agreement.

**RECOMMENDATION:**

Staff respectfully recommends approval to enter into a renewed Microsoft Enterprise Agreement for Desktop and Server Software with Dell Software. Dell Software is the authorized Microsoft Reseller. Staff further recommends the Board delegate authority to the Technology Services Director to sign agreements necessary in the performance of this agreement.

Sincerely,



Dave Cummings  
CIO Technology Services

For more information on this issue or copies of attachments contact Dave DeVore (503) 723-4996  
Placed on the Agenda of Dec. 15, 2011 by the Purchasing Division