



AGENDA

***REVISED**

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

Added discussion item III. 1.

THURSDAY, DECEMBER 15, 2011 - 10:00 AM
BOARD OF COUNTY COMMISSIONERS

Beginning Board Order No. 2011-92

I. HOUSING AUTHORITY CONSENT AGENDA

1. Approval of Contract with the Housing Development Center to Provide Owner's Representation Services for the Renovation of the Easton Ridge Apartments
2. Approval of Contract with the Housing Development Center to Provide Real Estate Development and Financial Advisory Services to the Housing Authority of Clackamas County
3. Approval of Contract with Blue Tree Strategies to Provide Real Estate Development and Financial Advisory Services to the Housing Authority of Clackamas County
4. Approval of Contract with the True Adams Company to Provide Real Estate Development and Financial Advisory Services to the Housing Authority of Clackamas County

II. PUBLIC HEARINGS *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

1. Resolution No. _____ for Clackamas County for a Supplemental Budget (greater than 10%) for Fiscal Year 2011-2012 (Diane Padilla, Budget Manager)
2. Approval and Execution of Deeds to Transfer Tax Foreclosed Property to the Tri-City Service District (Gary Barth, Business and Community Services)

***III. DISCUSSION ITEM** *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

Health, Housing & Human Services

- *1. Approval of an Agreement between Clackamas County Primary Care, Northwest Contractors and Clackamas Jaw Surgery PC for Relocation Assistance and Tenant Improvements as Part of the New Primary Care Clinic (Chuck Robbins, Community Development)

IV. CITIZEN COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the blue card provided on the table outside of the hearing room prior to the beginning of the hearing. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

V. CONSENT AGENDA *(The following Items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Health, Housing & Human Services

1. Approval of an Intergovernmental Agreement with the Oregon Health Authority for the Provision of the Drinking Water Program – CH
2. Approval of an Intergovernmental Agreement between Community Development and the Boring Water District #24 for the Compton Well Rehabilitation Project - CD
3. Approval of a Behavioral Health Services Agreement with Neuro Behavioral Concepts, LLC for Mental Health Evaluation and Assessment Services – BH
4. Approval of a Behavioral Health Services Agreement with Well Health Clinic dba Edward F. Green for Outpatient Mental Health Services - BH

B. Department of Transportation & Development

1. Approval of an Intergovernmental Agreement with the City of Canby Authorizing the County to Administer a Building Code Program and to Provide Services

C. Finance Department

1. Resolution No. _____ for Clackamas County for a Supplemental Budget (Less than 10%) for Fiscal Year 2011-2012
2. Resolution No. _____ for Clackamas County for Transfer of Appropriations for Fiscal Year 2011-2012
3. Resolution No. _____ for Clackamas County for Budgeting of New Specific Purpose Revenue for Fiscal Year 2011-2012

D. Elected Officials

1. Approval of Previous Business Meeting Minutes – BCC

E. Department of Emergency Management

1. Approval of an Intergovernmental Agreement for Landslide Hazard Mapping and Risk Assessment Project

F. Technology Services

1. Approval of a Microsoft Enterprise Agreement for Desktop and Server Software with DELL Software

VI. COMMISSIONERS COMMUNICATION

NOTE: *Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.*

<http://www.clackamas.us/bcc/business/>

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

Approval of Contract with the Housing Development Center to Provide Owner's Representation Services for the Renovation of the Easton Ridge Apartments

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with the Housing Development Center to provide Owner's Representation services for the renovation of the Easton Ridge Apartments. This team was selected from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

Property Description: Easton Ridge is located at SE 90th Avenue and SE Causey Avenue approximately one-quarter mile north of Clackamas Town Center. Easton Ridge is located within a short walk of the region's transportation system including the Clackamas Town Center Transit Station and frequent bus service along SE 82nd. Its proximity to the Town Center area also provides ready access for residents to a wide range of goods, services and employment opportunities.

The buildings were constructed in 1989 by a private developer with HACC acquiring the property in 1996. Easton Ridge has (264) units in eleven 3-story residential buildings and a single story community building with an on-site property management office. The property is approximately 60% 1-bedroom and 40% 2-bedroom units. Easton Ridge is currently income restricted to households earning 80% area median income (\$57,600 a year for a family of four) and below. HACC views Easton Ridge as a key component of both the agency's and the County's affordable housing portfolio. Therefore, HACC has prioritized the preservation of the property and will be completing a rehabilitation of the residential buildings in the next 12-18 months.

Rehabilitation Scope: The renovation will focus on three main areas including: 1) Full replacement of the building envelope including siding, sheathing, windows and doors with the possibility of a full insulation upgrade (dependent on condition of current insulation and available funding), 2) Re-design of site drainage system to ensure proper surface water conveyance away from structures including repair of retaining walls at the first floor units, and 3) Install new interior ventilation systems to reduce moisture build-up. The scope of work has an estimated construction budget of \$7 million. Carleton Hart Architecture has been hired to provide the architecture and engineering for the project. The HACC is currently procuring the General Contractor for the project with intent to have a firm selected and under contract by the end of January 2012.

Owner's Representative Services: The HACC recognizes the complexity of the Easton Ridge renovation project and the need to complete the work on time and within budget constraints, therefore HACC has secured owner's representative services to ensure a successful outcome for the project. The owner's representative will act as an agent for HACC beginning with the design phase through to the completion of construction. They are an extension of the HACC staff, working as an integral member of the project team with a focus on acting in HACC's best interests.

The HACC issued a Request for Proposals (RFP) to procure a pool of contractors for on-call real estate development and financial advisory services, including owner's representative services. The RFP was advertised in the Daily Journal of Commerce (DJC) and on the HACC website. Submissions were scored by the selection committee based on established evaluation criteria that gave points to each team based on experience and expertise. The Housing Development Center (HDC) met all the criteria and is one of four firms selected for the pool.

The HDC will serve as the Owner's Representative for the rehabilitation of the Easton Ridge Apartments. HDC will represent the interest of the HACC throughout all phases of the project and will be responsible for all project oversight and management, as well as internal and external communications on behalf of the HACC. The Owner's Representative will serve as the central point of direction, management and coordination responsible for issue identification, evaluation and resolution for the HACC.

HDC will perform these services on a fee for service basis with a 'not-to-exceed' amount of \$128,961. No County General funds are involved. County Counsel has reviewed and approved the Contract on November 21, 2011. This contract is effective when signed by all parties and terminates on October 31, 2013.

Recommendation:

Staff respectfully recommends the Board approval of this contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker
Director

For information on this issue or copies of attachments Please contact Mary-Rain O'Meara at (503)655-8279

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

**Approval of Contract with the Housing Development Center to
Provide Real Estate Development and Financial Advisory Services
to the Housing Authority of Clackamas County**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with the Housing Development Center to provide Real Estate Development and Financial Advisory services to HACC. This team was selected, along with two others, from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

In 2008, HACC's Board of Commissioners adopted a 10-Year Strategic Directive to redevelop and reposition HACC's housing portfolio, including identifying opportunities to increase HACC's housing portfolio through new development and the acquisition of existing housing as well as disposing of HACC's scattered site public housing portfolio. In short, HACC intends to move forward with multiple development efforts over the next several years.

As these projects proceed, HACC anticipates the need for a variety of development and financial advisory services and desires to establish contracts with one or more consultant firms for the provision of these services as they arise.

The broad categories are:

1. Development Services and Project Coordination
2. Predevelopment, Construction and Permanent Financing
3. New Market Tax Credits and Equity Investment
4. Owner's Representative Services

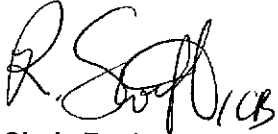
Within the categories indicated above, the contractor(s) will be a direct advisor to HACC throughout the entire development process. The contractor(s) will be expected to work in partnership with HACC staff, development partner(s), if applicable, HUD representatives, HACC's General Counsel, lenders, investors and other relevant project partners.

HDC will perform these services on a fee for service basis with a 'not-to-exceed' amount of \$150,000. No County General funds are involved. County Counsel has reviewed and approved the Contract on November 9, 2011. This contract is effective when signed by all parties and terminates on December 15, 2013.

Recommendation:

Staff respectfully recommends the Board approval of this contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Becker', with a stylized flourish at the end.

Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Mary-Rain O'Meara at (503)655-8279

COPY

Cindy Becker
Director

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

**Approval of Contract with Blue Tree Strategies to
Provide Real Estate Development and Financial Advisory Services
to the Housing Authority of Clackamas County**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with Blue Tree Strategies to provide Real Estate Development and Financial Advisory services to HACC. This team was selected, along with two others, from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

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3. New Market Tax Credits and Equity Investment
4. Owner's Representative Services

Within the categories indicated above, the contractor(s) will be a direct advisor to HACC throughout the entire development process. The contractor(s) will be expected to work in partnership with HACC staff, development partner(s), if applicable, HUD representatives, HACC's General Counsel, lenders, investors and other relevant project partners.

Total amount of contract is \$150,000. No County General funds are involved. This contract is in the format approved by County Counsel as part of the H3S Contract standardization project. This contract is effective when signed by all parties and terminates on December 15, 2013.

Recommendation:

Staff respectfully recommends the Board approval of this contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Becker', written over a faint, illegible typed name.

Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Mary-Rain O'Meara at (503)655-8279

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

**Approval of Contract with the True Adams Company to Provide Real Estate
Development and Financial Advisory Services to the
Housing Authority of Clackamas County**

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services Department, requests the approval of a Contract with the True Adams Company to provide Real Estate Development and Financial Advisory services to HACC. This team was selected, along with two others, from a pool of qualified responses resulting from a competitive RFP (Request for Proposals) process.

In 2008, HACC's Board of Commissioners adopted a 10-Year Strategic Directive to redevelop and reposition HACC's housing portfolio, including identifying opportunities to increase HACC's housing portfolio through new development and the acquisition of existing housing as well as disposing of HACC's scattered site public housing portfolio. In short, HACC intends to move forward with multiple development efforts over the next several years.

As these projects proceed, HACC anticipates the need for a variety of development and financial advisory services and desires to establish contracts with one or more consultant firms for the provision of these services as they arise.

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3. New Market Tax Credits and Equity Investment
4. Owner's Representative Services

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Recommendation:

Staff respectfully recommends the Board approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

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Cindy Becker
Director

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Please contact Mary-Rain O'Meara at (503)655-8279



MARC GONZALES
DIRECTOR

DEPARTMENT OF FINANCE

December 15, 2011

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Members of the Board:

**Resolution for Clackamas County for a Supplemental Budget
(Greater Than Ten Percent) for Fiscal Year 2011-2012**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached Board Order reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.480 (4) which allows for governing body approval of supplemental budget changes for items ten percent or greater of the qualifying expenditures of the budget fund(s) being adjusted. The required notices have been published.

The **General Fund - Non Departmental** is moving the budget for Video Lottery shared revenue to Business and Economic Development Fund in accordance with House Bill 3188 which requires lottery funds to be accounted for in a separate, economic development fund

The **Business and Economic Development Fund** is recognizing Video Lottery Revenue and appropriating in materials and services and making an interfund transfer to Community Solutions for Clackamas County.

The **Planning Fund** is recognizing fund balance and appropriating it in contingency.

The **District Attorney Fund** is decreasing its budget to recognize lower than estimated Child Abuse Multidisciplinary Intervention funding.

The **Justice Court Fund** is recognizing fund balance and appropriating it for interfund transfer to the General Fund.

The **Social Services Fund** is decreasing its budget to recognize lower than estimated Emergency Housing, Mountain Express and Older Americans Act grant revenues.

The **Community Solutions for Clackamas County Fund** is decreasing its budget to recognize lower than estimated beginning fund balance and reductions in federal and state training grants and eliminating 6 vacant full time positions.

The **Children, Youth and Families Fund** is recognizing interfund transfer revenue from the General Fund and budgeting for an Abuse and Family Violence Prevention program.

The **Tourism Development Fund** is recognizing additional beginning fund balance and appropriating it in materials and services to promote tourism in Clackamas County.

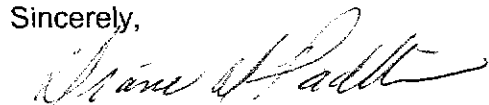
The effect of this Resolution is an increase in appropriations of \$596,137 including new revenues as detailed below:

Fund Balance	\$ 967,804.
Federal Operating Grants	(48,650.)
State Operating Grants	(823,017.)
Interfund Transfers	<u>500,000.</u>
Total Recommended	<u>\$ 596,137.</u>

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,



Diane D. Padilla
Budget Manager

For information on this issue or copies of attachments
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS
COUNTY BOARD OF COMMISSIONERS
REGARDING ADOPTION OF A
SUPPLEMENTAL BUDGET FOR ITEMS
GREATER THAN 10 PERCENT
OF THE TOTAL QUALIFYING
EXPENDITURES AND MAKING
APPROPRIATIONS FOR FISCAL
YEAR 2011-12



Resolution No. _____

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2011 through June 30, 2012, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a hearing to discuss the supplemental budget was held before the Board of County Commissioners on December 15, 2011.

WHEREAS; the funds being adjusted are:

- . General Fund - Non Departmental
- . Business and Economic Development Fund
- . Planning Fund
- . District Attorney Fund
- . Justice Court Fund
- . Social Services Fund
- . Community Solutions for Clackamas County Fund
- . Children, Youth and Families Fund
- . Tourism Development Fund;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.480, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

ADOPTED this 15th day of December, 2011

By the BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

SUMMARY OF SUPPLEMENTAL BUDGET
Exhibit A
CHANGES OF GREATER THAN 10% OF BUDGET
December 15, 2011

Recommended items by revenue source:

Fund Balance	\$ 967,804.
Federal Operating Grants	(48,650.)
State Operating Grants	(823,017.)
Interfund Transfer	<u>500,000.</u>
Total Recommended	<u>\$ 596,137.</u>

GENERAL FUND - NON DEPARTMENTAL

Revenues:	
State Operating Grants	<u>\$(1,120,000.)</u>
Total Revenues	<u>\$(1,120,000.)</u>
Expenses:	
Materials & Services	\$ (20,000.)
Contingency	(71,130.)
Interfund Transfer	<u>(1,028,870.)</u>
Total Expenses	<u>\$(1,120,000.)</u>

Moving the budget for Video Lottery shared revenue to Business and Economic Development Fund in accordance with House Bill 3188 which requires lottery funds to be accounted for in a separate, economic development fund

BUSINESS AND ECONOMIC DEVELOPMENT FUND

Revenues:	
State Operating Grants	<u>\$ 1,120,000.</u>
Total Revenues	<u>\$ 1,120,000.</u>
Expenses:	
Materials & Services	\$ 91,130.
Interfund Transfer	<u>1,028,870.</u>
Total Expenses	<u>\$ 1,120,000.</u>

Recognizing Video Lottery Revenue and appropriating in materials and services and making an interfund transfer to Community Solutions for Clackamas County.

PLANNING FUND

Revenues:	
Fund Balance	<u>\$ 2,933.</u>
Total Revenues	<u>\$ 2,933.</u>
Expenses:	
Contingency	<u>\$ 2,933.</u>
Total Expenses	<u>\$ 2,933.</u>

Recognizing fund balance and appropriating it in contingency.

DISTRICT ATTORNEY FUND

Revenues:		
State Operating Grants		\$ (33,553.)
Total Revenues		<u>\$ (33,533.)</u>
Expenses:		
Materials & Services		\$ (33,553.)
Total Expenses		<u>\$ (33,553.)</u>

Decreasing its budget to recognize lower than estimated Child Abuse Multidisciplinary Intervention funding.

JUSTICE COURT FUND

Revenues:		
Fund Balance		\$ 804,217.
Total Revenues		<u>\$ 804,217.</u>
Expenses:		
Interfund Transfer		\$ 804,217.
Total Expenses		<u>\$ 804,217.</u>

Recognizing fund balance and appropriating it for interfund transfer to the General Fund.

SOCIAL SERVICES FUND

Revenues:		
Fund Balance		\$ (3,471.)
Federal Operating Grants		(13,541.)
State Operating Grants		<u>(13,024.)</u>
Total Revenues		<u>\$ (30,036.)</u>
Expenses:		
Materials & Services		\$ (30,036.)
Total Expenses		<u>\$ (30,036.)</u>

Decreasing its budget to recognize lower than estimated Emergency Housing, Mountain Express and Older Americans Act grant revenues.

COMMUNITY SOLUTIONS FOR CLACKAMAS COUNTY FUND

Revenues:		
Fund Balance		\$ (124,451.)
Federal Operating Grants		(35,109.)
State Operating Grants		<u>(776,440.)</u>
Total Revenues		<u>\$ (936,000.)</u>
Expenses:		
Personal Services		\$ (721,082.)
Materials & Services		<u>(214,918.)</u>
Total Expenses		<u>\$ (936,000.)</u>

Decreasing its budget to recognize lower than estimated beginning fund balance and reductions in federal and state training grants and eliminating 6 vacant full time positions.

CHILDREN, YOUTH AND FAMILIES FUND

Revenues:		
Interfund Transfer		\$ 500,000.
Total Revenues		<u>\$ 500,000.</u>
Expenses:		
Materials & Services		\$ 500,000.
Total Expenses		<u>\$ 500,000.</u>

Recognizing interfund transfer revenue from the General Fund and budgeting for the Abuse and Family Violence Prevention program.

TOURISM DEVELOPMENT FUND

Revenues:		
Fund Balance		\$ 288,576.
Total Revenues		<u>\$ 288,576.</u>
Expenses:		
Materials & Services		\$ 288,576.
Total Expenses		<u>\$ 288,576.</u>

Recognizing additional beginning fund balance and appropriating it in materials and services to promote tourism in Clackamas County.



GARY BARTH
DIRECTOR

BUSINESS AND COMMUNITY SERVICES

DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

Public Hearing for the Execution of Deeds to Transfer Tax Foreclosed Property to the
Tri-City Service District, 150 Beaver Creek Road, Oregon City, OR

In 1986 and 2004, through tax-foreclosure by the Assessor's office, Clackamas County came into ownership of four parcels of property. These parcels are located along and on Agnes Avenue in Oregon City.

Together, these four properties have an Assessor's Real Market Value of \$234,894, but have limited use. Tax lots 22E29, 01405 and 01510 were foreclosed on in 2004 and are encumbered with a road as well as a gas pipeline easement and water line easement. Tax lots 22E29, 02100 and 02300 were foreclosed on in 1986 and are also encumbered with a gas pipeline easement and a water line easement. All parcels are situated on the old Rossman Landfill site.

WES has requested that these properties be transferred to the *Tri-City Service District*. These parcels will help the District pursue an adopted comprehensive, strategic or operational plan and serve a public purpose. The District believes that current and future effluent pipelines discharging to the Willamette River from the Tri-City Wastewater Treatment Plant are and will be located to pass through at least part of the parcels.

Per ORS 271.330(1), any political subdivision is granted express power to relinquish the title to any of its property not needed for public use to any governmental body, providing such property shall be used for not less than 20 years for a public purpose by the governmental body in the State of Oregon. The transfer process requires a two week public notice as well as a public hearing. The granting political subdivision may waive, at the time of transfer, the inclusion in the deed of the reversionary interest the 20 year requirement implies.

The amount of the back taxes, interest and penalties that accrued up to the judgment date on these parcels is \$83,799. If the transfer of ownership is approved, WES is prepared to pay these accrued charges within six months of the date of transfer. Because consideration will be paid, WES also requests that, at the time of transfer, the County waive the reversionary interest the 20 year requirement implies.

Page 2
Staff Report
December 15, 2011

These funds will be placed in the Tax Title Land Fund and distributed in accordance with ORS 275.275.

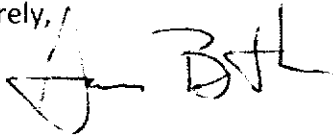
Advertising in accordance with ORS 271.330 was accomplished in the Daily Journal of Commerce on December 1 & 8, 2011.

All documents have been reviewed and approved by County Counsel.

RECOMMENDATIONS

- Property Resources staff respectfully recommends the approval of the transfer of these properties to WES, to be used for the Tri-City Service District, for the considerations listed above and that the reversionary interest of 20 years is waived.
- Staff also recommends the execution of the attached County Deeds.

Sincerely,

A handwritten signature in black ink, appearing to read "G Barth". The signature is written in a cursive style with a large initial "G" and "B".

Gary Barth, Director
Clackamas County - Business & Community Services

COPY

December 15, 2011

Board of County Commissioners
Clackamas County, Oregon

Members of the Board:

**Approval of a Three Party Agreement between
Clackamas County Primary Care, Norwest Contractors
and Clackamas Jaw Surgery, P.C.
For Relocation Assistance and Tenant Improvements as part of the
new Primary Care Clinic**

Health, Housing and Human Services requests the approval of a Three Party Agreement with Norwest Contractors and Clackamas Jaw Surgery, P.C. that will allow for the development of a Dental Clinic at the new Sunnyside Health Center located at 9775 SE Sunnyside Road. The clinic will expand much needed dental care access in North Clackamas which has the largest concentration of low income residents in the County.

The Sunnyside Health Center is a new facility in leased space. The lease for this facility was approved by the Board of County Commissioners on July 27, 2011 with the expectation that a new clinic would be developed to provide primary care, dental and behavioral health services. The vacant space available in the building was large enough to house medical and behavioral health services but would not accommodate adding dental services. In order to provide dental services at the clinic in a timely manner it was determined that the County's best option would be to expand into space currently occupied by Clackamas Jaw Surgery, P.C.

Clackamas Jaw Surgery, P.C. has 2 years remaining on their current lease with an option for an additional 5 years. When approached, the Jaw Surgeon expressed interest in early termination of the lease provided an agreement for relocation and tenant improvement expenses could be reached.

In anticipation of successful negotiations the lease for the Sunnyside Health Center included language expecting the County to "use commercially reasonable, diligent efforts" to relocate the Jaw Surgeon. After lengthy negotiations the County agreed to pay for a portion of the costs needed to remodel an adjacent vacant space and relocate Clackamas Jaw Surgery, P.C. In return the County would gain immediate access to the newly vacated space.

Clackamas Jaw Surgery, P.C. is ready to enter into a lease for the new space with Regency Centers (property owner), and into a construction contract with Norwest Construction to build-out the new space and to relocate furniture, fixtures and equipment. The Three Party Agreement is an exhibit to the lease and the construction contract. In it the parties agree that the County will pay for a portion of the construction and relocation up to a not to exceed maximum amount of \$343,000. All additional expenses shall be the responsibility of Clackamas Jaw Surgery, P.C.

Funds for this activity were included in the original budget for the Sunnyside Health Center.

Healthy Families. Strong Communities.

No additional County General Fund dollars are requested. The Agreement was reviewed and approved by County Counsel on November 30, 2011.

Recommendation

We recommend approval of the attached Agreement and that Director, Cindy Becker be authorized to sign the Agreement on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Becker", with a long horizontal flourish extending to the right.

Cindy Becker
Director

Exhibit B
Three Party Agreement

December 1, 2011

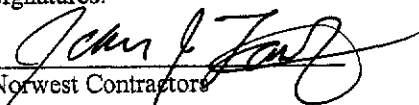
Clackamas County (County) acknowledges through this agreement with Clackamas Jaw Surgery, PC. (Owner) that the County is financially responsible for a not to exceed maximum amount of Three Hundred Forty-Three Thousand Dollars (\$343,000) in Project Costs in the contract between Norwest Contractors, Inc. (Constructor) and Owner dated December 1, 2011 and pursuant to Article 13.6 of this Agreement; and subject also to Exhibit C and the Consent and Agreement of Clackamas County to the Sunnyside 205 Shopping Center Lease between Regency Centers, L.P., as Landlord and Clackamas Jaw Surgery, PC, as Tenant for Premises Space Number 9895-P. The County will pay all approved project invoices naming both Norwest Contractors, Inc. and Clackamas Jaw Surgery, PC. as joint payees, including a lump sum payment of \$20,215 for out-of-pocket expenses, as part of the not to exceed maximum of \$343,000.

Constructor represents that existing plumbing, mechanical and electrical (Systems) for Premises Space Number 9895-P including Landlord's work as described in the Lease are acceptable in their present state and shall not present any increase in agreed upon construction costs. Constructor agrees to absorb any increased construction costs related to any unanticipated existing conditions of the Systems for Premises Space Number 9895-P.

All parties acknowledge:

1. County neither has nor will have any responsibility or obligation legal or otherwise in connection with work performed or with materials or equipment supplied, except as expressly stated in this Agreement. Any warranty or guarantee of such work or materials must be obtained by the Owner from those supplying such work or materials. County is not responsible for the quality of such work or materials.
2. Project Costs are limited to those expenses associated with the relocation of the Owner and include construction costs; governmental fees and permits; costs of relocating furniture, fixtures and equipment; and the out-of-pockets expenses noted above.
3. Once County has made aggregate payments totaling \$343,000 the County will have no further commitment of any kind (financial or otherwise) to either Norwest Contractors, Inc. or Clackamas Jaw Surgery, PC. regardless of the project's final cost.
4. Clackamas County, Norwest Contractors, Inc.; and Clackamas Jaw Surgery, PC. each agrees to indemnify the other two parties, and its agents from any and all liabilities, claims expenses, losses or damages, including attorney fees, which may arise in connection with the Work to the extent caused in whole or in part, by the acts or omissions of the party against whom indemnity is sought.
5. Upon satisfactory completion of the invoiced work the County, with the approval of the Owner, agrees to make payment to the Constructor, subject to the not to exceed maximum of \$343,000.
6. All work must be inspected and approved by County prior to payment.

Signatures:


Norwest Contractors

12/13/2011
Date

By: _____
Clackamas Jaw Surgery, PC.

Date

By: _____
Clackamas County

Date

December 15, 2011

Board of County Commissioners
Clackamas County

Members of the Board:

**Approval of an Intergovernmental Agreement
with the Oregon Health Authority
for the provision of the Drinking Water Program**

The Clackamas County Community Health Division (CCCHD) of the Health, Housing and Human Services Department requests the approval an Intergovernmental Agreement with the Oregon Health Authority for the provision of the Drinking Water Program.

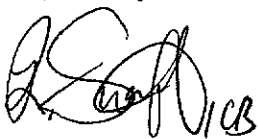
CCCHD will monitor public water systems to reduce health risks and increase compliance with drinking water monitoring within the County. This is a renewal agreement that was last approved by the Board on July 16, 2009.

The amount of this revenue agreement is \$258,082. No County General Funds are involved. County Counsel approved the agreement on November 30, 2011. The agreement is retroactive as CCCHD received the document from the State in late November. It is effective October 1, 2011 through June 30, 2013.

Recommendation

We recommend the approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker
Director

For information on this issue or copies of attachments,
please contact Emily M. Zwetzig/Office of Business Services at (503) 742-5318.

Healthy Families. Strong Communities.

2051 Kaen Road #239, Oregon City, OR 97045 • Phone: 503-650-5697 • Fax: 503-655-8677 • www.clackamas.us

December 15, 2011

Board of Commissioners
Clackamas County, Oregon

Members of the Board:

Approval of an Intergovernmental Agreement between Community Development and the Boring Water District #24 for the Compton Well Rehabilitation Project

The Community Development Division of the Health, Housing & Human Services Department requests the approval of an Intergovernmental Agreement with the Boring Water District # 24 (Boring Water District) for the Compton Well Rehabilitation Project in the Boring area.

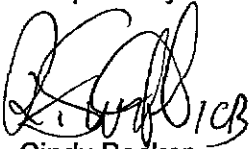
The Compton Well rehabilitation will consist of removing existing pump and piping, testing of water and sand contents, installing a new pump, replacing the vault cover to well, as well as various activities with general site preparation, site control and clean up.

The Community Development Division has allocated \$60,000 dollars of Community Development Block Grant (CDBG) Funds for this project. The Boring Water District will provide the balance of funds for the project. No County General Fund dollars are involved in this project. County Counsel reviewed this agreement on October 26, 2011.

Recommendation:

We recommend approval of this construction contract and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Steve Kelly, # 503-650-5665

Healthy Families. Strong Communities.

COPY

Cindy Becker
Director

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

**Approval of a Behavioral Health Services Agreement with
NeuroBehavioral Concepts, LLC for Mental Health Evaluation and Assessment**

Clackamas County Behavioral Health Division (CCBHD) of the Health, Housing and Human Services Department (H3S) requests the approval of a renewal Behavioral Health Services Agreement with NeuroBehavioral Concepts, LLC for mental health evaluation and assessment service to OHP members authorized by Clackamas MHO.

Through this agreement, CCBHD subcontracts services for people who are Oregon Health Plan (OHP) members capitated to Clackamas County. The previous agreement was reviewed by the Board of County Commissioners and approved on December 16, 2010.


Payment is based on current Medicaid rates. The agreement does not contain an upper limit; expenditures are controlled by Behavioral Health Division, Clackamas Mental Health Organization staff who pre-authorize and monitor services on an on-going basis.

This agreement will be funded with Oregon Health Authority funds. No County General Funds are involved. County Counsel has reviewed and approved this agreement as part of the H3S contract standardization project. It is effective January 1, 2012 and terminates on December 31, 2012.

Recommendation

We recommend approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,


Cindy Becker
Director

For information on this issue or copies of attachments,
please contact Emily M. Zwetzig/H3S Office of Business Services at (503)742-5318.

COPY

Cindy Becker
Director

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

**Approval of a Behavioral Health Services Agreement with
Well Health Clinic dba Edward F. Green for Outpatient Mental Health Services**

Clackamas County Behavioral Health Division (CCBHD) of the Health, Housing and Human Services Department (H3S) requests the approval of a renewal Behavioral Health Services Agreement Well Health Clinic dba Edward F. Green for outpatient mental health services to OHP members authorized by Clackamas Mental Health Organization (MHO).

Through this agreement, CCBHD subcontracts services for people who are Oregon Health Plan (OHP) members capitated to Clackamas County. The previous agreement was reviewed by the Board of County Commissioners and approved on December 11, 2008.

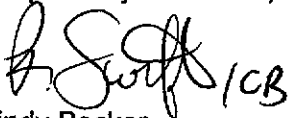
Payment is based on current Medicaid rates. The agreement does not contain an upper limit; expenditures are controlled by CCBHD, Clackamas MHO staff who pre-authorize and monitor services on an on-going basis.

This agreement will be funded with Oregon Health Authority funds. No County General Funds are involved. County Counsel has reviewed and approved this agreement as part of the H3S contract standardization project. It is effective January 1, 2012 and terminates on December 31, 2012.

Recommendation

We recommend approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Cindy Becker
Director

For information on this issue or copies of attachments,
please contact Emily M. Zwetzig/H3S Office of Business Services at (503)742-5318.



 **COPY**

Campbell M. Gilmour
Director

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of Commissioners
Clackamas County

Members of the Board:

**APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CANBY
AUTHORIZING THE COUNTY TO ADMINISTER A BUILDING CODE PROGRAM AND TO
PROVIDE CERTAIN BUILDING, GRADING AND MECHANICAL INSPECTION AND PLAN
REVIEW SERVICES AND ESTABLISHING TERMS AND CONDITIONS FOR THE
AGREEMENT**

The City of Canby (the City) has administered its own building code program for many decades. The scope of their program included building, mechanical and grading permits and related activities. For much of that time, the Clackamas County Building Codes Division (the County) has been a service provider to the City, offering permitting, plan review and inspection services for plumbing and electrical permits through the County's building codes program.

Recently, the City's long-time Building Official retired. At that time, the City approached the County about administering their building code program and providing building, mechanical and grading permitting services on their behalf, in addition to the plumbing and electrical permitting services already provided by the County.

The attached IGA outlines the negotiated scope of work and terms of the agreement. Both the City and the County are enthusiastic about this agreement. We feel it will offer the citizens of Canby access to our highly experienced staff with expertise in these fields as well as enhanced service levels.

RECOMMENDATION:

Staff respectfully recommends that the Board adopt the attached Board Order approving an intergovernmental agreement with the City of Canby which will authorize the Clackamas County Building Codes Division to administer a building code program and to provide plan review and inspections services for building, mechanical, and grading permits within the City of Canby.

Sincerely,

Scott Caufield
Building Codes Administrator

Approved As To Form

Office of County Counsel

Date

For information on this issue or copies of attachments,
please contact Scott Caufield @ 503 742 4747



MARC GONZALES
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

December 15, 2011

Board of County Commissioners
Clackamas County

Members of the Board:

**Resolution for Clackamas County for a Supplemental Budget
(Less Than Ten Percent) for Fiscal Year 2011-2012**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached Board Order reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.480 (3) which allows for governing body approval of supplemental budget changes of less than ten percent of qualifying expenditures in the fund(s) being adjusted. The required notice has been published.

The **Library Services Fund** is recognizing fund balance and appropriating it in capital outlay for the Sunnyside Village Library project.

The **Road Fund** is recognizing additional fund balance due to capital projects being pushed out into the fiscal 2011-12 construction year and higher than expected Motor Vehicle Fund revenues.

The **Sheriff Fund** is recognizing additional fund balance, an interfund transfer from the District Attorney Fund and funding from Tri-Met and budgeting it in personal services and materials and services for program expenses associated with the Honest Opportunity Probation with Enforcement (HOPE) program, three Tri-Met deputy positions and fringe benefits.

The **Code Compliance and Sustainability Fund** is recognizing fund balance and budgeting it in capital outlay for a vehicle purchase and energy improvements at the Development Services Building.

The **Community Corrections Fund** is recognizing an interfund transfer from the District Attorney Fund for the Women's Corrections Substance Abuse (CSAP) and Honest Opportunity Probation with Enforcement (HOPE) programs and budgeting it in personal services for two probation officers and temporary workers and in materials and services for program expenses.

The **Children, Youth and Families Fund** is recognizing revenue from the Health, Housing and Human Services and Juvenile Funds and appropriating it in personal services for a part time program aide position and in materials and services for program expenses.

The **Community Health Fund** is recognizing additional Mental Health grant revenue and an interfund transfer from Clackamas Mental Health Organization Fund and appropriating the funds in personal services for two mental health services coordinators and one program aide and materials and services for the associated program costs.

The **Juvenile Fund** is recognizing fund balance and appropriating it in materials and services for computers not purchased before the end of the prior fiscal year.

The **Records Management Fund** is recognizing salary reimbursement revenue from the Road Fund and budgeting it in personal services to pay for a full-time records and information specialist dedicated to transportation and development work.

The **Telecommunication Services Fund** is recognizing fund balance and budgeting it in capital outlay for replacement/upgrade of the primary phone gear and future replacement of the Central Dispatch phone server and smaller remote servers.

The **Technology Services Fund** is recognizing fund balance and budgeting it to complete projects carried over from the prior year and current year projects.

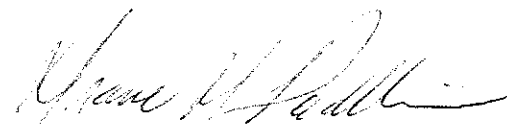
The effect of this Resolution Order is an increase in appropriations of \$5,568,803 including new revenues as detailed below:

Fund Balance	\$ 4,852,909.
State Operating Grants	(77,688.)
Local Government and Other Agencies	215,000.
Charge for Services	42,371.
Miscellaneous Revenue	56,334.
Interfund Transfer	<u>479,877.</u>
Total Recommended	<u>\$ 5,568,803.</u>

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,



Diane D. Padilla
Budget Manager

For information on this issue or copies of attachments
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS
COUNTY BOARD OF COMMISSIONERS
REGARDING ADOPTION OF A
SUPPLEMENTAL BUDGET FOR ITEMS
LESS THAN 10 PERCENT
OF THE TOTAL QUALIFYING
EXPENDITURES AND MAKING
APPROPRIATIONS FOR FISCAL
YEAR 2011-12



Resolution No. _____

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2011 through June 30, 2012, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; the funds being adjusted are:

- . Library Services Fund
- . Road Fund
- . Sheriff Fund
- . Code Compliance and Sustainability Fund
- . Community Corrections Fund
- . Children, Youth and Families Fund
- . Community Health Fund
- . Juvenile Fund
- . Records Management Fund
- . Telecommunication Services Fund
- . Technology Services Fund;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.480, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

ADOPTED this 15th day of December, 2011

By the BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

SUMMARY OF SUPPLEMENTAL BUDGET
Exhibit A
CHANGES OF LESS THAN 10% OF BUDGET
December 15, 2011

Recommended items by revenue source:

Fund Balance	\$ 4,852,909.
State Operating Grants	(77,688.)
Local Government & Other Agency	215,000.
Charges for Services	42,371.
Miscellaneous Revenue	56,334.
Interfund Transfer	<u>479,877.</u>
 Total Recommended	 <u>\$ 5,568,803.</u>

LIBRARY FUND

Revenue:	
Fund Balance	\$ <u>725,143.</u>
Total Revenues	\$ <u>725,143.</u>
Expense:	
Capital Outlay	\$ <u>725,143.</u>
Total Expenses	\$ <u>725,143.</u>

Library Services Fund is recognizing fund balance and appropriating it in capital outlay for the Sunnyside Village Library project.

ROAD FUND

Revenue:	
Fund Balance	\$ <u>2,698,263.</u>
Total Revenues	\$ <u>2,698,263.</u>
Expense:	
Materials & Services	\$ 147,000.
Capital Outlay	100,000.
Contingency	<u>2,451,263.</u>
Total Expenses	<u>\$ 2,698,263.</u>

Road Fund is recognizing additional fund balance due to capital projects being pushed out into the fiscal 2011-12 construction year and higher than expected Motor Vehicle Fund revenues.

SHERIFF FUND

Revenue:	
Fund Balance	\$ 500,000.
Local Government & Other Agency	215,000.
Interfund Transfer	51,564.
Total Revenues	<u>\$ 766,564.</u>
Expense:	
Personal Services	\$ 730,572.
Materials & Services	35,992.
Total Expenses	<u>\$ 766,564.</u>

Sheriff Fund is recognizing additional fund balance, an interfund transfer from the District Attorney Fund and funding from Tri-Met and budgeting it in personal services and materials and services for program expenses associated with the Honest Opportunity Probation with Enforcement (HOPE) program, three Tri-Met deputy positions and fringe benefits.

CODE COMPLIANCE AND SUSTAINABILITY FUND

Revenue:	
Fund Balance	\$ 179,997.
Total Revenues	<u>\$ 179,997.</u>
Expense:	
Capital Outlay	\$ 179,997.
Total Expenses	<u>\$ 179,997.</u>

Code Compliance and Sustainability Fund is recognizing fund balance and budgeting it in capital outlay for a vehicle purchase and energy improvements at the Development Services Building.

COMMUNITY CORRECTIONS FUND

Revenue:	
Interfund Transfer	\$ 169,437.
Total Revenues	<u>\$ 169,437.</u>
Expense:	
Personal Services	\$ 148,158.
Materials & Services	21,279.
Total Expenses	<u>\$ 169,437.</u>

Community Corrections Fund is recognizing an interfund transfer from the District Attorney Fund for the Women's Corrections Substance Abuse (CSAP) and Honest Opportunity Probation with Enforcement (HOPE) programs and budgeting it in personal services for two probation officers and temporary workers and in materials and services for program expenses.

CHILDREN, YOUTH AND FAMILIES FUND

Revenue:	
Charge for Services	\$ 42,371.
Total Revenues	<u>\$ 42,371.</u>
Expense:	
Personal Services	\$ 8,000.
Materials & Services	34,371.
Total Expenses	<u>\$ 42,371.</u>

Children, Youth and Families Fund is recognizing revenue from the Health, Housing and Human Services and Juvenile Funds and appropriating it in personal services for a part time program aide position and in materials and services for program expenses.

COMMUNITY HEALTH FUND

Revenue:	
State Operating Grants	\$ (77,688.)
Interfund Transfer	258,876.
Total Revenues	<u>\$ 181,188.</u>
Expense:	
Personal Services	\$ 150,942.
Materials & Services	30,246.
Total Expenses	<u>\$ 181,188.</u>

Community Health Fund is recognizing a change in Mental Health grant revenue and an interfund transfer from Clackamas Mental Health Organization Fund and appropriating the funds in personal services for two mental health services coordinators and one program aide and materials and services for the associated program costs.

JUVENILE FUND

Revenue:	
Fund Balance	\$ 5,056.
Total Revenues	<u>\$ 5,056.</u>
Expense:	
Materials & Services	\$ 5,056.
Total Expenses	<u>\$ 5,056.</u>

Juvenile Fund is recognizing fund balance and appropriating it in materials and services for computers not purchased before the end of the prior fiscal year.

RECORDS MANAGEMENT FUND

Revenue:	
Miscellaneous Revenue	\$ 56,334.
Total Revenues	<u>\$ 56,334.</u>
Expense:	
Personal Services	\$ 56,334.
Total Expenses	<u>\$ 56,334.</u>

Records Management Fund is recognizing salary reimbursement revenue from the Road Fund and budgeting it in personal services to pay for a full-time records and information specialist dedicated to transportation and development work.

TELECOMMUNICATIONS SERVICES FUND

Revenue:	
Fund Balance	\$ 225,950.
Total Revenues	<u>\$ 225,950.</u>
Expense:	
Capital Outlay	\$ 225,950.
Total Expenses	<u>\$ 225,950.</u>

Telecommunication Services Fund is recognizing fund balance and budgeting it in capital outlay for replacement/upgrade of the primary phone gear and future replacement of the Central Dispatch phone server and smaller remote servers.

TECHNOLOGY SERVICES FUND

Revenue:	
Fund Balance	\$ 518,500.
Total Revenues	<u>\$ 518,500.</u>
Expense:	
Personal Services	\$ 80,000.
Materials & Services	283,500.
Capital Outlay	<u>155,000.</u>
Total Expenses	<u>\$ 518,500.</u>

Technology Services Fund is recognizing fund balance and budgeting it to complete projects carried over from the prior year and current year projects.



MARC GONZALES
DIRECTOR

DEPARTMENT OF FINANCE

December 15, 2011

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Members of the Board:

**Resolution for Clackamas County for
Transfer of Appropriations for Fiscal Year 2011-2012**

Periodically during the fiscal year it is necessary to transfer appropriations between the major spending categories (personal services, materials and services, debt service, interfund transfer, capital outlay and other requirements) to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.450. There is no financial impact incurred as a result of transfers as appropriations for these amounts have been accomplished through the initial budget process.

The attached resolution order accomplishes the above mentioned changes as requested by the following operating departments in keeping with a legally accurate budget.

The **General Fund - Non Departmental** is transferring from materials and services to the **Road Fund** to provide support for the Safe Communities Program.

The **General Fund - Non Departmental** is transferring from contingency to the **Social Services Fund** for a veterans services officer and emergency food and shelter assistance, the **Children, Youth and Families Fund** for an abuse and family violence prevention program and the **Sheriff Fund** for a detective position.

The **Road Fund** is recognizing interfund transfer revenue from the General Fund and increasing personal services to hire a full time Administrative Analyst for the Safe Communities program. This fund is also transferring a full time position to Records Management to provide a dedicated specialist for Road Department work.

The **Sheriff Fund** is transferring from personal services to materials and services and eliminating nine positions as medical services to the jail are now contracted with an outside provider. This fund is also recognizing additional General Fund support to add a detective position to advance the early intervention system recommended by the Advisory Committee.

The **Justice Court Fund** is transferring appropriation from personal services to interfund transfer to the General Fund to repay a loan for startup costs.

The **Health, Housing and Human Services Fund** is transferring appropriation from contingency to materials and services to reduce the indirect cost burden to the divisions.

The **Community Solutions for Clackamas County Fund** is transferring from materials and services to personal services to establish the county's new Veteran's Workforce Program.


The **Community Health Fund** is realigning revenues and transferring from personal services to materials and services per most recent grant updates in several programs.

The **Technology Services Fund** is transferring from contingency to personal services for a new network engineer to help address expanding requirements for network operations and mobile technology.

RECOMMENDATION:

Staff respectfully recommends that the Board adopt the attached board order and Exhibit A to maintain an accurate budget.

Sincerely,



Diane D. Padilla
Budget Manager

For information on this issue or copies of attachments
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A RESOLUTION OF THE CLACKAMAS
COUNTY BOARD OF COMMISSIONERS
PROVIDING AUTHORIZATION TO
TRANSFER APPROPRIATIONS WITHIN
THE FISCAL YEAR 2011-12



Resolution No. _____

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from appropriation category to another;

WHEREAS, transfer of appropriations for the period of July 1, 2011 through June 30, 2012, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the funds being adjusted are:

- . General Fund - Non Departmental
- . Road Fund
- . Sheriff Fund
- . Justice Court Fund
- . Health, Housing and Human Services Fund
- . Community Solutions for Clackamas County Fund
- . Community Health Fund
- . Technology Services Fund;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.450, transfer of appropriation within the fiscal year budget is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

ADOPTED this 15th day of December, 2011

By the BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

TRANSFER REQUESTS

Exhibit A

GENERAL FUND – NON DEPARTMENTAL

Decrease:		
Materials & Services	\$	168,000.
Contingency		<u>641,649.</u>
Total	\$	<u>809,649.</u>
Increase:		
Interfund Transfer	\$	<u>809,649.</u>
Total	\$	<u>809,649.</u>

Transferring from contingency to the Social Services Fund for a veterans services officer and emergency food and shelter assistance, Children, Youth and Families Fund for an abuse and family violence prevention program and the Sheriff Fund for a detective position. This unit is also transferring from materials and services to the Road Fund to provide support for the Safe Communities Program and recognizing revenue from the Justice Court Fund to repay a loan provided for court startup costs.

ROAD FUND

Increase:		
Revenue		
Interfund Transfer	\$	<u>100,000.</u>
Total	\$	<u>100,000.</u>
Increase:		
Expenses		
Personal Services	\$	43,666.
Materials & Services		<u>56,334.</u>
Total	\$	<u>100,000.</u>

Recognizing interfund transfer revenue from the General Fund and increasing personal services to hire a full time Administrative Analyst for the Safe Communities program. This fund is also transferring a full time position to Records Management to provide a dedicated specialist for Road Department work.